



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

## **CORPORATION OF HAMILTON**

### **CORPORATION BOARD**

#### **PUBLIC SESSION**

Wednesday, March 9, 2022, 12:30 pm  
Mayor's Parlour, City Hall, Hamilton

Present: Rt. Wor. Charles R. Gosling, JP, Chairman  
Councillor John Harvey, MBE, JP  
Councillor Dennis Tucker, MBE, JP  
Councillor Lawrence Scott, JP  
Councillor Henry Ming  
Councillor George Scott, JP  
Councillor RoseAnn Edwards  
Councillor Jenefer Brimmer

Apologies: Councillor Nicholas Swan

Staff: CEO/City Secretary - Dwayne A. Caines, JP  
CFO/Acting City Secretary – Tanya Iris  
COO/City Engineer - Patrick Cooper  
Director of Marketing & Communications – Jessica Astwood  
Controller – Siobhan Fubler  
Public Relations Manager - Helen Zoellner

Apologies: Director of HR/Learning and Development – Lindell Foster

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#### **1. Confirmation of Notice**

The CEO/City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

**2. Role of the Chairman**

The Mayor confirmed his role as the Chairman.

**3. Open Meeting**

The meeting was called to order at 12.34 pm.

**4. Apologies**

The CEO/City Secretary confirmed that apologies had been received from Councillor N. Swan and the Director of HR/Learning and Development.

**5. Motion to Move to Restricted Session**

**Proposed:** Councillor L. Scott

**Seconded:** Councillor H. Ming

**6. Public Session Resumed**

**7. Public Participation/Presentation**

**7.1 Hamilton Rotary Club - 1.00 pm**

The Mayor welcomed Mr. Rick Richardson, the President Elect of the Hamilton Rotary Club.

Mr. Richardson outlined the Hamilton Rotary Club's Father's Day event, "Walk a Mile with your Child", to take place on 19 June 2022, from 6.00 pm to 8.00 pm. The walking route would start at City Hall car park and process through the heart of the City. Mr. Richardson said that the aim would be to celebrate fathers and the family unit. He requested that the COH Council support the event which would encourage all fathers to participate and spend time with their children, to show that they care. Also, any fatherless children would be welcome to participate and to walk with the fathers. It was hoped that this would be a step toward stemming the recent tide of anti-social behaviour amongst a segment of young people. Mr. Richardson said that the Hamilton Rotary Club had also approached dignitaries, companies and entities to garner support from fathers for the event. It was hoped that there would be over 1,000 fathers' participating. The Walk would include health screening stations with health awareness flyers for the fathers. Formal application for the event would be made to the COH Events Team in relation to the logistical safety preparations and advertising.

The Director of Marketing and Communications said that the Bermuda Carnival would take place on the same weekend, 17-20 June 2022, which would possibly include the City.

The Mayor said that the Board would discuss the proposal with a view to supporting the event in principle, although the event planning for the weekend would be taken into consideration.

**8. Correspondence**

There was no Correspondence.

**9. Minutes of the Previous Corporation Board Meeting dated 9 February 2022 (Public Session)**

**Proposed:** Councillor H. Ming

**Seconded:** Councillor J. Harvey

The Minutes for accepted as read.

**10. Matters Arising from the Previous Corporation Board Meeting dated 9 February 2022 (Public Session)**

**10.1 Becan Collection Award**

Arrange for the presentation of the Becan Collection Award to the COH Sanitation Staff, by the Chairman of the Becan Collection in January 2022, in liaison with Councillor Brimmer. **(CEO/City Secretary)** Action item had not been completed.

**10.2 Disabled Parking Permit Policy**

**Forward to the Infrastructure Committee Meeting to be held on 16 February 2022. Further to the Board Meeting held on 9 February 2022, the Resolution had been tabled. The Disabled Parking Permit Policy would be reviewed by the Infrastructure Committee and forwarded to the Staff, Legislative & Governance Committee, before the final amended Policy would be presented to the Board for Resolution.** Action item completed.

**Additional clauses would be added to the Disabled Parking Permit Policy, including business vehicle permits and disabled parking permits in taxis.** Action item completed.

**10.3 Email from Philip Barnett, Island Restaurant Group Ltd**

**Respond to Mr. Philip Barnett's email with reassurance that, pending the Minister's approval, the employment of Extra Duty Police Officers in South Hamilton would alleviate the aggressive panhandling and that begging would not be tolerated.** Action item completed.

**11. Resolutions Approved by the Minister**

**Passed: 9 February 2022**

**Submitted to the Minister: 11 February 2022**

That the Board approve the contract for the City Hall Roof Soffit be awarded to Kaissa at a cost of \$5,700.00.

That the Board approve the contract for the Demolition of Rose Cottage be awarded to Island Construction Services at a cost of \$18,600.00.

That the Board approve the contract for the Victoria Street (East) Redevelopment be awarded to Brown & Co at a cost of \$113,583.00.

That the Board approve the Two-Year Contract for the Hamilton Dock Security be awarded to SAS Protection at a cost of \$1,476,606.00.

That the Board approve, in light of its sub-standard condition, the current tenant be given timely and fair notice and the property be demolished, as it related to the Willowglade property on Laffan Street.

That the Board approve the Doctors' Parking Policy, as amended.

That the Board approve the Employee Housing Rental Policy, as amended.

That the Board approve the Employee Long Service Awards Policy.

That the Board approve the Fire Emergency Procedure Policy.

**12. Board Recommendations for Review**

There were no Recommendations for review.

**13. Committee Recommendations for Review**

**13.1 Residents Advisory Committee – 10 February 2022 (Public Session)**

There were no Recommendations for Review.

**13.2 Infrastructure Committee – 16 February 2022 (Public Session)**

*Councillor G. Scott left the meeting at 1.48 pm.*

*Councillor G. Scott rejoined the meeting at 1.51 pm.*

Hog Penny had applied to continue with Alfresco Dining which would remain free of charge until expiry of the alfresco dining relief. A new Lease agreement would then be signed and a lease fee payable. The Mayor advised to ascertain that the proposal had originated from the owners of Hog Penny.

**RESOLUTION:**

That the Board approve the Busker Permit Fee of \$30.00 per year to be waived again for the year 2022 to encourage more busking in the City.

**Unanimous**

**RESOLUTION:**

That the Board approve the venue rate reduction for all City Venue Rental rates, as set out in the attached document, for 2022 to encourage more bookings and activity in the City.

**Unanimous**

**RESOLUTION:**

That the Board approve the construction of a terraced wooden deck with concrete foundations by Island Restaurant Group, as it relates to the reconfiguration of the alfresco dining area at Hog Penny. A new Lease would be required. A letter of guarantee would be requested of the Island Restaurant Group, to cover the construction costs to reinstate the road in the event that the structure was removed.

**Unanimous**

**ACTION:**

Ascertain from the owners of Hog Penny that they had originated the proposal to install the terraced decking at Hog Penny. **(COO/City Engineer)**

**13.3 Finance Committee – 17 February 2022 (Public Session)**

The CFO/Acting City Secretary said that currently the Financial Instructions state that credit cards would not be used for local purchases. The amendment to include local purchases would require a signed Purchase Order, as does international purchases. Every precaution would be taken to prevent abuse of the credit cards. The Credit Card Policy would be amended in the Financial Instructions.

**RESOLUTION:**

That the Board approve the Credit Card Policy, as amended, to permit local spending for the Mayor and staff, subject to guidelines for spending being issued to cardholders.

**Unanimous**

**13.4 Staff, Legislative & Governance Committee – 22 February 2022 (Public Session)**

**13.4.1 Policies**

COH Policies have been reviewed and will be presented for approval with the new branding and formatting. Any other changes to the policies will be described.

**ACTION:**

All approved Policies would be uploaded to a system which would be accessible by the Council Members for reference. **(CEO/City Secretary)**

**13.4.1.1 Fireworks Policy**

Formatted.

**RESOLUTION:**

That the Board approve the Fireworks Policy.

**Unanimous**

**13.4.1.2 Flag Protocol Policy**

**RESOLUTION:**

That the Board approve the Flag Protocol Policy, as amended.

**Unanimous**

**13.4.1.3 Hamilton Dinghy Dock Barr's Bay Park Policy**

Formatted and amended to match policy on website.

**RESOLUTION:**

That the Board approve the Hamilton Dinghy Dock Barr's Bay Park Policy.

**Unanimous**

**13.4.1.4 Hamilton Wharf Pleasure Boat Policy**

Formatted, not on website.

**RESOLUTION:**

That the Board approve the Hamilton Wharf Pleasure Boat Policy.

**Unanimous**

**ACTION:**

Ensure that the Hamilton Wharf Pleasure Boat Policy is put on the COH website. **(Public Relations Manager)**

**13.4.1.5 Media Relations Policy**

Formatted; replace Director of Communications with Public Relations Manager.

**RESOLUTION:**

That the Board approve the Media Relations Policy.

**Unanimous**

**13.4.2 Municipal Council Meeting Guide (Updated March 2022)**

The Mayor referred to the section entitled Speaking During Meetings, as a reminder for all Members of the Board.

Rebranded and formatted.

**RESOLUTION:**

That the Board approve the Municipal Council Meeting Guide (Updated March 2022).

**Unanimous**

**ACTION:**

Page numbers would be added to the Municipal Council Meeting Guide (Updated March 2022). **(Recording Secretary)**

**14. Vagrancy Report**

The Mayor said that he had asked for the Extra Duty Police Officer Reports to be removed from the Agenda. The Reports contained personal information which was not required and would be inappropriate for distribution. The Bermuda Police Service had been asked to provide extra policing services to the City.

The CEO/City Secretary said that initially the COH had requested a quantifiable breakdown of the policing activities. The BPS had been given five (5) areas of concern for the police to focus on. The BPS supervisor had requested simple reporting at the end of each shift in order to identify whether the COH's requests were being met and for accountability. Operational Reports had been received. The CEO/City Secretary agreed that the reports had presented personal details which would not be necessary.

Councillor Brimmer said that she had appreciated the reports in order to assess progress in North East Hamilton. She noted that the patrols had not been as visible during the last week. The CEO/City Secretary said that the BPS currently had personnel shortages and that there had been a lack of volunteers for extra duty.

The CEO/City Secretary reported that vagrancy had decreased significantly on Front Street, effected by the charity "Home". The charity recently established to address vagrancy and homelessness, had opened a residential property with capacity for up to 35 men and women. There were now patrols in North Hamilton and South Hamilton, together with the additional privately hired patrols at the east end of Front Street. The patrols had not been as consistent as envisaged. The BPS would advise him how the COH expectations would be clarified in regard to anti-social activities which do not break the law. Councillor L. Scott referred to the Vagrancy Act which had legislated for the type of anti-social behaviour the City was experiencing and which had tied the hands of the BPS and the COH.

*Councillor Harvey left the meeting at 3.02 pm.*

*Councillor Harvey rejoined the meeting at 3.04 pm.*

## **15. Any Other Business**

### **15.1 TAKE NOTE: Events Calendar 2022**

The Events Calendar had been tabled as attached. Of note were:

- 30 September - 2 October - Taste of Bermuda
- 10 December - City Boat Parade

### **15.2 City Hall Lights**

Discuss whether lights in the colours of the Ukrainian flag would be projected onto the City Hall building.

The Mayor said that the colours of the Ukrainian flag had been projected onto the City Hall building for a short time. The CEO/City Secretary said that the lights had been turned off due to the comments on social media regarding the lack of discussion on whether the community would align itself with Ukraine. The Mayor said that sympathy for the people of Ukraine in light of the invasion by Russia would be weighed against the poor treatment by Ukraine of a large number of Asian medical trainee refugees attempting to flee Ukraine. The CEO/City Secretary said that it was usual for the community to approach the COH in such instances. In this instance, the COH had made an unsolicited decision as it seemed the right thing to do. The CEO/City Secretary said that a precedent should not be set and a policy standard should be considered. Councillor Tucker asked whether the COH as a public entity, should make statements on matters of foreign interest. It was noted that the Bermuda Government had not taken steps to acknowledge the situation. The Public Relations Manager said that the lights had already been projected onto City Hall for two (2) consecutive nights. Discussion ensued.



**TAKE NOTE:**

That the Board resolve for lights in the colours of blue and yellow to be projected onto City Hall, not only in support of the Ukrainian people but to recognise the rights of all people to be treated fairly and equitably, and their right to self-determination.

**Proposed:** Mayor, Charles Gosling

**Seconded:** Councillor J. Harvey

**Motion Passed**

**15.3 Proposal from Henry Ward - Portrait**

The Mayor referred to the request from Mr. Henry Ward for a donation from the COH to offset the cost of producing a portrait of Clarence Hill and Flora Duffy, to celebrate the Bermuda Olympic medalists. As the son of Judge Austin Ward, whose mother resides in Bermuda, Mr. Ward was now a resident of Canada. Mr. Ward had provided samples of his portrait work, including Queen Elizabeth II. The estimated overall cost of the portrait would be \$25,000. Mr. Ward proposed that the COH consider a substantial donation, in return for which the portrait could be permanently displayed at City Hall. Mr. Ward would raise further funds from the community. Discussion ensued. Councillor Harvey noted that, over the years City Hall had been used widely for various activities and events, and had become the home of the people.

**RESOLUTION:**

That the Board approve a donation of \$15,000 towards the \$25,000 required, for Mr. Henry Ward to paint a portrait of Clarence Hill and Flora Duffy in celebration of winning Olympic medals for Bermuda. The portrait would be displayed permanently at City Hall as a memoriam to inspire future generations.

**Proposed:** Councillor J. Harvey

**Seconded:** Councillor D. Tucker

**Unanimous**

**15.4 Hamilton Rotary Club**

The Mayor referred to the earlier presentation by Mr. Rick Richardson, President Elect of the Hamilton Rotary Club. Mr. Richardson had proposed the "Walk and Mile with a Child" event and requested the Council's support in principle. The event would take place on Father's Day for fathers to participate with their children. The COO/City Engineer said that the Bermuda Police Service could provide any road closures and oversee the walk. The CEO/City Secretary said that there would be other Father's Day activities taking place in the City

**RESOLUTION:**

That the Board support in principle the Father's Day Event, "Walk a Mile with your Child", route to be decided. The event would be organised by the Hamilton Rotary Club, to be held on Sunday, 19 June 2022, from 6 pm to 8 pm.

**Proposed:** Councillor J. Brimmer

**Seconded:** Councillor J. Harvey

**Unanimous**

**16. Motion to Move to Restricted Session**

**Proposed:** Councillor G. Scott

**Seconded:** Councillor L. Scott

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Mayor

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CEO/City Secretary

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Date