



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

**CORPORATION OF HAMILTON**  
**INFRASTRUCTURE COMMITTEE**  
**PUBLIC SESSION**

Wednesday, April 13, 2022, 10:00 am  
Mayor's Parlour, City Hall, Hamilton

Present:	Councillor John Harvey, MBE, JP, Chairman Rt. Wor. Charles R. Gosling, JP Councillor Henry Ming Councillor RoseAnn Edwards Councillor Jenefer Brimmer Michael Branco, JP - Associate Member
Apologies:	Councillor George Scott, JP Councillor Nicholas Swan
Staff:	CEO/City Secretary - Dwayne A. Caines, JP COO/City Engineer - Patrick Cooper Director of Marketing & Communications – Jessica Astwood
Apologies:	CFO/Acting City Secretary – Tanya Iris Public Relations Manager - Helen Zoellner

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**1. Confirmation of Notice**

The CEO/City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

**2. Role of the Chairman**

Councillor John Harvey confirmed his role as the Chairman.

**3. Open Meeting**

The meeting was called to order at 10.02 am.

**4. Apologies**

The CEO/City Secretary confirmed that apologies had been received from the CFO/Acting City Secretary, Tanya Iris and the Public Relations Manager, Helen Zoellner. Councillor Edwards had requested to join the meeting via zoom on this occasion. A protocol for attending scheduled in-person meetings via zoom would be discussed at the next Staff, Legislative & Governance Committee Meeting to be held on 19 April 2022.

**5. Public Participation/Presentation**

There was no public participation/presentation.

**6. Correspondence**

**6.1 Email from Sir John Swan dated 11 April 2022**

The Mayor referred to a draft letter by Sir John Swan to the Liquor Licensing Authority with a request that the COH support a liquor licensing objection, which would be discussed under AOB.

**6.2 Letter from The Rt. Rev. Ewen Ratteray dated 8 April 2022**

The Mayor referred to a letter received from the Rt. Rev. Ewan Ratteray, which requested the repair of fencing adjacent to the recently resurfaced parking area on King Street, and the repainting of the pedestrian crossing, with installation of belisha beacons, on Church Street adjacent to Bermuda Motors. The requests would be discussed under AOB. The item had not been discussed under AOB and would be held over until the next Infrastructure Committee Meeting to be held on 11 May 2022. The Executive Assistant would circulate the letter.

**7. Minutes of the Previous Infrastructure Committee Meeting dated 16 March 2022 (Public Session)**

**Proposed:** Councillor H. Ming

**Seconded:** Councillor J. Brimmer

The Minutes were accepted as read.

**8. Matters Arising from the Previous Infrastructure Committee Meeting dated 16 March 2022 (Public Session)**

**8.1 BTA Structure - Front Street**

Write to the Bermuda Tourism Authority stating that the Department of Planning had advised that the 5-year Lease on the BTA structure on Front Street would expire on 16 February 2023. Make inquiry as to their intentions following this date and that if they would wish to continue to occupy the structure, they should apply to the Department of Planning for extended planning permission and apply to the COH for a new lease. **(COO/City Engineer)** Action item had not been completed.

## **8.2 Bronze Bust of Mr. Clarence Hill - Sport Bermuda Magazine**

**Arrange a face-to-face meeting with Sport Bermuda Magazine to discuss the request in detail and offer recommendations, as it relates to the proposed bronze bust of Mr. Clarence Hill and its safest location.** The CFO/Acting City Secretary said at the last meeting that the CEO/City Secretary had contacted Mr. Patrick Bean to arrange a meeting and stated that the project would be abandoned if a response was not received soon. After discussions with the COO/City Engineer it had been decided that the requested site for the bronze bust would block the line of sight for traffic and was therefore considered to be unsafe. Options for a location would be discussed with Mr. Jennings. The CEO/City Secretary said that several attempts had been made to arrange a meeting with Mr. Jennings and Mr. Patrick Bean since November 2021. There had been no response. The CEO/City Secretary requested that the item be taken off the Agenda until further notice. Action item completed.

## **8.3 Traffic Issues Review and Design Report**

Carry out community consultation on the proposals as it related to the change of use for the six (6) parking bays on Laffan Street and the six (6) parking bays on Washington Street. On hold. **(City Engineer)** Action item had not been completed.

## **8.4 Angle Street Speed Bump**

Following the community survey, carry out the installation of the speed bumps on Angle Street by the end of 2021. **(COO/City Engineer)** The COO/City Engineer said that the quotes and schedule for asphalt paving in 2022 was awaited from the contractor, following which the speed bump would be installed during the summer. Action item had not been completed.

## **8.5 Traffic Calming Policy**

As there were no regulations in Bermuda for creating speed bumps, the COH would write a Speed Bumps Policy. **(COO/City Engineer)** The COO/City Engineer presented a draft Traffic Calming Policy noting that diagrams would be added. It was thought that imperial measurements could be included and the emergency services would include the police. The Mayor noted a contradiction in the first paragraph referring to Dundonald Street which currently had several speed bumps and where there was frequent freight traffic. Action item had not been completed.

## **8.6 Request for Crossing Lights at Dellwood Middle School**

**Write to the Principals of Dellwood Middle School and the Salvation Army Day Care, to advise of the dangers at the crossings near the Schools, as it relates to double parking on double yellow lines. Suggest use of the access road and parking area on the Dellwood property for drop off/pick up.** Action item completed.

### **8.7 Request for Access to Doctors Offices on Victoria Street**

**Arrange a site visit of the Infrastructure Committee as it relates to the request for access to the doctors offices at the Dallas Building on Victoria Street, to discuss the options; a) reconstruct the Dallas building hoarding supported down to the lower level to create a sidewalk bridge, or b) relocate the crossing, or c) route the sidewalk at the front of the building to align with the parking lane.** The Chairman said that the site visit had taken place. The COO/City Engineer would await further instructions from the Committee on the understanding that it had been agreed at the site visit to install two (2) small sidewalks around the two (2) protrusions of the Dallas properties. It was also agreed that the owners of the Dallas Building would be approached to pay for the new sidewalk sections. There was a car park at the rear of the doctor's office and the Dallas Building owners could be approached to permit drop-offs in the car park. Action item completed.

### **8.8 Official Naming of Dudley Eve Park Event**

Schedule a date for the official naming of Dudley Eve Park event with full PR, after installation of the stair structure and park signage. **(COO/City Engineer)** The COO/City Engineer said that construction of the stairs had commenced. It was proposed that a name plaque for Dudley Eve Park would be erected on the Court Street side and the Dundonald Street side, together with a QR Code to access information on the new name of the park. A bronze plaque would be erected on the stair wall going into the park area. Action item had not been completed.

### **8.9 Digitised Disabled Parking Permits**

Options to digitise the Disabled Parking Permits would be presented to the Infrastructure Committee in due course. **(COO/City Engineer)** Mr. Branco said that a meeting had taken place to review the existing system and discuss how the disabled parking permits could be digitised. Action item had not been completed.

#### **ACTION:**

Invite the Assistant Superintendent - Traffic to the next meeting to be held on 11 May 2022, to update the Committee on the proposed digitisation of the disabled parking permits. (Recording Secretary)

### **8.10 Power Points for Electric Vehicles**

The Mayor noted that previously the COH had been approached by several companies with proposals for rented electric vehicles and the installation of a charging station in the City. A charging station for the local public's electric vehicles could also be considered. The CEO/City Secretary said that, as a result of those proposals, the COH should consider formalising a Policy for electric vehicle charging stations. The COO/City Engineer said that it would not be appropriate to install a charging station on Front Street but rather within car parks, such as Par-La-Ville car park. He pointed out that the only usage for a charging station would be the rental market. The existing rental companies already provided charging stations elsewhere on the Island or on private property. It would therefore not be necessary to install within the City, given the range of the electric vehicles and the size of the island, as compared to other cities around the world. He said that there would be no justification for the expense of installation and ongoing maintenance of charging

stations. The Mayor said that the electric vehicle companies would fund their own installation and maintenance costs. The CEO/City Secretary said that electric vehicles would become more prevalent in the future. Discussion ensued. It was suggested that a feasibility study could be carried out by the Assistant City Engineer in due course.

#### **8.11 Request for Demurrage Relief - Neptune**

**Obtain further information from the Docks Manager about the container which had been stored on the dock and the request for demurrage relief from Neptune.** The COO/City Engineer said that the situation had arisen due to an oversight by Neptune, who had recently removed the container from the dock and paid the demurrage in full. The demurrage charges had accumulated since November 2021 and Neptune had requested relief on the cost, which had been denied. Action item completed.

#### **8.12 Wheelie Bins After Hours Campaign**

**Prepare a PR campaign to remind store and business owners in the City to take the Wheelie Bins off the street and onto their property after close of business each day.** Action item completed.

#### **8.13 Cancer Society Advertisement**

**On behalf of the Infrastructure Committee, request the Venue & Rentals Co-ordinator to write a letter to the Cancer Society to inform them that the display on City Hall property had not received permission prior to being erected. Since the COH fully support the Cancer Society, the matter would be overlooked on this occasion, however, the permission process, including fee, must be adhered to in the future, failing which the display will be removed. The COH would agree to a display in the prior location on the lawn with a display more in keeping with the environment. Strongly suggest consideration of this before the next campaign with better awareness in the community.** Action item completed.

**A Recommendation would be made to the Board at the meeting to be held on 6 April 2022, to retrospectively waive the venue rental fee for the Bermuda Cancer Society advertisement on Nellies Walk, from 11 March 2022 to 29 April 2022. Permission had not been obtained prior to installation of the display and, as the COH supported the Bermuda Cancer Society, the Infrastructure Committee would overlook the fee on this occasion.** Action item completed.

### **9. Resolutions Approved by the Minister**

That the Board approve the Busker Permit Fee of \$30.00 per year to be waived again for the year 2022 to encourage more busking in the City.

That the Board approve the venue rate reduction for all City Venue Rental rates, as set out in the attached document, for 2022 to encourage more bookings and activity in the City.

That the Board approve the construction of a terraced wooden deck with concrete foundations by Island Restaurant Group, as it relates to the reconfiguration of the alfresco dining area at Hog Penny. A new Lease would be required. A letter of guarantee would be requested of the Island Restaurant Group, to cover the construction costs to reinstate the road in the event that the structure was removed.

## 10. Recommendations for Review

There were no Recommendations for review.

## 11. Status Updates

### 11.1 Marketing & Communication

- Movie Night - 16 April 2022 - at City Hall car park. May be the last drive-in event before returning to in-person events.
- Tours in the City led by the Town Cryer, had commenced on 1 April 2022.
- Art Tour (World Art Day) - 14 April 2022. A plaque programme throughout the City with QR codes for information.
- Court/Dundonald Street food vendor site - RFP closed 1 April 2022 - there had been no applications. The vendor would be required to move the van at the end of each day. The COO/City Engineer said that planning permission as a structure would be required if the vendor did not remove the van each day, although being TCD licensed as a vehicle. Planning approvals would now be required for all static food vendors.
- VIVID Art - RFP closed on 1 April 2022 - there had been a few applications - focus would be on Dudley Eve Park artwork and restoration of existing artwork around the City.
- Red Bud Sapling Tree Planting Ceremony - 29 April 2022 - Delegates from the Society of Colonial Wars. The Members were invited, followed by lunch at the Royal Yacht Club.

#### **ACTION:**

Make inquiries of the food vendors, why they had not submitted an RFP application for the concession site at Court/Dundonald Street. **(Director of Marketing and Communications)**

### 11.2 Take Note: Project Charters 2021

- Dudley Eve Park stairs was under construction.
- Albuoys Point was nearing completion.
- Pier-6 - replacement of the roof would commence.
- Traffic Lights at Par-La-Ville/Bermudian/Church was ongoing as amendments were needed.
- City Hall roof painting - RFP this month.
- City Hall roof timbers and safety bolts replacement.
- Tree planting and tidying was ongoing throughout the City. The CEO/City Engineer said that coconuts were removed before they matured, so they would be worthless.
- Plaque replaced on Chevron House on Wesley Street would be carried out in due course.
- Project Charters worksheet would be updated in due course.

- Victoria Street bathrooms. Bathrooms would be locked for cleaning or repair, outside of usual opening hours. It was advised that cleaning should be scheduled with an out of service sign displayed. It was noted that the doors would also be locked when in use. Checks would be made to ensure that most of the bathrooms would be open at any one time.

**ACTION:**

Carry out PR on the renovation of Pier-6. **(Director of Marketing and Communications)**

**12. Government's Water and Wastewater Plan - Update**

The CEO/City Engineer said that the COH's upgrade of the sewage station on Front Street was progressing. The architect design and project schedule had been completed.

**13. Any Other Business**

**13.1 Access to King Street Car Park - Seventh Day Adventist Church**

The CEO/City Secretary declared a conflict of interest.

The COO/City Engineer referred to a request from the Seventh Day Adventist Church for unimpeded access to their warehouse through the King Street car park. Discussion ensued.

**ACTION:**

Arrange a meeting with the Seventh Day Adventist Church, as it relates to their request for unimpeded access to their warehouse through the King Street car park. **(CEO/City Secretary)**

**13.2 BNG - Bermuda Biennial Proposal**

The COO/City Engineer referred to the email from the Bermuda National Gallery dated 15 March 2022. The BNG had made several requests in order to enhance the public's experience of the Gallery in celebration of their 30th anniversary.

Bermuda Biennial Public Artwork June 2022:

- The proposed displays were discussed. Agreed subject to approval of locations by the COH.

BNG Entrance:

- Remove the education signage on the north wall and sponsors panels either side of the doors and move inside the BNG gallery. Agreed.

- Paint the entire wall floor to ceiling and edge to edge surrounding the BNG doors a tasteful grey. Agreed on approval of the colour.

- Paint the interior of the BNG Cedar doors white so that when open they match the interior white paneling, doors and molding. The outside would remain cedar to match the foyer space when closed. Denied as City Hall was a Grade I Listed Building.

- Remove the Bermuda National Gallery sign above the main doors and install the BNG logo using cut-out letters. The logo would be the width of the doors and the height would correspond to the width. The Committee removed to the lobby to visualise the signage. Denied as all signs should remain the same.

- Create a 12 ft banner for the outside signage in line with the new COH banners. Agreed as all banners should be the same height.

Poetry in the City:

- The details of the artwork and proposed locations would be presented to the Committee before a decision would be made.

### **13.3 SailGP – Cedar+Sail**

*Mr. Michael Branco declared a conflict of interest.*

The CEO/City Secretary referred to the partnership between the Bermuda Tourism Authority and SailGP, to launch the Cedar+Sail Campaign to highlight Bermuda's sailing heritage, on 25 April 2022. The request was to install signage on the ferry terminal building. The Director of Marketing and Communications had requested further information for presentation to the Infrastructure Committee. The BTA would display posters to promote the Campaign throughout the City, which would include QR codes for information. A detailed proposal was awaited.

**ACTION:**

Obtain a detailed proposal from the Bermuda Tourism Authority, as it relates to the launch of the Cedar+Sail Campaign on 25 April 2022, and circulate to the Infrastructure Committee by 15 April 2022, for consideration. **(Director of Marketing and Communications)**

### **13.4 Liquor Licensing Objection**

*The Mayor declared a conflict of interest.*

*The Chairman declared a conflict of interest.*

*Councillor Brimmer declared a conflict of interest.*

The Chairman referred to the draft letter, written from Sir John Swan to the Liquor Licensing Authority, requesting that the liquor license would not be renewed for Carousel Liquors and Front Street Wine & Spirits, stating that the sale of nips and single beers had contributed to the anti social behaviour in the area. Sir John Swan requested the COH's support for the letter. Discussion ensued. The CEO/City Secretary said that it was widely recognised that the sale of nips and single beers had effected an increase in anti social behaviour by some homeless individuals. The COH had and continued to spend a large sum of money to employ extra police patrols to deal with the issue of anti social behaviour and who were empowered to make arrests but only when individuals were in the act of drinking in public. The COO/City Engineer said that the extra work and cost of cleaning up areas of public drinking, should be taken into consideration. He referred to the long standing practice of individuals consuming beer whilst driving. Councillor Edwards said



that April was Alcohol Awareness Month which may have a positive effect. Councillor Ming and Councillor Brimmer said that the sale of nips and single beers to tourists was a popular alternative. It was recognised that the anti social behaviour issue was not the fault of businesses and they should not be penalised for the actions of a few. The COH should not be placed in a position to dictate to businesses the products they wish to sell. Vagrancy had an impact on the whole island and was a community responsibility. The Mayor said that, in the past outside of the City, the prohibition of the sale of nips and single beers had resulted in an end of anti social behaviour.

The Chairman acknowledged that there was a serious anti social behaviour problem in the City. The COH had taken the issue very seriously and had taken action. The Bermuda Police Service had been engaged and would continue to patrol the streets of the City.

The CEO/City Secretary noted that Sir John Swan was widely acclaimed and advised that the COH would take an equitable view of the draft letter.

Councillor Ming said that a vote on the draft letter should be held over until the quality of policing in regard to illegal drinking could be improved. He advised that the issue would be more closely monitored once the Parking Enforcement Officers would come into effect.

Councillor Ming, Councillor Brimmer and Councillor Edwards stated that they were not in favour of supporting the draft letter by Sir John Swan.

**RECOMMENDATION:**

That the Board approve to support the draft letter written by Sir John Swan and addressed to the Liquor Licensing Authority, to object to the renewal of liquor licenses to Carousel Liquors and Front Street Wine & Spirits, as it relates to the sale of nips and single beers effecting anti social behaviour in the area.

**Proposed:** Mayor, Charles Gosling

**Seconded:** Councillor J. Harvey

**Defeated**

*Councillor Edwards left the meeting at 12.50 pm.*

**13.5 Point Pleasant Park - Ribbon Cutting**

The Mayor asked whether the Point Pleasant Park official opening date had been arranged. The COO/City Engineer said that a date had not yet been decided. It would be expected to be sometime in May 2022.

**13.6 Letter from The Rt. Rev. Ewen Ratteray dated 8 April 2022**

The Mayor referred to a letter received from the Rt. Rev. Ewan Ratteray, which requested the repair of fencing adjacent to the recently resurfaced parking area on King Street, and the repainting of the pedestrian crossing, with installation of belisha beacons, on Church Street adjacent to Bermuda Motors. The COO/City Engineer said that the fencing adjacent to the car parking area did not belong to the COH. Resurfacing of the road at the pedestrian crossing by Bermuda Motors would shortly take place, after which the

markings would be painted. Installation of belisha beacons at crossing would be dependent upon reports from the Bermuda Police Service stating that there were safety issues. In addition, the Mayor had noted faint markings on a pedestrian crossing near BAA on Woodlands Road. The COO/City Engineer said that although the sidewalk was within the City, the roadway was not.

*The Chairman left the meeting at 12.55 pm and the Mayor assumed the role of Chairman.*

*The Chairman rejoined the meeting at 12.57 pm.*

*Mr. Branco left the meeting at 12.57 pm.*

**ACTION:**

Write a response to the letter from The Rt. Rev. Ewen Ratteray, explaining that the fencing referred to did not belong to the COH and that resurfacing of the road at the pedestrian crossing by Bermuda Motors would shortly take place, after which the markings would be painted. Installation of belisha beacons at crossings would be dependent upon reports from the Bermuda Police Service stating that there were safety issues. **(COO/City Engineer)**

**ACTION:**

Write to the Department of Works & Engineering to say that the markings were faint on the pedestrian crossing near BAA on Woodland Road. **(COO/City Engineer)**

**ACTION:**

Request regular accident data from the Bermuda Police Service. **(CEO/City Secretary)**

**13.7 Bikes Parked on Sidewalks**

The Mayor noted that bikes were parked on the sidewalk on Parliament Street between Church Street and Victoria Street, as a dumpster had been placed over several bike parking bays. The COO/City Engineer said that dumpsters would usually be placed on car parking bays. It may be the case that the dumpster did not have a permit to be placed at all.

*The Mayor left the meeting at 1.00 pm.*

**14. Motion to Move to Restricted Session**

There was no motion.