



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

**CORPORATION OF HAMILTON
CORPORATION BOARD
PUBLIC SESSION
AGENDA**

Wednesday, January 5, 2022, 12:30 pm

Online Remote

1. Confirmation of Notice

2. Role of the Chairman

3. Open Meeting

4. Apologies

5. Public Participation/Presentation

There is no Public Participation/Presentation.

6. Vagrancy Report

Deputy Commissioner Darrin Simons (Acting Commissioner of Police) will attend to discuss policing in the City.

The City Constable, PC Christopher Douglas, will attend.

7. Correspondence

There is no Correspondence.

8. Minutes of the Previous Corporation Board Meeting dated 8 December 2021 (Public Session)

9. Matters Arising from the Previous Corporation Board Meeting dated 8 December 2021 (Public Session)

9.1. Becan Collection Award

Arrange for the presentation of the Becan Collection Award to the COH Sanitation Staff, by the Chairman of the Becan Collection in January 2022, in liaison with Councillor Brimmer. **(CEO/City Secretary)**

9.2. Vagrancy

Invite the Deputy Commissioner Darrin Simons (Acting Commissioner of Police) to the next Board meeting to be held on 5 January 2022, to discuss vagrancy in the City and the Bermuda Police Service's role in resolution of the matter. **(CEO/City Secretary)**

10. Resolutions Approved by the Minister

Passed: 8 December 2021

Submitted to the Minister: 9 December 2021

That the Board approve the contractor for Janitorial Cleaning - Public Washrooms, be awarded to Marshall's Maintenance at a cost of \$194,880.00.

That the Board approve the contract for Cleaning - Works Depot and City Hall Offices, be awarded to Marshall's Maintenance at a cost of \$82,920.00.

That the Board approve the name for the park area at the corner of Court Street and Dundonald Street, be Dudley Eve Park, as submitted by unanimous recommendation of the North Hamilton Plan Sub Committee, Councillor H. Ming - Chair, Councillor N. Swan, Councillor J. Brimmer, Councillor R. Edwards and the CEO/City Secretary, at a meeting held on 1 November

That the Board approve the COH 2022 Budget document.

That the Board approve the Awning and Signage Policy.

That the Board approve the Banners Policy, as amended.

That the Board approve the Busker Programme Policy.

That the Board approve the Clean Desk Policy.

That the Board approve the Colour Crosswalk Policy.

That the Board approve to extend the Government's occupation of Pier-6 Lower and No.5 Car Park, as a Vaccination Centre until 31 March 2022.

That the Board approve that the COH would wish to be aligned with the Human Rights Day.

11. Board Recommendations for Review

There are no Recommendations for review.

12. Committee Recommendations for Review

12.1. Residents Advisory Committee – 9 December 2021 (Public Session)

There are no Recommendations for review.

12.2. Infrastructure Committee – 17 December 2021 (Public Session)

RESOLUTION:

That the Board approve the tourism concept and design of the Bermuda Marquee Sign to be installed at No.1 car park, adjacent to the Bermuda Tourism Authority premises and parallel to the harbour edge.

RESOLUTION:

That the Board approve to issue a new 5-year Lease for VMB Detailing with cost of living increase to rent.

12.3. Finance Committee – 16 December 2021 (Public Session)

There are no Recommendations for review.

12.4. Staff, Legislative & Governance Committee – 21 December 2021 (Public Session)

12.4.1. COH Employee Handbook

RESOLUTION:

That the Board approve the COH Employee Handbook, rebranded and updated.

12.4.2. Policies

COH Policies have been reviewed and will be presented for approval with the new branding and formatting. Any other changes to the policies will be described.

12.4.2.1. Company Vehicle Policy

Formatted and changed General Superintendent to Operations Manager and added info about drug and alcohol testing after accident; made sure information is the same as in handbook.

RESOLUTION:

That the Board approve the Company Vehicle Policy.

12.4.2.2. COVID-19 Travel Policy (Return to Work)

Formatted.

RESOLUTION:

That the Board approve the COVID-19 Travel Policy (Return to Work)

12.4.2.3. Customer Service Policy

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RESOLUTION:

That the Board approve the Customer Service Policy.

12.4.2.4. Data Classification Policy

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RESOLUTION:

That the Board approve the Data Classification Policy.

12.4.2.5. Data Protection Policy

Formatted, minor changes.

RESOLUTION:

That the Board approve the Data Protection Policy.

13. Any Other Business

14. Motion to Move to Restricted Session



Dwayne A. Caines
CEO/City Secretary