



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

## CORPORATION OF HAMILTON

### CORPORATION BOARD

#### PUBLIC SESSION

Wednesday, January 11, 2023, 12:30 pm  
4th Floor, Works Depot

Present: Rt. Wor. Charles R. Gosling, JP, Chairman  
Councillor John Harvey, MBE, JP  
Councillor Dennis Tucker, MBE, JP  
Councillor Lawrence Scott, JP  
Councillor Henry Ming  
Councillor George Scott, JP  
Councillor RoseAnn Edwards  
Councillor Jenefer Brimmer

Apologies: Councillor Nicholas Swan

Staff: CEO/City Secretary - Dwayne A. Caines, JP  
CFO/Acting City Secretary – Tanya Iris  
COO/City Engineer - Patrick Cooper  
Director of HR/Learning and Development – Lindell Foster  
Director of Marketing & Communications – Jessica Astwood  
Public Relations Manager – Zoe Mulholland

Apologies: Controller – Siobhan Fubler

In Attendance: Commissioner Darrin Simons, Bermuda Police Service  
Chief Inspector Alex Rollins, Bermuda Police Service  
Inspector Karema Flood, Bermuda Police Service  
Superintendent Jerome Laws, Bermuda Police Service  
PC Skeritt, Bermuda Police Service  
City Constable PC Christopher Douglas, Bermuda Police Service  
Communications Manager Gary Moreno, Bermuda Police Service  
Communications Officer PC Kim Spring, Bermuda Police Service

**1. Confirmation of Notice**

The CEO/City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

**2. Role of the Chairman**

The Mayor confirmed his role as the Chairman.

**3. Open Meeting**

The meeting was called to order at 12.30 pm.

**4. Apologies**

The CEO/City Secretary confirmed that apologies had been received from Councillor N. Swan and the Controller, Siobhan Fubler.

**5. Public Participation/Presentation**

The CEO/City Secretary welcomed all for a COH presentation to PC Skeritt and PC Douglas of the Bermuda Police Service, for their invaluable dedication and commitment to service in the City of Hamilton. He invited the Mayor and the Commissioner of Police to make the presentations and awards were received by the recipients.

**6. Correspondence**

There was no Correspondence.

**7. Minutes of the Previous Corporation Board Meeting dated 7 December 2022 (Public Session)**

**Proposed:** Councillor H. Ming

**Seconded:** Councillor D. Tucker

The Minutes were accepted as read.

**8. Matters Arising from the Previous Corporation Board Meeting dated 7 December 2022 (Public Session)**

**8.1 "Home" Charity Committee**

**Make inquiries of the "Home" Charity whether the COH could be represented in an official or unofficial capacity in the meetings of the Committee, as there was still a significant interest in understanding and playing a role in development of the homelessness strategy and accompanying outcomes.** The CEO/City Secretary said that he had contacted Mr. Arthur Wightman, Chairman of Home, who wrote to thank the CEO/City Secretary for his advisory role in the development of the Charity. Mr. Wightman said that leadership and involvement from the Council and Executive of the COH would be key, as would other organizations. Mr. Wightman would discuss with the Board of Home any roles which could be offered to the COH. He said that, in the meantime, anyone

from the COH team who wanted to engage directly or help at the Black Circle facility, would be welcomed. The CEO/City Secretary had also informed Mr. Wightman that the Board of the COH had made a donation to the Home Charity of \$10,000. Action item completed.

**9. Minutes of the Special Corporation Board Meeting dated 5 January 2023 (Public Session)**

**Proposed:** Councillor J. Brimmer

**Seconded:** Councillor J. Harvey

The Minutes were accepted as read.

**10. Matters Arising from the Special Corporation Board Meeting dated 5 January 2023 (Public Session)**

There were no matters arising.

**11. Resolutions Approved by the Minister**

**Passed: 7 December 2022**

**Submitted to the Minister: 8 December 2022**

That the Board approve that residents of the Atlantis Condominium building, upon application for 2023 Residential Parking Permits, would be advised that the COH would not issue permits until completion of its investigations with the Ministry of Planning and its own documentation, to determine whether there was an agreement or Resolution related to residents car parking charges.

That the Board approve that residents of the Church Street (east of the Cathedral) and 6 Dundonald Street developments, upon application for Residential Parking Permits, would be advised that the COH would not issue permits as there would be provision of pre-determined car parking, as approved by the Planning Department.

That the Board approve to sponsor Mr. Glenn Fubler's Claudette Colvin 2 March Anniversary Event, to be held on Thursday, 2 March 2023, at Freedom Square and the Earl Cameron Theatre. Sponsorship would be for the waiver of venue rental fees. Labour and all other costs would be chargeable.

That the Board approve to sponsor the community event for the combined 100-year Anniversary Celebrations of the Bermuda National Gallery and the Bermuda Society of Arts, and City Hall and Arts Centre as Bermuda's centre for visual and performing arts. The event would be held on 11 December 2022 from 3.00 pm to 5.00 pm, utilising City Hall Foyer, the Front Lawn and Steps, and the Earl Cameron Theatre. Sponsorship would be for the waiver of venue rental fees. Labour, vendor permit administration fees, sound equipment and security costs would be chargeable.

That the Board approve the COH 2023 Budget, subject to the minor amendments.

That the Board approve to thank the artist, Mr. Henry Ward, for his commitment to make adjustments to the portrait and that the subjects would be separated into two (2) framed portraits. The portrait of Mr. Clarence Hill would be donated to the Clarence Hill Gymnasium on North Street. The portrait of Ms. Flora Duffy, as an alumni, would be donated to the Warwick Academy.

That the Board approve the Temporary Electronic Meeting Policy, as amended.

That the Board approve the COH 2022 annual charitable donations be made to the Salvation Army in the amount of \$10,000 and to the "Home" Charity in the amount of \$10,000.

**Passed: 5 January 2023**

**Submitted to the Minister: 5 January 2023**

That the Board approve the contract for the City Hall Office Renovation be awarded to D&J Construction at a cost of \$688,340.00.

## **12. Board Recommendations for Review**

The Mayor noted that a letter of request for sponsorship from the Bermuda Festival organisers would be preferred, rather than the Application and Estimate Forms which could be used for internal purposes. Councillor Harvey agreed that a note of event details and costs should accompany a written request. The Mayor said that as the COH had been associated with the Bermuda Festival since the beginning, he recommended that the three (3) requests be approved, with the proviso that a meeting be arranged with the Chairman of the Infrastructure Committee and an Executive Member, to discuss future Bermuda Festival activities. He said that the Bermuda Festival organisers should contact the COH afresh once the 2023 activities had been completed.

Councillor Brimmer noted that the name of the event did not appear at the top of the Application Forms for ease of note. The Director of Marketing and Communications said that the Application Forms were automatically generated and could not easily be changed.

### **ACTION:**

Arrange a meeting with the Chairman of the Infrastructure Committee and an Executive Member, to discuss future Bermuda Festival activities. **(CEO/City Secretary)**

### **12.1 Bermuda Festival - General - 9 February 2023**

#### **RESOLUTION:**

That the Board approve the sponsorship request for the Bermuda Festival of Performing Arts event to be held on 9 February 2023, excluding associated labour costs.

**Proposed:** Mayor, Charles Gosling

**Seconded:** Councillor J. Harvey

**Unanimous**

**12.2 Bermuda Festival - Outreach Programmes**

**RESOLUTION:**

That the Board approve the request to waive the rental fees of Earl Cameron Theatre for Bermuda Festival of Performing Arts Outreach programme classes scheduled for 3 November 2022, 25 January 2023, 23 February 2023 and 4 May 2023.

**Proposed:** Mayor, Charles Gosling

**Seconded:** Councillor J. Harvey

**Unanimous**

**12.3 Bermuda Festival - Earl Cameron Theatre**

**RESOLUTION:**

That the Board approve the sponsorship of The Bermuda Festival 2022/2023 Programme as set out in the attached estimate, excluding associated labour costs.

**Proposed:** Mayor, Charles Gosling

**Seconded:** Councillor J. Harvey

**Unanimous**

**12.4 Revel De Road Carnival Parade 2023**

Councillor Harvey said that the Director of Marketing and Communications had requested Board approval in principle for the Revel De Road Carnival Parade to take place on 19 June 2023, prior to notification to the event organisers to commence planning. Approval would be subject to discussions on the movement of traffic and safety issues during the event. The Director of Marketing and Communications said that the event would take place on a public holiday and retailers would not be impacted by the significant road closures throughout the City for the day, as similar to the event in 2019. She said that the 40-page detailed event document had been received. Councillor Brimmer reminded the meeting that the organiser would welcome guidance from the COH.

**RESOLUTION:**

That the Board approve in principle the Revel De Road Carnival Parade 2023, to be held on 19 June 2023 in the City, subject to discussions on the movement of traffic and safety issues.

**Proposed:** Councillor J. Harvey

**Seconded:** Councillor H. Ming

**Unanimous**

**13. Committee Recommendations for Review**

**13.1 Residents Advisory Committee – 8 December 2022 (Public Session)**

There were no Recommendations for review.

**13.2 Infrastructure Committee – 14 December 2022 (Public Session)**

**13.2.1 Residential Parking Permits - Atlantis**

**RESOLUTION:**

That the Board approve for the issue of Residential Parking Permits to the residents of the Atlantis Condominium building, up to a maximum of eight (8) to accommodate the current permit holders.

**Unanimous**

**13.2.2 Bulli Social - Lease Variation**

**RESOLUTION:**

That the Board approve the request from Mr. Darren Donnithorne, on behalf of the Leaseholder of Bulli Social, Color & Blanco, to extend the Lease for a further five (5) years and supports the new expanded plans as presented. The venue rental will remain the same. In keeping with the COH Alfresco Dining Policy, charges will apply to the expanded seating area at the entrance to Queen Elizabeth Park.

**Unanimous**

**13.2.3 Maritime Academy Fire Training Unit**

**RESOLUTION:**

That the Board approve to enter into a Lease Agreement with the Maritime Academy for the rental of the property at 6 Elliott Street. The Lease, to be determined by the COO/City Engineer, would be for a period of two (2) years, non-renewable, at an annual rent of \$1,000 and would include a market value comparison. The site would be used as a Fire Training Unit to provide safety training to mariners in emergency procedures and maintain their certifications. The training courses for 12 students would commence on 6 February 2023 until mid-March 2023, on Wednesdays.

**Unanimous**

#### **13.2.4 Cup Match Summer Splash 2023**

*The Mayor declared a conflict of interest and left the meeting at 12.56 pm.*

Lengthy discussion ensued around the damage which would be caused to the park due to the high volume of participants. The amount of the damage deposit would be decided.

#### **RESOLUTION:**

That the Board approve the co-title sponsorship by waiver of the street and venue rental fees, as well as the small equipment fees, as it relates to the Cup Match Summer Splash 2023 concert event, to be held on 29 July 2023 and 2 August 2023, in Victoria Park and surrounding roads. Approval would be subject to canvassing documentation. A damage deposit for restoration of the grass would be required. Labour costs would be charged.

#### **Unanimous**

*The Mayor rejoined the meeting at 1.14 pm.*

#### **13.3 Finance Committee – 15 December 2022 (Public Session)**

#### **RESOLUTION:**

That the Board approve the Rental Rates, to include reversion to pre-Covid rates and new rates, effective from 1 January 2023, as detailed in the accompanying memorandum.

#### **Unanimous**

#### **13.4 Staff, Legislative & Governance Committee – 20 December 2022 (Public Session)**

There were no Recommendations for review.

#### **14. Vagrancy Report**

The CEO/City Secretary said that Councillor Edwards had notified him of significant abuse of the Victoria Street bathrooms. Upon inspection, vagrants had tampered with the locks and were using the cubicles as shelter. The locksmith had attended. Also, the bathrooms were not cleaned to an acceptable standard.

Councillor Brimmer referred to her notification that the bathrooms in the car park, opposite the Bermuda Industrial Union offices, had no water. The plumber could not gain access to the bathrooms and they had been closed for two (2) weeks. Would the cleaners have informed the COH that the bathrooms had no water and that they had been locked. The COO/City Engineer said that the well pump would be serviced. He said that there were ongoing issues with the cleaners which included not reporting problems.

Councillor Ming referred to a cleaning issue in the ladies bathrooms at City Hall and Councillor Edwards referred to the theatre kitchen bathroom.

The COO/City Engineer said that the bathrooms cleaning RFP were issued every two (2) years.

The CEO/City Secretary said that fixtures and supplies in the bathrooms in the City, were removed or damaged on a consistent basis. The Operations Manager would audit the bathrooms and recommend solutions. There was a CCTV opposite the bathrooms on Victoria Street.

## 15. Any Other Business

### 15.1 Portraits of Clarence Hill and Flora Duffy

**Forwarded from the Finance Committee Meeting held on 15 December 2022, as it relates to the request from Mr. Ward that the COH extend the contract for a further year in order to paint new portraits of the subjects. He proposed preparatory meetings with the subjects and discussions with the Board before commencing. He would obtain additional sponsorship from the community and not the COH.** Action item completed.

The Mayor said that he had contacted Mr. Ward regarding the artwork and the COH's proposal to separate the subjects to donate to two (2) organisations. Mr. Ward had said that the portrait would be a part of his legacy as well as the COH's. He therefore offered to paint a new portrait of the subjects and would obtain photographs of the subjects in the summer. The new layout would be presented to the COH for approval prior to commencement. Mr. Ward requested that the current contract with the COH be extended until May 2024. He said that he would be responsible for raising the additional funds needed and would welcome suggestions from the COH. The Mayor supported Mr. Ward's proposal, however, in the event that the new portrait was not fitting, the subjects could be separated and donated.

The Mayor said that the only outstanding cost to the COH would be for the framing of the new portrait.

The Mayor said that Clarence Hill should be depicted as the inspiration to Flora Duffy and their achievements be celebrated. Discussion ensued.

#### **RESOLUTION:**

That the Board approve, after further conversations with the artist, to extend the contract with Mr. Henry Ward from May 2023 until May 2024, in order for a new portrait of the Olympians, Mr. Clarence Hill and Ms. Flora Duffy, to be completed. Mr. Ward would be responsible for fundraising for the new portrait which would be commissioned by the COH on presentation of the final draft.

**Proposed:** Mayor, Charles Gosling

**Seconded:** Councillor R. Edwards

**Unanimous**



**15.2 The Passing of Gregory Wainwright**

The CEO/City Secretary said that, it was with great sadness, to inform the Board of the passing of Gregory Wainwright. Gregory had worked for the COH in the Sanitation Department for over 20 years. He had made a significant impact during the recent Triathlon event in the City. The Director of HR/Learning and Development would offer support to the family and the funeral arrangements on behalf of the COH. A moment of silence had been held with Gregory's work colleagues and the Board were given the opportunity to do the same.

**16. Motion to Move to Restricted Session**

**Proposed:** Councillor L. Scott

**Seconded:** Councillor R. Edwards

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Mayor

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CEO/City Secretary

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Date