



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

CORPORATION OF HAMILTON
INFRASTRUCTURE COMMITTEE
PUBLIC SESSION

Wednesday, May 11, 2022, 10:00 am
Mayor's Parlour, City Hall, Hamilton

Present:	Councillor John Harvey, MBE, JP, Chairman Rt. Wor. Charles R. Gosling, JP Councillor George Scott, JP Councillor Nicholas Swan Councillor Henry Ming Michael Branco, JP - Associate Member
Apologies:	Councillor RoseAnn Edwards Councillor Jenefer Brimmer
Staff:	CEO/City Secretary - Dwayne A. Caines, JP COO/City Engineer - Patrick Cooper Director of Marketing & Communications – Jessica Astwood Public Relations Manager - Helen Zoellner
Apologies:	CFO/Acting City Secretary – Tanya Iris
In Attendance:	Ms. Jocelyn Bailey Assistant Superintendent - Traffic - Fred Richardson

1. Confirmation of Notice

The CEO/City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

2. Role of the Chairman

Councillor John Harvey confirmed his role as the Chairman.

3. Open Meeting

The meeting was called to order at 10.02 am.

4. Apologies

The CEO/City Secretary confirmed that apologies had been received from Councillor J. Brimmer, Councillor R. Edwards and the CFO/Acting City Secretary Tanya Iris.

5. Public Participation/Presentation

5.1 Fort Hamilton Cafe Proposal

The Chairman welcomed Ms. Joycelyn Bailey and invited her to present the proposal for a cafe at Fort Hamilton.

Ms. Bailey noted that there had been a cafe at Fort Hamilton in the past and proposed to open a new cafe to cater to visitors at Fort Hamilton. She had met with the Venue & Rentals Co-ordinator on site in April. The proposed operating hours would be from 10.30 am until 3.30 pm, subject to demand. Ms. Bailey sought a seasonal tenancy lease based on cruise ship schedules, commencing this season. There would also be opportunity to open for Happy Hour as an alternative to Harbour Nights on Wednesday evenings. The menu would be a small sandwiches, hot dogs and fries type menu, with snacks and beverages, and she would apply for a beer and wine license. Ms. Bailey had been aware that renovations at the Fort were planned, after which there would be no guarantee that she would be granted a lease at that time. Ms. Bailey said that she was an experience business entrepreneur and event organiser.

The COO/City Engineer said that design work for the whole Fort was underway, including the building for the proposed cafe, which would need approval by the Board, Historical Advisory Board and Planning Department. Work would commence sometime in 2023. Ms. Bailey said that she had been invited to present to the Committee and awaited confirmation on several issues at the site. Discussion ensued.

The Chairman thanked Ms. Bailey for her proposal and advised that she present the proposal again, once further information had been confirmed.

Ms. Bailey left the meeting at 10.16 am.

6. Correspondence

6.1 Email from Mr. Harry Kromer dated 19 May 2022

Item to be discussed in the Restricted Session under AOB.

6.2 Letter from Mr. Dale Butler dated 10 May 2022

Item to be discussed in the Restricted Session under AOB.

7. Minutes of the Previous Infrastructure Committee Meeting dated 13 April 2022 (Public Session)

Proposed: Councillor N. Swan

Seconded: Councillor H. Ming

The Minutes were accepted as read.

8. Matters Arising from the Previous Infrastructure Committee Meeting dated 13 April 2022 (Public Session)

8.1 BTA Structure - Front Street

Write to the Bermuda Tourism Authority stating that the Department of Planning had advised that the 5-year Lease on the BTA structure on Front Street would expire on 16 February 2023. Make inquiry as to their intentions following this date and that if they would wish to continue to occupy the structure, they should apply to the Department of Planning for extended planning permission and apply to the COH for a new lease. The COO/City Engineer said that there was a new executive at BTA who was grateful to be made aware of the expiry of the lease and they would consider seeking an extension. Action item completed.

8.2 Traffic Issues Review and Design Report

Carry out community consultation on the proposals as it related to the change of use for the six (6) parking bays on Laffan Street and the six (6) parking bays on Washington Street. On hold. **(City Engineer)** Action item had not been completed.

8.3 Angle Street Speed Bump

Following the community survey, carry out the installation of the speed bumps on Angle Street by the end of 2021. **(COO/City Engineer)** The COO/City Engineer said that the quotes and schedule for asphalt paving in 2022 was awaited from the contractor, following which the speed bump could be installed during the summer. Action item had not been completed.

8.4 Traffic Calming Policy

As there were no regulations in Bermuda for creating speed bumps, the COH would write a Speed Bumps Policy. **(COO/City Engineer)** The COO/City Engineer presented a draft Traffic Calming Policy noting that diagrams would be added. It was thought that imperial measurements could be included and the emergency services would include the police. The Mayor noted a contradiction in the first paragraph referring to Dundonald Street which currently had several speed bumps and where there was frequent freight traffic. Action item had not been completed.

8.5 Official Naming of Dudley Eve Park Event

Schedule a date for the official naming of Dudley Eve Park event with full PR, after installation of the stair structure and park signage. **(COO/City Engineer)** The COO/City Engineer said that construction of the stairs had been completed and was awaiting installation of the railings. The bronze plaque had been cast and was ready to be shipped. A date could be scheduled to take place once the mural had been installed at the site, sometime in September 2022.

8.6 Digitised Disabled Parking Permits

Options to digitise the Disabled Parking Permits would be presented to the Infrastructure Committee in due course. **(COO/City Engineer)** Mr. Branco said that a meeting had taken place to review the existing system and discuss how the disabled parking permits could be digitised. The COO/City Engineer said that, over the last six (6) months, the Assistant Superintendent - Traffic had researched what the future could be for parking, parking payment and parking enforcement in the City. There were various digital options available which would be costly to implement. Consideration would also be given to whether the public would be ready to accept changes to the current options. Discussion ensued.

The COO/City Engineer said that most of the technological advancements for city parking were designed for larger populated cities which the COH would not benefit from. The Assistant Superintendent - Traffic would be attending a Parking Expo in New Orleans in July 2022 as part of further research and suggested that a Board Member also attend in order to understand the wide ranging effect of such technology. Mr. Branco suggested that a sub-committee could be formed to consider the research and whether there would be any benefit to the City. The CEO/City Secretary said that, in the first instance, consideration of a budget to fund such a project would be required, following which consideration of the way forward could be discussed. The COO/City Engineer said that the COH should have a vision of what the future of parking in the City would be as there were numerous options and costs. The CEO/City Secretary said that the Assistant Superintendent - traffic had previously prepared a Parking Strategy and Vision which would be reviewed initially. Action item completed

Invite the Assistant Superintendent - Traffic to the next meeting to be held on 11 May 2022, to update the Committee on the proposed digitisation of the disabled parking permits. Action item completed.

ACTION:

Form a Parking Sub-Committee to discuss a vision, potential changes and effects, to parking in the City, from the research presented in the Parking Strategy document. **(CEO/City Secretary)**

8.7 Food Vendor Concession Site

Make inquiries of the food vendors, why they had not submitted an RFP application for the concession site at Court/Dundonald Street. The Director of Marketing and Communications said that the potential food vendors had been asked why they had not submitted an application for the site. The general consensus had been that they would not be comfortable at the site. Action item completed.

8.8 Pier-6 Renovation - PR

Carry out PR on the renovation of Pier-6. Action item completed.

8.9 Access to King Street Car Park - Seventh Day Adventist Church

Arrange a meeting with the Seventh Day Adventist Church, as it relates to their request for unimpeded access to their warehouse through the King Street car park. **(CEO/City Secretary)** Action item had not been completed.

8.10 SailGP - Cedar & Sail

Obtain a detailed proposal from the Bermuda Tourism Authority, as it relates to the launch of the Cedar+Sail Campaign on 25 April 2022, and circulate to the Infrastructure Committee by 15 April 2022, for consideration. Mr. Branco had a meeting with the BTA and there had been a delay in approval. There was a tour guide app which reached locations outside of the City. A virtual launch of the Cedar+Sail Campaign had taken place. Action item completed.

8.11 Letter from The Rt. Rev. Ewen Ratteray dated 8 April 2022

Write a response to the letter from The Rt. Rev. Ewen Ratteray, explaining that the fencing referred to did not belong to the COH and that resurfacing of the road at the pedestrian crossing by Bermuda Motors would shortly take place, after which the markings would be painted. Installation of belisha beacons at crossings would be dependent upon reports from the Bermuda Police Service stating that there were safety issues. Action item completed.

Write to the Department of Works & Engineering to say that the markings were faint on the pedestrian crossing near BAA on Woodland Road. Action item completed.

Request regular accident data from the Bermuda Police Service. The CEO/City Secretary said that quarterly reports would be submitted. Action item completed.

9. Minutes of the Previous Infrastructure Committee Meeting dated 25 April 2022 (Public Session)

Proposed: Councillor N. Swan

Seconded: Mayor, Charles Gosling

10. Matters Arising from the Previous Infrastructure Committee Meeting dated 25 April 2022 (Public Session)

10.1 Email from The. Hon. Michael Fahy, JP, dated 21 April 2022

Respond to The. Hon. Michael Fahy's request as a consequence of the cancellation of the Pink Route ferry to Hinson's Island on weekends and the severely curtailed weekday ferry, some residents who were not boat owners would have no way of getting into Hamilton and request had been made for three (3) berths at Barr's Bay Park for boatowners who did not have berths elsewhere in the City. The request had been denied. Action item completed.

10.2 SailGP Sponsorship Block Party

The approval of a Recommendation to support the sponsorship, request further details from the Bermuda Tourism Authority, as it relates to the SailGP Block Party scheduled for Wednesday, 11 May 2022, from 7.00 pm until 10.00 pm. Suggest an alternative arrangement to the BTA that No.5 Car Park could be used for the stage and associated equipment. Street closure from Burnaby Street to Parliament Street could commence from 6.00 pm and the labour costs would be chargeable. Action item completed.

ACTION:

Produce an informational video to inform the public of the notice period for sponsorship applications, the COH budgetary considerations and recognition of the COH as sponsors without whom events could not take place, as it relates to applications for event sponsorship. **(Director of Marketing and Communications)**

10.3 Bermuda Carnival Street Party

Request further details from BHW Ltd for the Bermuda Carnival Street Party event scheduled for Saturday, 28 May 2022, from 7.00 pm until 12.00 am. It was decided that Front Street could not be closed for the whole day for setting up. Street closure could commence from 6.00 pm and the labour costs would be chargeable. The Venue & Rentals Co-ordinator would obtain more detailed information and the item would be discussed further at the next Infrastructure Committee Meeting to be held on 11 May 2022. The Director of Marketing and Communications said that the event had been cancelled. Action item completed.

RECOMMENDATION:

That the Board approve the street closure costs for Saturday, 28 May 2022, from 7.00 pm - 12.00 am, for the Bermuda Carnival Street Party, styled after a Harbor Nights format on Front Street, from Burnaby Street to Queen Street. Estimate and supporting documents forthcoming.

Tabled

11. Resolutions Approved by the Minister

That the Board approve the in-kind sponsorship of the World Triathlon Bermuda Event to be held on 5-6 November 2022, with services, storage facilities and discounted rental rates for properties.

That the Board approve the name of the Pier-6 facility and surrounding area, including No.5 car park, at the appropriate time would be renamed The Samuel David Robinson Complex, in recognition of his lifetime achievements, including the first black Councilman of the Corporation of Hamilton.

That the Board approve the contract for the Bull's Head Car Park Steel Repainting be awarded to International Painting at a cost of \$125,000.00.

That the Board approve for the Government Health Department to relocate its testing station from the ground floor to the third floor of Bull's Head car park, from April 2022 until end-September 2022. The Electric Go Karting proposal to occupy the third floor of Bull's Head car park, would be considered for a commencement date of October 2022.

That the Board approve to lease the third floor of Bull's Head car park to Electric Go Karting, as per the proposal, with a commencement date of October 2022.

12. Recommendations for Review

12.1 Bermuda Charge Motor Show - 3 July 2022 - Sponsorship Request

The Director of Marketing and Communications said that Bermuda Charge had requested full waiver of rental fees for street closure only, for the event to take place on Front Street. The Mayor was concerned that there had not been more information on the event in the cover letter. The Director of Marketing and Communications said there could be an option for the applicants to make a presentation to the Committee. The applicants would be responsible for canvassing the residents and businesses in the City. Donations of the proceeds would be made to charities.

RECOMMENDATION:

That the Board approve the sponsorship of the Bermuda Charge Motor Show event to be held on 3 July 2022, as set out in the attached estimate, excluding associated labour costs.

Proposed: Councillor H. Ming

Seconded: Councillor N. Swan

Unanimous

12.2 Glow Bermuda - 19 June 2022 - Sponsorship Request

The Director of Marketing and Communications said that Glow Bermuda had requested 50% waiver of the rental fees. A portion of the proceeds would be donated to charities. This event had been part of the Bermuda Heroes Weekend Ltd carnival, which had been cancelled. The CEO/City Secretary said that the event was of a high standard and the Queen Elizabeth Park would be transformed.

RECOMMENDATION:

That the Board approve the sponsorship of the Glow Bermuda Event to be held on 19 June 2022, as set out in the attached estimate, excluding associated labour costs.

Proposed: Mayor, Charles Gosling

Seconded: Councillor H. Ming

Unanimous

13. Status Updates

13.1 Marketing & Communication

- Spring into the City initiative at City Hall - activations all week, including concerts, wellness day, Garden Club at Victoria Park band stand, Thoughtful Thursday, media coverage.
- 25 June - Movie in the Park - Barr's Bay Park - first in-person event since 2019.
- 17 July - Summer Sunday - Victoria Park.
- Art Tour - self-guided tour of art around the City, including Point House and art galleries.
- Dudley Eve mural artwork to be finalised.
- Albuoys Point - official opening and Triangle attraction - video and QR code. The COO/City Engineer confirmed that the location would be called "Bermuda Triangle at Point Pleasant Park at Albuoys Point".
- PR for Front Street paving work / 1st floor Bull's Head Car Park painting / Pier 6 update / Earth Day video on the pump station.

The CEO/City Secretary congratulated the Marketing Team for creating a significant buzz at City Hall and in the City. He hoped that the concept of privately arranged activities on the steps and lawn at City Hall, would increase. The Mayor also wished to pass on thanks to the Marketing Team for their efforts. He had received many positive comments from the public on the activities as well as the interactions with the Parking Enforcement Officers.

The Mayor said that there should be a major event in 2023, namely the centenary of the Municipalities Act 1923. There would be an opportunity to celebrate the Municipality. The Director of Marketing and Communications said that the Royal Gazette had recently taken a poll and a very high percentage of the public had wanted the Municipality to stay.

The Chairman also congratulated the Marketing Team and was delighted that City Hall was becoming the people's place. He said that the recent activities should be built on going forward.

Mr. Branco said that there had been a six-fold increase of events on ptix and wondered when Pier-6 might be available for hire as an event venue. The COO/City Engineer had hoped that Pier-6 would be available by the fall.

13.2 Take Note: Project Charters 2021

- Pier-6 roof replacement was underway. Once the roof structure had been completed, the interior space would be finished. Many structural issues had been corrected as the project progressed.
- Albuoys Point was near completion. The Plaque and Triangle Marker would be installed the day before the official opening of the park. Note that Google Maps had already updated the location. Albuoys Point should be official opened before the paving work commences.

- Traffic Lights at the junction Church/Par-La-Ville/Bermudiana roads were being reformed to comply with the plans.
- Railing on the southern edge of City Hall Car Park had been replaced.
- Victoria Street bathrooms would be reviewed for a punch list.
- Design work for the interior of the COH offices at City Hall was underway.
- Design work for the improvements at Fort Hamilton were underway.
- Paving review schedule had highlighted Front Street as the worst. Paving would commence and include road lane closures. Media notices had been circulated:
 - Burnaby Street and Parliament Street on the north side, by 27 May.
 - Birdcage and Ferry Terminal on the south side.
 - Point Pleasant Road, Albuoys Point and road into Barr's Bay Park.
 - Church Street in various patches.
- Plaque on Chevron House on Wesley Street to be installed.
- Front Street Pump Station - carbon and deodoriser units had been replaced. Intermittent odours on Front Street and Pitts Bay Road were probably due to the buildings not being at full capacity with fresh flowing sewage, but slow moving sewage creating gas build up.
- Microscreens and disinfection project design work was ongoing.

ACTION:

After survey, the results of the annual sidewalk and road assessments would be published to inform the community of upcoming works due to take place in the coming year. In 2022, this would include all work carried out since 2014. **(COO/City Engineer)**

14. Government's Water and Wastewater Plan - Update

No update.

15. Any Other Business

There was no other business.

16. Motion to Move to Restricted Session

Proposed: Councillor N. Swan

Seconded: Councillor H. Ming