



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

**CORPORATION OF HAMILTON  
FINANCE COMMITTEE  
PUBLIC SESSION  
AGENDA**

Thursday, February 16, 2023, 10:00 am  
4th Floor, Works Depot

1. **Confirmation of Notice**
2. **Role of Chairman**
3. **Open Meeting**
4. **Apologies**
5. **Public Participation/Presentation**  
There is no public participation/presentation.
6. **Correspondence**  
There is no correspondence.
7. **Minutes of the Previous Finance Committee Meeting dated 19 January 2023 (Public Session)**
8. **Matters Arising from the Previous Finance Committee Meeting dated 19 January 2023 (Public Session)**

## 8.1 Recovery of Rates Debts

Seek legal advice from a real estate lawyer, to advise the COH of the current process to compensate debtholders such as the Government and others, upon the sale of a property. Also, whether or not the COH should be included and, if not, how can they become included, for instance, via the Bar Associate or Chamber of Commerce. **(CEO/City Secretary)** The CEO/City Secretary would arrange a meeting for himself, the Mayor and Councillor Tucker to meet with a lawyer. The Municipalities Act 1923, Section 26, stated that, in the case of unpaid rates, that there was an automatic lien on such a property, giving rights to the COH to collect unpaid taxes out of the proceeds of a sale. The question is, how does a realtor or lawyer find out whether a property has a COH automatic lien (due to unpaid rates) when doing their “searches”? Does the COH have to register the debt for automatic lien with an entity, and if so, which entity?

Seek legal advice and draft a polite, helpful and firm letter template, which would be sent to rates debtors upon entering their 2nd year of failure to pay. The letter would advise them of the Lien and the impact of having a Lien on their property, as well as advising them that the COH was entitled to obtain a list of their assets and access to their bank accounts in order to do whatever is within the COH's legal remit. The template letter would be included in the Debt Collection Policy. **(CEO/City Secretary)** The Chairman said that the Debt Collection Policy and draft template letter would be discussed after advice on the automatic lien had been received.

## 8.2 Public Information

Carry out PR to familiarise the public of the laws and ordinances which govern the COH. **(CEO/City Secretary)** The CEO/City Secretary said that a meeting would be arranged with the Public Relations Manager to discuss.

## 8.3 Demurrage Extension

Arrange an initial meeting with CEO/City Secretary, Councillor Swan, the COO/City Engineer and a representative of the Customs Department, to identify the cause of the delay in container clearance on the Dock and discuss how the delays could be resolved. The COH had decided that there would be no extension to the demurrage deadline of five (5) days. **(CEO/City Secretary)**

## 8.4 Parking Ticket Computer System

Arrange a meeting with Court and Bermuda Police Service representatives, in order to discuss the delays in sending summonses for unpaid parking tickets and propose a financial contribution from the COH towards updating the parking ticket and summonses computer system. **(CEO/City Secretary)**

## 9. Resolutions Approved by the Minister

There are no Resolutions approved by the Minister.

## 10. Recommendations for Review

There are no Recommendations for review.

**11. Status Updates**

**11.1 Monthly Financial Report - December 2022**

**12. Any Other Business**

**13. Motion to Move to Restricted Session**



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Dwayne A. Caines  
CEO/City Secretary