



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

CORPORATION OF HAMILTON

CORPORATION BOARD

PUBLIC SESSION

Wednesday, April 6, 2022, 12:30 pm
Mayor's Parlour, City Hall, Hamilton

Present: Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor John Harvey, MBE, JP
Councillor Dennis Tucker, MBE, JP
Councillor Lawrence Scott, JP
Councillor Nicholas Swan
Councillor Henry Ming
Councillor George Scott, JP
Councillor Jenefer Brimmer

Apologies: Councillor RoseAnn Edwards

Staff: CEO/City Secretary - Dwayne A. Caines, JP
COO/City Engineer - Patrick Cooper
Director of HR/Learning and Development – Lindell Foster
Director of Marketing & Communications – Jessica Astwood
Controller – Siobhan Fubler
Public Relations Manager - Helen Zoellner

Apologies: CFO/Acting City Secretary – Tanya Iris

1. Confirmation of Notice

The CEO/City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

2. Role of the Chairman

The Mayor confirmed his role as the Chairman.

3. Open Meeting

The meeting was called to order at 12.31 pm.

4. Apologies

The CEO/City Secretary confirmed that apologies had been received from Councillor R. Edwards and CFO/Acting City Secretary Tanya Iris.

5. Motion to Move to Restricted Session

Proposed: Councillor J. Harvey

Seconded: Councillor N. Swan

6. Public Session Resumed

7. Public Participation/Presentation

There was no Public Participation/Presentation.

8. Correspondence

There was no Correspondence.

9. Minutes of the Previous Corporation Board Meeting dated 9 March 2022 (Public Session)

Proposed: Councillor J. Brimmer

Seconded: Councillor H. Ming

The Minutes were accepted as read.

10. Matters Arising from the Previous Corporation Board Meeting dated 9 March 2022 (Public Session)

10.1 Becan Collection Award

Arrange for the presentation of the Becan Collection Award to the COH Sanitation Staff, by the Chairman of the Becan Collection in January 2022, in liaison with Councillor Brimmer. The Mayor said that the presentation had taken place and the award was made by Mr. O'Brien on behalf of the residents and businesses in North Hamilton, in appreciation of the COH Sanitation Staff. The event had been extensively covered by the media. Councillor Brimmer said that the award has brought awareness of the COH's work in the City. The CEO/City Secretary said that he was very appreciative that the Sanitation Staff had been recognised for their work and that their profile had been raised in the community. Action item completed.

ACTION:

Write to Mr. O'Brien of the Becan Collection thanking him for the very well received award to the COH's Sanitation Staff. Also, to commend the Sanitation Staff for their dedication during difficult times. **(CEO/City Secretary)**

10.2 Hog Penny Decking Installation Proposal

Ascertain from the owners of Hog Penny that they had originated the proposal to install the terraced decking at Hog Penny. The COO/City Engineer said that the Hog Penny were owned by the Company 'High on the Hog' and confirmed that the owner of Hog Penny had originated the proposal. Action item completed.

10.3 Policies

All approved Policies would be uploaded to a system which would be accessible by the Council Members for reference. The CEO/City Secretary said that investigations into the best way to achieve this was ongoing. Action item completed.

Ensure that the Hamilton Wharf Pleasure Boat Policy is put on the COH website. Action item completed.

Page numbers would be added to the Municipal Council Meeting Guide (Updated March 2022). Action item completed.

11. Resolutions Approved by the Minister

That the Board approve the Busker Permit Fee of \$30.00 per year to be waived again for the year 2022 to encourage more busking in the City.

That the Board approve the venue rate reduction for all City Venue Rental rates, as set out in the attached document, for 2022 to encourage more bookings and activity in the City.

That the Board approved the construction of a terraced wooden deck with concrete foundations by Island Restaurant Group, as it relates to the reconfiguration of the alfresco dining area at Hog Penny. A new Lease would be required. A letter of guarantee would be requested of the Island Restaurant Group, to cover the construction costs to reinstate the road in the event that the structure was removed.

That the Board approve the Credit Card Policy, as amended, to permit local spending for the Mayor and staff, subject to guidelines for spending being issued to cardholders.

That the Board approve the Fireworks Policy.

That the Board approve the Flag Protocol Policy, as amended.

That the Board approve the Hamilton Dinghy Dock Barr's Bay Park Policy.

That the Board approve the Hamilton Wharf Pleasure Boat Policy.

That the Board approve the Media Relations Policy.

That the Board approve the Municipal Council Meeting Guide (Updated March 2022).

That the Board approve a donation of \$15,000 towards the \$25,000 required, for Mr. Henry Ward to paint a portrait of Clarence Hill and Flora Duffy in celebration of winning Olympic medals for Bermuda. The portrait would be displayed permanently at City Hall as a memoriam to inspire future generations.

That the Board support in principle the Father's Day Event, "Walk a Mile with your Child", route to be decided. The event would be organised by the Hamilton Rotary Club, to be held on Sunday, 19 June 2022, from 6 pm to 8 pm.

12. Board Recommendations for Review

The Mayor suggested that all future sponsorship applications should be presented to the Board with a breakdown of COH costs, including loss of revenue, and the amount of the vendor costs.

12.1 Bermuda Cancer Society

RESOLUTION:

That the Board approve to retrospectively waive the venue rental fee for the Bermuda Cancer Society advertisement on Nellies Walk, from 11 March 2022 to 29 April 2022. Permission had not been obtained prior to installation of the display and, as the COH supported the Bermuda Cancer Society, the Infrastructure Committee would overlook the fee on this occasion.

Proposed: Councillor J. Harvey

Seconded: Councillor G. Scott

Unanimous

12.2 Bermuda Sloop Foundation - Pirates of Bermuda Event - 23 April 2022

RESOLUTION:

That the Board approve the waiver of the car park rental fees and car park loss of revenue for No. 1 Car Park as set out in the attached estimate, for the Bermuda Sloop Foundation's Walk the Plank event on 23 April 2022. Sponsorship documents attached.

Proposed: Councillor J. Brimmer

Seconded: Councillor N. Swan

Unanimous

ACTION:

Ensure that the COH would be listed as a sponsor on advertising, as it relates to the Bermuda Sloop Foundation, Walk the Plank event to be held on 23 April 2022. **(Director of Marketing and Communications)**

12.3 Court Street Market - 10 April 2022 - Full Sponsorship Request

Councillor Harvey said that the application for the first of six (6) Court Street Market events for 10 April 2022, had been submitted for approval late and had not been approved by the Infrastructure Committee. Currently the remaining five (5) events would be approved by the Infrastructure Committee. He suggested that all six (6) events be agreed to at this time, 10 April 2022 until 18 December 2022.

The CEO/City Secretary said that the Bermuda Economic Development Corporation may financially support the Court Street Market Events.

RESOLUTION:

That the Board approve the sponsorship of the 10 April 2022 Court Street Market event, as set out in the attached estimate, excluding associated labour costs with the event.

Tabled

AMENDED RESOLUTION:

That the Board approve the sponsorship of the Court Street Market events, to be held from 10 April 2022 until 18 December 2022, as set out in the attached estimate, excluding associated labour costs with the event.

Proposed: Councillor J. Harvey

Seconded: Councillor J. Brimmer

Unanimous

12.4 Commissao Senhor Santo Cristo - 22 May 2022

RESOLUTION:

That the Board approve the sponsorship of the Commissao Senhor Santo Cristo event to be held on 22 May 2022, as set out in the attached estimate, excluding associated labor costs.

Proposed: Councillor J. Harvey

Seconded: Councillor H. Ming

Unanimous

13. Committee Recommendations for Review

13.1 Residents Advisory Committee – 10 March 2022 (Public Session)

There were no Recommendations for review.

13.2 Infrastructure Committee – 16 March 2022 (Public Session)

The COO/City Engineer noted that the World Triathlon Bermuda Event would be a two-day event, usually a one-day event.

Councillor Harvey said that Infrastructure Committee had decided that the upper and lower floors of the Pier-6 facility, the adjacent park and No.5 car park, would be named "The Samuel David Robinson Complex". Councillor Harvey said that appropriate signage would be considered at a future date. The Director of Marketing and Communications said that a significant amount of effort had already been spent on the branding and marketing strategy for the event venue as "Pier-Six". The Mayor clarified that for branding and marketing of the event venue at the upper floor of Pier-6, the venue would be called "Pier-Six" at the Samuel David Robinson Complex. The names yet to be decided for the lower floor, the park and No.5 car park, would all be suffixed with "... at The Samuel David Robinson Complex". Councillor Harvey noted that another name had been considered for recognition, Sir John Swan, a longstanding Premier of Bermuda. It had been decided that, as Sir John was still active in the community, acknowledgement of his achievements would be more appropriate in the future.

The COO/City Engineer said that negotiations had not commenced relating to the lease of the third floor of Bull's Head car park to Electric Go Karting. He requested that the item under AOB - Request for Alternative Location - Testing Service, be discussed before voting on the Resolution.

RESOLUTION:

That the Board approve the in-kind sponsorship of the World Triathlon Bermuda Event to be held on 5-6 November 2022, with services, storage facilities and discounted rental rates for properties.

Unanimous

RESOLUTION:

That the Board approve the name of the Pier-6 facility and surrounding area, including No.5 car park, at the appropriate time would be renamed The Samuel David Robinson Complex, in recognition of his lifetime achievements, including the first black Councilman of the Corporation of Hamilton.

Unanimous

RESOLUTION:

That the Board approve to lease the third floor of Bull's Head Car Park to Electric Go Karting as per the proposal.

Tabled

AMENDED RESOLUTION:

That the Board approve to lease the third floor of Bull's Head car park to Electric Go Karting, as per the proposal, with a commencement date of October 2022.

Proposed: Councillor J. Harvey

Seconded: Councillor G. Scott

Motion Passed

RESOLUTION:

That the Board approve the contract for the Bull's Head Car Park Steel Repainting be awarded to International Painting at a cost of \$125,000.00.

Unanimous

ACTION:

Circulate the promotional video for Pier-Six to the Board. **(Director of Marketing and Communications)**

13.3 Finance Committee – 17 March 2022 (Public Session)

Councillor Harvey said that the event would take place on 9 April 2022 at the National Stadium. There would be international athletes participating with international media attending.

RESOLUTION:

That the Board approve to waive the rental fees, but not the labour costs, for the US Track and Field Association to erect banners on poles in the City to advertise the track and field event to be held at the National Stadium in April 2022.

Unanimous

13.4 Staff, Legislative & Governance Committee – 22 March 2022 (Public Session)

ACTION:

Forward to the Staff, Legislative & Governance Committee meeting to be held on 19 April 2022. The Committee would review all approved and unapproved policies: a) all personal names to be deleted, only job titles to be included; b) all dollar amounts to be removed to a master fee schedule or stated on an online application form. **(CEO/City Secretary)**

13.4.1 Disabled Parking Permit Policy

RESOLUTION:

That the Board approve the Disabled Parking Permit Policy, as amended.

Unanimous

13.4.2 Members Parking Policy

RESOLUTION:

That the Board approve the Members Parking Policy.

Motion Passed

14. Vagrancy Report

The CEO/City Secretary said that the charity "Home" continued to make a significant impact on homelessness in the City.

15. Any Other Business

15.1 Request for Alternative Location - Testing Services

The COO/City Engineer said that there was ongoing works at the ground floor of the Bull's Head car park where subsidence was under repair. The Government testing station would be relocated in order to continue with the repairs. Also, the painting work, just approved, would commence on the ground floor. The Government had been informed and had requested to relocate to another floor at Bull's Head car park. The second and top floors were reserved for car parking, leaving the third floor for relocation of the testing station, hence the proposal from Electric Go Karting to lease the third floor would be temporarily held over. The COO/City Engineer noted that the Government currently had a 75 year lease on the Perot Post Office building. Discussion ensued.

Councillor Harvey suggested that the Government be offered the third floor of Bull's Head car park for a period of approximately six (6) months and inform Electric Go Karting that consideration of their proposal would be given for a commencement date of October 2022. The CEO/City Secretary noted that the COH remained accommodating for other current Government enterprises.

RESOLUTION:

That the Board approve for the Government Health Department to relocate its testing station from the ground floor to the third floor of Bull's Head car park, from April 2022 until end-September 2022. The Electric Go Karting proposal to occupy the third floor of Bull's Head car park, would be considered for a commencement date of October 2022.

Proposed: Councillor J. Harvey

Seconded: Councillor G. Scott

Motion Passed

15.2 Event Sponsorship Approval Process

Review and consider the current time frame for approving City sponsorship requests, with a view to accommodate charities and events that are looking to do events in the City in a shorter window of time.

The CEO/City Secretary said that, since the Government restrictions had been lifted, an unusual amount of requests had been received for sponsorship and permissions to hold events in the City within the approximate six (6) week approvals process. He requested that the Board consider temporarily streamlining the process for applications to be approved by the Board only. The objective would be to quickly bring activity into the City, which the current approvals process would prohibit. The Director of Marketing and Communications said that each request was vetted prior to presentation to the Infrastructure Committee for approval. Discussion ensued. The Mayor said that the approvals process would continue to be followed, however, there would always be exceptions.

15.3 Guests Telephone Policy

Councillor Ming referred to guests attending and who record the public sessions meetings with their telephones. He suggested that guests at the meetings would be requested to turn their telephones off.

15.4 Commissioner of the Bermuda Police Service

Councillor Harvey referred to the recently installed Commissioner of the Bermuda Police Service, Darrin Simons, and requested that a letter of congratulations be sent to Mr. Simons on behalf of the Mayor and Councillors of the COH.

ACTOPM”

On behalf of the Mayor and Councillors, write a letter of congratulations to the newly appointed Commissioner of Police, Darrin Simons. **(CEO/City Secretary)**

16. Motion to Move to Restricted Session

Proposed: Councillor J. Harvey

Seconded: Councillor J. Brimmer

Mayor

CEO/City Secretary