



VISION - We will be a democratically elected, vibrant, safe and clean city focused on economic growth and livability.

MISSION - To provide positive experiences for everyone through the delivery of quality initiatives and services.

CORPORATION OF HAMILTON
INFRASTRUCTURE COMMITTEE
PUBLIC SESSION

Wednesday, January 18, 2023, 10:00 am
4th Floor, Works Depot

Present: Councillor John Harvey, MBE, JP, Chairman
Rt. Wor. Charles R. Gosling, JP
Councillor Nicholas Swan
Councillor Henry Ming
Councillor RoseAnn Edwards
Councillor Jenefer Brimmer
Michael Branco, JP - Associate Member

Apologies: Councillor George Scott, JP

Staff: CEO/City Secretary - Dwayne A. Caines, JP
COO/City Engineer - Patrick Cooper
Director of Marketing & Communications – Jessica Astwood

Apologies: CFO/Acting City Secretary – Tanya Iris
Public Relations Manager – Zoe Mulholland

1. Confirmation of Notice

The CEO/City Secretary confirmed that the appropriate notices of the meeting were duly given according to the Meeting Guide.

2. Role of the Chairman

Councillor John Harvey confirmed his role as the Chairman.

3. Open Meeting

The meeting was called to order at 10.01 am.

4. Apologies

The CEO/City Secretary confirmed that apologies had been received from Councillor G. Scott, the CFO/Acting City Secretary Tanya Iris and the Public Relations Manager Zoe Mulholland.

5. **Public Participation/Presentation**

5.1 **Alfresco Dining at Dangelini's**

Mr. Marico Thomas did not attend the meeting.

6. **Correspondence**

There was no correspondence.

7. **Minutes of the Previous Infrastructure Committee Meeting dated 14 December 2022 (Public Session)**

Proposed: Councillor H. Ming

Seconded: Councillor J. Brimmer

The Minutes were accepted as read.

8. **Matters Arising from the Previous Infrastructure Committee Meeting dated 14 December 2022 (Public Session)**

8.1 **Revel De Road Carnival Parade 2023**

Obtain a copy of the 40-page proposal document for the Revel De Road Carnival Parade 2023, from Mr. Keidric Smith, for circulation as necessary. The Mayor noted that there was no mention of the COH in the document. The Chairman said that the document rationalised the continuation of the event and how entities might offer support. The CEO/City Secretary said the event would be welcomed to promote visitors to the City and that it would be an opportunity for stores and businesses to take advantage of the event. Action item completed.

Arrange a meeting with Mr. Keidric Smith in order to discuss the movement of traffic and any safety issues, with guidance from the COH, as it relates to the Revel De Road Carnival Parade 2023, to be held on 19 June 2023. **(COO/City Engineer)** The COO/City Engineer said that he had met with the Traffic Superintendent to review the proposal and there may be a way to minimise the impact on the City and perhaps adjust the route. A meeting with the National Disaster Co-ordinator and the Bermuda Police Service had been arranged to discuss the project, following which he would contact Mr. Keidric Smith. Action item had not been completed.

8.2 **Micro-Mobility Industry**

Arrange a meeting with the micro-mobility industry players who had requested locations in the City for their vehicles to operate from, as it relates to the way forward and the requirements of the COH. The CEO/City Secretary said that a meeting had been held with the industry players who were requested to identify the general requirements from the COH in order to operate their businesses. The COH had given consideration to locations and other logistics. If infrastructure would be required, consideration would be given to support, design and maintenance fees. The Chairman said that, in the meantime, the businesses would be requested to ensure tighter controls on where the vehicles are left in order to minimise traffic disruption. The Mayor referred to the Street Ordinance Act, Section 11: *"When in contravention of Article 7 of 28b of this Ordinance occurs, then,*

whether any proceedings are taken against the driver or not, the vehicle concerned may be removed by any police officer or by any Corporation employee or agent so instructed by the Corporation, to such place as the police officer or Corporation employee or agent thinks fit, and liability shall attach to any authorised persons so leaving the vehicle or causing it to be moved for any damage or loss occasioned thereby." Action item completed.

ACTION:

Write to the Micro-Mobility Industry businesses to request that they ensure tighter controls on where the vehicles are left in order to minimise traffic disruption, quoting the Street Ordinance Act, Section 11: *"When in contravention of Article 7 of 28b of this Ordinance occurs, then, whether any proceedings are taken against the driver or not, the vehicle concerned may be removed by any police officer or by any Corporation employee or agent so instructed by the Corporation, to such place as the police officer or Corporation employee or agent thinks fit, and liability shall attach to any authorised persons so leaving the vehicle or causing it to be moved for any damage or loss occasioned thereby."* (CEO/City Secretary)

8.3 Angle Street Speed Bump

Following the community survey, carry out the installation of the speed bumps on Angle Street by the end of 2021. (COO/City Engineer) This would be carried out on approval of the new Traffic Calming Policy. Action item had not been completed.

8.4 Traffic Calming Policy

As there were no regulations in Bermuda for creating speed bumps, the COH would write a Speed Bumps Policy. (COO/City Engineer) The COO/City Engineer presented a draft Traffic Calming Policy noting that diagrams would be added. It was thought that imperial measurements could be included and the emergency services would include the police. The Mayor noted a contradiction in the first paragraph referring to Dundonald Street which currently had several speed bumps and where there was frequent freight traffic. Action item had not been completed.

8.5 Concessions to Encourage Building Project

Forwarded from the Board Meeting held on 5 October 2022, to compile a list together with criteria, as it relates to potential concessions which the COH could offer to encourage building projects in the City. (CFO/Acting City Secretary) The Mayor said that the concessions which could be offered were limited and the COH would not be in a position to alter rates. He suggested that the matter be held over until the spring next year, to consider how the COH could be pro-active in encouraging projects in light of the Government proposal for development of North Hamilton. Perhaps the COH could consider incentives for projects in keeping with the area, at that time. Action item had not been completed.

8.6 Demurrage Request

Forward to the Finance Committee Meeting to be held on 15 December 2022, as it relates to the increase in demurrage charges due to container delays by Customs staffing and scanning issues. The Finance Committee would decide whether the requested demurrage deadline of five (5) days would be extended to ten (10) days. The CEO/City Secretary said that the request had come from major importers. After contact with Stevedoring Services Ltd, it would appear that the delays were due to Customs staffing and scanning issues. An initial meeting would be arranged with Councillor Swan, CEO/City Secretary, COO/City Engineer and a Customs representative, to discuss how the delays could be resolved, before responding to the importers. The matter would be referred to the Finance Committee. Action item completed.

8.7 Request for Hanukkah Decorations in the City

Contact the Synagogue to ascertain the wishes of the Jewish community for a Menorah to be installed beside the Christmas Tree at City Hall during the eight (8) days Hanukkah, as requested by an individual member of the community. The CEO/City Secretary said that he had met with the Chairwoman of the Jewish Association who said that she knew nothing of this request. Action item completed.

8.8 Maritime Academy Fire Training - Lease

Contact the Principal of the school adjacent to the 6 Elliot Street location and obtain comments, as it relates to the proposed location for the Maritime Academy's Fire Training Unit. **(CEO/City Secretary)** The COO/City Engineer said that there had been no response from the Principal. The Maritime Academy would require planning permission for the training unit, which was awaited. The Bermuda Triathlon Association were moving the barricades out of the unit. Action item had not been completed.

9. Resolutions Approved by the Minister

That the Board approve for the issue of Residential Parking Permits to the residents of the Atlantis Condominium building, up to a maximum of eight (8) to accommodate the current permit holders.

That the Board approve the request from Mr. Darren Donnithorne, on behalf of the Leaseholder of Bulli Social, Color & Blanco, to extend the Lease for a further five (5) years and supports the new expanded plans as presented. The venue rental will remain the same. In keeping with the COH Alfresco Dining Policy, charges will apply to the expanded seating area at the entrance to Queen Elizabeth Park.

That the Board approve to enter into a Lease Agreement with the Maritime Academy for the rental of the property at 6 Elliott Street. The Lease, to be determined by the COO/City Engineer, would be for a period of two (2) years, non-renewable, at an annual rent of \$1,000 and would include a market value comparison. The site would be used as a Fire Training Unit to provide safety training to mariners in emergency procedures and maintain their certifications. The training courses for 12 students would commence on 6 February 2023 until mid-March 2023, on Wednesdays.

That the Board approve the co-title sponsorship by waiver of the street and venue rental fees, as well as the small equipment fees, as it relates to the Cup Match Summer Splash 2023 concert event, to be held on 29 July 2023 and 2 August 2023, in Victoria Park and surrounding roads. Approval would be subject to canvassing documentation. A damage deposit for restoration of the grass would be required. Labour costs would be charged.

10. Recommendations for Review

There were no Recommendations for review.

11. Status Updates

11.1 Marketing & Communication

- Planning for events in 2023 was underway.
- Food Concessions Programme - permits were being awarded to successful applicants with four (4) new concessionaires. There was a new term to enforce lunch wagons to move at least once a week for cleaning and also if they were not going to operate on the following day. The times of operation would be written into the contract. Discussion ensued. Once finalised, the food concessions would be published.
- Vivid Public Art Programme:
 - Bermuda Marquee Sign installation - a second RFP tender for a contractor would be issued.
 - A professional muralist to be invited to Bermuda, to hold workshops for local artists working on larger scale art, and to produce a collaborative piece.
 - Quote mural at the junction of King Street and Victoria Street, had been well received.
 - Black History Month launch on 1 February highlighting areas which had played a major role in the City.
 - Design concepts for the Samuel David Robinson sign to be placed at Pier-6, will be presented.
 - Event Calendar to be released mid-February.

11.2 Take Note: Project Charters 2022

- Pier-6
 - the occupational certificate would be changed to a full time certificate
 - the range hood to be made compliant for the fire approval.
 - punch list items to be completed.
- City Hall offices renovation had commenced and the finance team had relocated to 3 Point Pleasant Road.
- Earl Cameron Theatre dressing rooms renovation was complete.
- Paving works had commenced and completion was expected by end February 2023.

- Front Street Pump Station pipework replacement tenders would be opened tomorrow.
- Microscreening design work was underway.
- Fort Hamilton redesign was underway.
- Traffic lights at three (3) intersections was underway.
- Court Street planters were underway.
- Donleigh tree farm was underway.
- Marquee Sign would be completed in Q2.

The Mayor referred to the COH Staff Christmas Party at Pier-6. He congratulated the team's organisation of the event which showed off the potential for the venue.

12. Government's Water and Wastewater Plan - Update

There was no update.

13. Any Other Business

13.1 Mechanics Building - Complaint

The Chairman said that a complaint had been received from the Bermuda Mechanics Beneficial Association. A Gibbons Company container frequently parked and was left outside the Bermuda Optical Co on Church Street. The CEO/City Secretary said that in the past, a Gibbons Company container was parked outside of the Glaze store. At that time agreement had been arranged with Gibbons Company to unload and move the containers early in the morning. The COO/City Engineer said that Washington Properties had a loading dock which Gibbons Company could utilise. Currently the goods were being unloaded and left on the sidewalk until removed. There was a new CEO of Gibbons Company. The Mayor said that the COH would discourage parked containers for pedestrian safety reasons. The COO/City Engineer said that the Parking Enforcement Officers receive copies of the container parking permits, with locations, which had been issued.

ACTION:

Arrange a meeting with the new CEO of Gibbons Company to discuss the container parking and unloading issue. **(CEO/City Secretary)**

14. Motion to Move to Restricted Session

Proposed: Councillor N. Swan

Seconded: Councillor J. Brimmer