



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

**CORPORATION OF HAMILTON**  
**INFRASTRUCTURE COMMITTEE**  
**PUBLIC SESSION**

Wednesday, December 14, 2022, 10:00 am  
Mayor's Parlour, City Hall, Hamilton

Present: Councillor John Harvey, MBE, JP, Chairman  
Rt. Wor. Charles R. Gosling, JP  
Councillor George Scott, JP  
Councillor Nicholas Swan  
Councillor Henry Ming  
Councillor RoseAnn Edwards  
Councillor Jenefer Brimmer  
Michael Branco, JP - Associate Member

Staff: CEO/City Secretary - Dwayne A. Caines, JP  
CFO/Acting City Secretary – Tanya Iris  
COO/City Engineer - Patrick Cooper  
Director of Marketing & Communications – Jessica Astwood

Apologies: Public Relations Manager – Zoe Mulholland

In Attendance: Mr. Keidric Smith

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**1. Confirmation of Notice**

The CEO/City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

**2. Role of the Chairman**

Councillor John Harvey confirmed his role as the Chairman.

**3. Open Meeting**

The meeting was called to order at 10.00 am.

**4. Apologies**

The CEO/City Secretary confirmed that no apologies had been received.

**5. Public Participation/Presentation**

## 5.1 Revel De Road - Carnival Parade 2023 - 19 June 2023

The Chairman welcomed Mr. Keidric Smith to present a sponsorship request for the Revel De Road Carnival Parade event to be held on Monday, Sunday, 19 June 2023, a public holiday, from 11.00 am until 10.00 pm.

Mr. Smith said that the Revel De Road event replaced the Carnival event in 2022 and was held in North Hamilton. The 2023 event would be organised by the Bermuda Mas Band Association. Mr. Smith outlined an expanded parade route commencing at North Shore roundabout, utilising Barnard's Park, Victoria Park, Queen Elizabeth Park and Barr's Bay Park for refreshment stops. The Parade would take two (2) laps around the City before finishing at Barnard's Park. The route would require road closures. Mr. Smith said that the carnival would be privatised and the consent of the community would be obtained. There was a 40-page proposal with suggestions on how to make the carnival sustainable for all participants, including vendors, and a master schedule would be available shortly.

Mr. Smith asked for sponsorship of venue rental for Victoria Park, Barr's Bay Park and Queen Elizabeth Park. Also, in-kind use of the barricades for road closures, as had been done for previous carnivals.

The COO/City Engineer said that the COH had a limited number of barricades, however, the Bermuda Tourism Authority could provide more. The labour costs of setting out and picking up the barricades would be approximately \$20,000, which would be chargeable. For last years carnival, the organisers arranged this themselves. The City would be completely cleared by the morning of the next day.

Mr. Smith said that the Carnival would be for the benefit of Bermuda and, although the Mas Bands pay a fee, this would be used to offset other costs. The carnival would have a shortfall. Sponsorship would also be sought from Government and other groups.

The Chairman thanked Mr. Smith for his presentation and requested that a copy of the 40-page document be given to the COH. The Committee would discuss and revert to Mr. Smith in due course.

*Mr. Smith left the meeting at 10.21 am.*

### **ACTION:**

Obtain a copy of the 40-page proposal document for the Revel De Road Carnival Parade 2023, from Mr. Keidric Smith, for circulation as necessary. **(Director of Marketing and Communications)**

## 6. Correspondence

There was no correspondence.

7. **Minutes of the Previous Infrastructure Committee Meeting dated 9 November 2022 (Public Session)**

**Proposed:** Councillor H. Ming

**Seconded:** Councillor J. Brimmer

The Minutes were accepted as read.

8. **Matters Arising from the Previous Infrastructure Committee Meeting dated 9 November 2022 (Public Session)**

8.1 **Micro-Mobility Industry**

Arrange a meeting with the micro-mobility industry players who had requested locations in the City for their vehicles to operate from, as it relates to the way forward and the requirements of the COH. **(CEO/City Secretary)** The CEO/City Secretary said that a meeting had been scheduled with most of the industry players, in order to ascertain the specific needs. Action item had not been completed.

8.2 **Assault in Par-La-Ville Car Park**

**Contact the victim of assault in the PLV car park, with further developments, following the Chairman's email dated 16 September 2022.** The CEO/City Secretary said that he had contacted the victim and reported that all was well. Action item completed.

8.3 **Angle Street Speed Bump**

Following the community survey, carry out the installation of the speed bumps on Angle Street by the end of 2021. **(COO/City Engineer)** This would be carried out on approval of the new Traffic Calming Policy. Action item had not been completed.

8.4 **Traffic Calming Policy**

As there were no regulations in Bermuda for creating speed bumps, the COH would write a Speed Bumps Policy. **(COO/City Engineer)** The COO/City Engineer presented a draft Traffic Calming Policy noting that diagrams would be added. It was thought that imperial measurements could be included and the emergency services would include the police. The Mayor noted a contradiction in the first paragraph referring to Dundonald Street which currently had several speed bumps and where there was frequent freight traffic. Action item had not been completed.

8.5 **Paving Works Schedule**

**After survey, the results of the annual sidewalk and road assessments would be published to inform the community of upcoming works due to take place in the coming year. In 2022, this would include all work carried out since 2014.** The COO/City Engineer said that the Asset Management Plan had been completed in conjunction with advices from the Residents Advisory Committee. The Public Relations Manager was currently formatting a document which would be published. The maps were awaited to be included. Action item completed.

The COO/City Engineer said that quotes had been received from East End Asphalt. The roads earmarked for resurfacing were; Front Street between King Street heading out of the City, Court Street between Reid Street and Church Street, Washington Street between Victoria Street and Dundonald Street, and Brunswick Street between Cedar Avenue and Victoria Street. Notices would be published early in January prior to commencement of work.

The Mayor suggested that the work be carried out during night hours and at weekends to allay negative comments from the businesses. The COO/City Engineer said that work out of normal hours would be expensive. The Mayor suggested that the notice should include an increase in the rates of businesses to pay for the convenience of night hours and weekend working. The COO/City Engineer said that paving was current at \$24 per square foot during daytime hours. Night time working would double the labour costs for overtime working, to approximately \$40 per square foot. The COO/City Engineer said that consideration was being given to textured concreting as a less expensive option.

#### **8.6 Concessions to Encourage Building Projects**

Forwarded from the Board Meeting held on 5 October 2022, to compile a list together with criteria, as it relates to potential concessions which the COH could offer to encourage building projects in the City. **(CFO/Acting City Secretary)** The Mayor said that the concessions which could be offered were limited and the COH would not be in a position to alter rates. He suggested that the matter be held over until the spring next year, to consider how the COH could be pro-active in encouraging projects in light of the Government proposal for development of North Hamilton. Perhaps the COH could consider incentives for projects in keeping with the area, at that time. Action item had not been completed.

#### **8.7 Proposal for Ice Machine**

**Write to Mr. Artie Darrell to deny his request, as it related to the installation of an Ice Machine near No.1 car park or Albuoys Point.** Action item completed.

#### **8.8 Proposal for Rent of 3 Point Pleasant Road (Hodge Podge)**

**As there had been no decision on the proposal to rent the property to DeBraga as a childcare facility, arrange a meeting with Coldwell Banker and the CEO/City Secretary, to explore other possibilities for advertising the COH rental property at 3 Point Pleasant Road.** The COO/City Engineer said that the rental of 3 Point Pleasant Road would be put on hold as the property would be utilised by COH staff for the duration of the renovations of the offices at City Hall. Action item completed.

#### **8.9 Residential Parking Permits for Atlantis**

**Make a search of the files for historical letters and documentation from Sir John Swan and the COH, as it related to a possible agreement for the provision of car parking in the adjacent lot, for the 61-unit Atlantis condominium residents.** The CFO/Acting City Secretary said that no documentation had been found. Action item completed.

**Make a search of the Planning Department's approval documentation, as it related to residential parking for the 61-unit Atlantis Condominium building.** The CFO/Acting City Secretary said that no documentation had been found. Action item completed.

At the Board Meeting held on 7 December 2022, the Board approved that residents of the Atlantis Condominium building, upon application for 2023 Residential Parking Permits, would be advised that the COH would not issue permits until completion of its investigations with the Ministry of Planning and its own documentation, to determine whether there was an agreement or Resolution related to residents car parking charges.

The COO/City Engineer recollected that a written agreement in 2001 provided for residential car parking spaces on Princess Street, for residents of the Atlantis Condominium building. In recent years, a maximum of eight (8) Atlantis residents had applied for Residential Parking Permits. He said that it was normal practice for residential developments to agree to provide parking at the property for their residents. Residential parking bays in car parks would prohibit use for events.

The Chairman said that Residential Parking Permit holders could park in any Residential Parking Bay around the City. There would be no special parking signage for Atlantis residents. Discussion ensued.

*The CEO/City Secretary left the meeting at 10.39 am and the CFO/Acting City Secretary took the role of City Secretary.*

*The CEO/City Secretary rejoined the meeting at 10.48 am.*

**RECOMMENDATION:**

That the Board approve for the issue of Residential Parking Permits to the residents of the Atlantis Condominium building, up to a maximum of eight (8) to accommodate the current permit holders.

**Proposed:** Councillor H. Ming

**Seconded:** Councillor J. Brimmer

**Motion Passed**

**8.10 Overhanging Trees on Princess Street**

**Respond to Councillor Edwards' email as it relates to overhanging trees on Princess Street which were entangled with overhead cables.** Action item completed.

**9. Resolutions Approved by the Minister**

That the Board approve that residents of the Atlantis Condominium building, upon application for 2023 Residential Parking Permits, would be advised that the COH would not issue permits until completion of its investigations with the Ministry of Planning and its own documentation, to determine whether there was an agreement or Resolution related to residents car parking charges.

That the Board approve that residents of the Church Street (east of the Cathedral) and 6 Dundonald Street developments, upon application for Residential Parking Permits, would be advised that the COH would not issue permits as there would be provision of pre-determined car parking, as approved by the Planning Department.

That the Board approve to sponsor Mr. Glenn Fubler's Claudette Colvin 2 March Anniversary Event, to be held on Thursday, 2 March 2023, at Freedom Square and the Earl Cameron Theatre. Sponsorship would be for the waiver of venue rental fees. Labour and all other costs would be chargeable.

That the Board approve to sponsor the community event for the combined 100-year Anniversary Celebrations of the Bermuda National Gallery and the Bermuda Society of Arts, and City Hall and Arts Centre as Bermuda's centre for visual and performing arts. The event would be held on 11 December 2022 from 3.00 pm to 5.00 pm, utilising City Hall Foyer, the Front Lawn and Steps, and the Earl Cameron Theatre. Sponsorship would be for the waiver of venue rental fees. Labour, vendor permit administration fees, sound equipment and security costs would be chargeable.

## **10. Recommendations for Review**

There were no Recommendations for review.

## **11. Status Updates**

### **11.1 Marketing & Communication**

- 11 December - the Boat Parade had been postponed from Saturday. Firework display from White's Island. Councillor Brimmer had been a judge. The Boat Parade will be held in St. George's next Christmas, returning to Hamilton in December 2024.
- 11 December - Art Fair - BNG and BSoA joint anniversary celebration.
- 14 December - Christmas Window dressing competition closes today. Councillor Harvey would be a judge. Judging would take place on 16 December.
- 16 December - Fresh Air Films winter edition in QEP. Weather forecast did not look good - a weather call would be made.
- 17 December - The first event at Pier-6 - Staff Christmas Party with cocktail reception for long service awards.
- Small mural to be installed near the steps to Fort Hamilton on junction of Victoria Street and King Street.
- Planning for 2023 was underway and would be released early January 2023.

The Chairman said that the City looked fabulous this year and gave feedback of the Christmas Tree Lighting ceremony. The Director of Marketing and Communications said that there would be a stage for the dancers next year.

Councillor Ming congratulated the Marketing Team for an outstanding year.

The Mayor said that the Christmas Lights around the City were extraordinary and hoped that they could remain after the 12th night.

The COO/City Engineer said that the Christmas Lights required two (2) full time people every day to check the power supply, the lights and to fix issues.

## **11.2 Take Note: Project Charters 2022**

The COO/City Engineer outlined the plans for the various projects scheduled for 2023.

### **11.2.1 Front Street Pump Station - Microscreen Project**

### **11.2.2 Traffic Light Junctions Upgrade**

#### **11.2.2.1 Church Street - Queen to Burnaby**

#### **11.2.2.2 Front Street - Queen to Burnaby**

#### **11.2.2.3 Reid Street at Spurling's Hill**

### **11.2.3 Fort Hamilton Upgrade**

### **11.2.4 City Hall Office Renovation**

## **12. Government's Water and Wastewater Plan - Update**

There was no update.

## **13. Any Other Business**

### **13.1 Bermuda General Agency (BGA) - Demurrage Request**

The Chairman referred to the request from the Bermuda General Agency to extend the period of free dock time before the demurrage deadline, from five (5) days to ten (10) day.

The Mayor said that Stevedoring Services Limited would provide information of a dramatic change in the ability to clear the dock. Demurrage was an incentive to clear the containers off the dock. The COO/City Engineer said that Customs were now scanning each container which was time consuming and was delaying retailers from taking their containers off the dock. The CEO/City Secretary said that Customs staffing and faulty scanners had also contributed to the delays and containers backing up. The CFO/Acting City Secretary said that demurrage had increased in October 2022.

*Councillor G. Scott joined the meeting at 12.05 pm.*

### **ACTION:**

Forward to the Finance Committee Meeting to be held on 15 December 2022, as it relates to the increase in demurrage charges due to container delays by Customs staffing and scanning issues. The Finance Committee would decide whether the requested demurrage deadline of five (5) days would be extended to ten (10) days. **(CEO/City Secretary)**

### **13.2 Request for Hanukkah Decorations in the City**

The Chairman referred to the request for a Menorah of eight (8) candles representing the eight (8) days of Hanukkah, be installed beside the Christmas Tree at City Hall.

The CEO/City Secretary said that he had sought advices from certain known members of the Jewish community who believed that the request may not be representative.

#### **ACTION:**

Contact the Synagogue to ascertain the wishes of the Jewish community for a Menorah to be installed beside the Christmas Tree at City Hall during the eight (8) days Hanukkah, as requested by an individual member of the community. **(CEO/City Secretary)**

### **13.3 Bulli Social - Lease Variation**

The COO/City Engineer said that the proposed new partner, Mr. Maamoun Rajeh, had submitted drawings by Botelho Wood, for the COH consideration at the property of Bulli Social. The COO/City Engineer outlined the proposal at the property, to formalise the ability to use the paved section at the entrance to Queen Elizabeth Park on Queen Street, in order to set out tables and chairs on a permanent basis. The Infrastructure Committee would consider its approval. Lemon Tree had applied per event and were approved for happy hours.

The CEO/City Secretary said that the proposer would invest into the infrastructure and carry out a full renovation of the property, to bring vibrancy.

The Mayor noted that the proposal would remove the need for Al Fresco Dining in the roadway at the front of the property and preserve the bike parking in the area, which would be preferable. The Director of Marketing and Communications cautioned that the expansion would curtail the facility of the QEP when used for other activities.

The Chairman noted that the amended Lease would be for an extended period of five (5) years and asked whether there were any objections.

#### **RECOMMENDATION:**

That the Board approve the request from Mr. Darren Donnithorne, on behalf of the Leaseholder of Bulli Social, Color & Blanco, to extend the Lease for a further five (5) years and supports the new expanded plans as presented. The venue rental will remain the same. In keeping with the COH Alfresco Dining Policy, charges will apply to the expanded seating area at the entrance to Queen Elizabeth Park.

**Proposed:** Councillor J. Harvey

**Seconded:** Councillor H. Ming

**Unanimous**



#### **13.4 Lease Request - Maritime Academy Fire Training**

The COO/City Engineer said that a request had been received from the Maritime Academy to rent a location, on City property, for their Fire Training Unit for a period of two (2) years. Training would take place from 6 February 2023 through to mid-March, on Wednesdays, with 12 students per course. The Fire Training Unit was currently located on the Hamilton Fire Station property and used for training in emergency procedures in order for mariners to maintain their certifications. Bermuda Fire and Rescue had requested that the Training Unit vacate the property.

The COO/City Engineer said that several sites had been considered. A suitable property would be at 6 Elliott Street, adjacent to Bull's Head Car Park. This location was currently a storage unit for barricades and containers for the Bermuda Triathlon Association. As the next Triathlon would not be held in the City, the Association would move the equipment to another location which would be secured in due course.

Councillor Brimmer asked whether the Fire Training Unit at the 6 Elliott Street location would impact the nearby school. The CEO/City Secretary said that comments on the proposal would be obtained from the Principal of the school.

*Councillor Swan left the meeting at 12.33 pm.*

The CEO/City Secretary said that the Maritime Academy was non-profit and offered the training as a gift to Bermuda, which otherwise would take place off-island.

#### **RECOMMENDATION:**

That the Board approve to enter into a Lease Agreement with the Maritime Academy for the rental of the property at 6 Elliott Street. The Lease, to be determined by the COO/City Engineer, would be for a period of two (2) years, non-renewable, at an annual rent of \$1,000 and would include a market value comparison. The site would be used as a Fire Training Unit to provide safety training to mariners in emergency procedures and maintain their certifications. The training courses for 12 students would commence on 6 February 2023 until mid-March 2023, on Wednesdays.

**Proposed:** Mayor, Charles Gosling

**Seconded:** Councillor H. Ming

**Unanimous**

#### **ACTION:**

Contact the Principal of the school adjacent to the 6 Elliot Street location and obtain comments, as it relates to the proposed location for the Maritime Academy's Fire Training Unit. **(CEO/City Secretary)**

### **13.5 Summer Splash Sponsorship Request**

The Mayor declared a conflict of interest.

The Chairman referred to the sponsorship request from 441 Productions and the Veterans in Action team, for the Cup Match Summer Splash 2023, a large scale concert with stage and amenities, to be held in Victoria Park. The event would be on the evenings of two (2) separate days, with entertainment: Saturday, 29 July featuring an International Reggae headliner, support act and local talent, and Wednesday, 2 August featuring International Soca headliner support act and local talent. The Chairman said that the request was for the COH to consider co-title sponsorship, waiving venue rental, surrounding road closures, barricades and some labour hours for electricians and cleaning.

The Director of Marketing and Communications said that the concert had been held in Par-La-Ville Car Park in 2017 and the National Stadium in 2018. 441 Productions wished to bring the event back into the City, which she supported. Should the COH agree to the event, canvassing would be carried out with the nearby community and full documentation submitted.

The COO/City Engineer was concerned about the damage which would be done to the grass and flower beds in Victoria Park, if used as a concert venue with an expected attendance of 3,000 people. He said that the grass would already be dried by the end of July and would be spoiled for other events. After the event, the grass would be left for a few weeks with lawn restoration measures to bring the grass back. The grass would not fully recover until the end of the season. He noted that this was an event for profit.

#### **RECOMMENDATION:**

That the Board approve the co-title sponsorship by waiver of the street and venue rental fees, as well as the small equipment fees, as it relates to the Cup Match Summer Splash 2023 concert event, to be held on 29 July 2023 and 2 August 2023, in Victoria Park and surrounding roads. Approval would be subject to canvassing documentation. A damage deposit for restoration of the grass would be required. Labour costs would be charged.

**Proposed:** Councillor H. Ming

**Seconded:** Councillor J. Brimmer

#### **Motion Passed**

### **13.6 Cars Width Restriction**

The COO/City Engineer referred to a request from the Permanent Secretary of Transport, regarding the proposed increase in the width and length of cars. In order to meet the mandate of all electric vehicles by 2035, the PS requests the COH to consider the proposed width increase of three (3) inches for electric vehicles only, due to the current width restrictions which limited selection of volume and quantity. Discussion ensued. It was decided that the proposed increase in the width of electric cars was not agreed.

### **13.7 Revel De Road - Carnival Parade 2023 - 19 June 2023**

The Chairman referred to the presentation by Mr. Keidric Smith, for sponsorship of the Revel De Road Carnival Parade 2023.

The Mayor suggested that the COO/City Engineer arrange a meeting with Mr. Keidric Smith in order to clarify that the City streets would allow for movement of traffic and that any safety issues would be properly addressed. The Director of Marketing and Communications said that a meeting would also be arranged with the Bermuda Police Service. There was a working formula which would be considered.

The COO/City Engineer said that the event as presented, would necessitate streets in half of the City to be closed from the northern to southern boundary, with no way around the City except via North Shore Road. The CEO/City Secretary said that the event organisers would require guidance from the COH.

The Committee agreed to the event in principle, however, further discussions with Mr. Keidric would be held.

#### **ACTION:**

Arrange a meeting with Mr. Keidric Smith in order to discuss the movement of traffic and any safety issues, with guidance from the COH, as it relates to the Revel De Road Carnival Parade 2023, to be held on 19 June 2023. **(COO/City Engineer)**

### **14. Motion to Move to Restricted Session**

**Proposed:** Councillor H. Ming

**Seconded:** Councillor R. Edwards