



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

## **CORPORATION OF HAMILTON**

### **FINANCE COMMITTEE**

#### **PUBLIC SESSION**

Thursday, March 17, 2022, 10:00 am  
Mayor's Parlour, City Hall, Hamilton

Present: Councillor Dennis Tucker, MBE, JP, Chairman  
Rt. Wor. Charles R. Gosling, JP  
Councillor John Harvey, MBE, JP  
Councillor Lawrence Scott, JP  
Councillor J. Brimmer

Staff: CFO/Acting City Secretary – Tanya Iris  
COO/City Engineer - Patrick Cooper  
Controller – Siobhan Fubler

Apologies: CEO/City Secretary - Dwayne A. Caines, JP  
Director of HR/Learning and Development – Lindell Foster

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#### **1. Confirmation of Notice**

The CFO/Acting City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

#### **2. Role of Chairman**

Councillor Dennis Tucker confirmed his role as the Chairman.

#### **3. Open Meeting**

The meeting was called to order at 10.07 am.

#### **4. Apologies**

The CFO/Acting City Secretary Tanya Iris confirmed that apologies had been received from the CEO/City Secretary Dwayne Caines. Apologies had also been received from the Director of HR/Learning and Development Lindell Foster.

#### **5. Public Participation/Presentation**

There was no public participation/presentation.

**6. Correspondence**

There was no correspondence.

**7. Minutes of the Previous Finance Committee Meeting dated 17 February 2022 (Public Session)**

**Proposed:** Councillor J. Harvey

**Seconded:** Councillor L. Scott

The Minutes were accepted as read.

**8. Matters Arising from the Previous Finance Committee Meeting dated 17 February 2022 (Public Session)**

**8.1 Credit Card Policy**

**Prepare guidelines for local spending by all credit cardholders, as it relates to the amended Credit Card Policy.** The Policy for the Financial Instructions, and Guidelines, were approved at the Board Meeting held on 9 March. Councillor Brimmer suggested that the Application would be changed to read "Corporate Credit Card". Action item completed.

**9. Resolutions Approved by the Minister**

That the Board approve the Credit Card Policy, as amended, to permit local spending for the Mayor and staff, subject to guidelines for spending being issued to cardholders.

**10. Recommendations for Review**

There were no Recommendations for review.

**11. Status Updates**

**11.1 Monthly Financial Report - January 2022**

- Parking revenue was down. Awaiting commissioning of the Parking Enforcement Officers - the House had passed the amendment to the Act and would be presented to the Senate, then the Governor by April 2022. Traffic into the City had increased over recent weeks.

- Wharfage was down.

- Rents were down.

- Expenses were controlled.

- Annual weekly wage increases to be decided. The Chairman advised that a monthly accrual amount should be shown on the financial statement. Councillor Harvey disagreed, referring to a comment at a recent arbitration that the COH can afford it. The Mayor said that funds remain available for the delayed capital projects and which would be spent in the coming months. Discussion ensued. The COO/City Engineer said that the accounting system allowed for the Executive to set their own budgets monthly, with explanations for over and under spending.

- Carryovers and variants - the Chairman and the CFO/Acting City Secretary would discuss. Currently, explanations were given on the P&L for variants over \$100,000 and this would be changed to \$50,000 to provide more information to the Committee.

- Tipping Fees would be discussed.

The Chairman said that the financial statement should be prepared for transparency.

## **12. Any Other Business**

### **12.1 US Track and Field Event**

Councillor Harvey referred to the US Track and Field Association who would host an event at the National Stadium in April 2022. The Association had requested that the COH allow advertising banners to be placed on poles throughout the City. This had been allowed for other events held outside of the City. The current banners policy allowed only for events which would be held in the City. He noted that NBC Universal Studios media would be covering the event. The Mayor said that a precedent had been set for the advertising of special events, which would be agreed by the Council on individual merit, for events held outside of the City. Councillor Harvey said that the Director of Marketing and Communications would communicate to the Bermuda Tourism Authority to ensure that any future applications were submitted in compliance to the COH policy.

#### **RECOMMENDATION:**

That the Board approve to waive the rental fees, but not the labour costs, for the US Track and Field Association to erect banners on poles in the City to advertise the track and field event to be held at the National Stadium in April 2022.

**Proposed:** Councillor J. Harvey

**Seconded:** Councillor J. Brimmer

**Unanimous**

## **13. Motion to Move to Restricted Session**

**Proposed:** Councillor J. Harvey

**Seconded:** Councillor L. Scott