



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

**CORPORATION OF HAMILTON**  
**INFRASTRUCTURE COMMITTEE**  
**PUBLIC SESSION**

Wednesday, March 16, 2022, 10:00 am  
Mayor's Parlour, City Hall, Hamilton

Present: Councillor John Harvey, MBE, JP, Chairman  
Rt. Wor. Charles R. Gosling, JP  
Councillor Henry Ming  
Councillor RoseAnn Edwards  
Councillor Jenefer Brimmer

Apologies: Councillor George Scott, JP  
Councillor Nicholas Swan  
Michael Branco, JP - Associate Member

Staff: CFO/Acting City Secretary – Tanya Iris  
COO/City Engineer - Patrick Cooper  
Director of Marketing & Communications – Jessica Astwood  
Public Relations Manager - Helen Zoellner

Apologies: CEO/City Secretary - Dwayne A. Caines, JP

In Attendance: Mr. Andrew Holmes, Brand Director, Goslings Export

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**1. Confirmation of Notice**

The CEO/City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

**2. Role of the Chairman**

Councillor John Harvey confirmed his role as the Chairman.

**3. Open Meeting**

The meeting was called to order at 10.00 am.

#### **4. Apologies**

The CFO/Acting City Secretary Tanya Iris confirmed that apologies had been received from the CEO/City Secretary Dwayne Caines. Apologies had also been received from Councillor G. Scott, Councillor N. Swan and Associate Member Michael Branco.

#### **5. Public Participation/Presentation**

##### **5.1 International Dark'n Stormy Day - 9 June 2022**

*The Mayor declared a conflict of interest and left the meeting at 10.01 am.*

The Chairman welcomed Mr. Andrew Holmes, Brand Director of Goslings Export. Mr. Holmes outlined the proposed celebration of International Dark'n Stormy Day on Thursday, 9 June 2022, to take place in Victoria Park, from 4.00 pm until 10.00 pm. There would be no admission fee. The event would include a variety of local entertainers, a cash bar and food vendors. A portion of the proceeds from the bar would be donated to a charity with the recommendation from the COH. The Bermuda Tourism Authority and the Royal Gazette would be invited to promote the event. Mr. Holmes requested that the COH support the event by waiving the venue fee and assist with set up and vendor logistics.

The Chairman thanked Mr. Holmes and said that the Committee would consider the proposal and respond in writing.

*The Mayor rejoined the meeting at 10.06 am.*

#### **6. Correspondence**

##### **6.1 BTA Structure - Front Street**

The Chairman referred to the letter from the Department of Planning dated 18 February 2022, stating that the 5-year Lease on the Bermuda Tourism Authority structure on Front Street would expire on 16 February 2023. The COO/City Engineer requested discussion on whether the Lease should be renewed or extended, or whether the COH would consider other use of the location on expiry of the Lease. Discussion ensued. Councillor Ming recalled that the Department of Planning had initially agreed to a 3-year Lease, however, a 5-year Lease had been granted on the COH's recommendation.

##### **ACTION:**

Write to the Bermuda Tourism Authority stating that the Department of Planning had advised that the 5-year Lease on the BTA structure on Front Street would expire on 16 February 2023. Make inquiry as to their intentions following this date and that if they would wish to continue to occupy the structure, they should apply to the Department of Planning for extended planning permission and apply to the COH for a new lease.  
**(COO/City Engineer)**

## **6.2 World Triathlon Bermuda Event - 5-6 November 2022**

The Chairman referred to the letter from Bermuda Tourism Authority dated 15 March 2022, stating that the World Triathlon Bermuda Event will take place in Hamilton on 5-6 November 2022 and requested the COH's support for similar services as was provided in 2018 and 2019. The COO/City Engineer said that previously in-kind sponsorship had been provided for services, storage facilities at cost and discounted rental rates for properties. The Chairman recommended that the COH support the event.

### **RECOMMENDATION:**

That the Board approve the in-kind sponsorship of the World Triathlon Bermuda Event to be held on 5-6 November 2022, with services, storage facilities and discounted rental rates for properties.

**Proposed:** Councillor H. Ming

**Seconded:** Councillor J. Brimmer

**Unanimous**

## **7. Minutes of the Previous Infrastructure Committee Meeting dated 16 February 2022 (Public Session)**

**Proposed:** Councillor H. Ming

**Seconded:** Councillor J. Brimmer

The Minutes were accepted as read.

## **8. Matters Arising from the Previous Infrastructure Committee Meeting dated 16 February 2022 (Public Session)**

### **8.1 Bronze Bust of Mr. Clarence Hill - Sport Bermuda Magazine**

Arrange a face-to-face meeting with Sport Bermuda Magazine to discuss the request in detail and offer recommendations, as it relates to the proposed bronze bust of Mr. Clarence Hill and its safest location. **(CEO/City Secretary)** The CFO/Acting City Secretary said that the CEO/City Secretary had contacted Mr. Patrick Bean to arrange a meeting and had stated that the project would be abandoned if a response was not received soon. Action item had not been completed.

### **8.2 Traffic Issues Review and Design Report**

Carry out community consultation on the proposals as it related to the change of use for the six (6) parking bays on Laffan Street and the six (6) parking bays on Washington Street. On hold. **(City Engineer)** Action item had not been completed.

### 8.3 Angle Street Speed Bump

Following the community survey, carry out the installation of the speed bumps on Angle Street by the end of 2021. **(COO/City Engineer)** Action item had not been completed.

As there were no regulations in Bermuda for creating speed bumps, the COH would write a Speed Bumps Policy. **(COO/City Engineer)** The COO/City Engineer presented a draft Traffic Calming Policy noting that diagrams would be added. Discussion ensued. It was thought that imperial measurements could be included and the emergency services would include the police. The Mayor noted a contradiction in the first paragraph referring to Dundonald Street which currently had several speed bumps and where there was frequent freight traffic. Action item had not been completed.

### 8.4 Request for Crossing Lights at Dellwood Middle School

**Make an assessment of the need for a crossing light at the crossing near the Tools & Equipment Unlimited Ltd property once the school would be open and students were using the crossing, as it related to the request for a crossing light at Dellwood Middle School. Also assess the dangers at the crossing near the Salvation Army property.** The COO/City Engineer said that the matter had been discussed at the Residents Advisory Committee Meeting held on 10 March 2022. It had been decided that belisha beacons would be installed at the crossing adjacent to Dellwood Middle School, where children would cross unaccompanied. Also discussed at the meeting was the crossing at the Salvation Army property where parents accompany the children. The COO/City Engineer said that the road layout at the Salvation Army property had previously been changed in order to make the crossing safe. Any disregard of the restrictions by vehicles would be an enforcement issue. Councillor Brimmer suggested that the Road Safety Council could be informed of the concerns. Action item completed.

#### **ACTION:**

Write to the Principal of Dellwood Middle School and the Salvation Army Day Care, to advise of the dangers at the crossings near the Schools, as it relates to double parking on double yellow lines. Suggest use of the access road and parking area on the Dellwood property for drop off/pick up. **(CEO/City Secretary)**

### 8.5 Request for Access to Doctors Offices on Victoria Street

**Await a proposal from Mr. Dallas on how he would wish the COH to proceed, as it relates to building a walkway behind the hoarding, supported down to the lower level, at his property on Victoria Street.** Action item completed.

#### **ACTION:**

Arrange a site visit of the Infrastructure Committee as it relates to the request for access to the doctors offices at the Dallas Building on Victoria Street, to discuss the options; a) reconstruct the Dallas building hoarding supported down to the lower level to create a sidewalk bridge, or b) relocate the crossing, or c) route the sidewalk at the front of the building to align with the parking lane. **(COO/City Engineer)**

### **8.5.1 Dallas Building Sidewalk Creation**

The COO/City Engineer said that all the property boundaries in the vicinity of Mr. Dallas' building on Victoria Street, are at the road edge. Street Set Backs of 5' had been applied to these properties in the 1980s, except Mr. Dallas's building. The COH currently had North Cote Ltd's permission to connect the existing sidewalk in front of Coral Cleaners to the existing sidewalk in front of Victoria Hall by way of a bridge arrangement, or any more practical means to be agreed. In the event that Mr. Dallas would develop the property, the building would be set back to complete the sidewalk.

### **8.5.2 Dallas Building Crossing Relocation**

Alternatively, the COH could reposition the current crossing to align with the steps at the rear of City Hall and install a new crossing for ease of access to the doctors offices.

### **8.5.3 Dallas Building Sidewalk Addition**

Alternatively, a sidewalk could be routed to the front of the building to align with the parking lane.

## **8.6 Sidewalk Washing**

**Meet with the Restaurant Division of the Chamber of Commerce, to discuss the disposal of wet-waste at all restaurants in the City.** The COO/City Engineer said that, following a meeting with the Restaurant Division, the Public Relations Manager had prepared an information sheet on how to dispose of wet-waste, to be distributed to restaurants in the City. Action item completed.

## **8.7 Official Naming of Dudley Eve Park Event**

Schedule a date for the official naming of Dudley Eve Park event with full PR, after installation of the stair structure and park signage. **(COO/City Engineer)** Action item had not been completed.

## **8.8 Request to Address Taxis Parking in Handicapped Bays**

**Contact Age Concern to request evidence that they had an official COH Disabled Parking Permit.** The CFO/Acting City Secretary said that the CEO/City Secretary had met with Age Concern who confirmed that they did not have official disabled parking permits nor do they give homemade permits to taxis. Action item completed.

**Amend the Disabled Parking Permit Policy to include a clause permitting corporate care facilities with vehicles for the transportation of clients, to purchase permits. Present to the Staff, Legislative & Governance Committee for approval.** Action item completed.

**Arrange a meeting with the CEO/City Secretary, followed by a meeting with the Venue & Rentals Co-ordinator, to discuss options for digitising the Disabled Parking Permits and present to the Infrastructure Committee.** A meeting had been held between Michael Branco, the Venue & Rentals Co-ordinator and Assistant Superintendent Traffic. Action item completed.

**ACTION:**

Options to digitise the Disabled Parking Permits would be presented to the Infrastructure Committee in due course. **(COO/City Engineer)**

**8.9 Recognition of Services to Bermuda and the COH**

**Prior to the next Infrastructure Committee Meeting to be held on 9 March 2022, the Members would confer and hold in-depth discussions on the suggestion for two (2) persons to be recognised for services to Bermuda and the Corporation of Hamilton, Samuel David Robinson and Sir John Swan, and bring their views to the meeting.** A meeting of the Council Members only of the Infrastructure Committee had taken place on 15 March 2022. Action item completed.

The Chairman said that it had been decided that Samuel David Robinson, the first black councilman of the COH, was worthy of acknowledgement. There were three (3) suggested locations to which the name could be assigned: Point Pleasant Park; No.5 park area; Pier-6 complex. It had been decided that the building and Pier-6 and the surrounding grounds up to the Flag Pole, would be named the Samuel David Robinson Complex. The Director of Marketing and Communications noted that work on the marketing and branding for the Pier-6 venue had already undergone a detailed analysis, plan and strategy, and was well underway. This work would have to be reversed if the building name included Samuel David Robinson. The marketing of Pier-6 passenger terminal as an events venue, carried a far reaching attraction which was now well established, and would ensure continual bookings of the venue once the renovation was completed. The Mayor cautioned that assigning names in acknowledgement to buildings which could be razed in the future, would be of no value. He would give every support to the name of Samuel David Robinson and noted that the Emporium building was currently in the family's possession. Councillor Brimmer noted that the No.5 Car Park would be crucial as a car park for patrons to the rental venue. Councillor Edwards said that there were many names which could be acknowledged and assigned to a number of locations. Councillor Brimmer suggested that further discussions would be needed. COO/City Engineer said that perhaps a more meaningful acknowledgement such as a statue or other memoriam, in consultation with the Robinson family, could be placed in the area of the Emporium building. The Mayor agreed that this would be noteworthy. The COO/City Engineer said that the suggestion of "Pier-6 Complex at the Samuel David Robinson Building" was confusing and unwieldy.

The Chairman said that recognition of Sir John W. Swan would be held until such time as the COH, or any other body, would deem appropriate.

The Mayor expressed his appreciation of the Chairman's high regard for Sir John W. Swan and his legacy. The Mayor would support the recommendation to assign the name of Samuel David Robinson to the Pier-6 facility.

**RECOMMENDATION:**

That the Board approve the name of the Pier-6 facility and surrounding area, including No.5 car park, at the appropriate time would be renamed The Samuel David Robinson Complex, in recognition of his lifetime achievements, including the first black Councilman of the Corporation of Hamilton.

**Proposed:** Councillor H. Ming

**Seconded:** Councillor R. Edwards

**Unanimous**

**8.10 Bull's Head Go-Karting Proposal**

**Meet to discuss the lease, the cost comparison, liability insurance and other details, with Mr. Spriggs, as it relates to the Go-Kart activity at Bull's Head car park and report at the next Infrastructure Committee Meeting.** The COO/City Engineer said that a meeting with Mr. Spriggs and the Venue & Rentals Co-ordinator had been held. Mr. Spriggs awaited the COH's approval and would seek the appropriate insurance. Details of the proposal had been presented. Action item completed.

**RECOMMENDATION:**

That the Board approve to lease the third floor of Bull's Head Car Park to Electric Go Karting as per the proposal.

**Proposed:** Councillor R. Edwards

**Seconded:** Councillor H. Ming

**Unanimous**

**8.11 Power Points for Electric Vehicles**

The item had not been discussed at the last meeting. **(Councillor N. Swan)** Action item had not been completed.

**8.12 Mr. Dale Butler - Property at Rear**

**Write to Mr. Butler and enclose the independent structural engineer's report, that, in accordance with the survey, the COH's does not deem it necessary to build a retaining wall.** Action item completed.

**8.13 Lack of Bike and Cylce Parking**

**Forwarded from the Residents Advisory Committee Meeting held on 10 February 2022, to address the lack of bike and cycle parking in the City, in particular, at the concrete park on the corner of Court Street and Dundonald Street, and North Street.** The COO/City Engineer said that the bike bays had been removed to give access for the food vendor. It was decided not to create bike bays at the loss of car parking bays. Action item completed.

#### **8.14 Parking on North Street**

**Give a copy of the letter sent to Ms. Tracy Marshall, to Councillor Brimmer, as it relates to parking on North Street where there was no available space for car parking bays.**  
Action item completed.

#### **9. Resolutions Approved by the Minister**

That the Board approve the contract for the City Hall Roof Soffit be awarded to Kaissa at a cost of \$5,700.00.

That the Board approve the contract for the Demolition of Rose Cottage be awarded to Island Construction Services at a cost of \$18,600.00.

That the Board approve the contract for the Victoria Street (East) Redevelopment be awarded to Brown & Co at a cost of \$113,583.00.

That the Board approve the Two-Year Contract for the Hamilton Dock Security be awarded to SAS Protection at a cost of \$1,476,606.00.

That the Board approve, in light of its sub-standard condition, the current tenant be given timely and fair notice and the property be demolished, as it related to the Willowglade property on Laffan Street.

#### **10. Recommendations for Review**

##### **10.1 Bid Recommendation - Bull's Head Car Park Steel Repainting**

###### **RECOMMENDATION:**

That the Board approve the contract for the Bull's Head Car Park Steel Repainting be awarded to International Painting at a cost of \$125,000.00.

**Proposed:** Councillor J. Brimmer

**Seconded:** Councillor H. Ming

**Unanimous**

#### **11. Status Updates**

##### **11.1 Marketing & Communication**

- Lights in support of Ukraine were being projected onto City Hall every night until further notice. There had been no feedback.

- End-March - Earth Hour.

- 1 April - Walking Tours with Town Crier recommence.

- 16 April - Drive-In Movie at City Hall Car Park - last drive-in before having in-person events.

- 29 April - Red Bed Sapling Planting Ceremony with the nine (9) members of the General Society, in QEP. The Mayor and Councillors would be invited.



- Scavenger Hunt was successful with 135 teams. \$1,200 raised for charity via a football competition. Receipt total just under \$900.

The Director of Marketing and Communications showed a video from the Scavenger Hunt event.

#### **11.2 Take Note: Project Charters 2021**

- Pier-6 - new roof materials arrive end-March.

- City Hall repairs - soffit in tower, cedar doors and balustrade refurbished, wooden roof reinforcement, safety harness bolts, roof to be painted.

- Dudley Eve Park stairs was underway.

- Par-La-Ville traffic lights and paving work was underway.

- New Garbage Truck delivered.

- Albuouys Point ongoing - triangle marker to be placed, grassing extended, sculpture base casting.

- Asphaltting plan for 2022.

- 1 April- decorate the city with flags, banners and awnings for the summer season.

#### **12. Government's Water and Wastewater Plan - Update**

There was no update.

#### **13. Any Other Business**

##### **13.1 MS Evrima Bermuda Turnaround - April 2024**

The COO/City Engineer said that the Bermuda Ship Agencies Ltd had requested the use of No.5 and No.6 car parks, free of charge, for 4 April 2024 for disembarkation. The MS Evrima would be in port on 2, 3 and 4 April 2024. It was agreed that a 50% discount would be offered.

##### **13.2 Request for Demurrage Relief - Neptune**

The Ports Superintendent is in agreement with Mr. Jones at Stevedoring Services Limited that Neptune should be responsible for some form of payment.

##### **ACTION:**

Obtain further information from the Docks Manager about the container which had been stored on the dock and the request for demurrage relief from Neptune. **(COO/City Engineer)**

### **13.3 Wheelie Bins After Hours Campaign**

The culture around the City is simply to leave the green wheelie bins out on the street and there is no desire to pull them in daily. Can we have a campaign reminding store owners and business owners to bring their bins in at the close of business? After the campaign has finished, we should look to a fine structure for repeat offenders. Discussion ensued.

The Chairman suggested that offenders would be reminded to take the wheelie bins off the streets at the end of every day. The COO/City Engineer said that the COH were in liaison with Government to get regulations, under the Waste Litter & Control Act, to enable the COH to enforce removal of the wheelie bins. A draft amendment to the Act would be sent to the Minister, Cabinet would review before sending to the Attorney General's Chambers for approval.

The Mayor suggested that, in the first instance, a public information media campaign could be considered and good will monitored. If failure to comply was apparent, then an amendment to the Act to empower the COH to take further action could be pursued.

#### **ACTION:**

Prepare a PR campaign to remind store and business owners in the City to take the Wheelie Bins off the street and onto their property after close of business each day.  
**(Public Relations Manager)**

### **13.4 Cancer Society Advertisement**

Discuss the Cancer Society advertisement at the front of City Hall, which had been installed without COH permission. The display was approximately 10' high and 4' square. Discussion ensued.

The Director of Marketing and Communications said that a previous permission had been given to place the display in the centre of City Hall lawn. This had not been received well and the display would be moved. The Cancer Society had requested to erect the display until 14 May 2022, however, had not waited for permission to move the display to its current position which was causing an obstruction. It was agreed that the display would not be required to be moved at this time, however, the proper permission would be sought in the future.

#### **ACTION:**

On behalf of the Infrastructure Committee, request the Venue & Rentals Co-ordinator to write a letter to the Cancer Society to inform them that the display on City Hall property had not received permission prior to being erected. Since the COH fully support the Cancer Society, the matter would be overlooked on this occasion, however, the permission process, including fee, must be adhered to in the future, failing which the display will be removed. The COH would agree to a display in the prior location on the lawn with a display more in keeping with the environment. Strongly suggest consideration of this before the next campaign with better awareness in the community.  
**(Director of Marketing and Communications)**

**ACTION:**

A Recommendation would be made to the Board at the meeting to be held on 6 April 2022, to retrospectively waive the venue rental fee for the Bermuda Cancer Society advertisement on Nellies Walk, from 11 March 2022 to 29 April 2022. Permission had not been obtained prior to installation of the display and, as the COH supported the Bermuda Cancer Society, the Infrastructure Committee would overlook the fee on this occasion.

**(Recording Secretary)**

**14. Motion to Move to Restricted Session**

**Proposed:** Councillor J. Brimmer

**Seconded:** Councillor H. Ming