



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

CORPORATION OF HAMILTON

CORPORATION BOARD

PUBLIC SESSION

Wednesday, May 4, 2022, 12:30 pm
Mayor's Parlour, City Hall, Hamilton

Present: Rt. Wor. Charles R. Gosling, JP, Chairman
Councillor John Harvey, MBE, JP
Councillor Dennis Tucker, MBE, JP
Councillor Lawrence Scott, JP
Councillor Henry Ming
Councillor Jenefer Brimmer

Apologies: Councillor Nicholas Swan
Councillor George Scott, JP
Councillor RoseAnn Edwards

Staff: CEO/City Secretary - Dwayne A. Caines, JP
CFO/Acting City Secretary – Tanya Iris
Director of HR/Learning and Development – Lindell Foster
Director of Marketing & Communications – Jessica Astwood
Public Relations Manager - Helen Zoellner

Apologies: COO/City Engineer - Patrick Cooper
Controller – Siobhan Fubler

1. Confirmation of Notice

The CEO/City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

2. Role of the Chairman

The Mayor confirmed his role as the Chairman.

3. Open Meeting

The meeting was called to order at 12.30 pm.

4. Apologies

The CEO/City Secretary confirmed that apologies had been received from Councillor R. Edwards, the COO/City Engineer Patrick Cooper and the Controller Siobhan Fubler. The CEO/City Secretary would leave the meeting early and the CFO/Acting City Secretary would take the role of City Secretary for the remainder of the meeting.

5. Public Participation/Presentation

There was no Public Participation/Presentation.

6. Correspondence

There was no Correspondence.

7. Minutes of the Previous Corporation Board Meeting dated 6 April 2022 (Public Session)

Proposed: Councillor H. Ming

Seconded: Councillor L. Scott

The Minutes were accepted as read.

8. Matters Arising from the Previous Corporation Board Meeting dated 6 April 2022 (Public Session)

8.1 Becan Collection Award

Write to Mr. O'Brien of the Becan Collection thanking him for the very well received award to the COH's Sanitation Staff. Also, to commend the Sanitation Staff for their dedication during difficult times. Councillor Brimmer confirmed that Mr. O'Brien had received the letter of thanks. Action item completed.

8.2 Bermuda Sloop Foundation - Walk the Plank Event

Ensure that the COH would be listed as a sponsor on advertising, as it relates to the Bermuda Sloop Foundation, Walk the Plank event to be held on 23 April 2022. The Director of Marketing and Communications said that the COH had been thanked at the event. The Mayor said that the Bermuda Sloop Foundation would be informed that acknowledgement of sponsorship by the COH would be contracted in for next year's event. Action item completed.

8.3 Pier-6 Promotional Video

Circulate the promotional video for Pier-Six to the Board. **(Director of Marketing and Communications)** The Director of Marketing and Communications said that difficulties with internet connectivity had delayed the circulation of the video. Action item had not been completed.

8.4 Policies

Forward to the Staff, Legislative & Governance Committee meeting to be held on 19 April 2022. The Committee would review all approved and unapproved policies: a) all personal names to be deleted, only job titles to be included; b) all dollar amounts to be removed to a master fee schedule and/or stated on an online application form. Action item completed.

8.5 Commissioner of Bermuda Police Service

On behalf of the Mayor and Councillors, write a letter of congratulations to the newly appointed Commissioner of Police, Darrin Simons. Action item completed.

9. Resolutions Approved by the Minister

Passed: 6 April 2022

Submitted to the Minister: 14 April 2022

That the Board approve to retrospectively waive the venue rental fee for the Bermuda Cancer Society advertisement on Nellies Walk, from 11 March 2022 to 29 April 2022. Permission had not been obtained prior to installation of the display and, as the COH supported the Bermuda Cancer Society, the Infrastructure Committee would overlook the fee on this occasion.

That the Board approve the waiver of the car park rental fees and car park loss of revenue for No. 1 Car Park as set out in the attached estimate, for the Bermuda Sloop Foundation's Walk the Plank event on 23 April 2022. Sponsorship documents attached.

That the Board approve the sponsorship of the Court Street Market events, to be held from 10 April 2022 until 18 December 2022, as set out in the attached estimate, excluding associated labor costs with the event.

That the Board approve the sponsorship of the Commissao Senhor Santo Cristo event to be held on 22 May 2022, as set out in the attached estimate, excluding associated labor costs.

That the Board approve the in-kind sponsorship of the World Triathlon Bermuda Event to be held on 5-6 November 2022, with services, storage facilities and discounted rental rates for properties.

That the Board approve the name of the Pier-6 facility and surrounding area, including No.5 car park, at the appropriate time would be renamed The Samuel David Robinson Complex, in recognition of his lifetime achievements, including the first black Councilman of the Corporation of Hamilton.

That the Board approve the contract for the Bull's Head Car Park Steel Repainting be awarded to International Painting at a cost of \$125,000.00.

That the Board approve for the Government Health Department to relocate its testing station from the ground floor to the third floor of Bull's Head car park, from April 2022 until end-September 2022. The Electric Go Karting proposal to occupy the third floor of Bull's Head car park, would be considered for a commencement date of October 2022.

That the Board approve to lease the third floor of Bull's Head car park to Electric Go Karting, as per the proposal, with a commencement date of October 2022.

That the Board approve to waive the rental fees, but not the labour costs, for the US Track and Field Association to erect banners on poles in the City to advertise the track and field event to be held at the National Stadium in April 2022.

That the Board approve the Disabled Parking Permit Policy, as amended.

That the Board approve the Members Parking Policy.

10. Board Recommendations for Review

There were no Recommendations for review.

11. Committee Recommendations for Review

11.1 Residents Advisory Committee – 7 April 2022 (Public Session)

As the Council Members would serve a further year in office, at the Residents Advisory Committee Meeting held on 7 April 2022, Councillor Brimmer said that the CEO/City Secretary had asked her whether she would be willing to serve as Chair for that year. She had said that she would be delighted to continue and the Committee Members were in agreement. The CEO/City Secretary said that Councillor Brimmer had been a consummate professional and the Committee had enjoyed her leadership. It was a pleasure and an honour to have her serve the COH for another year. The Mayor concurred and noted that the CEO/City Secretary had been complimentary of Councillor Brimmer throughout her Chairmanship.

RESOLUTION:

That the Board approve that Councillor Jenefer Brimmer continue for a further year as Chair of the Residents Advisory Committee, for the period May 2022 until April 2023.

Unanimous

11.2 Infrastructure Committee – 13 April 2022 and 25 April 2022 (Public Session)

Councillor Harvey outlined the request for full sponsorship from the Bermuda Tourism Authority for the Sail GP Block Party to be held on Wednesday, 11 May 2022, where the rental would be waived and the labour costs would be sponsored. There had been limited information provided at short notice and it had been suggested that, as Front Street, from Burnaby Street to Parliament Street, could not be closed before 6.00 pm, the stage could be set up during the day in No.5 car park. The Infrastructure Committee had agreed that labour costs would be chargeable, as was usual. The BTA had requested that the COH reconsider sponsorship of the labour costs in light of the reciprocal relationship and common aim to encourage events in the City. The Director of Marketing and Communications gave the approximate labour costs. Discussion ensued.

The CEO/City Secretary said that the COH would not be a default sponsor to meet essential costs for events organisers who had significant budgets and where events had not been adequately budgeted for and presented in good time. There had been a delay with the Chamber of Commerce in this instance, however he recognised that the Block Party would be a significant event for the City. Councillor Harvey said that the proposal for the street closure from 6.00 pm rather than all day, would be made to the BTA, alternatively, consider staging in the No.5 car park. The BTA would be reminded of the COH's process for sponsorship relating to labour costs, submission of timely applications in the future and identification of the COH as sponsors without whom events could not take place. The Mayor recommended that the BTA would plan well in advance and budget for events, however there should be a spirit of co-operation in this instance.

The CEO/City Secretary left the meeting at 12.56 pm.

The CFO/Acting City Secretary assumed the role of City Secretary for the remainder of the meeting.

RESOLUTION:

That the Board approve the sponsorship of the Sail GP Block Party on Wednesday, 11 May 2022, from 7.00 pm – 10.00 pm on Front Street, from Burnaby Street to Parliament Street, in support of encouraging more activity throughout the island to capitalize on the Sail GP audience and visitors that will be on the island for the event. Estimate and supporting documents forthcoming. Street closure would be from 6.00 pm, waiver of rental fees, labour costs would be chargeable. An alternative of No.5 Car Park would be proposed to BTA for staging and associated equipment.

Tabled

AMENDED RESOLUTION:

That the Board approve, in the spirit of assisting the re-establishment of the Bermuda tourism industry in 2022, as it relates to the Sail GP Block Party to be held on 11 May 2022, that the COH would waive the labour costs normally associated with an event such as this. In the future, the COH would require significantly more notice of a request for sponsorship than was given.

Proposed: Councillor J. Harvey

Seconded: Councillor D. Tucker

Unanimous

ACTION:

Make the proposal to the Bermuda Tourism Authority for the closure of Front Street, from Burnaby Street to Parliament Street, from 6.00 pm on 11 May 2022, rather than all day, as it relates to the SailGP Block Party. Alternatively, consider staging in the No.5 car park. Remind the BTA of the COH's process for event sponsorship applications relating to labour costs, the notice period, the COH budgetary considerations and recognition of the COH as sponsors without whom events could not take place. **(Director of Marketing and Communications)**

ACTION:

Arrange for the production of an informational video to inform the public of the notice period, the COH budgetary considerations and recognition of the COH as sponsors without whom events could not take place, as it relates to applications for event sponsorship. **(Director of Marketing and Communications)**

11.3 Finance Committee – 14 April 2022 (Public Session)

There were no Recommendations for review.

11.4 Staff, Legislative & Governance Committee – 19 April 2022 (Public Session)

The Staff, Legislative & Governance Committee Meeting had been cancelled due to lack of quorum.

12. Vagrancy Report

Councillor Harvey noted recent articles on the concerns of residents regarding the new charity "Home". Whilst some homeless individuals had been helped, the behavioural issues had not been resolved. It was noted that vagrancy had increased over the years. Councillor Brimmer said that until the core issues were addressed, the problem would continue. She said that "Home" provided temporary accommodation and were pursuing a second building. The Government must provide a permanent facility to house and provide services for the individuals. The Mayor said that "Home" had provided more than had been so far and agreed that the Government must drive the resolution. Councillor Brimmer said that the previous Deputy Governor had been passionate about the issue and hoped that the new Deputy Governor would be briefed.

13. Any Other Business

13.1 Legislation

The following Amendments to the Municipalities Amendment (No.2) Bill 2022, had been passed by the Senate on 11 March 2022:

- Parking Enforcement Officers and lawful powers
- Extension to terms of office for Members - next election in 2023

13.2 Special Board Meeting - Committee Recommendations

The CFO/Acting City Secretary noted that there would be no Board or Committee meetings held in August 2022. She suggested that a Special Board meeting be arranged at the end of July in order to vote on Recommendations out of the Committee meetings in July. She proposed Monday, 25 July 2022 at 10.00 am in the Mayor's Parlour. As the Mayor would be away, the meeting would be Chaired by the Deputy Mayor, Councillor Harvey.

13.3 2021 Audit Presentation by KPMG

The CFO/Acting City Secretary said that the 2021 Audit presentation by KPMG would not be available for the Finance Committee meeting to be held on 12 May 2022. The Mayor suggested that a Special Finance Committee meeting be arranged before the Audit would be presented at the next Board meeting to be held on 8 June 2022 for approval.

The Mayor suggested that a report on the COH's financials be provided by the CEO/City Secretary. Also, ascertain whether a Resolution to absolve the Council Members and the Executive for actions taken during the financial period of reporting, was practiced by other entities.

ACTION:

Prepare a report on the COH's financials, as it related to the 2021 Audit presentation by KPMG. **(CEO/City Secretary)**

ACTION:

Ascertain whether a Resolution to absolve the Council Members and the Executive for actions taken during the financial period of reporting, was practiced by other entities. **(CFO/Acting City Secretary)**

14. Motion to Move to Restricted Session

Proposed: Councillor L. Scott

Seconded: Councillor J. Brimmer

Mayor

CEO/City Secretary

Date