



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

**CORPORATION OF HAMILTON
CORPORATION BOARD
PUBLIC SESSION
AGENDA**

Wednesday, February 9, 2022, 12:30 pm

Online Remote

1. Confirmation of Notice

2. Role of the Chairman

3. Open Meeting

4. Apologies

5. Public Participation/Presentation

5.1. Extra Duty Police Officers

A presentation by Chief Inspector Alex Rollins of the Bermuda Police Service, to outline the responsibilities of the two (2) supplemental Extra Duty Police Officers.

6. Correspondence

There is no Correspondence.

7. Minutes of the Previous Corporation Board Meeting dated 5 January 2022 (Public Session)

8. Matters Arising from the Previous Corporation Board Meeting dated 5 January 2022 (Public Session)

8.1. Vagrancy

Arrange a meeting of the Board to discuss the reduction or prevention for the sale of liquor in single bottle and nips as a means to effect a reduction of vagrancy in the City.

8.2. Becan Collection Award

Arrange for the presentation of the Becan Collection Award to the COH Sanitation Staff, by the Chairman of the Becan Collection in January 2022, in liaison with Councillor Brimmer. **(CEO/City Secretary)**

9. Resolutions Approved by the Minister

That the Board approve to extend the Temporary Alfresco areas free of charge from 30 June 2021 to 31 March 2022.

Passed: 2 June 2021 - until 31 March 2022

1st Amendment: 4 June - until 31 October 2021

2nd Amendment: 10 November 2021 - until 31 January 2022

3rd Amendment: 21 January 2022 - until September 2022 (note the Minister's Comment)

Passed: 5 January 2022

Submitted to the Minister: 5 January 2022

That the Board approve the tourism concept and design of the Bermuda Marquee Sign to be installed at No.1 car park, adjacent to the Bermuda Tourism Authority premises and parallel to the harbour edge.

That the Board approve to issue a new 5-year Lease for VMB Detailing with cost of living increase to rent.

That the Board approve the COH Employee Handbook, rebranded and updated.

That the Board approve the COVID-19 Travel Policy (Return to Work).

That the Board approve the Customer Service Policy.

That the Board approve the Data Classification Policy.

That the Board approve the Data Protection Policy.

10. Board Recommendations for Review

There are no Recommendations for review.

11. Committee Recommendations for Review

11.1. Residents Advisory Committee – 6 January 2022 (Public Session)

There are no Recommendations for review.

11.2. Infrastructure Committee – 12 January 2022 (Public Session)

11.2.1. Bid Recommendation - City Hall Roof Soffit

RESOLUTION:

That the Board approve the contract for the City Hall Roof Soffit be awarded to Kaissa at a cost of \$5,700.00.

11.2.2. Bid Recommendation - Demolition - Rose Cottage

RESOLUTION:

That the Board approve the contract for the Demolition of Rose Cottage be awarded to Island Construction Services at a cost of \$18,600.00.

11.2.3. Bid Recommendation - Victoria Street (East) Redevelopment

The redevelopment of Victoria Street (East) would be between Union Street and King Street, at the Ex-Artillerymen's Club. The project would include repairing the retaining wall supporting the road, build a new sidewalk, install new tree pits, plant new trees replacing the large five (5) trees which had been removed and realign the road.

RESOLUTION:

That the Board approve the contract for the Victoria Street (East) Redevelopment be awarded to Brown & Co at a cost of \$113,583.00.

11.2.4. Bid Recommendation - Hamilton Dock Security Two-Year Contract

Three (3) tenders had been received. SAS Protection currently provide the Hamilton Dock Security service with good work and no issues. SAS Protect had submitted the lowest bid. The tender would be over a two (2) year period, with dictated staffing levels to be maintained, certain activities to be carried out and certain qualification requirements for the security guards.

RESOLUTION:

That the Board approve the Two-Year Contract for the Hamilton Dock Security be awarded to SAS Protection at a cost of \$1,476,606.00.

11.2.5. Request to Address Parking in Handicapped Bays

Further to the Infrastructure Committee Meeting held on 12 January 2022, further discussion on the COH's position would be had in light of the reviewed Disabled Parking Permit Policy attached. The COH's position must be congruent with the Disabled parking Permit Policy.

RESOLUTION:

That the Board approve that, to avoid being ticketed, a disabled person hiring a taxi and in possession of a disabled parking permit, must give the permit to the taxi driver to display and the taxi meter would be kept running during a waiting time and the parking fee would be paid to the current time limit.

11.2.6. Willowglade Refurbishment - Scope of Work

RESOLUTION:

That the Board approve, in light of its sub-standard condition, the current tenant be given timely and fair notice and the property be demolished, as it related to the Willowglade property on Laffan Street.

11.3. Finance Committee – 13 January 2022 (Public Session)

There are no Recommendations for review.

11.4. Staff, Legislative & Governance Committee – 18 January 2022 (Public Session)

11.4.1. Policies

COH Policies have been reviewed and will be presented for approval with the new branding and formatting. Any other changes to the policies will be described.

11.4.1.1. Doctors' Parking Policy

Formatted.

RESOLUTION:

That the Board approve the Doctors' Parking Policy, as amended.

11.4.1.2. Employee Housing Rental Policy

Formatted; changed title to Director of Human Resources, from Human Resources Manager.

RESOLUTION:

That the Board approve the Housing Rental Policy, as amended.

11.4.1.3. Employee Long Service Awards Policy

Formatted.

RESOLUTION:

That the Board approve the Employee Long Service Awards Policy.

11.4.1.4. Fire Emergency Procedure Policy

Formatted and amended.

RESOLUTION:

That the Board approve the Fire Emergency Procedure Policy.

11.4.2. Disabled Parking Permit Policy

RESOLUTION:

That the Board approve the Disabled Parking Permit Policy, as amended.

12. Vagrancy Report

12.1. Email from Philip Barnett, Island Restaurant Group Ltd

13. Any Other Business

14. Motion to Move to Restricted Session



Dwayne A. Caines
CEO/City Secretary