

PUBLIC NOTICE OF ELECTRONIC MEETING OF THE HOWELL CITY COUNCIL

PLEASE NOTE: THIS NOTICE IS GIVEN AND PUBLISHED PURSUANT TO SECTION 1 (e) OF EXECUTIVE ORDER 2020-129 ISSUED BY GRETCHEN WHITMER, GOVERNOR FOR THE STATE OF MICHIGAN.

The Howell City Council is meeting electronically as a result of the Covid-19 virus and to protect the health, safety and welfare of the citizens of Howell, Michigan of such virus, pursuant to law and the mandates of Executive Order 2020-110 issued by Governor Gretchen Whitmer.

You are invited to the Howell City Council meeting being conducted live on a Zoom webinar.

When: **Monday July 13, 2020 at 7:00 PM** Eastern Time (US and Canada)

Topics: **Refer to the City's website to view the complete Agenda & Packet for the meeting. If you have questions, please call 517-546-3502 prior to 5:00 pm on Monday July 13, 2020.**

Specific instructions for public participation in the Zoom Webinar are attached. Zoom Webinar is requiring a password for meetings going forward. Please note the password listed below.

Please click the link below to join the webinar:

<https://zoom.us/j/95831690869?pwd=VHYvZzlZNVp6TmFmMDdJN25ETWk1QT09>

Password: 614985

Or iPhone one-tap :

US: +16465588656,,95831690869# or +13017158592,,95831690869#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 958 3169 0869

International numbers available: <https://zoom.us/j/95831690869>

Dated: July 9, 2020

Jane Cartwright, MMC

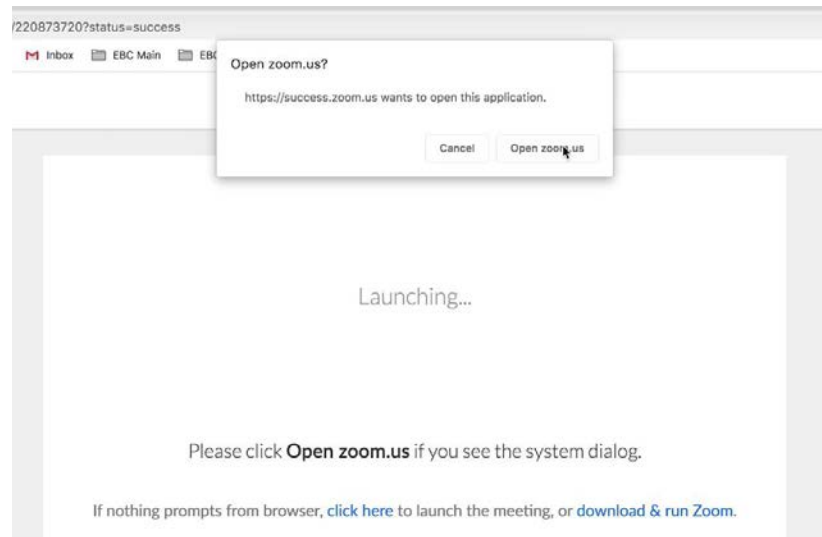
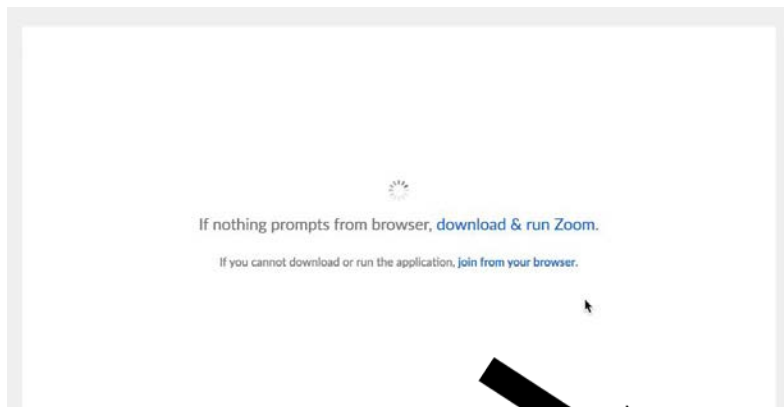
Howell City Clerk



Video Conference Best Practices

Instruction for joining a meeting virtually:

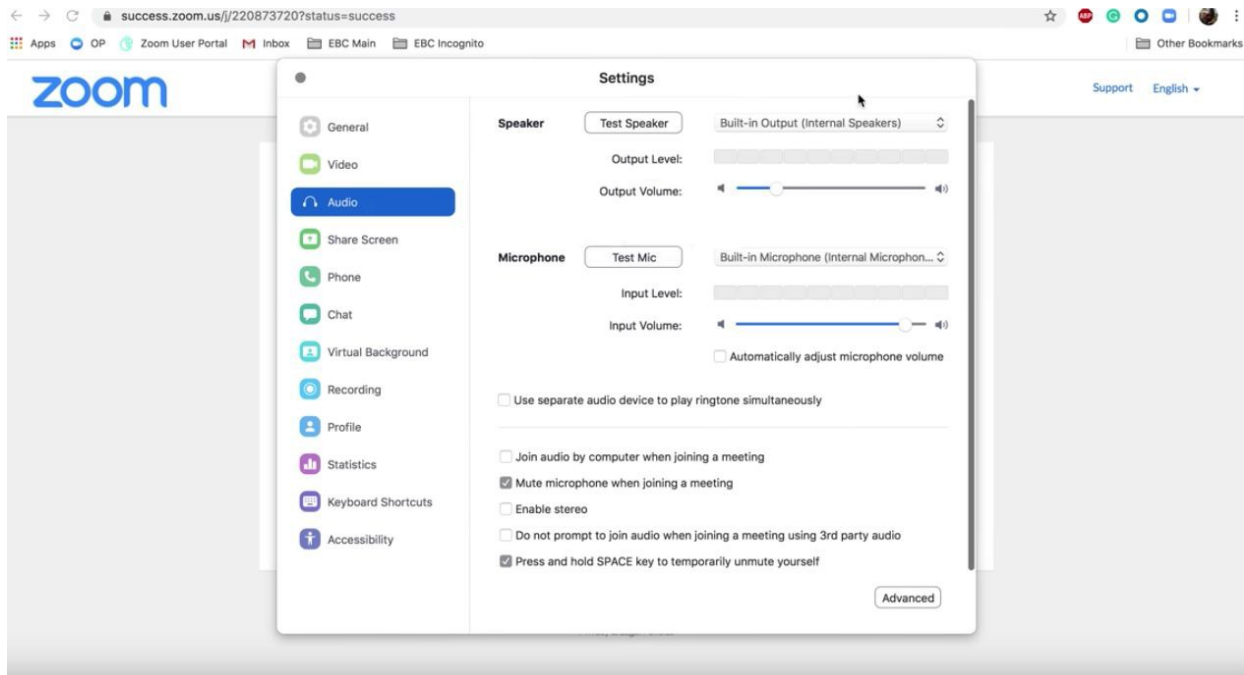
- Log into the following browsers: Chrome, Firefox, Safari
 - a. **Please note** that for optimal meeting capabilities, we encourage residents to join via computer or tablet devices
 - i. Through internal testing, it was found that mobile devices struggled to hold proper audio output
- Select the Zoom Meeting URL which can be found on the following page:
Cityofhowell.org
 - a. Depending on the type of meeting you want to join there will be different meeting URL's and meeting ID's for the different types of meetings (e.g. City Council, Planning Commission, ZBA, and DDA)
- Next, you will be prompted to download and/or launch Zoom
 - a. For best results download Zoom & run Zoom





Video Conference Best Practices

- When you launch Zoom, you will want to allow the application to utilize your camera and microphone



- Select “Join Now”

For more information on how to join a Zoom meeting, follow this link:

<https://www.youtube.com/watch?v=hIkCmbvAHQQ&feature=youtu.be>

Instruction for joining a meeting via telephone:

- Head over to cityofhowell.org
- Select the Zoom Meeting teleconference number which can be found on the following page: Cityofhowell.org
 - Depending on the type of meeting you want to join there will be different phone numbers and meeting ID's for the different types of meetings (e.g. City Council, Planning Commission, ZBA, and DDA)
- Next, you would need to enter the meeting ID
- Lastly, make sure to mute your device once you join the meeting

For more information on how to join a Zoom meeting by phone, follow this link:

<https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>



Video Conference Best Practices

Those With Hearing or Speech-Impairments Can Still Participate in the Meeting as Well!

Users that are hearing persons and deaf, hard of hearing or speech-impaired persons can communicate by telephone by **dialing 7-1-1**.

- Individuals who call will be paired with a Communications Assistant
- Make sure to give the Communications Assistant the proper teleconference phone number and meeting ID

For more information, visit:

https://www.michigan.gov/mpsc/0,9535,7-395-93308_93325_93425_94040_94041---,00.html

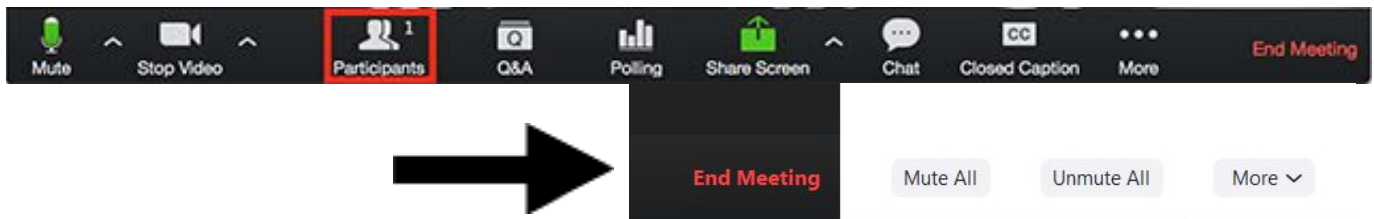
Instruction for Citizen Comment:

A few changes to note regarding Public Comment. We have shifted the process where the public will have the opportunity to speak during the meeting.

- Citizens can speak on anything being discussed on the regular agenda or items not relating to the agenda.

How to speak during Citizen Comment:

- Participants in the webcast can utilize the “Raise Hand” function by selecting “Manage Participants” on the bottom of your dashboard then select the “More” button in the bottom right-hand corner
 - Our moderator will call your name allowed and unmute you so that you can speak



- For those are joining the meeting by phone, you can be placed in the queue for Public Comment by selecting **(STAR 9)**
 - Our moderator will announce the last 4-digits of your phone number for recognition and unmute you so that you can speak
- Participants providing Citizen Comment via the webcast or telephone will have 3 minutes to speak as they would if we were meeting in person
- Once your 3 minutes are up, you will be muted by our moderators

Video Conference Best Practices

- Additionally, comments can be submitted prior to or at this time to Jcartwright@cityofhowell.org where residents and community members can submit public comments as well
 - **Please note your email must be able to be read in less than 3 minutes.** Given the circumstances with the virtual space, we may not be able to read through all of the email comments but know that we will have them stored and acknowledged on the public record

Troubleshooting Tips

For tips on how to troubleshoot via Zoom, follow this link: <https://support.zoom.us/hc/en-us>

Friendly Reminders:

1. Be sure to test your internet connection, video, and microphone in advance
2. Dial-in from a quiet space or use headphones if around others
3. Mute your computer microphone/cell phone when you are not speaking
4. Video camera tips:
 - a. Don't use a window as a backdrop; This impacts visual quality to the viewers on the video conference
 - b. Make sure the room you are in has proper lighting
 - c. Dress appropriately
 - d. Be mindful of your background items when video conferencing

Remember The Human Element

- Just like talking face to face, the "Zoom Meetings" video conferencing tool is like our everyday workday settings
- Speak professionally and respectfully to one another as you would in any other communication setting
- Announce who you are prior to speaking (e.g. Joe Smith, 1234 Howell St, *Insert commentary*)
- Overall, be aware of your behavior; People can see and hear what you are doing at all times



HOWELL CITY COUNCIL MEETING AGENDA

Electronic Meeting – Live Zoom Webinar – 7:00 P.M.

611 E. Grand River, Howell, MI 48843

Visit the City of Howell website at www.cityofhowell.org

Monday July 13, 2020

COUNCIL - MANAGER GOVERNMENT

Council members and
other officials normally
in attendance:

1. Dennis L. Perkins
City Attorney
2. Jan Lobur
Council Member
3. Randy Greene
Council Member
4. Michael Mulvahill
Council Member
5. Paul DeBuff
City Manager
6. Nick Proctor
Mayor
7. Jane Cartwright
City Clerk
8. Jeannette Ambrose
Council Member
9. Bob Ellis
Council Member
10. Steven L. Manor
Mayor Pro Tem

SEATING:

Above list arranged
according to seating
order; left to right.

1. Regular Meeting Called to Order
2. Pledge of Allegiance (all stand)
3. Approve Minutes – June 22, 2020:
 - A. Regular Meeting
 - B. Executive Session
4. Citizens' Comments (**All Topics**)
5. Reports by Council Members Serving on Commissions
6. Council Correspondence:
7. Discussion/Approval – Ordinance No. 936 SRF Bonds for Wastewater Treatment Plant Project
8. Discussion/Approval – Resolution No. 20-14 Tentative Award of Construction Contract for SRF Wastewater Treatment Plant Improvements
9. Discussion/Approval – Proposal for Construction Engineering Services Wastewater Treatment Plant Improvement Project
10. Discussion/Approval – Wastewater Treatment Plant Dewatering Equipment
11. Discussion/Approval – CDBG Policies
12. Discussion/Approval – Resolution 20-15, Armstrong/Walker Excessive Force Community Development Block Grant Policy
13. Discussion/Approval – Award of Contract for 415 N. Barnard Building Demolition
14. Approve payment of bills ending July 13, 2020 in the amount of \$1,587,754.47 and payroll to cover the period ended July 4, 2020
15. City Manager's Report:
 - A. Madison Street Trees
 - B. Mowing of Vacant Property at Howell Memorial
 - C. Lifesaving event

*Visitors are cordially invited to attend all meetings of the Council.
If you wish to address the Council, you will be recognized by the Mayor.
Please refer to the printed guidelines on the back of the agenda.*

- D. Water shutoffs
- E. CARES Public Safety reimbursement

16. Old Business

17. New Business

18. Adjournment

Public Comment Guidelines

Members of the public are permitted to address a meeting of Council upon recognition by the Mayor. Each person shall begin by stating their name and address and shall be permitted to speak once on each agenda item for three (3) minutes. Agenda item 4 allows for Citizens' Comments on any non-agenda item. Where the Agenda provides Public Hearing comment, each person addressing the Council shall be limited to five (5) minutes regarding the specific agenda Public Hearing item. The Mayor may allow additional time at his/her discretion.

All remarks shall be addressed to the Council as a body, and not to any member. No person, other than members of the Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through the members of the Council. No questions shall be asked the Council Members, except through the Mayor. Any person making personal, impertinent or slanderous remarks, or who shall become boisterous, while addressing the Council, may be requested to leave the lectern.

Interested parties, or their authorized representatives, may address the Council by written communication in regard to any matter concerning the City's business or over which the Council has control at anytime by direct mail or by addressing the City Clerk, and copies will be distributed to Council Members.

Regular Meeting of the Howell City Council
Monday June 22, 2020
Electronic Meeting – Live Zoom Webinar
611 E. Grand River Ave.
Howell, Michigan 48843
517-546-3502

1. CALL TO ORDER

The regular meeting of the Howell City Council was called to order by Mayor Nick Proctor at 7:00 p.m.

Council Members Participating: Jeannette Ambrose, Robert Ellis, Randy Greene, Jan Lobur, Michael Mulvahill, Steven Manor and Mayor Nick Proctor.

Also Participating: Interim City Manager Erv Suida, City Attorney Dennis Perkins, City Clerk Jane Cartwright, and IT Director Mike Pitera.

Others Participating: Deputy Police Chief Mike Dunn, Finance Director Catherine Stanislawski, Community Development Director Tim Schmitt, DPW Superintendent Matt Davis, WWTP Operations Manager Mike Spitler, WTP Operations Manager Jim Webster, DPW Operations Manager Mike Luce, Assessor Ashley Winstead, DDA Director Kate Litwin, Communications Specialist Danica Katnik, Paul DeBuff, Caron Davis, Kathy Proctor, Tom, Sonjay Collins, JD Racing, Larry Siedell, Dan Brockway, Penny, Matt.

2. PLEDGE OF ALLEGIANCE

3. APPROVED MINUTES

MOTION by Ellis, SUPPORT by Lobur, “To approve the minutes of the regular meeting of the City Council held June 8, 2020.” A roll call vote was taken. Manor – yes, Lobur – yes, Greene – yes, Mulvahill – yes, Ambrose – yes, Ellis – yes, Proctor – yes. MOTION CARRIED (7-0).

MOTION by Ellis, SUPPORT by Mulvahill, “To approve the minutes of the Executive Session of the City Council held June 8, 2020.” A roll call vote was taken. Lobur – yes, Greene – yes, Mulvahill – yes, Ambrose – yes, Ellis – yes, Manor – yes, Proctor – yes. MOTION CARRIED (7-0).

4. CITIZENS COMMENTS – All Topics

- None.

5. REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS

- Member Lobur reported on the Planning Commission meeting held June 17, 2020. Approved the site plan modification for the Maple Manor Assisted Living Center; site plan & special land use for the expansion and new rectory

at St. Joseph Catholic Church; site plan modification for Howell Soft Cloth car wash; site plan and special land use for building renovation at 422 E. Grand River; and site plan extension for the Pearl Building.

- Member Ellis reported on the Howell Area Parks & Recreation Authority Meeting held June 16, 2020. Approved the use of digital wallet for payment/donation processing; discussed the refunds for Aquatic Center membership fees and swimming lessons, and the potential action being considered by Howell Public Schools to indefinitely close the pool and withdraw from the management agreement with HAPRA. Also reviewed the reduced summer camp schedule with decreased enrollment, and the new monthly electronic program guide.
- Member Manor reported on the SEMCOG General Assembly meeting; no action was taken however year-end reports were presented.
- Mayor Proctor reported on the Howell Area Fire Authority meeting held June 17, 2020. Accepted the retirement notice from Chief Andy Pless effective August 14, 2020; appointed Deputy Chief Ron Hicks to the position of Fire Chief; and approved payment of bills.
- Mayor Proctor reported on the Livingston County EDC meeting held June 9, 2020. Ann Arbor Spark has hired a marketing fundraising employee and has been working hard during the shut-down assisting businesses with returning to work.

6. COUNCIL CORRESPONDENCE

- Sharon Smith submitted correspondence today requesting the City refrain from mowing the vacant property adjacent to Howell Memorial Cemetery to protect wildlife and preserve wildflowers. Interim City Manager Suida indicated he will review the request with staff and follow up with Sharon Smith. Discussion followed on City Ordinance regulations for tall grass and cutting routines for vacant fields. Council questioned if the property backs up to neighborhood lots and if complaints have been received. Staff will bring back a recommendation at the next Council meeting.

7. PUBLIC HEARING – CDBG FUNDED STATE STREET PROJECT CLOSEOUT

Mayor Proctor opened the public hearing at 7:21 pm. Community Development Director Schmitt stated this is the final step on the project portion of the Community Development Block Grant; staff are in the process of wrapping up the monitoring portion of the project. The State Street Construction Project was very successful; the City received several awards for the project, and no major comments have been received. Council Member Manor noted several areas of the finished paving in the alley are currently in poor condition from food spills. Interim City Manager Suida indicated staff has met with the property owners and are working to resolve the problem.

- Mayor Proctor opened the floor for public comment. Dan Brockway posted an electronic chat stating that this was the frustrating part of turning over public projects. Mayor Proctor closed the public hearing at 7:26 pm.
8. **APPROVED – ORDINANCE NO. 934, AMENDMENT TO SECTION 1614.02 CONSUMER FIREWORKS**
MOTION by Manor, SUPPORT by Ellis, “To adopt Ordinance No. 934, Amendment to Section 1614.02 Consumer Fireworks.” A roll call vote was taken. Greene – yes, Mulvahill – yes, Ambrose – yes, Ellis – yes, Manor – yes, Lobur – yes, Proctor – yes. MOTION CARRIED (7-0).
 9. **APPROVED – ORDINANCE NO. 935, 2020 CODIFICATION**
MOTION by Ellis, SUPPORT by Mulvahill, “To adopt Ordinance No. 935, 2020 Codification. A roll call vote was taken. Mulvahill – yes, Ambrose – yes, Ellis – yes, Manor – yes, Lobur – yes, Greene – yes, Proctor – yes. MOTION CARRIED (7-0).
 10. **APPROVED – EXTEND TIMEFRAME TO FINALIZE PURCHASE AGREEMENT WITH JD RACING, HIGHLAND HOWELL PROPERTY**
MOTION by Lobur, SUPPORT by Ellis, “To direct staff to continue negotiations and finalize a purchase agreement with JD Racing for the sale of the approximately 216 acres of land known as the Highland Howell Property, for presentation at the July 27, 2020 City Council meeting.” Community Development Director Schmitt indicated the City has traded three drafts of the proposed purchase agreement in the last couple weeks and the parties appear to be pretty close on the main structure and are now working on technicalities. Attorney Joe Fazio has been assisting the City on the agreement and will not be available to participate at the July 13, 2020 meeting. A roll call vote was taken. Ambrose – yes, Ellis – yes, Manor – yes, Lobur – yes, Greene – yes, Mulvahill – yes, Proctor – yes. MOTION CARRIED (7-0).
 11. **APPROVED – PROPOSAL FOR REPAIR OF CITY HALL HVAC SYSTEM**
MOTION by Ellis, SUPPORT by Mulvahill, “To accept the proposal from William E. Walter, Inc. of Flint Michigan to perform the work as proposed for a cost of \$11,700.” Interim City Manager Suida stated the work outlined in the proposal will fix one of several issues that were identified and should help with the humidity in the basement. New Chillers have been budgeted in the 2020/2021 fiscal year. The City contracts with Livingston County and they bid out HVAC systems and mechanical maintenance. A roll call vote was taken. Ellis – yes, Manor – yes, Lobur – yes, Greene – yes, Mulvahill – yes, Ambrose – yes, Proctor – yes. MOTION CARRIED (7-0).
 12. **APPROVED - PAYMENT OF BILLS**
MOTION by Ellis, SUPPORT by Mulvahill, “To approve the payment of bills ending June 22, 2020 in the amount of \$508,101.14 and payroll to cover the period ended June 20, 2020.” Member Manor questioned Corrigan Oil. Member Ambrose

questioned Window Products. A roll call vote was taken. Manor – yes, Lobur – yes, Greene – yes, Mulvahill – yes, Ambrose – yes, Ellis – yes, Proctor – yes. MOTION CARRIED (7-0).

13. BOARD/COMMISSION APPOINTMENTS – LOCC, ALEXANDER CLOS, TERM ENDING OCTOBER 1, 2024

MOTION by Ambrose, SUPPORT by Mulvahill, “To approve the appointment of Alexander Clos to the Local Officers Compensation Commission, term ending October 1, 2024.” A roll call vote was taken. Lobur – yes, Greene – yes, Mulvahill – yes, Ambrose – yes, Ellis – yes, Manor – yes, Proctor – yes. MOTION CARRIED (7-0).

Mayor Proctor reminded Council that the next meeting is scheduled for July 13, 2020 (3 weeks from today). Paul DeBuff has moved to the community and will be on board as the new City Manager at the next meeting.

Mayor Proctor commended and thanked Erv Suida on behalf of the City Council for serving as Interim City Manager over the last 13 months. During this difficult time with a lot of uncertainty, the entire staff performed exceptionally well. Mr. Suida continued to move the City forward, provided services during the Pandemic, managed Zoom meetings, and navigated stressful situations. Interim City Manager Suida stated he couldn’t have done it without the great staff and assistance from the City Attorney.

14. CITY MANAGER’S REPORT:

- School Resource Officer. Met with Howell Superintendent Erin McGregor and agreed to a one-year extension of the current agreement to provide a School Resource Officer. They would like to continue the relationship and will discuss the possibility of a long term agreement next year after reviewing their financial picture.
- Electronic Meetings. Executive Order 2020-129 allows the continuation of electronic meetings until the end of July. Staff recommends formulating a policy to resume public meetings starting in August.
- The Arborist will perform the evaluation of the trees on Madison Street tomorrow; staff will have a report at the next Council meeting.
- Paul DeBuff addressed the City Council stating he was happy to be in Howell and has met with Interim City Manager Suida and Mayor Proctor. He will be starting by July 1st and will begin by getting to know the City Council, direct reports and staff noting that nothing works without relationships.
- Member Mulvahill thanked Interim City Manager Suida and City staff for their outstanding work. He noted Erv navigated many obstacles and he was very proud of him and the entire team.
- Member Greene referenced his reluctance to conduct a second round of interviews for City Manager because he was happy with Erv’s service however is he is so happy to have Paul join the City and looks forward to working with him.

- Member Manor thanked Interim City Manager Suida for leading the City through difficult times. He is also happy to have Paul in town and ready for him to assume the City Manager seat.
- Member Lobur stated she was very proud of Interim City Manager Suida, especially his role in putting together the Charity Christmas Party noting he is a real pal to the City.

15. OLD BUSINESS

- Member Mulvahill questioned the status of the response to the citizen's comments made by Chelsea Thibodeau at the last meeting. Mayor Proctor indicated he had asked Council to forward their thoughts on this issue to Interim City Manager Suida on how best to communicate that the City of Howell is a welcoming community as well as ideas for improvement. Interim City Manager Suida indicated staff is putting together a database of people that have reached out so they can be involved in the process. Member Manor stated that he wants to make sure this topic stays on the forefront and indicated a lot of community members are interesting in being involved; once the new City Manager gets settled, the City can help start these conversations and take input from the community.
- Member Ambrose stated there was a sign on the guard booth entering the City Park that the restroom facilities are closed. Interim City Manager Suida stated they are now open and he will have the sign removed.
- Member Manor expressed concern with the parade of really loud cars on Michigan & Grand River and stated he would like to see some enforcement.
- Member Mulvahill questioned the status of the outdoor movies proposed by the Howell Theater. Interim City Manager Suida stated the equipment is expected to come in this week and staff has initiated a 30-day approval process.
- Member Mulvahill requested an update on the KaBoom Grant project. Interim City Manager Suida indicated the removals are taking place and staff is finalizing the budget and working with Evergreen on landscape materials. The grant has been extended until October 31, 2020.
- Member Mulvahill questioned the status of the Grand River Resurfacing project. Interim City Manager Suida stated MDOT shifted the scheduling however it will probably speed up the process for completion in 1.5 months. HRC is working on the mid-block crosswalks.
- Mayor Proctor expressed concern with the lack of pick-up by Simple Recycling. Staff should have an answer very soon on this service.
- Mayor Proctor questioned the status of repair to the road cut on Lakeside Dr. This is a Consumer Energy project and staff is in communication with them to complete the repair.

16. NEW BUSINESS

- None.

17. EXECUTIVE SESSION – PENDING LITIGATION

8:14 pm. MOTION by Ellis, SUPPORT by Ambrose, “To adjourn to executive session to discuss pending litigation in the MTT case of Kellogg Real Estate LLC vs. City of Howell.” A roll call vote was taken. Greene – yes, Mulvahill – yes, Ambrose – yes, Ellis – yes, Manor – yes, Lobur – yes, Proctor – yes. MOTION CARRIED (7-0).

8:24 p.m. MOTION by Mulvahill, SUPPORT by Ellis, “To reconvene the regular meeting.” A roll call vote was taken. Mulvahill – yes, Ambrose – yes, Ellis – yes, Manor – yes, Lobur – yes, Greene – yes, Proctor – yes. MOTION CARRIED (7-0).

MOTION by Manor, SUPPORT by Mulvahill, “To accept the settlement of Kellogg Real Estate, LLC vs City of Howell Tax Tribunal matter by setting the value for the real property for Tax Year 2019, Tax Code #4717-26-400-004 as follows: current TCV of \$223,000 will be reduced to \$154,000, and current SEV of \$111,500 and current TV of \$92,153 will be reduced \$77,000; and allow the City Attorney to execute the Stipulation for Consent Judgment on behalf of the City.” A roll call vote was taken. Ambrose – yes, Ellis – yes, Manor – yes, Lobur – yes, Greene – yes, Mulvahill – yes, Proctor – yes. MOTION CARRIED (7-0).

MOTION by Manor, SUPPORT by Ellis, “To accept the settlement of Kellogg Real Estate, LLC vs City of Howell Tax Tribunal matter by setting the value for the real property for Tax Year 2019, Tax Code #4717-26-400-005 as follows: current TCV of \$2,047,200 will be reduced \$1,396,000, current SEV of \$1,023,600 and current TV of \$997,441 will be reduced to \$698,000; and allow the City Attorney to execute the Stipulation for Consent Judgment on behalf of the City.” A roll call vote was taken. Ellis – yes, Manor – yes, Lobur – yes, Greene – yes, Mulvahill – yes, Ambrose – yes, Proctor – yes. MOTION CARRIED (7-0).

MOTION by Manor, SUPPORT by Ellis, “To accept the settlement of Kellogg Real Estate, LLC vs City of Howell Tax Tribunal matter by setting the value for the real property for Tax Year 2020, Tax Code #4717-26-400-077 as follows: current TCV of \$1,557,200 will be reduced to \$1,550,000, current SEV and TV of \$778,600 will be reduced to \$775,000; and allow the City Attorney to execute the Consent Judgment on behalf of the City.” A roll call vote was taken. Manor – yes, Lobur – yes, Greene – yes, Mulvahill – yes, Ambrose – yes, Ellis – yes, Proctor – yes. MOTION CARRIED (7-0).

18. ADJOURN

MOTION by Ellis, SUPPORT by Greene, “To adjourn the regular meeting of the City Council at 8:30 pm.” A roll call vote was taken. Lobur – yes, Greene – yes, Mulvahill – yes, Ambrose – yes, Ellis – yes, Manor – yes, Proctor – yes. MOTION CARRIED (7-0).

Nick Proctor, Mayor

Jane Cartwright, City Clerk

NOTES

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL
FROM: ERVIN SUIDA, DPS DIRECTOR
DATE: JULY 7, 2020
RE: WASTEWATER TREATMENT PLANT PROJECT REVENUE BOND ORDINANCE

Over the past few years Mayor and Council have authorized City Staff to continue moving forward on a multi-jurisdiction and private partnership project at the Wastewater Treatment Plant (WWTP) using the SRF program offered through the State of Michigan. The submitted SRF project plan includes various improvements and upgrades at the WWTP to help continue to meeting compliance and changing regulations. The total loan amount for this project was submitted at \$16.5 million, a non-taxable, series 2020A bond for \$12,800,00 to cover the Howell City and Marion Township portion, and \$3,700,000 for Series 2020B, taxable bonds for the PEPSI portion.

Before you tonight are a letter from our Bond Counsel, Patrick McGow of Miller Canfield and a prepared Ordinance to be adopted. The letter from Mr. McGow outlines the necessity and process required by the State of Michigan in order for the Michigan Finance Authority (MFA) to close on SRF Bonds on August 7, 2020. This along with the bid results, bid resolution, and tentative award will need to be submitted per the SRF schedule no later than July 14, 2020. This process is very similar to the DWRF Bonds we just did for the Water Plant improvements and other projects over the next four years.

In order to continue moving the SRF project forward, Staff recommends adoption of Ordinance No. 936. Pursuant to the Revenue Bond Act, this ordinance may be adopted in one reading and the must be published in full in a newspaper of general circulation.

ACTION REQUESTED:

Motion to adopt Ordinance No. 936, an Ordinance to provide for the acquisition and construction of additions, extensions and improvements to the sewage disposal system of the City of Howell.

ORDINANCE NO. 936

CITY OF HOWELL, MICHIGAN

AN ORDINANCE TO PROVIDE FOR THE ACQUISITION AND CONSTRUCTION OF ADDITIONS, EXTENSIONS AND IMPROVEMENTS TO THE SEWAGE DISPOSAL SYSTEM OF THE CITY OF HOWELL; TO PROVIDE FOR THE ISSUANCE AND SALE OF JUNIOR LIEN REVENUE BONDS TO PAY THE COST THEREOF; TO PRESCRIBE THE FORM OF THE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS; TO PROVIDE FOR SECURITY FOR THE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF THE REVENUES; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE BONDS AND THE SYSTEM.

THE CITY OF HOWELL ORDAINS:

Section 1. Definitions. Whenever used in this Ordinance, except when otherwise indicated by the context, the following terms shall have the following meanings:

(a) “Act 94” means Act 94, Public Acts of Michigan, 1933, as amended.

(b) “Adjusted Net Revenues” means for any operating year the excess of Revenues (as defined in Act 94) over expenses for the System determined in accordance with generally accepted accounting principles, to which shall be added depreciation, amortization, interest expense on Bonds and payments to the City in lieu of taxes, to which may be made the following adjustments.

(i) Revenues may be augmented by the amount of any rate increases adopted prior to the issuance of additional Bonds or to be placed into effect before the time principal or interest on the additional Bonds becomes payable from Revenues as applied to quantities of service furnished during the operating year or portion thereof that the increased rates were not in effect.

(ii) Revenues may be augmented by amounts which may be derived from rates and charges to be paid by new customers of the System.

The adjustment of revenues and expenses by the factors set forth in (i) and (ii) above shall be reported upon by professional engineers or certified public accountants or other experts not in the regular employment of the City.

- (c) “Authority” means the Michigan Finance Authority.
- (d) “Authorized Officers” means the Mayor, the City Manager, the City Clerk and the City Treasurer of the Issuer.
- (e) “Bonds” means the Series 2020 Bonds, together with any additional bonds heretofore or hereafter issued of equal standing with the Series 2020 Bonds.
- (f) “EGLE” means the Michigan Department of Environment, Great Lakes, and Energy.
- (g) “Engineers” means Hubbell, Roth and Clark, Inc., consulting engineers of Howell, Michigan.
- (h) “Issuer” means the City of Howell, County of Livingston, State of Michigan.
- (i) “Junior Lien Bonds” means the Series 2020 Bonds, and any additional bonds that are of equal standing with the Series 2020 Bonds, and junior in standing to the Senior Lien Bonds.
- (j) “Outstanding Senior Lien Bonds” means the Series 2009 Bonds and the Series 2016 Bonds.
- (k) “Prior Ordinances” means, collectively, the ordinances and resolutions adopted by the City Council authorizing the issuance of the Outstanding Senior Lien Bonds, including Ordinances Nos. 820 and 900.
- (l) “Project” means the acquisition, construction, furnishing and equipping of improvements to the System, including wastewater treatment plant rehabilitation and improvements, together with all related appurtenances and attachments, as described in the plans prepared by the Engineers and approved herein.
- (m) “Purchase Contract” means the Purchase Contract to be entered into between the Authority and the Issuer relating to the purchase by the Authority of the Series 2020 Bonds.
- (n) “Revenues” and “Net Revenues” means the revenues and net revenues of the System and shall be construed as defined in Section 3 of Act 94, including with respect to “Revenues”, the earnings derived from the investment of moneys in the various funds and accounts established by the Prior Ordinances and this Ordinance.
- (o) “Senior Lien Bonds” means the Outstanding Senior Lien Bonds and any additional bonds issued pursuant to the Prior Ordinances that are of equal standing and priority of lien with the Outstanding Senior Lien Bonds.

(p) “Series 2009 Bonds” means the Sewage Disposal System Revenue Bonds, Series 2009 (Federally Taxable – Build America Bonds – Direct Payment), dated June 25, 2009 in the outstanding principal amount of \$1,010,000.

(q) “Series 2016 Bonds” means the Sewage Disposal System Revenue Refunding Bonds, Series 2016, dated August 11, 2016 in the outstanding principal amount of \$1,120,000.

(r) “Series 2020 Bonds” means the Series 2020A Bonds and the Series 2020B Bonds..

(s) “Series 2020A Bonds” means the Sewage Disposal System Junior Lien Revenue Bond, Series 2020A, in the principal amount of not to exceed \$12,800,000 issued pursuant to this Ordinance.

(t) “Series 2020B Bonds” means the Sewage Disposal System Junior Lien Revenue Bond, Series 2020B (Federally Taxable), in the principal amount of not to exceed \$3,700,000 issued pursuant to this Ordinance.

(u) “Sufficient Government Obligations” means direct obligations of the United States of America or obligations the principal and interest on which is fully guaranteed by the United States of America, not redeemable at the option of the issuer, the principal and interest payments upon which without reinvestment of the interest, come due at such times and in such amounts as to be fully sufficient to pay the interest as it comes due on the Bonds and the principal and redemption premium, if any, on the Bonds as it comes due whether on the stated maturity date or upon earlier redemption. Securities representing such obligations shall be placed in trust with a bank or trust company, and if any of the Bonds are to be called for redemption prior to maturity, irrevocable instructions to call the Bonds for redemption shall be given to the paying agent.

(v) “Supplemental Agreement” means the supplemental agreement among the Issuer, the Authority and EGLE relating to the Series 2020 Bonds.

(w) “System” means the entire Sewage Disposal System of the Issuer, including the Project and all additions, extensions and improvements hereafter acquired.

Section 2. Necessity; Approval of Plans and Specifications. It is hereby determined to be a necessary public purpose of the Issuer to acquire and construct the Project in accordance with the plans and specifications prepared by the Engineers, which plans and specifications are hereby approved. The Project qualifies for the State Revolving Fund financing program being administered by the EGLE and the Authority, whereby bonds of the Issuer are sold to the Authority and bear interest at a fixed rate of two percent (2.00%) per annum.

Section 3. Costs; Useful Life. The cost of the Project is estimated to be an amount not to exceed Sixteen Million Five Hundred Thousand Dollars (\$16,500,000), including the payment of incidental expenses as specified in Section 4 of this Ordinance, which estimate of cost is hereby approved and confirmed, and the period of usefulness of the Project is estimated to be not less than twenty (20) years.

Section 4. Payment of Cost; Bonds Authorized. To pay part of the cost of acquiring and constructing the Project, legal, engineering, financial and other expenses incident thereto and incident to the issuance and sale of the Series 2020 Bonds, the Issuer shall borrow the sum of not to exceed Sixteen Million Five Hundred Thousand Dollars (\$16,500,000), or such lesser amount as shall have been advanced to the Issuer pursuant to the Purchase Contract and the Supplemental Agreement, and issue the Series 2020 Bonds pursuant to the provisions of Act 94. The remaining cost of the Project, if any, shall be defrayed from Issuer funds on hand and legally available for such use.

Except as amended by or expressly provided to the contrary in this Ordinance, all of the provisions of the Prior Ordinances shall apply to the Series 2020 Bonds issued pursuant to this Ordinance, the same as though each of said provisions were repeated in this Ordinance in detail; the purpose of this Ordinance being to authorize the issuance of additional revenue bonds of subordinate lien with respect to the Outstanding Senior Lien Bonds to finance the cost of acquiring and constructing additions, extensions and improvements to the System, additional bonds of subordinate standing with the Outstanding Senior Lien Bonds for such purpose being authorized by the provisions of the Prior Ordinances, upon the conditions therein stated, which conditions have been fully met.

Section 5. Issuance of Series 2020 Bonds; Details. The Series 2020 Bonds of the Issuer, to be designated **SEWAGE DISPOSAL SYSTEM JUNIOR LIEN REVENUE BOND, SERIES 2020A** and **SEWAGE DISPOSAL SYSTEM JUNIOR LIEN REVENUE BOND, SERIES 2020B**, are authorized to be issued in the aggregate principal sum of not to exceed Sixteen Million Five Hundred Thousand Dollars (\$16,500,000) as finally determined by order of the EGLE for the purpose of paying part of the cost of the Project, including the costs incidental to the issuance, sale and delivery of the Series 2020 Bonds. The Series 2020A Bonds are authorized to be issued in the aggregate principal sum of not to exceed Twelve Million Eight Hundred Thousand Dollars (\$12,800,000) and the Series 2020B Bonds are authorized to be issued in the aggregate principal sum of not to exceed Three Million Seven Hundred Thousand Dollars (\$3,700,000). The Series 2020 Bonds shall be payable out of the Net Revenues, as set forth more fully in Section 8 hereof, provided that the Series 2020 Bonds shall be subordinate to the prior lien with respect to the Net Revenues in favor of the Outstanding Senior Lien Bonds and of any additional bonds of equal standing with the Outstanding Senior Lien Bonds hereafter issued.

The Series 2020A Bonds and Series 2020B Bonds shall each be in the form of a single fully-registered, nonconvertible bond of the denomination of the full principal amount thereof, dated as of the date of delivery, payable in principal installments as finally determined by the order of EGLE at the time of sale of the Series 2020 Bonds and approved by the Authority and an Authorized Officer. Principal installments of the Series 2020A Bonds shall be payable on October 1 of the years 2022 through 2041, inclusive, or such other payment dates as hereinafter provided. Principal installments of the Series 2020B Bonds shall be payable on October 1 of the years 2021 through 2030, inclusive, or such other payment dates as hereinafter provided. Interest on the Series 2020 Bonds shall be payable on April 1 and October 1 of each year, commencing April 1, 2021 or on such other interest payment dates as hereinafter provided. Final determination of the principal amount of and interest on the Series 2020 Bonds and the payment dates and amounts of principal installments of the Series 2020 Bonds shall be evidenced by execution of the Purchase Contract and each of the Authorized Officers is authorized and directed to execute and deliver the Purchase

Contract when it is in final form and to make the determinations set forth above; provided, however, that the first principal installment shall be due no earlier than October 1, 2021 and the final principal installment shall be due no later than October 1, 2043 and that the total principal amount shall not exceed \$16,500,000.

The Series 2020 Bonds shall bear interest at a rate of two percent (2.00%) per annum on the par value thereof or such other rate as evidenced by execution of the Purchase Contract, but in any event not to exceed the rate permitted by law, and any Authorized Officers as shall be appropriate shall deliver the Series 2020 Bonds in accordance with the delivery instructions of the Authority.

The principal amount of the Series 2020 Bonds is expected to be drawn down by the Issuer periodically, and interest on principal amount shall accrue from the date such principal amount is drawn down by the Issuer.

The Series 2020 Bonds shall not be convertible or exchangeable into more than one fully-registered bond. Principal of and interest on the Series 2020 Bonds shall be payable as provided in the Series 2020 Bond form in this Ordinance.

The Series 2020 Bonds shall be subject to optional redemption by the Issuer with the prior written approval of the Authority and on such terms as may be required by the Authority.

The City Clerk shall record on the registration books payment by the Issuer of each installment of principal or interest or both when made and the cancelled checks or other records evidencing such payments shall be returned to and retained by the City Clerk.

Upon payment by the Issuer of all outstanding principal of and interest on the Series 2020 Bonds, the Authority shall deliver the Series 2020 Bonds to the Issuer for cancellation.

Section 6. Execution of Series 2020 Bonds. The Series 2020 Bonds shall be signed by the manual or facsimile signature of the Mayor and countersigned by the manual or facsimile signature of the City Clerk and shall have the corporate seal of the Issuer or a facsimile thereof impressed thereon. The Series 2020 Bonds bearing the manual signatures of the Mayor and the City Clerk sold to the Authority shall require no further authentication.

Section 7. Registration and Transfer. Any Bond may be transferred upon the books required to be kept pursuant to this section by the person in whose name it is registered, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the transfer agent. Whenever any Bond or Bonds shall be surrendered for transfer, the Issuer shall execute and the transfer agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The transfer agent shall require payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer. The Issuer shall not be required (i) to issue, register the transfer of or exchange any Bond during a period beginning at the opening of business 15 days before the day of the giving of a notice of redemption of Bonds selected for redemption as described in the form of Series 2020 Bonds contained in Section 13 of this Ordinance and ending at the close of business on the day of that giving of notice, or (ii) to register the transfer of or exchange any Bond so selected for

redemption in whole or in part, except the unredeemed portion of Bonds being redeemed in part. The Issuer shall give the transfer agent notice of call for redemption at least 20 days prior to the date notice of redemption is to be given.

The transfer agent shall keep or cause to be kept at its principal office sufficient books for the registration and transfer of the Bonds, which shall at all times be open to inspection by the Issuer; and upon presentation for such purpose the transfer agent shall under such reasonable regulations as it may prescribe transfer or cause to be transferred on said books Bonds as hereinbefore provided.

If any Bond shall become mutilated, the Issuer, at the expense of the holder of the Bond, shall execute, and the transfer agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution for the mutilated Bond, upon surrender to the transfer agent of the mutilated Bond. If any Bond issued under this Ordinance shall be lost, destroyed or stolen, evidence of the loss, destruction or theft may be submitted to the transfer agent and, if this evidence is satisfactory to both and indemnity satisfactory to the transfer agent shall be given, and if all requirements of any applicable law including Act 354, Public Acts of Michigan, 1972, as amended (“Act 354”), being sections 129.131 to 129.135, inclusive, of the Michigan Compiled Laws have been met, the Issuer, at the expense of the owner, shall execute, and the transfer agent shall thereupon authenticate and deliver, a new Bond of like tenor and bearing the statement required by Act 354, or any applicable law hereafter enacted, in lieu of and in substitution for the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond the transfer agent may pay the same without surrender thereof.

Section 8. Payment of Series 2020 Bonds; Security; Priority of Lien. Principal of and interest on the Series 2020 Bonds shall be payable from the Net Revenues. There is hereby recognized the statutory lien upon the whole of the Net Revenues created by this Ordinance which shall be a lien that is junior and subordinate to the lien of the Senior Lien Bonds created by the Prior Ordinances, to continue until payment in full of the principal of and interest on all Bonds payable from the Net Revenues, or until sufficient cash or Sufficient Government Obligations have been deposited in trust for payment in full of all Bonds of a series then outstanding, principal and interest on such Bonds to maturity, or, if called for redemption, to the date fixed for redemption together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, as provided in the previous sentence, the statutory lien shall be terminated with respect to that series of Bonds, the holders of that series shall have no further rights under the Prior Ordinances or this Ordinance except for payment from the deposited funds, and the Bonds of that series shall no longer be considered to be outstanding under the Prior Ordinances or this Ordinance.

Section 9. Management; Fiscal Year. The operation, repair and management of the System and the acquiring and constructing of the Project shall continue to be under the supervision and control of the Issuer. The Issuer may employ such person or persons in such capacity or capacities as it deems advisable to carry on the efficient management and operation of the System. The Issuer may make such rules and regulations as it deems advisable and necessary to assure the efficient management and operation of the System. The System shall be operated on the basis of an operating year which shall coincide with the Issuer’s fiscal year.

Section 10. Rates and Charges; No Free Service. The rates and charges for service furnished by the System and the methods of collection and enforcement of the collection of the rates shall be those in effect on the date of adoption of this Ordinance. No free service or use of the System, or service or use of the System at less than cost, shall be furnished by the System to any person, firm, or corporation, public or private, or to any public agency or instrumentality, including the Issuer.

Section 11. Funds and Accounts; Flow of Funds; Junior Lien Bond and Interest Redemption Fund. The funds and accounts established by the Prior Ordinances are hereby continued, provided that a Junior Lien Bond and Interest Redemption Fund shall be established as follows:

There shall be established and maintained a separate depository fund designated “Junior Lien Bond and Interest Redemption Fund” (the “Junior Lien Fund”), the moneys on deposit therein from time to time to be used solely for the purpose of paying the principal of, redemption premiums (if any) and interest on the Series 2020 Bonds, and any bonds of equal standing with the Series 2020 Bonds.

Out of the Net Revenues remaining in the Receiving Fund after provision has been made for the Operation and Maintenance Fund and only after provision has been made for the Redemption Fund, there shall be set aside monthly in the Junior Lien Fund a sum proportionately sufficient to provide for the payment when due of the current principal of and interest on the Series 2020 Bonds, less any amount in the Junior Lien Fund representing accrued interest on the Series 2020 Bonds. Commencing on October 1, 2020, the amount set aside each month for interest on the Series 2020 Bonds shall be 1/6 of the total amount of interest on the Series 2020 Bonds next coming due. The amount set aside each month for principal on the Series 2020 Bonds, commencing October 1, 2020, shall be 1/12 of the amounts of principal next coming due. If there is any deficiency in the amounts previously set aside, that deficiency shall be added to the next succeeding months’ requirements.

No moneys shall be set aside and credited to the Junior Lien Fund unless and until the Issuer is current with respect to all required transfers to all other funds under the Prior Ordinances and there is no default in any payments or requirements under the Prior Ordinances.

If for any reason there is a failure to make such quarterly deposit in the amounts required, then the entire amount of the deficiency shall be set aside and deposited in the Junior Lien Bond Redemption Account out of the Revenues first received thereafter which are not required by this Ordinance to be deposited in the Operation and Maintenance Account or the Bond and Interest Redemption Fund or the Junior Lien Bond Redemption Account, which amount shall be in addition to the regular monthly deposit required during such succeeding month or months.

Section 12. Bond Proceeds. The proceeds of the sale of the Series 2020 Bonds as received by the Issuer shall be deposited in a separate account in a bank or banks qualified to act as depository of the proceeds of sale under the provisions of Section 15 of Act 94 designated SEWAGE DISPOSAL SYSTEM JUNIOR LIEN REVENUE BONDS CONSTRUCTION FUND (the “Construction Fund”). Moneys in the Construction Fund shall be applied solely in payment

of the cost of the Project and any engineering, legal and other expenses incident thereto and to the financing thereof.

Section 13. Bond Form. The Series 2020 Bonds shall be in substantially the following form with such changes or completion as necessary or appropriate to give effect to the intent of this Ordinance:

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

PATRICK F. MCGOW
TEL (313) 496-7684
FAX (313) 496-8450
E-MAIL mcgow@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

MICHIGAN: Ann Arbor
Detroit • Grand Rapids
Kalamazoo • Lansing • Troy

FLORIDA: Tampa

ILLINOIS: Chicago

NEW YORK: New York

OHIO: Cincinnati • Cleveland

CANADA: Windsor

CHINA: Shanghai

MEXICO: Monterrey

POLAND: Gdynia

Warsaw • Wrocław

July 2, 2020

Mr. Erv Suida
Interim City Manager
City of Howell
611 E. Grand River Avenue
Howell, MI 48843-2388

Re: City of Howell SRF Bonds for Wastewater Treatment Plant Project

Dear Erv:

I have enclosed an Ordinance authorizing the issuance of the above-captioned Sewage Disposal System Revenue Bonds to be considered for approval by the City Council at its meeting on July 13th. The Bonds are to be sold through the Michigan Finance Authority's ("MFA") 4th Quarter State Revolving Fund Program scheduled to close on August 28th.

The Bond Ordinance authorizes the issuance of the Bonds in two series: Series 2020A is a tax-exempt series in an amount not to exceed \$12,800,000 for the City/Marion Township share of the project and Series 2020B is a taxable series in the amount of \$3,700,000 representing Pepsi's share of the project. The final costs are still being tabulated, so we are using the maximum authorized amount of \$16,500,000 in the Ordinance as the Ordinance provides flexibility for the actual size of the Bond issue to be reduced prior to closing based on the actual construction bids and final approved costs and the City is not required to draw the full amount authorized. Any changes to the project size would alter the size of the Series 2020A Bonds as the Series 2020B Bonds is fixed based on the contract with Pepsi. The City is also expecting to receive principal forgiveness for part of the loan amount, but that gets deducted after the Bonds are issued and the proceeds are disbursed.

The Bond Ordinance authorizes the issuance of both Series 2020 Bonds, which are payable from the Net Revenues of the City's Water Supply System. The Bonds are expected to be sold to the MFA and both Series will bear interest at an interest rate of 2.00%, with the Series 2020A payable in 20 annual principal installments and Series 2020B payable in 10 annual principal installments.

The Bonds are junior in standing as to the Net Revenues with the Series 2009 Bonds and the Series 2016 Refunding Bonds. The Ordinance also authorizes various City officials to take the necessary actions to execute and deliver the Bonds and all related documents, approve the final size of the Bonds and contains the necessary items required by the Revenue Bond Act, Act

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Ms. Erv Suida

-2-

July 2, 2020

94 of 1933. The Ordinance is similar in form to prior bond authorizing ordinances adopted by the City Council, including the recent ordinance for the Drinking Water Revolving Fund loan that closed last month.

Pursuant to the Revenue Bond Act, the Ordinance may be adopted in one reading, regardless of any contrary provision in the City's ordinance adoption procedures. The Ordinance is required to be published once in full in your local newspaper after its adoption. There are no restrictions or requirements on the size of the publication, so it can be as small as possible. Upon adoption by the City Council, we would appreciate receiving three (3) certified copies of the Ordinance and three (3) Affidavits of Publication of the Ordinance for bond transcripts.

The Part III application with the construction bids and tentative contract approval is due on July 8th. The EGLE Order of Approval is expected to be issued on August 7th. There will be a conference call with MFA, EGLE and City officials on July 29th which we will participate in, to make final arrangements relating to the Bond terms. At that time, the final bond size will be determined and we will prepare the necessary documents to be signed by various City officials after that date regarding the sale and delivery of the Bonds. The closing for the Bonds will be August 28th and the City can begin requesting draws on the Bonds after that date.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: 

Patrick F. McGow

Enclosure

Cc: Erv Suida
Catherine Stanislowski
Jane Cartwright
Robert J. Bendzinski
Michael Darga

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF LIVINGSTON**

CITY OF HOWELL

**SEWAGE DISPOSAL SYSTEM
JUNIOR LIEN REVENUE BOND, SERIES 2020[A/B]**

REGISTERED OWNER: Michigan Finance Authority

PRINCIPAL AMOUNT: _____ Dollars (\$____,000)

DATE OF ORIGINAL ISSUE: August 28, 2020

The CITY OF HOWELL, County of Livingston, State of Michigan (the “City”), for value received, hereby promises to pay, primarily out of the hereinafter described Net Revenues of the City’s Sewage Disposal System (hereinafter defined), to the Michigan Finance Authority (the “Authority”), or registered assigns, the Principal Amount shown above, or such portion thereof as shall have been advanced to the City pursuant to a Purchase Contract between the City and the Authority and a Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Department of Environment, Great Lakes and Energy, in lawful money of the United States of America, unless prepaid or reduced prior thereto as hereinafter provided.

During the time the Principal Amount is being drawn down by the City under this bond, the Authority will periodically provide to the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding Principal Amount actually advanced (subject to any principal forgiveness as provided for in Schedule A), all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this bond.

The Principal Amount shall be payable on the dates and in the annual principal installment amounts set forth on the Schedule attached hereto and made a part hereof, as such Schedule may be adjusted if less than \$_____ is disbursed to the City or if a portion of the Principal Amount is prepaid as provided below, with interest on said principal installments from the date each said installment is delivered to the holder hereof until paid at the rate of two percent (2.00%) per annum. Interest is first payable on April 1, 2021, and semiannually thereafter on the first day of April and October of each year, as set forth in the Purchase Contract.

Notwithstanding any other provision of this Bond, so long as the Authority is the owner of this Bond, (a) this Bond is payable as to principal, premium, if any, and interest at The Bank of

New York Mellon Trust Company, N.A. or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (b) the City agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this Bond shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the City's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on Outstanding Senior Lien Bonds of the Authority issued to fund such account, the City shall and hereby agrees to pay on demand only the City's pro rata share (as determined by the Authority) of such deficiency as additional interest on this bond.

For prompt payment of principal and interest on this bond, the City has irrevocably pledged the revenues of the Sewage Disposal System of the City, including all appurtenances, extensions and improvements thereto (the "Sewage Disposal System"), after provision has been made for reasonable and necessary expenses of operation, maintenance and administration (the "Net Revenues"), and a statutory lien thereon is hereby recognized and created which is junior in standing and priority of lien as to the prior lien of the City's Sewage Disposal System Revenue Bonds, Series 2009 and the City's Sewage Disposal System Revenue Refunding Bonds, Series 2016 (together, the "Outstanding Senior Lien Bonds") of the City and of any additional bonds of the City of equal standing and priority of lien with the Outstanding Senior Lien Bonds.

This bond is a single, fully-registered, non-convertible bond in the principal sum indicated above issued pursuant to Ordinances Nos. 820, 900 and ___ duly adopted by the City Council of the City (the "Ordinances"), and under and in full compliance with the Constitution and statutes of the State of Michigan, including specifically Act 94, Public Acts of Michigan, 1933, as amended, for the purpose of paying part of the cost of acquiring and constructing additions, extensions and improvements to the Sewage Disposal System of the City.

For a complete statement of the revenues from which and the conditions under which this bond is payable, a statement of the conditions under which additional bonds of superior and equal standing may hereafter be issued and the general covenants and provisions pursuant to which this bond is issued, reference is made to the Ordinances.

This bond is a self-liquidating bond, payable, both as to principal and interest, solely and only from the Net Revenues of the Sewage Disposal System. The principal of and interest on this bond are secured by the statutory lien hereinbefore mentioned.

The City has covenanted and agreed, and does hereby covenant and agree, to fix and maintain at all times while any bonds payable from the Net Revenues of the Sewage Disposal System shall be outstanding, such rates for service furnished by the Sewage Disposal System as shall be sufficient to provide for payment of the interest upon and the principal of this bond and any bonds of equal standing with this bond, the Outstanding Senior Lien Bonds and any additional bonds of equal standing with the Outstanding Senior Lien Bonds, as and when the same shall become due and payable, and to maintain a bond redemption fund (including, except for bonds of this issue, a bond reserve account) therefor, to provide for the payment of expenses of administration and operation and such expenses for maintenance of the Sewage Disposal System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the Sewage Disposal System as are required by the Ordinance and the Prior Ordinances.

Principal installments of this bond are subject to prepayment by the City prior to maturity only with the prior written consent of the Authority and on such terms as may be required by the Authority.

This bond is transferable only upon the books of the City by the registered owner in person or the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the transfer agent, duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the Ordinance, and upon payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law to be done precedent to and in the issuance of this bond have been done and performed in regular and due time and form as required by law.

IN WITNESS WHEREOF, the City of Howell, County of Livingston, State of Michigan, by its City Council has caused this bond to be executed with the manual or facsimile signatures of its Mayor and its City Clerk and the corporate seal of the City to be impressed or imprinted hereon, all as of the Date of Original Issue.

CITY OF HOWELL

By _____
Its Mayor

(Seal)

Countersigned:

By _____
Its City Clerk

DEQ Project No. 5689-01
DEQ Approved Amt. \$ _____*

SCHEDULE A

Based on the schedule provided below unless revised as provided in this paragraph, repayment of the principal of the bond shall be made until the full amount advanced to the City is repaid. In the event the Order of Approval issued by the Department of Environment, Great Lakes and Energy (the "Order") approves a principal amount of assistance less than the amount of the bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the City and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order or (2) that less than the principal amount of assistance approved by the Order is disbursed to the City by the Authority, the Authority shall prepare a new payment schedule which shall be effective upon receipt by the City.

<u>Principal Installment Due on</u>	<u>Amount of Principal Installment</u>
October 1, 2021	
October 1, 2022	
October 1, 2023	
October 1, 2024	
October 1, 2025	
October 1, 2026	
October 1, 2027	
October 1, 2028	
October 1, 2029	
October 1, 2030	
October 1, 2031	
October 1, 2032	
October 1, 2033	
October 1, 2034	
October 1, 2035	
October 1, 2036	
October 1, 2037	
October 1, 2038	
October 1, 2039	
October 1, 2040	

Interest on the Bond shall accrue on that portion of principal disbursed by the Authority to the City pursuant to the Order from the date such portion is disbursed, until paid, at the rate of 2.00% per annum, payable April 1, 2021, and semi-annually thereafter.

The City agrees that it will deposit with The Bank of New York Mellon Trust Company, N.A., or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the City's deposit by 12:00 noon on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

Section 14. Bondholders' Rights; Receiver. The holder or holders of the Bonds and the Outstanding Senior Lien Bonds representing in the aggregate not less than twenty per cent (20%) of the entire principal amount thereof then outstanding, may, by suit, action, mandamus or other proceedings, protect and enforce the statutory lien upon the Net Revenues of the System, and may, by suit, action, mandamus or other proceedings, enforce and compel performance of all duties of the officers of the Issuer, including the fixing of sufficient rates, the collection of Revenues, the proper segregation of the Revenues of the System and the proper application thereof. The statutory lien upon the Net Revenues, however, shall not be construed as to compel the sale of the System or any part thereof.

If there is a default in the payment of the principal of or interest upon the Series 2020 Bonds, any court having jurisdiction in any proper action may appoint a receiver to administer and operate the System on behalf of the Issuer and under the direction of the court, and by and with the approval of the court to perform all of the duties of the officers of the Issuer more particularly set forth herein and in Act 94.

The holder or holders of the Series 2020 Bonds shall have all other rights and remedies given by Act 94 and law, for the payment and enforcement of the Series 2020 Bonds and the security therefor.

Section 15. Additional Bonds. The Issuer may issue additional bonds of equal standing with the Series 2020 Bonds for the following purposes and subject to the following conditions:

(a) To complete the Project in accordance with the plans and specifications therefor. Such bonds shall not be authorized unless the engineers in charge of construction shall execute a certificate evidencing the fact that additional funds are needed to complete the Project in accordance with the plans and specifications therefor and stating the amount that will be required to complete the Project. If such certificate shall be so executed and filed with the Issuer, it shall be the duty of the Issuer to provide for and issue additional revenue bonds in the amount stated in said certificate to be necessary to complete the Project in accordance with the plans and specifications plus an amount necessary to issue such bonds or to provide for part or all of such amount from other sources.

(b) For subsequent repairs, extensions, enlargements and improvements to the System or for subsequent repairs, extensions, enlargements and improvements to the System and for the purpose of refunding part or all of the Junior Lien Bonds then outstanding and paying costs of issuing such additional Junior Lien Bonds. Junior Lien Bonds for such purposes shall not be issued pursuant to this subparagraph (b) unless the Adjusted Net Revenues of the System for the then last two (2) preceding twelve-month operating years or the Adjusted Net Revenues for the last preceding twelve-month operating year, if the same shall be lower than the average, shall be equal to at least one hundred percent (100%) of the maximum amount of principal and interest thereafter maturing in any operating year on the then outstanding Senior Lien Bonds, Junior Lien Bonds and on the additional Bonds then being issued. If the additional Junior Lien Bonds are to be issued in whole or in part for refunding outstanding Junior Lien Bonds, the annual principal and interest requirements shall be determined by deducting from the principal and interest requirements for each operating year the annual principal and interest

requirements of any Junior Lien Bonds to be refunded from the proceeds of the additional Junior Lien Bonds. For purposes of this subparagraph (b) the Issuer may elect to use as the last preceding operating year any operating year ending not more than sixteen months prior to the date of delivery of the additional Junior Lien Bonds and as the next to the last preceding operating year, any operating year ending not more than twenty-eight months prior to the date of delivery of the additional Junior Lien Bonds. Determination by the Issuer as to existence of conditions permitting the issuance of additional Junior Lien Bonds shall be conclusive. No additional Junior Lien Bonds of equal standing as to the Net Revenues of the System shall be issued pursuant to the authorization contained in this subparagraph if the Issuer shall then be in default in making its required payments to the Operation and Maintenance Fund or the Redemption Fund.

(c) For refunding a part or all of the Junior Lien Bonds then outstanding and paying costs of issuing such additional Junior Lien Bonds including deposits which may be required to be made to the bond reserve account for such Junior Lien Bonds. No additional Junior Lien Bonds shall be issued pursuant to this subsection unless the maximum amount of principal and interest maturing in any operating year after giving effect to the refunding shall be less than the maximum amount of principal and interest maturing in any operating year prior to giving effect to the refunding.

Section 16. Negotiated Sale; Application to EGLE and Authority; Execution of Documents. The Issuer determines that it is in the best interest of the Issuer to negotiate the sale of the Series 2020 Bonds to the Authority because the State Revolving Fund financing program provides significant interest savings to the Issuer compared to competitive sale in the municipal bond market. The Authorized Officers are hereby authorized to make application to the Authority and to EGLE for placement of the Series 2020 Bonds with the Authority. The actions taken by the Authorized Officers with respect to the Series 2020 Bonds prior to the adoption of this Ordinance are ratified and confirmed. The Authorized Officers are authorized to execute and deliver the Purchase Contract, the Supplemental Agreement and the Issuer's Certificate. Any Authorized Officers is further authorized to execute and deliver such contracts, documents and certificates as are necessary or advisable to qualify the Series 2020 Bonds for the State Revolving Fund. Prior to the delivery of the Series 2020 Bonds to the Authority, any Authorized Officer is hereby authorized to make such changes to the form of the Series 2020 Bonds contained in Section 13 of this Ordinance as may be necessary to conform to the requirements of Act 227, Public Acts of Michigan 1985, as amended ("Act 227"), including, but not limited to changes in the principal maturity and interest payment dates and references to additional security required by Act 227.

Section 17. Covenant Regarding Tax Exempt Status of the Series 2020A Bonds. The Issuer shall, to the extent permitted by law, take all actions within its control necessary to maintain the exemption of the interest on the Series 2020A Bonds from general federal income taxation (as opposed to any alternative minimum or other indirect taxation) under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditure and investment of Series 2020A Bonds proceeds and moneys deemed to be Bond proceeds.

Section 18. Approval of Bond Counsel. The representation of the Issuer by Miller, Canfield, Paddock and Stone, P.L.C. (“Miller Canfield”), as bond counsel is hereby approved, notwithstanding the representation by Miller Canfield of the Authority in connection with the State Revolving Fund program which may include advising the Authority with respect to this borrowing.

Section 19. Approval of Bond Details. The Authorized Officers are each hereby authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing is authorized to exercise the authority and make the determinations authorized pursuant to Section 7a(1)(c) of Act 94, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters, provided that the principal amount of Series 2020 Bonds issued shall not exceed the principal amount authorized in this Ordinance, the interest rate per annum on the Series 2020 Bonds shall not exceed two percent (2.00%) per annum, and the Series 2020 Bonds shall mature in not more than twenty (20) annual installments.

Section 20. Savings Clause. All ordinances, resolutions or orders, or part thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, repealed.

Section 21. Severability; Paragraph Headings; and Conflict. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance. The paragraph headings in this Ordinance are furnished for convenience of reference only and shall not be considered to be part of this Ordinance.

Section 22. Publication and Recordation. This Ordinance shall be published in full in the *Press & Argus*, a newspaper of general circulation in the Issuer qualified under State law to publish legal notices, promptly after its adoption, and shall be recorded in the Ordinance Book of the Issuer and such record authenticated by the signatures of the Mayor and the City Clerk.

Section 23. Effective Date. This Ordinance shall be effective upon its adoption and publication.

ADOPTED AND SIGNED THIS 13th day of July, 2020.

Signed _____
Its Mayor

Signed _____
Its City Clerk

I HEREBY CERTIFY that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the City Council of the City of Howell, County of Livingston, State of Michigan, at a regular meeting held on the 13th day of July, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as temporarily modified by Governor Whitmer's Executive Order No. 2020-129 and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

I further certify that the following Members were present at said meeting: _____

and that the following Members were absent: _____.

I further certify that Member _____ moved for adoption of said Ordinance and that said motion was supported by Member _____.

I further certify that the following Members voted for adoption of said Ordinance:

and that the following Members voted against adoption of said Ordinance:

I further certify that said Ordinance has been recorded in the Ordinance Book and that such recording has been authenticated by the signatures of the Mayor and the City Clerk.

City Clerk

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL
FROM: MICHAEL SPITLER, WWTP OPERATIONS MANAGER
DATE: JUNE 26, 2020
RE: SRF WASTEWATER TREATMENT PLANT IMPROVEMENTS

As part of the process for submitting for the State Revolving Fund (SRF) Program, on June 10, 2019, City Council adopted Resolution No 19-15 Adopting a Final Project Plan for Wastewater Treatment Plant Improvements and Designating an Authorized Project Representative. The Project Plan included expanding the peak flow and organic capacity of the plant, and adding a new sludge dewatering system.

In June of 2019, City staff and HRC were authorized to complete the design and bid documents for the Wastewater Treatment Plant Improvements. The project was advertised for bid on May 12, 2020. On June 16, 2020, the City received and opened nine proposals, which ranged from a low of \$13,060,000 to a high of \$18,255,587. The low bidder for this project was Granger Construction of Lansing, Michigan. The bids included prices or deducts for six alternates that were identified during the design process. Staff is recommending that only alternate number six, which is a deduct of \$150,000, be excepted. This brings the low bid to \$12,910,000.

HRC has reviewed qualifications for the general and all sub contractors involved with the low bid. Based on references and bid prices submitted, we recommend tentatively awarding this contract to Granger Construction of Lansing, Michigan for a total amount of \$12,910,000 contingent upon successful financial arrangements with the SRF.

This project will be funded through the State of Michigan's Clean Water State Revolving Fund (CWSRF) program. The loan will be repaid for through a collaboration between the City, Marion Township, and Pepsico Bottling Company.

ACTION REQUESTED:

A motion to adopt Resolution No. 20-14, a Resolution to Tentatively Award a Construction Contract for Wastewater Treatment Plant Improvements to Granger Construction of Lansing Michigan, for an amount of \$12,910,000 contingent upon the successful financial arrangements with the SRF.

REVIEWED & APPROVED FOR SUBMISSION:

A handwritten signature in blue ink, appearing to read "Paul DeBuff", with a stylized flourish at the end.

Paul DeBuff,
City Manager

RESOLUTION NO. 20-14
A RESOLUTION TO TENTATIVELY AWARD
A CONSTRUCTION CONTRACT
FOR WASTEWATER SYSTEM IMPROVEMENTS

WHEREAS, the City of Howell wishes to construct improvements to its existing wastewater treatment and collection system; and,

WHEREAS, the wastewater system improvements project formally adopted on June 10, 2019 will be funded through Michigan's State Revolving Fund (SRF); and,

WHEREAS, the City of Howell has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$12,910,000 from Granger Construction; and,

WHEREAS, the project engineer, Hubbell, Roth & Clark, Inc. has recommended awarding the contract to the low bidder.

NOW THEREFORE BE IT RESOLVED, that the City of Howell tentatively awards the contract for construction of the proposed wastewater system improvements project to Granger Construction, contingent upon successful financial arrangements with the SRF.

ADOPTED this 13th day of July 13, 2020.

Nickolas Proctor, Mayor

Jane Cartwright, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Resolution No. 20-14, adopted by the City Council of the City of Howell, Livingston County, Michigan, at a regular meeting held on the 13th day of July, 2020 and that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereto affixed my official signature this 13th day of July, 2020.

BY: Howell City Clerk

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL
FROM: MICHAEL SPITLER , WWTP OPERATIONS MANAGER
DATE: JULY 1, 2020
RE: CWSRF CONSTRUCTION ENGINEERING

As Council is aware, Staff has been working with HRC and the Michigan Department of Environment, Great Lakes, and Energy (MDEGLE) to make needed upgrades/improvements to the City's Wastewater Treatment Plant, through the Clean Water State Revolving Fund (CWSRF) program. On June 16, the City received a low bid from Granger Construction of Lansing, MI, for the project.

HRC has prepared an engineering proposal (attached) for construction engineering (CE) associated with the project. The plan includes a fulltime inspector on-site during the construction phase of the new plant. The cost of HRC's construction engineering services is proposed not to exceed \$1,368,780.00. This matches the expenses submitted to EGLE on the Part II CWSRF loan application. Per our current contract with HRC, they will only invoice the City for the actual time spent on this project.

This project and CE will be funded through the state of Michigan's Clean Water State Revolving Loan Fund (CWSRF) program. The CWSRF loan closing is scheduled for August 8.

ACTION REQUESTED:

A motion to approve the Proposal for Construction Engineering Services from HRC for the Wastewater Treatment Plant Improvement project, for an amount not to exceed \$1,368,780.00.

REVIEWED & APPROVED FOR SUBMISSION:



Paul Debuff,
City Manager

May 14, 2020

City of Howell
150 Marion Street
Howell, MI 48843

Attn: Mr. Erv Suida, Interim City Manager

Re: Wastewater Treatment Plant
Proposal for Engineering Services – Bidding and Construction

HRC Job No. 20190331

Dear Mr. Suida:

We are pleased to present this proposal for bidding and construction engineering services for the Wastewater Treatment Plant SRF Rehabilitation Project.

The project was recently permitted by the State for construction and is in the bidding process.

We propose the following scope of work for the next phases of the project.

Bidding

1. Advertise the project and transmit the final bidding documents to the City for posting to the MITN system for bidders.
2. Coordinate the final bidding with the State funding personnel.
3. Conduct a prebid meeting with contractors.
4. Answer contractor questions during the bidding process and prepare addendums as needed.
5. Review contractor bids and provide the City with a letter of recommendation for contract award.

General Engineering during Construction

1. Assemble and review the contract documents from the Contractor, including bonds and insurance, for City signature.
2. Arrange and conduct a preconstruction conference with the Contractor.
3. Perform review of shop drawings, operation and maintenance manuals and RFIs for equipment and questions that may arise during construction.
4. Administer the SRF paperwork required for the project funding, including the Davis Bacon wage rate paperwork and worker interviews.
5. Provide construction administration services for pay request review and other items which may arise during construction.
6. Project closeout services including record drawings, spare parts inventory, final punch list and final pay request with the contractor.

Resident Engineering during Construction

1. On-site observation of the construction process on a full-time basis. This includes the services of our full-time site representative and weekly visits by our project manager and periodic visits by our other technical staff during the course of construction to review the work. We are assuming a construction period of 23 months for this work.
2. Attendance at monthly progress meeting with the contractor with key HRC staff including the Project Manager and field representative.
3. Field survey of the proposed work for the roadway system layout (only).

Startup Services

1. The new process equipment at the plant will need to be started up and placed in service one process at a time. We will coordinate this work with the contractor, City staff and manufacturer’s representatives to ensure that the proper training and installation check is done for all equipment. This will be documented for each piece of equipment. We will monitor the process equipment after it has been installed for a period of several months and report any failures or warranty related issues to the Contractor/equipment suppliers on the City’s behalf.
2. The overall startup of the plant will be reviewed with the Contractor and City staff to ensure that a plan is in place which City staff approves and is workable based on the Contractor’s schedule.

Operation and Maintenance Manual

1. We will develop a new operation and maintenance (O&M) manual for the City’s use. This will follow the guidelines of the State of Michigan and USEPA for O&M manuals and will include a detailed process description of the plant, operational guidance, equipment information, drawings of the process and other information necessary for a complete manual. This will be provided in printed form and PDF to the City for their use. Please note that we are not intending to update the City’s existing maintenance software as part of this task. We understand that the City will perform this task with your own personnel who are familiar with this program and how you would like it set up.

Materials Testing Services

1. There are numerous requirements for testing materials of construction on this project. Some of these requirements are being met by the Contractor directly, but some HRC staff will provide. Specifically, we will provide materials testing for all the work listed below. We note that we will not provide concrete testing for any structural concrete pours, these are the responsibility of the Contractor.
 - a. Sanitary/Storm Backfill in the Pavement Areas
 - b. Subgrade density for the Pavement
 - c. Aggregate Base density
 - d. HMA density – leveling and topping
 - e. Six Extractions for the HMA including sampling at the HMA plant
 - f. Subbase Density for the sidewalk
 - g. Concrete for the sidewalk and Concrete Paving
 - h. Bearing Capacity – 1 visit each for the 4 structures
 - i. Structure backfill density testing.

Assumptions

1. Construction time frame is 23 months total from start to finish for our field personnel on site.
2. Materials testing does not include testing required by the Contractor for structural concrete work.
3. Survey work does not include building layout or utility layout.
4. No asbestos or lead paint or other environmental testing or compliance work is included in this scope of work.

We propose a budget of \$1,368,780.00 for the work of this proposal as broken down in the hours chart attached to this proposal. This is based on our standard hourly rates.

Budget per Phase

Phase	Budget
Bidding	\$ 31,624.00
General Engineering	\$592,080.00
Resident Engineering	\$622,866.00
Startup Services	\$ 32,784.00
Operation and Maintenance Manual	\$ 55,076.00
Materials Testing	\$ 34,350.00

If you concur with our proposal, please sign on the space provided below and return one copy for our records.

Sincerely,

HUBBELL, ROTH & CLARK, INC.



Trevor Wagenmaker, PE
Senior Associate

cc: City of Howell; Mike Spitler
HRC; Nancy Faught, Andy Malczewski

Accepted By:

Signature: _____

Written Name: _____

Title: _____

Dated: _____

City of Howell
Wastewater Treatment Plant
General Engineering During Construction
May 1, 2020



Task Description	Principal	Associate	Sr. Project Engineer	Senior Associate	Staff Engineer	Senior Designer	Graduate Engineer	Electrical Staff Engineer	Electrical Designer	Sr. Structural Project Engineer	Total By Task
Shop Drawings		360		40	200		800	400		460	2260
Project Management	40			700							740
RFI/Change Orders		120		80	80	80	160	120		120	760
Project Closeout		40	20	40		120	60	60	40	60	440
SRF Funding Compliance							360				
Total Hours by Classification	40	520	20	860	280	200	1380	580	40	640	4200

Rate by Classification	\$ 166.60	\$ 156.00	\$ 128.80	\$ 166.60	\$ 99.40	\$ 112.00	\$ 89.60	\$ 99.40	\$ 112.00	\$ 128.80
Cost by Classification	\$ 6,664.00	\$ 81,120.00	\$ 2,576.00	\$ 143,276.00	\$ 27,832.00	\$ 22,400.00	\$ 123,648.00	\$ 57,652.00	\$ 4,480.00	\$ 82,432.00

Sub-Total HRC Costs \$ 552,080.00

Subcontractor Cost \$ 40,000.00

Total Costs \$ 592,080.00

City of Howell
Wastewater Treatment Plant
Operations & Maintenance Manual
May 1, 2020



Task Description	Senior Associate	Staff Engineer	Total By Task
O&M Manual	80	420	500

Total Hours by Classification	80	420	500
Rate by Classification	\$ 166.60	\$ 99.40	
Cost	\$13,328.00	\$41,748.00	
Total Cost			\$55,076.00

Const cost

City of Howell
Wastewater Treatment Plant
Materials Testing
May 1, 2020



Task Description	Associate	Testing Manager	Testing Coordinator	Testing Technician II	Word Processing	Total By Task
Soil Compaction Density Testing	3	11		88	8	110
Soil Lab Sieve Testing	1	2		5	2	10
HMA Density Testing	3	11		66	8	88
HMA Lab Testing	3	7	66		4	80
Concrete Field Testing	3	5		44	4	56
Concrete Lab Testing	3	5	22			30
Bearing Capacity Verification Testing	2	8		35	4	49
Total Hours by Classification	18	49	88	238	30	423

Rate by Classification	\$ 166.60	\$ 140.80	\$ 72.80	\$ 72.80	\$ 24.00	
Cost by Classification	\$ 2,998.80	\$ 6,899.20	\$ 6,406.40	\$ 17,326.40	\$ 720.00	

Total Cost **\$ 34,350.00**

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL
FROM: MICHAEL SPITLER, WWTP OPERATIONS MANAGER
DATE: JULY 7, 2020
RE: DEWATERING EQUIPMENT

Pepsi approached HRC and City staff last month to discuss the construction timeline of the Clean Water State Revolving Fund (CWSRF) project at the Plant. HRC explained that construction could start at the end of August and end in the spring of 2022. Pepsi expressed their uneasiness of going through a couple more winters with their MBR system, as it is already two years past its useful life. Although there are contingency plans in place should it fail, Pepsi is hoping to direct discharge to the City's Plant before that occurs.

Part of the original scope for the CWSRF project was to have the purchase of the dewatering equipment included in the bids for construction. During design, HRC acquired four proposals from the manufacturers that pilot tested their dewatering presses at the Plant in 2016. The bids, along with information obtained through pilot studies, helped to determine which press is best suited for the Plant. The project scope laid out which press the contractor needed to purchase, along with the purchase price we received through bidding.

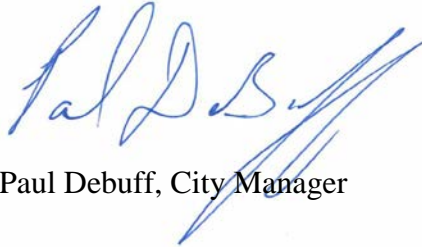
After the meeting with Pepsi, HRC proposed the City itself could purchase the dewatering equipment through the CWSRF loan instead of having the contractor include it in their bid. Since the presses have a six month lead time, by ordering them now, we could have it delivered a few months earlier than initially planned. With the presses being onsite, the contractor will be able to complete the dewatering facility sooner than anticipated. HRC also included a deadline in an addendum for the contractor to complete the dewatering facility and BNR system by November 21, 2021. These two systems are needed for Pepsi to direct discharge to the Plant. The project as a whole is still slated for completion in the spring of 2022.

For the contractor to meet the November deadline, the City would need to order the equipment now. The cost of the dewatering equipment totals \$880,300.00. The City will not incur any charge associated with the purchase as it will be included in the CWSRF loan.

ACTION REQUESTED:

APPROVE THE PURCHASE OF THE DEWATERING EQUIPMENT FOR \$880,300.00 TO BE INCLUDED IN THE CWSRF LOAN.

REVIEWED & APPROVED FOR SUBMISSION:

A handwritten signature in blue ink, appearing to read "Paul Debuff", with a large, sweeping flourish extending from the end of the signature.

Paul Debuff, City Manager

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL
FROM: TIMOTHY R. SCHMITT, COMMUNITY DEVELOPMENT DIRECTOR
DATE: JULY 8, 2020
RE: CDBG POLICY MANUAL UPDATES

At the November 11, 2019 City Council meeting, Staff presented the first part of the City's CDBG Policy Manual for adoption. As part of any Community Development Block Grant funding award, the recipient community is required to have a series of policies in place to guide the use of the funds and although many did not directly apply to the projects in Howell, they were still required to be in place. This first round of policies in the manual were items that were already in place in the City or required minimal alteration to complete.

The Michigan Economic Development Corporation completed the City's Monitoring Report on both the façade and State Street projects in December 2019 and provided the City with the results in mid-March, just before the Covid19 lockdown began. The Monitoring Letters outlined a series of procedural findings that needed to be resolved by the City in order to close these projects out positively and be eligible for future CDBG funding. The majority of the findings were additional policies and procedures that needed to be put in place.

Along with the Excessive Force Resolution, the attached policies represent the clarification or addition to our existing policies to meet the findings in our monitoring report. They include an expanded public participation plan to address specific needs of CDBG projects, an expansion of our existing Non-Discrimination policies and ordinances, a Conflict of Interest policy, and a grievance procedure for potential discriminatory actions. Under a separate heading, a clarification to the City's Excessive Force policy will be made by resolution.

The only potential remaining item is a Fair Housing Policy/Ordinance/Plan. Staff believes our existing ordinance is acceptable and will continue to work with the MEDC on this item to get additional clarity on any changes that would be necessary. If they believe additional changes are necessary, Staff will incorporate this work into the upcoming Comprehensive Plan update, due to begin this year.

ACTION REQUESTED:

Adopt the following policies as amendments to the City's existing Community Development Block Grant policy manual:

- Conflict of Interest Policy
- Grievance Procedure under Section 504 of the Rehabilitation Act of 1973
- Non-Discrimination on the Basis of Handicap Policy
- CDBG Citizen Participation Plan

REVIEWED & APPROVED FOR SUBMISSION:



Paul DeBuff, City Manager

CITY OF HOWELL

Conflict of Interest Policies and Procedures

To ensure compliance with U.S. Department of Housing and Urban Development (HUD) requirements and provide a fair and open environment for access to opportunities that arise from HUD-assisted programs, the City of Howell shall adhere to the following Conflict of Interest Procedures.

The Conflict of Interest provisions are based on the Community Development Block Grant (CDBG) requirements, found in the federal OMB Circular 2 CFR 200.

General Prohibitions

No employees, agents, consultants, elected or appointed officials of the City of Howell can participate in the selection, award or administration of a contract supported by funding from HUD (CDBG or otherwise) if a conflict of interest, real or apparent, exists.

Employees, agents, consultants, elected or appointed officials of the City of Howell cannot solicit nor accept gratuities, favors, or anything of monetary value from contractors, subcontractors or parties to agreements.

No official or employee of the City of Howell is permitted to receive or share any financial or housing benefit arising from a project or program receiving financial assistance from HUD.

Persons Covered

Any person who meets either of the following criteria and is participating in a HUD funded project is covered by this Conflict of Interest Policy and Procedures.

- Individuals are in a position to participate in a decision-making process, or gain inside information with regard to these activities; or
- Individuals who have a financial interest in any contract, subcontract, or agreement with respect to a HUD funded project or in the proceeds of the contract, subcontract, or agreement, either for themselves or for those with whom they have immediate family or business ties.

Requests for An Exception

Upon written request to the City of Howell, employees, agents, consultants, elected or appointed officials and the immediate families of any organization receiving HUD funds may be considered for an exception to these provisions on a case-by-case basis.

The designated signatory or named person of contact noted in the executed project agreement must submit the request for exception in writing to the City Manager's office. In determining whether to grant the requested exception, the City Manager shall conclude that such an exception will serve to further the purposes of the CDBG program and the effective administration of the organization's project, taking into account the cumulative effect of the following factors as applicable:

- 1) Whether the exception would provide a significant cost benefit or an essential degree of expertise to the project that would otherwise not be available.
- 2) Whether an opportunity was provided for an open competitive bid.
- 3) Whether the affected person has withdrawn from his/her function or the decision making process with request to the activity in question
- 4) Whether the interest or benefit was present before the individual was in their position as an employee, agent, consultant, elected or appointed official.
- 5) Any other relevant considerations

Review by the City Manager

1. The City Manager will review any Request for Exception based upon the factors noted on the previous page, and any other applicable information
2. If the request is deemed appropriate, the City Manager will seek a legal opinion from the City Attorney’s office stating whether there would be a violation of local, state, or federal law if the exception were granted
3. If a legal opinion is obtained by the City Attorney’s office that is favorable, the nature of the Conflict of Interest will be published via a disclosure memo presented at a public meeting of the Howell City Council.
4. Community Development Staff will then send the recommendation, along with the original request, to the Department of Housing & Urban Development, seeking HUD’s final determination

At any point, the City of Howell reserves the right to refuse a Request for Exception. If this occurs, a written response will be provided.

Corrective Action for Violations

The corrective action for violation of any of these provisions may include repayment of funding assistance provided through HUD, and/or ineligibility from future participation in HUD funded projects. The penalty, sanction, or other disciplinary action is determined by the City of Howell on a case-by-case basis. The City will consult HUD for direction on this matter.

Adopted: _____ Passed by: _____

Signed by: _____ Title: _____

Date: _____ Attest: _____

CITY OF HOWELL

GRIEVANCE PROCEDURE UNDER SECTION 504 OF THE REHABILITATION ACT OF 1973

This Grievance Procedure is established to meet the requirements of the Section 504 of the Rehabilitation Act of 1973. It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Howell. The City's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Timothy R. Schmitt, *AICP*
Community Development Director, Section 504 Coordinator,
City of Howell
611 East Grand River Avenue
Howell, MI 48843

Within 15 calendar days after receipt of the complaint, Mr. Schmitt or his designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, Mr. Schmitt or his designee will respond in writing, and where appropriate, in format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Howell and offer options for substantive resolution of the complaint.

If the response by Mr. Schmitt or his designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision of within 15 calendar days after receipt of the response to the City Manager.

Within 15 calendar days after receipt of the appeal, the City Manager will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the City Manager will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Mr. Schmitt or his designee, appeals to the City Manager, and responses from these two offices will be retained by the City of Howell for at least three years.

Adopted: _____

Passed by: _____

Signed by: _____

Title: _____

Date: _____

Attest: _____



CITY OF HOWELL

NON-DISCRIMINATION ON BASIS OF HANDICAP

The City of Howell does not discriminate on the basis of disability in its hiring or employment practices. The City of Howell will not ask a job applicant about the existence, nature, or severity of a disability. Applicants may be asked about their ability to perform specific job functions. Medical examinations or inquiries may be made, but only after a conditional offer of employment is made and only if required of all applicants for the position. The City of Howell will make reasonable accommodations for the known physical or mental limitations of a qualified applicant or employee with a disability upon request unless the accommodation would cause an undue hardship on the operation of the City of Howell’s business. To the extent its selection criteria for employment decisions have the effect of disqualifying an individual because of disability, those criteria will be job-related and consistent with business necessity. Employees’ medical information is maintained separately from personnel files and protected by confidentiality.

The City of Howell will provide appropriate auxiliary aids and services, including qualified sign language interpreters, assistive listening devices, and alternate formats, whenever necessary to ensure effective communication with members of the public who have hearing, sight, or speech impairments, unless to do so would result in a fundamental alteration of its programs or an undue administrative or financial burden.

A person who requires an accommodation or an auxiliary aid or service should contact the following officials; interpreter requests should be made as far in advance as possible but no later than 48 hours before the scheduled event: Timothy R. Schmitt, Community Development Director, 517-546-3861; Jane Cartwright, Human Resources Director/City Clerk, 517-546-3502.

Complaints that a City of Howell program, service, or activity is not accessible to persons with disabilities should be directed to Paul DeBuff, City Manager. Complaints of disability-based discrimination against applicants for City of Howell employment or City of Howell employees should be directed to Jane Cartwright, Human Resources Director.

The City of Howell will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Adopted: _____ Passed by: _____

Signed by: _____ Title: _____

Date: _____ Attest: _____

**CITY OF HOWELL
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CITIZEN PARTICIPATION PLAN**

INTRODUCTION

The City of Howell is required by law to have a Citizen Participation Plan (hereafter called the “Plan”) which contains the City’s policies and procedures for public involvement in the use of Community Development Block Grant (CDBG) money distributed to the City through the State of Michigan. This Plan must be available to the public.

Encouraging Public Participation

The City of Howell will make reasonable efforts to provide for citizen participation during the community development process and throughout the planning, implementation and assessment of all CDBG projects undertaken by the City. Local officials will make every effort to involve citizens early in the project, once a potential CDBG funded project is identified. Citizens of the City of Howell are encouraged to participate at all times and will be given access to project information at any time. The City is expanding our social media presence and will work to use these forms of communication to encourage further public participation.

PUBLIC NOTICE

Items Covered by the Public Notice Requirement

There shall be advanced public notice of all public hearings and all public meetings relating to the funds or planning processes funded through CDBG.

There shall be advanced public notice once a federally required document is available, should the City be required to prepare one, such as an Annual Action Plan, or any proposed Substantial Amendments to an Action Plan.

Adequate Public Notice

Adequate advance notice is given with enough lead time for the public to take informed action. For all items requiring City Council action, all documentation will be made available on the City’s website and in the City offices the Thursday before the Monday regularly scheduled meeting.

Forms of Public Notice

Public notices for all required Public Hearings will be published as display advertisements in the legal section of the Livingston Daily. Notices will also be posted on the City’s website.

Public Information - General CDBG Project information will be available on the City’s website for all funded projects.

Citizen comment periods – Citizen comment periods shall be provided consistent with guidance from the State of Michigan and the Department of Housing and Urban Development (HUD).

During times of declared disasters or emergencies by the local government, state government, or federal government, the public comment period may be reduced as permitted in guidance from the HUD. The City of Howell may also use virtual public hearings, when necessary for public health reasons. If virtual public hearings are used, real time responses and accommodations for persons with disabilities will be made to the greatest extent possible.

PUBLIC ACCESS TO INFORMATION

As required by law, the City of Howell will provide the public with reasonable public access to information and records relating to any CDBG funded project. Standard Documents relevant to any project shall be made available at the City's Community Development Office during normal working hours for citizen review upon request. Standard Documents include the following:

- a. Project Plans
- b. Project Permits
- c. Bid Documents
- d. The Citizen Participation Plan

The City shall also provide for full and timely disclosure of its project records and information consistent with applicable State and local laws regarding freedom of information, personal privacy and obligations of confidentiality. These documents include all key documents such as prior applications for funding, all prior Statements of Objectives and Projected Use of Funds documents, letters of approval, grant agreements, other reports required by HUD; all mailings and promotional material; records of hearings; documents regarding other important program requirements, such as contracting procedures, environmental policies, fair housing and other equal opportunity requirements, and relocation provisions; copies of the regulations and issuances governing the program.

Availability of Standard Documents

These materials will be available in a form accessible to persons with disabilities, when requested.

Places Where Standard Documents are Available

The City shall make copies of the Standard Documents listed above available at City Hall. The City may also post documents on the City website.

PUBLIC HEARINGS

Public hearings are held to obtain the public's views and to provide the public with the City's responses to public questions and proposals. The law requires at least two public hearings to address for a CDBG funded project, one at the beginning of the project, before funds are expended, and one at the end of the project, once everything is completed.

Access to Public Hearings

Public hearings will be held only after there has been adequate notice as described in the Public Notice part of this Plan, including a display advertisement in the newspaper 7 days prior to the public hearing. Public hearings will be held at a regularly scheduled City Council meeting to ensure consistency and facilitate broad citizen participation, particularly by low-moderate-income persons and residents of targeted neighborhoods.

Public Hearings and Populations with Unique Needs

All public hearings shall be held at accessible locations to allow for the full participation of residents with disabilities. Non-English speaking citizens wishing to attend a public hearing must notify the City at least five days prior to the event to arrange for translation services. The City of Howell may also use virtual public hearings, when necessary for public health reasons. If virtual public hearings are used, real time responses and accommodations for persons with disabilities will be made to the greatest extent possible.

COMPLAINT PROCEDURES

The City's Community Development Staff shall provide a written response to complaints within 15 working days of their receipt, where practicable. Upon successful resolution of the complaint, no further action shall be taken. If further action is required, a copy of the complaint along with the Staff's proposed resolution and response shall be sent to City Manager. Formal complaints should be written and mailed, e-mailed, or delivered to the Community Development Department office.

CHANGING THE CITIZEN PARTICIPATION PLAN

This Plan can be changed only after the public has been notified of intent to modify it, and only after the public has had a reasonable chance to review and comment on proposed substantial changes to it. The public notice and comment period shall 30 days, unless a local, state, or federal disaster is declared. In such a case, public comment shall be no less than 5 days.

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL
FROM: TIMOTHY R. SCHMITT, COMMUNITY DEVELOPMENT DIRECTOR
DATE: JULY 8, 2020
RE: RESOLUTION 20-15 CDBG EXCESSIVE FORCE POLICY

As part of the City's CDBG Monitoring Report from the Michigan Economic Development Corporation, a slight clarification of the Police Department's excessive force policy was recommended. In speaking with Chief Mannor, the proposed resolution does not substantively alter the City's existing policy. It is simply a specific requirement related to civil rights demonstrations that the City would typically follow anyways. This resolution simply makes it official for CDBG purposes.

Once adopted, this resolution will be a part of the City's CDBG policy manual and will be provided to the MEDC in response to the City's Monitoring Report.

ACTION REQUESTED:

Approve Resolution 20-15, Armstrong/Walker Excessive Force Community Development Block Grant Policy

REVIEWED & APPROVED FOR SUBMISSION:

A handwritten signature in blue ink, appearing to read "Paul DeBuff", with a stylized flourish at the end.

Paul DeBuff, City Manager

RESOLUTION 20-15
ARMSTRONG/WALKER EXCESSIVE FORCE
COMMUNITY DEVELOPMENT BLOCK GRANT POLICY

WHEREAS the Congress of the United States has passed the Armstrong/Walker “Excessive Force” Amendment (Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended) prohibiting the use of excessive force by a local law enforcement agency against any individual engaged in nonviolent civil rights demonstration within its jurisdiction; and,

WHEREAS the City of Howell has received a Michigan Community Development Block Grant and is required to comply with the Armstrong/Walker “Excessive Force” Amendment; and,

WHEREAS the use of excessive force against demonstrators may cause the City of Howell to lose its grant or eligibility for future federal grants.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF HOWELL, MICHIGAN:

- It is the policy of the City of Howell that the use of excessive force is prohibited by local law enforcement agencies against individuals engaged in lawful and nonviolent civil rights demonstrations within the City.
- The City will adopt and enforce a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within jurisdictions
- The City Council directs the Police Chief to implement this Resolution by amending applicable police department procedures.

ADOPTED this 13th day of July, 2020.

Nick Proctor, Mayor

Jane Cartwright, Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Resolution No. 20-15, adopted by the City Council of the City of Howell, Livingston County, Michigan, at a regular meeting held on the 13th day of July, 2020 and that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereto affixed my official signature this 13th day of July, 2020.

BY:
Howell City Clerk

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & COUNCIL
FROM: MATT DAVIS, DPW SUPERINTENDENT
DATE: JULY 8, 2020
RE: 415 N. BARNARD BUILDING DEMOLITION

As Council is aware, the old school building located at 415 N Barnard, which is owned by the City, is in a bad state of disrepair. Due to the age and construction of the building, an asbestos survey was performed this past January. The survey identified asbestos within the main building as well as in the storage building located on the property.

Staff put out a Request for Proposal on the demolition and removal of the main building and storage building, including removal of the basement/foundations, a complete asbestos abatement, and restoration of the lot. The following four (4) contractors were invited to bid on this project:

Regal Demolition	\$89,585
AMC Environmental	\$166,725
Kensington Valley Excavating	No submittal
Haslock & Sons Excavating	No submittal

The low bid was submitted by Regal Demolition. Regal Demolition has previously performed work for the City of Howell, including asbestos abatement, and has performed satisfactorily. Based on submittal of the low bid and previous work performed for the City, we recommend awarding this contract to Regal Demolition for a total amount of \$89,585. Funds for this expenditure were originally projected in the prior fiscal year. Therefore, a budget amendment will be required for this work.

ACTION REQUESTED:

A motion to award the demolition contract for the main building and storage building at 415 N. Barnard Street to Regal Demolition for an amount not to exceed \$89,585.

415 N Barnard - Building Demolition Bid List

	Main Building Demolition	Storage Building Demolition	Total
Regals Demolition	\$71,100	\$18,485	\$89,585
AMC Environmental	\$140,405	\$26,320	\$166,725
Kensington Valley Excavating	No Submittal	No Submittal	No Submittal
Haslock & Sons	No Submittal	No Submittal	No Submittal



Regal Demolition

2440 W Highland Rd · Howell, Mi. 48855
(810)206-8910

June 06, 2020

To: The City of Howell
150 Marion st.
Howell, MI. 48843

RE: DEMOLITION OF 415 N BARNARD

Main Building.

Demolition
11650 sq ft @ \$5 sq ft= \$58250

Removal of concrete surround
1850 sq ft @ \$1 sq ft=\$1850

Abatement of all in survey=\$8000.

Backfill, grade, seed and straw=\$3000.

Total= \$71,100

Field house-

Demolition of 2250 sq ft@ \$5 sq ft= \$11250

Removal of 1235 sq ft concrete surround @\$1= \$1235

Abatement of all in survey=\$4000

Backfill, grade, seed and straw= \$2000.

Total=\$18485

Permit fees are included.

Thank you, Tracey Walter. 810-206-8910
Director of Field Operations
REGAL RIGGING AND DEMOLITION



HOWELL
MICHIGAN

City of Howell

Request for Proposal (RFP)

For

Department of Public Works
415 N Barnard Building Demolition

Overview

The RFP process invites suppliers to submit competitive bids for project work or products. This process encourages competition and provides prospects with fair and honest dealings with suppliers. This RFP is issued by invitation only.

Proposal Information

This section identifies a scope of work so bidders can provide an accurate proposal. If bidder requires clarification or additional information they must contact the projects manager in writing (email acceptable).

This information, if pertinent to the bid will be sent to all other proposal holders.

Project name	RFP Deadline	RFP number
415 N Barnard Building Demolition	July 7, 2020 10:00 AM	1-DPW-20
Request summary		

Scope

Please submit the quote using the below scope of work, alternates or additions to this scope must be clearly identified as such on the proposal.

Scope of work proposed
<u>Scope of Work</u> <ul style="list-style-type: none">• Demolition and removal of existing main building and all materials.• Removal of basement foundation and any concrete in the immediate area. Filling and compacting of hole with class II sand, covering with top soil, and seeding the lot as needed.• Alternate 1 - Demolition and removal of existing storage building and all materials.• Demolition should be completed as soon as possible. <u>Job Requirements & General Conditions</u> <ol style="list-style-type: none">1. Contractor is required to pull all applicable permits from City of Howell.2. <u>Environmental Abatement is required; A copy of the Asbestos Surveys will be provided with this document. Proper disposal documentation of all materials especially environmental materials, including chain of custody, must be presented to the City to receive payment.</u>3. Winning bidder is required to meet with City Staff on-site to coordinate schedule of work and job logistics.4. All utility disconnects have been scheduled by the City of Howell except sanitary sewer. Contractor will be responsible for locating and bulk heading of sewer line at time of demolition. Contractor will need to schedule inspection with Public Works to confirm disconnect and bulk heading is satisfactory before line gets covered. Contractor is

required to confirm all disconnects before work proceeds.

5. Attached to this RFP is an acknowledgement of City of Howell Ordinance 901 that must be signed and returned with the finished RFP.

Project Management

The City's contact information for the person and department in charge of this proposal.

Project Manager/ mailing address		
Matt Davis, Department of Public Works Superintendent		
Contact information		
Email	Phone #	Fax#
mdavis@cityofhowell.org	517-546-7510	517-546-6019

Proposal Sheet

(This portion to be filled out by the bidder)

Please provide complete name for the business.

Contractor / Supplier Company name
Regal Rigging & Demolition

Provide the contact information of the person responsible for this RFP who is authorized by this company to execute an agreement with the City of Howell.

Contact information		
Name	address	Email / phone numbers
Tracey Walter	240 W. Highland Howell, MI 48843	tracey.regal@yahoo.com 810-206-8910

Contractor or Supplier shall include a separate proposal sheet on their company letterhead that identifies the scope of work and the cost breakdown for each task. Bidder shall include the total cost of the work as outlined in their proposal sheet in the appropriate box below. Any alternates to this RFP by the Bidder shall be entered as an alternate with the associated cost spelled out below.

Project	Company proposal number	TOTAL COST FROM PROPOSAL
Main Building Demolition & Removal-Including Environmental Abatement.	\$ 18,485	\$ 18,485
Alternate 1		
Storage Building Demolition & Removal-Including Environmental Abatement.	\$ 71,100	\$ 71,100

Schedule

Bidder is required to submit start dates, delivery dates and completion dates as outlined below. The City may reject a bid if these dates do not meet the needs as outlined within the scope of work.

Project	Project Start / delivery date	Completion Date / Work Days
abatement office ^{main}	July July 22.2020	July 29.2020
Main Building Demo	July 30 ²⁰²⁰ - Aug 9	August 7
Field House Demo	Aug 10 - 17 ²⁰²⁰	August 14

Delivery

Please deliver or Mail your sealed RFP to the City of Howell Clerks Office at 611 E. Grand River Ave. Howell MI, 48843, attention to "City Clerk" with the Project name clearly marked on the envelope. RFP must be received prior to the date and time identified as the RFP deadline. This information is located on sheet one of this proposal.

Acknowledgement

The Contractor / Supplier acknowledges that this is a request for proposals and not an agreement to perform or supply work or materials. Once the City selects the successful bidder and council approves the RFP the City and Contractor / Supplier shall enter a contractual agreement to provide the services as outlined within the successful Bidders proposal. Bidders may also be required to submit at a minimum the following insurance requirements:

- o Insurance certificates: General Liability PD \$500,000/500,000, PL \$500,000/500,000, with the City of Howell as added insured on the policy. Not as certificate holder.
- o Workmen's Compensation - Michigan Statutory or acceptable in Michigan as full and exclusive coverage.
- o Proof of insurance on trucks and equipment.

Signature	Printed name	Date
<i>Tracey Walter</i>	Tracey Walter	7-6-20

City of Howell

ACKNOWLEDGEMENT FOR COMPLIANCE WITH ORDINANCE 901 – ANTI-DISCRIMINATION ORDINANCE

I, Tracy Walter having the authority to
Represent Regal Rigging & Demolition, certify that

We are in compliance with the City of Howell Anti-Discrimination Ordinance No.
901.

We also acknowledge that a breach of this obligation not to discriminate
shall be a material breach of the contract.

Tracy Walter

Authorized signature

7-6-20

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/19/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 958967 Johnston Lewis Associates, Inc. 5600 New King, Ste. 210 Troy, MI 48098	CONTACT NAME: Shellie Roehl	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
E-MAIL ADDRESS: shellir@jlains.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Evanston Insurance Company		35378
INSURER B : Michigan Millers Mutual Insurance Company		14508
INSURER C : Nautilus Insurance Company		17370
INSURER D :		
INSURER E :		
INSURER F :		

INSURED

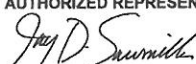
Regal Rigging & Demolition LLC
 2440 W. Highland Rd.
 Suite 105
 Howell, MI 48843

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			3EW7879	6/15/2020	6/15/2021	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			V0511498	6/15/2020	6/15/2021	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			AN088361	6/15/2020	6/15/2021	EACH OCCURRENCE	\$ 2,000,000
							AGGREGATE	\$ 2,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER For Information Purposes Only	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/30/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER License # 0019304-1 Hub International Midwest East 1591 Galbraith Ave SE Grand Rapids, MI 49546	CONTACT NAME: Carrie Sizemore PHONE (A/C, No, Ext): (269) 441-5078 FAX (A/C, No): E-MAIL ADDRESS: Carrie.Sizemore@hubinternational.com
	INSURER(S) AFFORDING COVERAGE INSURER A: Cincinnati Specialty Underwriters Ins Co INSURER B: LM Insurance Corporation INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Regal Rigging & Demolition, LLC 2440 W. Highland Road Suite 105 Howell, MI 48843	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		CSU0048283	6/15/2019	6/15/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		CSU0048283	6/15/2019	6/15/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	WC5-34S539677-029	10/25/2019	10/25/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER For Informational Purposes Only	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Septi C...</i>

CITY OF HOWELL

7/14/2020

NAME	AMOUNT	DESCRIPTION
M E R S	\$ 75,244.31	EMPLOYERS SHARE
TOTAL	<u>\$ 75,244.31</u>	
BALANCE FORWARD	<u>\$1,512,510.16</u>	*****
TOTAL	\$ 1,587,754.47	
payroll 6/20/2020	\$169,682.89	*****
payroll 7/1/2020	\$ 174,211.09	

CITY OF HOWELL
 CREDIT CARD DETAIL - JUNE 2020

Card	Vendor	Acct No	Amount	Description
Finance	MOTOROLA SOLUTIONS INC 206-812-2	640-441-850.000	368.00	- DPW radios
IT	ZOOM.US 888-799-9	101-228-980.008	239.90	- Subscription
IT	ZOOM.US 888799966	101-228-980.008	(42.74)	- Sales tax refund
IT	CDW GOVT #ZBS4832 800-808-4	101-228-980.007	205.63	- Basement network closet
IT	COMCAST 800-934-6	101-228-850.008	267.75	- City internet
IT	CDW GOVT #XZD2964 800-808-4	101-191-980.004	521.55	- Desktop scanner
Police	Amazon.com*MS0K843D0 Amzn.com/b	101-301-727.000	70.16	- DVD sleeves
Police	Amazon.com*MS5EM2E91 Amzn.com/b	101-301-980.004	59.99	- Hard drive
Police	IN *THE EARPHONE CONNE 661-77556	101-301-741.000	100.69	- Replacement earpiece
Police	MEIJER # 172 HOWELL	101-301-740.000	15.58	- Supplies
Police	IN *THE EARPHONE CONNE 661-77556	101-301-741.000	90.00	- Tubes for earpiece
Police	MICHIGAN ASSOC OF CHIE 517-34994	101-301-840.000	100.00	- Dues Dunn
Police	JOHN E. REID AND ASSOC 312-732-4	101-301-957.000	575.00	- Training Briggs
Police	TLO TRANSUNION 561-988-4	101-301-740.000	50.00	- Background checks
Police	AMZN MKTP US*MY7GH3371 AMZN.COM/	101-301-887.000	99.76	- Gun accessories
Police	PEACEMAKERS GUN RANGE HOWELL	101-301-970.000	178.08	- SWAT gun cases
			<u>2,899.35</u>	

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

ADVANCED A	ADVANCE AUTO PARTS	06/24/2020	8082017547188	GEN	FILTERS FOR LIME DUST COLLECTOR	
86923	AAP FINANCIAL SERVICES	07/14/2020		N		163.11
	P.O. BOX 742063					
06/24/2020	ATLANTA GA, 30374-2063	/ /	0.0000	N		0.00
		07/14/2020		N		163.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.000	MAINTENANCE SUPPLIES	163.11

ADVANCED A	ADVANCE AUTO PARTS	06/18/2020	8082017647242	GEN	AIR FILTERS LIME DUST COLLECTOR	
86921	AAP FINANCIAL SERVICES	07/14/2020		N		70.86
	P.O. BOX 742063					
06/18/2020	ATLANTA GA, 30374-2063	/ /	0.0000	N		0.00
		07/14/2020		N		70.86

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.000	MAINTENANCE SUPPLIES	70.86

VENDOR TOTAL: 233.97

ADVANCE DI	ADVANCED DISPOSAL	06/23/2020	V20002397561	GEN	SLUDGE HAULING	
86993	SOLID WASTE MIDWEST LLC - V2	07/14/2020		N		424.31
	P.O. BOX 74008047					
06/23/2020	CHICAGO IL, 60674-8047	/ /	0.0000	N		0.00
		07/14/2020		N		424.31

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-804.013	CONTRACT SERV - SLUDGE HAULING	424.31

VENDOR TOTAL: 424.31

ALLIED-EAG	ALLIED-EAGLE SUPPLY CO.	06/18/2020	1120554	GEN	CLEANING SUPPLIES BEACH	
86965	1801 HOWARD ST	07/14/2020		N		426.62
	DETROIT MI, 48216					
06/18/2020		/ /	0.0000	N		0.00
		07/14/2020		N		426.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-775.006	MAINTENANCE SUPPLIES / PARKS	426.62

VENDOR TOTAL: 426.62

AMER LEGAL	AMERICAN LEGAL PUBLISHING CORP	06/23/2020	921	GEN	2020 CODIFICATION WEBSITE UPDATES	
86893	525 VINE ST, STE 310	07/14/2020		N		203.00
	CINCINNATI OH, 45202					
06/23/2020		/ /	0.0000	Y		0.00
		07/14/2020		N		203.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-266-826.007	CODIFICATION / AMERICAN LEGAL	203.00
VENDOR TOTAL:		203.00

APPLIED IM	APPLIED IMAGING	06/30/2020	1564660	GEN	COPIER CONTRACT	
87032	7718 SOLUTION CENTER	07/14/2020		N		226.81
06/30/2020	CHICAGO IL, 60677-7007	/ /	0.0000	N		0.00
		07/14/2020		N		226.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-727.000	OFFICE SUPPLIES	12.69
101-172-727.000	OFFICE SUPPLIES	65.78
101-191-727.000	OFFICE SUPPLIES	148.34
VENDOR TOTAL:		226.81

BASIC	BASIC	06/23/2020	10-551264	GEN	COBRA ADMINISTRATION JUNE 2020	
86899	P.O. BOX 775339	07/14/2020		N		37.80
06/23/2020	CHICAGO IL, 60677-5339	/ /	0.0000	N		0.00
		07/14/2020		N		37.80

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-270-801.000	PROFESSIONAL SERVICES	37.80
VENDOR TOTAL:		37.80

BLUECROSS	BLUE CROSS BLUE SHIELD OF MI	06/23/2020	200606204906	GEN	HEALTH INSURANCE JULY 2020	
86892	P.O. BOX 553912	07/14/2020		N		9,794.25
06/23/2020	DETROIT MI, 48255-3912	/ /	0.0000	Y		0.00
		06/23/2020		N		9,794.25

PD CK# 93263 06/24/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-000-123.000	PREPAID EXPENSES	7,443.63
101-000-083.001	DF FORMER EMPLOYEE/HLTH INS	2,350.62
VENDOR TOTAL:		9,794.25

BOB MAXEY	BOB MAXEY FORD OF HOWELL	06/12/2020	208238	GEN	CAR REPAIR - AMATULLAH	
86989	2798 E GRAND RIVER	07/14/2020		N		119.33
06/12/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

		07/14/2020		N		119.33
Open						

GL NUMBER	DESCRIPTION	AMOUNT
640-441-930.006	REPAIR & MAINT. VEHICLES	119.33

VENDOR TOTAL: 119.33

BREHOB	BREHOB CORPORATION	06/17/2020	761999	GEN	400 GALLON AIR TANK (CONE ROOM)	
86926		07/14/2020		N		1,837.37
	P.O. BOX 2023					
06/17/2020	INDIANAPOLIS IN, 46206-2023	/ /	0.0000	N		0.00
		07/14/2020		N		1,837.37

GL NUMBER	DESCRIPTION	AMOUNT
591-564-930.009	REPAIR & MAINT - EQUIPMENT	1,837.37

VENDOR TOTAL: 1,837.37

BRGHT ANAL	BRIGHTON ANALYTICAL L.L.C.	06/23/2020	0620-113487	GEN	BEACH TESTING 6-16-2020	
86901	2105 PLESS DR	07/14/2020		N		40.00
06/23/2020	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		07/14/2020		N		40.00

GL NUMBER	DESCRIPTION	AMOUNT
101-751-804.000	CONTRACTUAL SERVICES	40.00

BRGHT ANAL	BRIGHTON ANALYTICAL L.L.C.	06/24/2020	0620-113648	GEN	BEACH TESTING 6/24/2020	
86966	2105 PLESS DR	07/14/2020		N		40.00
06/24/2020	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		07/14/2020		N		40.00

GL NUMBER	DESCRIPTION	AMOUNT
101-751-804.000	CONTRACTUAL SERVICES	40.00

VENDOR TOTAL: 80.00

BRGHT FIRE	BRIGHTON AREA FIRE AUTHORITY	06/10/2020	2020	GEN	3 TORNADO SIRENS - REPROGRAMING & UP	
86884	615 W GRAND RIVER AVE	07/14/2020		N		334.62
06/10/2020	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		06/23/2020		N		334.62

PD CK# 93256 06/23/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-747-740.000	OPERATING SUPPLIES	334.62

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 334.62

BRINK	BRINK	06/23/2020	116679	GEN	SAFETY CHIPS - PLAYGROUNDS	
86967	1175 76TH STREET S.W.	07/14/2020		N		2,664.00
06/23/2020	BYRON CENTER MI, 49315	/ /	0.0000	N		0.00
		07/14/2020		N		2,664.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-775.006	MAINTENANCE SUPPLIES / PARKS	666.00
101-276-740.000	OPERATING SUPPLIES	666.00
101-757-775.000	MAINTENANCE SUPPLIES	666.00
101-284-740.018	OPER SUPP/LANDSCAPING	666.00
		<u>2,664.00</u>

VENDOR TOTAL: 2,664.00

BYRUM ACE	BYRUM ACE HARDWARE	06/23/2020	2006-167267	GEN	CAR WASH SOAP	
86930	1250 E GRAND RIVER	07/14/2020		N		6.99
06/23/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		6.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-775.000	MAINTENANCE SUPPLIES	6.99

VENDOR TOTAL: 6.99

CHASE HOME	CHASE	07/01/2020	0000000897	GEN	2016 SEWER BOND	
86957	P.O. BOX 9001022	07/14/2020		N		99,797.00
07/01/2020	LOUISVILLE KY, 40290	/ /	0.0000	N		0.00
		07/14/2020		N		99,797.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-906-991.000	PRINCIPAL	90,000.00
590-906-995.000	INTEREST	9,797.00
		<u>99,797.00</u>

VENDOR TOTAL: 99,797.00

PERF/BONDS	CHOUINARD, CARY	06/18/2020	PB19-009	GEN	ESCROW RELEASE 323 ROOSEVELT	
86972	106 ANDERSON CT	07/14/2020		N		1,000.00
06/18/2020	WEATHERFORD TX, 76085	/ /	0.0000	Y		0.00
		07/14/2020		N		1,000.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

101-000-283.000	DEV ESCROW				1,000.00	
VENDOR TOTAL:						<u>1,000.00</u>

PERF/BONDS 86969	CHRISTINE DALTON PLANC SERVICE 17470 KOESTER RIVERVIEW MI, 48193	07/01/2020 07/14/2020 / / 07/14/2020	PB20-005	GEN N Y N	ESCROW RELEASE 654 THOMPSON LAKE AVE	250.00 0.00 250.00
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	250.00
VENDOR TOTAL:		<u>250.00</u>

CINTAS 86994	CINTAS P.O. BOX 630910 CINCINNATI OH, 45263-0910	06/30/2020 07/14/2020 / / 07/14/2020	1901441822	GEN N N N	GLOVES	108.99 0.00 108.99
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Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-930.007	REPAIR & MAINT - PLANT	108.99

CINTAS 86865	CINTAS P.O. BOX 630910 CINCINNATI OH, 45263-0910	05/31/2020 07/14/2020 / / 07/14/2020	4050334388	GEN N N N	FLOOR MATS	38.88 0.00 38.88
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-804.005	CONTRACT SERV - MAT CLEANING	38.88

CINTAS 86866	CINTAS P.O. BOX 630910 CINCINNATI OH, 45263-0910	05/31/2020 07/14/2020 / / 07/14/2020	4051433005	GEN N N N	FLOOR MATS	38.88 0.00 38.88
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Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-804.005	CONTRACT SERV - MAT CLEANING	38.88

CINTAS 86867	CINTAS P.O. BOX 630910 CINCINNATI OH, 45263-0910	06/10/2020 07/14/2020 / / 07/14/2020	4052743804	GEN N N N	FLOOR MATS (SHORT 1)	27.36 0.00 27.36
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Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-265-804.005	CONTRACT SERV - MAT CLEANING	27.36

CINTAS	CINTAS	06/24/2020	4053987756/16434	GEN	FLOOR MATS FOR CITY HALL	
86915	P.O. BOX 630910	07/14/2020		N		38.88
06/24/2020	CINCINNATI OH, 45263-0910	/ /	0.0000	N		0.00
		07/14/2020		N		38.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-804.005	CONTRACT SERV - MAT CLEANING	38.88

CINTAS	CINTAS	06/10/2020	5017594219	GEN	RESTOCK MEDICAL SUPPLIES	
86864	P.O. BOX 630910	07/14/2020		N		52.93
06/10/2020	CINCINNATI OH, 45263-0910	/ /	0.0000	N		0.00
		07/14/2020		N		52.93

Open

GL NUMBER	DESCRIPTION	AMOUNT
641-441-740.026	OPER SUPP/SAFETY EQUIPMENT	52.93

CINTAS	CINTAS	06/10/2020	5017594220	GEN	RESTOCK MEDICAL SUPPLIES	
86863	P.O. BOX 630910	07/14/2020		N		66.22
06/10/2020	CINCINNATI OH, 45263-0910	/ /	0.0000	N		0.00
		07/14/2020		N		66.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-804.000	CONTRACTUAL SERVICES	66.22

CINTAS	CINTAS	06/10/2020	5017594221	GEN	RESTOCK FEE FIRST AID SUPPLIES	
87002	P.O. BOX 630910	07/14/2020		N		25.90
06/10/2020	CINCINNATI OH, 45263-0910	/ /	0.0000	N		0.00
		07/14/2020		N		25.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-740.000	OPERATING SUPPLIES	25.90

CINTAS	CINTAS	06/10/2020	5017594223	GEN	RESTOCK MEDICAL SUPPLIES	
86868	P.O. BOX 630910	07/14/2020		N		48.78
06/10/2020	CINCINNATI OH, 45263-0910	/ /	0.0000	N		0.00
		07/14/2020		N		48.78

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-740.000	OPERATING SUPPLIES	48.78

VENDOR TOTAL: 446.82

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

CMP DISTRI	CMP DISTRIBUTORS INC	06/29/2020	63728	GEN	AMMO & FIRE ARMS	
87013	16753 INDUSTRIAL PARKWAY	07/14/2020		N		2,586.50
06/29/2020	LANSING MI, 48906	/ /	0.0000	N		0.00
		07/14/2020		N		2,586.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-887.001	GUN RANGE	2,586.50

VENDOR TOTAL: 2,586.50

CONSUMERS	CONSUMERS ENERGY	05/30/2020	MAY 2020	GEN	CITY UTILITIES - GAS	
86875	P.O. BOX 740309	07/14/2020		N		1,477.11
05/30/2020	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		06/23/2020		N		1,477.11

PD CK# 93255 06/19/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-265-920.001	UTILITIES - GAS CITY HALL	15.83
101-265-920.001	UTILITIES - GAS CITY HALL #2	663.23
590-536-920.004	UTILITIES - PUMP STATION 737 E WASHINGT	15.83
101-276-920.001	UTILITIES - GAS 803 ROOSEVELT	25.59
590-536-920.004	UTILITIES - PUMP STATION WEST ST	17.05
591-564-920.001	UTILITIES - GAS 150 MARION ST	163.30
641-441-920.001	UTILITIES - GAS 150 MARION ST	244.94
640-441-920.001	UTILITIES - GAS VACTOR BLDG	17.77
641-441-920.001	UTILITIES - GAS VACTOR BLDG	14.54
640-441-920.001	UTILITIES - GAS 152 MARION ST	17.67
591-564-920.001	UTILITIES - GAS HIGH SERVICE BLDG/717 S	123.88
590-564-920.001	UTILITIES - GAS 1191 PINCKNEY RD	115.19
590-536-920.004	UTILITIES - GAS 1420 W GR RVR	16.45
590-536-920.004	UTILITIES - 1401 N MICHIGAN L/S	25.84

1,477.11

VENDOR TOTAL: 1,477.11

CORRIGAN	CORRIGAN OIL COMPANY, NO.II	06/23/2020	7044283	GEN	OIL & GREASE FOR SCREW PUMPS	
86902	775 N SECOND ST	07/14/2020		N		168.39
06/23/2020	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		07/14/2020		N		168.39

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-930.007	REPAIR & MAINT - PLANT	168.39

VENDOR TOTAL: 168.39

CRUISERS	CRUISERS INC	06/23/2020	41672	GEN	RADAR REPAIR	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
86900	5977 BRIGHTON PINES CT	07/14/2020		N		255.00
06/23/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		255.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-930.004	EQUIPMENT VEHICLES	255.00

VENDOR TOTAL: 255.00

D&G EQUIP	D & G EQUIPMENT INC	06/16/2020	967620	GEN	CHAIN SAW BLADES	
86968	2 INDUSTRIAL PARK DR	07/14/2020		N		46.59
06/16/2020	WILLIAMSTON MI, 48895	/ /	0.0000	N		0.00
		07/14/2020		N		46.59

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-740.000	OPERATING SUPPLIES	46.59

VENDOR TOTAL: 46.59

PERF/BONDS	DALTON, CHRISTINE	06/25/2020	PB19-328	GEN	ESCROW RELEASE 723 GRISWOLD	
86927	PLANC SERVICE C/O HOME DEPOT	07/14/2020		N		250.00
	17470 KOESTER					
06/25/2020	RIVERVIEW MI, 48193	/ /	0.0000	Y		0.00
		07/14/2020		N		250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	250.00

VENDOR TOTAL: 250.00

DELTA DNTL	DELTA DENTAL OF MICHIGAN	06/23/2020	RIS0002915159	GEN	JULY 2020 DENTAL COVERAGE RETIREES &	
86889	16082 COLLECTION CENTER DR	07/14/2020		N		5,866.08
06/23/2020	CHICAGO IL, 60693-0160	/ /	0.0000	N		0.00
		06/23/2020		N		5,866.08

PD CK# 93257 06/23/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-000-123.000	PREPAID EXPENSES	4,670.60
101-000-083.001	DF FORMER EMPLOYEE/HLTH INS	1,195.48

5,866.08

VENDOR TOTAL: 5,866.08

DEMUSE TOP	DEMEUSE TOPSOIL	06/15/2020	0615	GEN	TOP SOIL FOR GRAVE MAINT.	
86970	4618 M-59	07/14/2020		N		80.00

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
06/15/2020	HOWELL MI, 48843	/ / 07/14/2020	0.0000	N N		0.00 80.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-775.000	MAINTENANCE SUPPLIES	80.00

VENDOR TOTAL: 80.00

DORNBOS SI 87016 06/30/2020	DORNBOS SIGN INC. 619 W HARRIS CHARLOTTE MI, 48813	06/30/2020 07/14/2020 / / 07/14/2020	INV49897 0.0000	GEN N N N	STREET SIGNS	1,916.30 0.00 1,916.30
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Open

GL NUMBER	DESCRIPTION	AMOUNT
202-474-775.000	MAINTENANCE SUPPLIES	958.15
203-474-775.000	MAINTENANCE SUPPLIES	958.15

1,916.30

VENDOR TOTAL: 1,916.30

DET EDISON 86920 06/18/2020	DTE ENERGY P O BOX 740786 CINCINNATI OH, 45274-0786	06/18/2020 07/14/2020 / / 06/29/2020	4430/7/8 0.0000	GEN N N N	CITY UTILITIES	50.60 0.00 50.60
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PD CK# 93266 07/01/2020

GL NUMBER	DESCRIPTION	AMOUNT
590-536-920.004	1158 LAKESIDE - LIFT STATION (AROUND 7TH	50.60

VENDOR TOTAL: 50.60

DUBOIS CHE 86971 06/22/2020	DUBOIS CHEMICALS INC 2659 SOLUTION CENTER CHICAGO IL, 60677	06/22/2020 07/14/2020 / / 07/14/2020	IN-1987530 0.0000	GEN N N N	PLANT CHEMICALS	770.18 0.00 770.18
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Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.004	CHEMICALS	770.18

VENDOR TOTAL: 770.18

ECONO PRIN 86880 06/22/2020	ECONO PRINT INC 10312 DEXTER- PINCKNEY RD. PINCKNEY MI, 48169	06/22/2020 07/14/2020 / / 06/23/2020	65645 0.0000	GEN N N N	POSTAGE & PROCESSING 2020 SUMMER TAX	597.56 0.00 597.56
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

PD CK# 93258 06/23/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-191-730.000	POSTAGE	597.56
ECONO PRIN	ECONO PRINT INC	06/30/2020
86946	10312 DEXTER- PINCKNEY RD.	07/14/2020
06/30/2020	PINCKNEY MI, 48169	/ / 0.0000
		07/01/2020

PD CK# 93267 07/01/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-191-900.004	PRINTING BUDGET	291.32
VENDOR TOTAL:		888.88

ESRI	ESRI	06/15/2020	93845238	GEN	ARC GIS PRO LICENSES	
86944	P.O. BOX 741076	07/14/2020		N		6,800.00
06/15/2020	LOS ANGELES CA, 90074-1076	/ /	0.0000	N		0.00
		07/14/2020		N		6,800.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
641-441-822.000	COMPUTER SOFTWARE SUPPORT	4,880.00
101-722-980.005	EQUIP /COMPUTER SOFTWARE	400.00
591-564-822.000	COMPUTER SOFTWARE SUPPORT	610.00
590-564-822.000	COMPUTER SOFTWARE SUPPORT	610.00
101-191-980.005	EQUIP / COMPUTER SOFTWARE	300.00
VENDOR TOTAL:		6,800.00

FASTENAL	FASTENAL COMPANY	06/29/2020	MIBRG110843	GEN	ROLLING OAK RAIL SYSTEM REPAIR	
86995	P O BOX 1286	07/14/2020		N		136.45
06/29/2020	WINONA MN, 55987-1286	/ /	0.0000	N		0.00
		07/14/2020		N		136.45

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-930.008	REPAIR & MAINT - PUMP STATION	136.45
FASTENAL	FASTENAL COMPANY	06/29/2020
86996	P O BOX 1286	07/14/2020
06/29/2020	WINONA MN, 55987-1286	/ / 0.0000
		07/14/2020

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-930.008	REPAIR & MAINT - PUMP STATION	27.76

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 164.21

FERGUSONS	FERGUSON WATERWORKS #3386	06/16/2020	WW000641	GEN	10 CURB BOX ROD	
86998	P.O. BOX 802817	07/14/2020		N		153.00
06/16/2020	CHICAGO IL, 60680-2817	/ /	0.0000	N		0.00
		07/14/2020		N		153.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-536-775.000	MAINTENANCE SUPPLIES	153.00

FERGUSONS	FERGUSON WATERWORKS #3386	06/17/2020	WW000641-1	GEN	10 CURB BOXES	
86999	P.O. BOX 802817	07/14/2020		N		480.30
06/17/2020	CHICAGO IL, 60680-2817	/ /	0.0000	N		0.00
		07/14/2020		N		480.30

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-536-775.000	MAINTENANCE SUPPLIES	480.30

FERGUSONS	FERGUSON WATERWORKS #3386	06/25/2020	WW000644	GEN	FIRE HYDRANT REPAIR KITS	
86973	P.O. BOX 802817	07/14/2020		N		2,165.86
06/25/2020	CHICAGO IL, 60680-2817	/ /	0.0000	N		0.00
		07/14/2020		N		2,165.86

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-536-775.000	MAINTENANCE SUPPLIES	2,165.86

VENDOR TOTAL: 2,799.16

FIRST IMPR	FIRST IMPRESSION PRINT & MARKETING	06/30/2020	75548	GEN	NEW CARD DESIGN - POLICE	
87014	907 FOWLER ST	07/14/2020		N		163.58
06/30/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		163.58

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-900.000	PRINTING & PUBLISHING	163.58

VENDOR TOTAL: 163.58

FLAGSTAR	FLAGSTAR BANK	06/30/2020	JUNE2020	GEN	CREDIT CARD - SEE ATTACHED	
86960	CARDMEMBER SERVICES	07/14/2020		N		2,899.35
06/30/2020	P.O. BOX 790408	/ /	0.0000	N		0.00
	SAINT LOUIS MO, 63179-0408	07/07/2020		N		2,899.35

PD CK# 93271 07/07/2020

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
640-441-850.000	COMMUNICATIONS - TELEPHONES	368.00
101-228-980.008	EQUIP / NETWORK COMP SFTW	239.90
101-228-980.008	EQUIP / NETWORK COMP SFTW	(42.74)
101-228-980.007	EQUIP / NETWORK COMP HDW	205.63
101-228-850.008	COMMUNICATIONS - INTERNET	267.75
101-191-980.005	EQUIP / COMPUTER SOFTWARE	521.55
101-301-727.000	OFFICE SUPPLIES	70.16
101-301-980.004	EQUIP /COMPUTER HARDWARE	59.99
101-301-741.000	UNIFORMS/CLOTHING ALLOWANCE	100.69
101-301-740.000	OPERATING SUPPLIES	15.58
101-301-741.000	UNIFORMS/CLOTHING ALLOWANCE	90.00
101-301-840.000	DUES & MEMBERSHIPS	100.00
101-301-957.000	EDUCATION / TRAINING	575.00
101-301-740.000	OPERATING SUPPLIES	50.00
101-301-970.000	CAPITAL OUTLAY / EQUIPMENT	178.08
101-301-887.001	GUN RANGE	99.76
		<u>2,899.35</u>

VENDOR TOTAL: 2,899.35

FRANKLINS	FRANKLIN'S BODY SHOP INC	06/15/2020	01284	GEN	DOOR REPAIR #313	
86987	622 DEARBORN ST	07/14/2020		N		100.00
06/15/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-930.006	REPAIR & MAINT. VEHICLES	100.00

VENDOR TOTAL: 100.00

FRAZIER	FRAZIER, SUSAN	06/25/2020	07022020	GEN	GARDEN SUPPLIES	
86916	535 W COON LAKE RD	07/14/2020		N		77.36
06/25/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		77.36

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-284-740.018	OPER SUPP/LANDSCAPING	77.36

VENDOR TOTAL: 77.36

GHD SER	GHD SERVICES INC.	06/23/2020	1058488	GEN	METHANE & GW SAMPLING	
86903	P.O. BOX 392237	07/14/2020		N		342.02
04/30/2020	PITTSBURGH PA, 15251-9237	/ /	0.0000	N		0.00
		07/14/2020		N		342.02

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
227-290-801.004	ENGINEERING SERVICES	342.02

VENDOR TOTAL: 342.02

GIBBONS, P	GIBBONS, PATRICK K.	06/30/2020	JUNE 2020	GEN	PAYMENT IN LIEU OF HEALTH INSURANCE	
87006	2012 BECK RD	07/14/2020		N		673.08
06/30/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		Y		673.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-714.001	CITY SHARE MED INS RETIREE	673.08

VENDOR TOTAL: 673.08

GLOBAL EQ	GLOBAL EQUIPMENT COMPANY	06/18/2020	116096680	GEN	TOOL BIN SHELF DIVIDERS	
86925	29833 NETWORK PLACE	07/14/2020		N		71.87
06/18/2020	CHICAGO IL, 60673-1298	/ /	0.0000	N		0.00
		07/14/2020		N		71.87

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.000	MAINTENANCE SUPPLIES	71.87

VENDOR TOTAL: 71.87

GORALSKI	GORALSKI, ROGER	06/30/2020	JUNE 2020	GEN	PAYMENT IN LIEU OF HEALTH INSURANCE	
87011	3800 RANIER DR	07/14/2020		N		440.74
06/30/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		Y		440.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-714.001	CITY SHARE MEDICAL INS RETIREE	440.74

VENDOR TOTAL: 440.74

GRACON SER	GRACON SERVICES INC	06/24/2020	13455	GEN	DATA CENTER HOST ANNUAL SUPPORT	
86904	4265 OKEMOS RD, STE A	07/14/2020		N		3,354.20
06/24/2020	OKEMOS MI, 48864-3285	/ /	0.0000	N		0.00
		07/14/2020		N		3,354.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-228-822.001	NETWORK SUPPORT	1,115.51
101-000-081.000	DF OTHER GOVERNMENT UNITS	1,892.34
101-000-677.014	IT SHARED SERVICES - BRIGHTON	346.35

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

3,354.20

GRACON SER	GRACON SERVICES INC	06/25/2020	13457	GEN	DATA CENTER STORAGE AREA NETWORK SER	
86917	4265 OKEMOS RD, STE A	07/14/2020		N		1,797.61
06/25/2020	OKEMOS MI, 48864-3285	/ /	0.0000	N		0.00
		07/14/2020		N		1,797.61

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-228-822.001	NETWORK SUPPORT	597.83
101-000-677.014	IT SHARED SERVICES - BRIGHTON	1,014.16
101-000-081.001	DUE FROM REC AUTHORITY	185.62

1,797.61

GRACON SER	GRACON SERVICES INC	07/01/2020	13471	GEN	NETWORK FIREWALL, L3 INSTALL	
86958	4265 OKEMOS RD, STE A	07/14/2020		N		1,520.00
07/01/2020	OKEMOS MI, 48864-3285	/ /	0.0000	N		0.00
		07/14/2020		N		1,520.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-677.014	IT SHARED SERVICES - BRIGHTON	380.00
101-228-822.001	NETWORK SUPPORT	1,140.00

1,520.00

GRACON SER	GRACON SERVICES INC	07/01/2020	13480	GEN	ANNUAL SUPPORT AGREEMENT 20-21	
86959	4265 OKEMOS RD, STE A	07/14/2020		N		6,813.00
07/01/2020	OKEMOS MI, 48864-3285	/ /	0.0000	N		0.00
		07/14/2020		N		6,813.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-228-822.001	NETWORK SUPPORT	3,773.18
101-000-677.014	IT SHARED SERVICES - BRIGHTON	1,626.09
101-000-081.001	DUE FROM REC AUTHORITY	1,413.73

6,813.00

VENDOR TOTAL: 13,484.81

GRAINGER	GRAINGER	06/11/2020	9557273092	GEN	MAINTENANCE SUPPLIES	
86941	DEPT 825552573	07/14/2020		N		93.04
06/11/2020	PALATINE IL, 60038-0001	/ /	0.0000	N		0.00
		07/14/2020		N		93.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.000	MAINTENANCE SUPPLIES	93.04

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GRAINGER	GRAINGER	06/22/2020	9567754594	GEN	PLANT DEHUMIDIFIER FILTERS	
86974	DEPT 825552573	07/14/2020		N		69.48
06/22/2020	PALATINE IL, 60038-0001	/ /	0.0000	N		0.00
		07/14/2020		N		69.48

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.000	MAINTENANCE SUPPLIES	69.48

VENDOR TOTAL: 162.52

WESTERN LI	GRAYMONT WESTERN LIME INC.	06/16/2020	151478 RI	GEN	CHEMICALS	
86933	DEPT CH 16910	07/14/2020		N		5,961.44
06/16/2020	PALATINE IL, 60055-6910	/ /	0.0000	N		0.00
		07/14/2020		N		5,961.44

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.005	MAINTENANCE SUPPLY - LIME	5,961.44

VENDOR TOTAL: 5,961.44

HACH CO	HACH COMPANY	06/30/2020	12000985	GEN	LAB SUPPLIES	
87017	2207 COLLECTIONS CENTER DR	07/14/2020		N		119.33
06/30/2020	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		07/14/2020		N		119.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-537-801.000	PROFESSIONAL SERVICES	119.33

VENDOR TOTAL: 119.33

HAVILAND	HAVILAND	06/22/2020	358550	GEN	PLANT CHEMICALS	
86929	421 ANN ST NW	07/14/2020		N		1,331.78
06/22/2020	GRAND RAPIDS MI, 49504-2075	/ /	0.0000	N		0.00
		07/14/2020		N		1,331.78

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.004	CHEMICALS	1,331.78

VENDOR TOTAL: 1,331.78

HI-TECH	HI-TECH SAFE & LOCK COMPANY INC	06/30/2020	31280	GEN	REPLACEMENT LOCKS	
86980	122 W CLINTON RD	07/14/2020		N		24.00
06/01/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		24.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-740.000	OPERATING SUPPLIES	24.00
VENDOR TOTAL:		24.00

HOW AREA R	HOWELL AREA PARKS & RECREATION	07/01/2020	208.0625001	GEN	3RD QUARTER PARTICIPATION FEE	
86956	925 W GRAND RIVER	07/14/2020		N		26,250.00
07/01/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		26,250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-966-999.059	TO/PARKS & REC FUND	26,250.00

HOW AREA R	HOWELL AREA PARKS & RECREATION	06/29/2020	220.0601002	GEN	BEACH MANAGEMENT JULY & AUG 2020	
86908	925 W GRAND RIVER	07/14/2020		N		16,800.00
06/29/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		16,800.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-966-999.061	TO REC AUTHORITY - PARK MGMT	16,800.00
VENDOR TOTAL:		43,050.00

HOW HARDW	HOWELL HARDWARE	06/30/2020	1013	GEN	FUSE FOR SUMP PUMP	
86881	1076 S MICHIGAN AVE	07/14/2020		N		11.59
06/11/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		11.59

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-931.000	BUILDING MAINTENANCE	11.59

HOW HARDW	HOWELL HARDWARE	06/12/2020	1035	GEN	MOPHEADS	
87019	1076 S MICHIGAN AVE	07/14/2020		N		11.98
06/12/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		11.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-931.000	BUILDING MAINTENANCE	11.98

HOW HARDW	HOWELL HARDWARE	06/11/2020	1067	GEN	POLYMER PUMP INSTALL	
86882	1076 S MICHIGAN AVE	07/14/2020		N		10.53
06/11/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		10.53

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.000	MAINTENANCE SUPPLIES	10.53
HOW HARDW	HOWELL HARDWARE	06/12/2020 1191 GEN TARP
87020	1076 S MICHIGAN AVE	07/14/2020 N 19.99
06/12/2020	HOWELL MI, 48843	/ / 0.0000 N 0.00
		07/14/2020 N 19.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-740.000	OPERATING SUPPLIES	19.99
HOW HARDW	HOWELL HARDWARE	06/12/2020 1230 GEN FASTENERS
87022	1076 S MICHIGAN AVE	07/14/2020 N 10.14
06/12/2020	HOWELL MI, 48843	/ / 0.0000 N 0.00
		07/14/2020 N 10.14

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-930.008	REPAIR & MAINT - PUMP STATION	10.14
HOW HARDW	HOWELL HARDWARE	05/27/2020 810 GEN CURB BOX EXTENSIONS
86870	1076 S MICHIGAN AVE	07/14/2020 N 35.33
05/27/2020	HOWELL MI, 48843	/ / 0.0000 N 0.00
		07/14/2020 N 35.33

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-536-775.000	MAINTENANCE SUPPLIES	35.33
HOW HARDW	HOWELL HARDWARE	06/01/2020 879 GEN WOOD SCREWS (FOR SALE SIGN)
86871	1076 S MICHIGAN AVE	07/14/2020 N 10.99
06/01/2020	HOWELL MI, 48843	/ / 0.0000 N 0.00
		07/14/2020 N 10.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-747-740.000	OPERATING SUPPLIES	10.99
HOW HARDW	HOWELL HARDWARE	06/30/2020 901 GEN MORTAR
87018	1076 S MICHIGAN AVE	07/14/2020 N 31.96
06/30/2020	HOWELL MI, 48843	/ / 0.0000 N 0.00
		07/14/2020 N 31.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
203-454-775.000	MAINTENANCE SUPPLIES	31.96

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

HOW HARDW	HOWELL HARDWARE	06/03/2020	904	GEN	REPLACEMENT SPRINKLERS	
86872	1076 S MICHIGAN AVE	07/14/2020		N		60.90
06/03/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		60.90

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-757-775.000	MAINTENANCE SUPPLIES	60.90

HOW HARDW	HOWELL HARDWARE	06/05/2020	923	GEN	PIPE WRENCH & SAW BLADES	
86873	1076 S MICHIGAN AVE	07/14/2020		N		155.67
06/05/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		155.67

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-536-740.004	OPERATING SUPPLIES / TOOLS	155.67

HOW HARDW	HOWELL HARDWARE	06/08/2020	948	GEN	TOOLS FOR HYDRANT REPAIRS	
86878	1076 S MICHIGAN AVE	07/14/2020		N		4.99
06/08/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		4.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-536-740.004	OPERATING SUPPLIES / TOOLS	4.99

HOW HARDW	HOWELL HARDWARE	06/08/2020	951	GEN	WRENCH FOR HYDRANTS	
86877	1076 S MICHIGAN AVE	07/14/2020		N		6.49
06/08/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		6.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-536-740.004	OPERATING SUPPLIES / TOOLS	6.49

HOW HARDW	HOWELL HARDWARE	06/08/2020	959	GEN	BEACH HOUSE BATHROOM KEYS	
86876	1076 S MICHIGAN AVE	07/14/2020		N		12.95
06/08/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		12.95

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-775.006	MAINTENANCE SUPPLIES / PARKS	12.95

HOW HARDW	HOWELL HARDWARE	06/08/2020	970	GEN	FASTENERS	
86879	1076 S MICHIGAN AVE	07/14/2020		N		19.62
06/08/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

		07/14/2020		N		19.62
Open						

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.000	MAINTENANCE SUPPLIES	19.62

HOW HARDW	HOWELL HARDWARE	06/12/2020	993	GEN	SPRINKLERS	
87021	1076 S MICHIGAN AVE	07/14/2020		N		54.51
06/12/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		54.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-775.006	MAINTENANCE SUPPLIES / PARKS	54.51

VENDOR TOTAL: 457.64

HOWELL POS	HOWELL POSTMASTER	06/30/2020	07082020	GEN	WATER SEWER BILLS	
86935	325 S MICHIGAN	07/14/2020		N		350.00
06/30/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/01/2020		N		350.00

PD CK# 93268 07/01/2020

GL NUMBER	DESCRIPTION	AMOUNT
590-536-730.000	POSTAGE	175.00
591-290-730.000	POSTAGE	175.00
		<u>350.00</u>

HOWELL POS	HOWELL POSTMASTER	07/01/2020	273965893	GEN	MAILING OF BALLOTS	
87031	325 S MICHIGAN AVE	07/14/2020		N		187.92
07/01/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		187.92

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262-730.000	POSTAGE	187.92

VENDOR TOTAL: 537.92

HUBBELL	HUBBELL ROTH & CLARK	06/30/2020	0179707	GEN	E CLINTON RECONSTRUCTION	
86947	P O BOX 824	07/14/2020		N		15,655.02
06/30/2020	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		07/14/2020		N		15,655.02

Open

GL NUMBER	DESCRIPTION	AMOUNT
202-458-967.000	PROJECT COSTS	9,706.12
591-536-967.015	STREET ASSET MANAGEMENT	3,287.55
590-536-967.015	STREET ASSET MANAGEMENT	2,661.35

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

15,655.02

HUBBELL	HUBBELL ROTH & CLARK	06/10/2020	0179708	GEN	HOWELL SOFT CLOTH CAR WASH	ENGINEER
86906	P O BOX 824	07/14/2020		N		465.36
06/10/2020	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		07/14/2020		N		465.36

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	465.36

HUBBELL	HUBBELL ROTH & CLARK	06/30/2020	0179709	GEN	FUNDING APPLICATION FOR BYRON RD RES	
86936	P O BOX 824	07/14/2020		N		4,378.44
06/30/2020	BLOOMFIELD HILLS MI, 48303-0824	/ /	0.0000	N		0.00
		07/14/2020		N		4,378.44

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-447-801.004	ENGINEERING SERVICES	4,378.44

VENDOR TOTAL: 20,498.82

HURON GUNS	HURON VALLEY GUNS	06/23/2020	120417	GEN	BIKE UNIFORM PANTS	
86894	56477 GRAND RIVER AVE	07/14/2020		N		94.99
06/23/2020	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		07/14/2020		N		94.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-741.000	UNIFORMS/CLOTHING ALLOWANCE	94.99

HURON GUNS	HURON VALLEY GUNS	06/25/2020	121378	GEN	UNIFORMS - MAAS	
86912	56477 GRAND RIVER AVE	07/14/2020		N		282.04
06/25/2020	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		07/14/2020		N		282.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-741.000	UNIFORMS/CLOTHING ALLOWANCE	282.04

HURON GUNS	HURON VALLEY GUNS	06/30/2020	1262	GEN	UNIFORMS - MANNOR	
87015	56477 GRAND RIVER AVE	07/14/2020		N		199.96
06/30/2020	NEW HUDSON MI, 48165	/ /	0.0000	N		0.00
		07/14/2020		N		199.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-741.000	UNIFORMS/CLOTHING ALLOWANCE	199.96

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 576.99

IMPRESSIVE	IMPRESSIVE IMPRINTS	06/19/2020	7639	GEN	SHIRTS FOR BEACH STAFFING 2020	
86909	2930 BREWER RD	07/14/2020		N		200.00
06/19/2020	HOWELL MI, 48855	/ /	0.0000	N		0.00
		07/14/2020		N		200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-740.000	OPERATING SUPPLIES	200.00

VENDOR TOTAL: 200.00

INCH	INCH MEMORIALS	06/09/2020	92513	GEN	NICHE ENGRAVING - PELZEL, MARILYN	
86976	580 SOUTH MAIN ST	07/14/2020		N		150.00
06/09/2020	NORTHVILLE MI, 48167	/ /	0.0000	N		0.00
		07/14/2020		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-804.028	NICHE ENGRAVING	150.00

INCH	INCH MEMORIALS	06/09/2020	92514	GEN	NICHE ENGRAVING - PELZEL, WILLIAM	
86975	580 SOUTH MAIN ST	07/14/2020		N		150.00
06/09/2020	NORTHVILLE MI, 48167	/ /	0.0000	N		0.00
		07/14/2020		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-804.028	NICHE ENGRAVING	150.00

VENDOR TOTAL: 300.00

JACK DOHEN	JACK DOHENY COMPANY	06/23/2020	A34356	GEN	GUN NOZZLE FOR VACTOR HEAD	
86978	L-3846	07/14/2020		N		291.44
06/23/2020	COLUMBUS OH, 43260-3846	/ /	0.0000	N		0.00
		07/14/2020		N		291.44

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-775.000	MAINTENANCE SUPPLIES	291.44

VENDOR TOTAL: 291.44

PERF/BONDS	LAKESIDE CONSTRUCTION	07/08/2020	PB20-045	GEN	ESCROW RELEASE 121 S ELM	
86983	DAVID HOLMES	07/14/2020		N		750.00
07/08/2020	530 THOMPSON LAKE AVE	/ /	0.0000	Y		0.00
	HOWELL MI, 48843	07/14/2020		N		750.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	750.00
VENDOR TOTAL:		750.00

MISC	LIBERTY TITLE	07/09/2020	07/09/2020	GEN	UB REFUND FOR 310 W BROOKS FINAL WAT	
87047	225 W GRAND RIVER	07/14/2020		N		0.00
07/09/2020	BRIGHTON MI, 48116	07/14/2020	0.0000	N		0.00
		07/14/2020		N		44.09

Open

*UB REFUND FOR 310 W BROOKS FINAL WATER/SEWER

GL NUMBER	DESCRIPTION	AMOUNT
590-536-643.001	2205-5/8 S RTS	20.19
591-536-643.000	1205-5/8 W RTS	16.95
226-528-635.000	3601-RUBBISH	6.95
VENDOR TOTAL:		44.09

LIV CO	LIVINGSTON COUNTY TREASURER	06/30/2020	APR-20	GEN	CITY HALL SHARED SERVICES - HVAC REP	
86938	200 E GRAND RIVER	07/14/2020		N		260.66
04/30/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		260.66

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-265-930.003	REP & MAINT - BOILER / AIR	260.66				
LIV CO	LIVINGSTON COUNTY TREASURER	06/30/2020	MAR -20	GEN	SHARED SERVICES FOR MARCH 2020	
86948	200 E GRAND RIVER	07/14/2020		N		1,209.09
06/30/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		1,209.09

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.003	REP & MAINT - BOILER / AIR	260.66
641-441-804.001	CONTRACT SERV - JANITOR	373.42
641-441-931.000	BUILDING MAINTENANCE	575.01
VENDOR TOTAL:		1,209.09
VENDOR TOTAL:		1,469.75

LIV PRESS	LIVINGSTON DAILY PRESS & ARGUS	06/10/2020	0003376218	GEN	ADS PLACED IN MAY (- AD FOR SANITARY	
86869	3964 SOLUTIONS CENTER	07/14/2020		N		300.00
06/10/2020	CHICAGO IL, 60677-3009	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

		07/14/2020		N		300.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-101-900.000	PRINTING & PUBLISHING	200.00
101-000-081.000	DF OTHER GOVERNMENT UNITS	100.00
		<u>300.00</u>

VENDOR TOTAL: 300.00

LOCKHART, D	LOCKHART, DARREN	06/30/2020	JUNE 2020	GEN	PAYMENT IN LIEU OF HEALTH INSURANCE	
87005	2888 E JONES RD	07/14/2020		N		673.08
06/30/2020	HOWELL MI, 48855	/ /	0.0000	N		0.00
		07/14/2020		Y		673.08

Open						
GL NUMBER	DESCRIPTION	AMOUNT				
101-301-714.001	CITY SHARE MEDICAL INS RETIREE	673.08				

VENDOR TOTAL: 673.08

LOREA	LOREA TOP SOIL & AGGREGATE	06/23/2020	2248	GEN	TOP SOIL FOR STUMP GRINDING	
86931	2000 N BURKHART RD	07/14/2020		N		39.00
06/23/2020	HOWELL MI, 48855	/ /	0.0000	N		0.00
		07/14/2020		N		39.00

Open						
GL NUMBER	DESCRIPTION	AMOUNT				
101-285-740.000	OPERATING SUPPLIES	39.00				

VENDOR TOTAL: 39.00

LOVE, C	LOVE, CRAIG	06/30/2020	JUNE 2020	GEN	PAYMENT IN LIEU OF HEALTH INSURANCE	
87009	7250 NE 192ND PLACE	07/14/2020		N		499.51
06/30/2020	CITRA FL, 32113	/ /	0.0000	N		0.00
		07/14/2020		Y		499.51

Open						
GL NUMBER	DESCRIPTION	AMOUNT				
641-441-714.001	CITY SHARE MED INS RETIREE	499.51				

VENDOR TOTAL: 499.51

LOWES HOME	LOWE'S HOME CENTERS INC	06/30/2020	925343	GEN	CONCRETE FOR FOUNDATIONS	
87038	P O BOX 530954	07/14/2020		N		153.48
06/30/2020	ATLANTA GA, 30353-0954	/ /	0.0000	N		0.00
		07/14/2020		N		153.48

Open						
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-276-775.000	MAINTENANCE SUPPLIES	153.48
LOWES HOME	LOWE'S HOME CENTERS INC	06/23/2020 925371 GEN MISC SUPPLIES
86895	P O BOX 530954	07/14/2020 N 27.36
06/23/2020	ATLANTA GA, 30353-0954	/ / 0.0000 N 0.00
		07/14/2020 N 27.36
Open		

GL NUMBER	DESCRIPTION	AMOUNT
101-757-740.019	OPER SUPP/SMALL EQUIPMENT	27.36
LOWES HOME	LOWE'S HOME CENTERS INC	06/23/2020 925456 GEN EDGE DRAIN REPAIR
86898	P O BOX 530954	07/14/2020 N 73.96
06/23/2020	ATLANTA GA, 30353-0954	/ / 0.0000 N 0.00
		07/14/2020 N 73.96
Open		

GL NUMBER	DESCRIPTION	AMOUNT
203-454-775.000	MAINTENANCE SUPPLIES	73.96
LOWES HOME	LOWE'S HOME CENTERS INC	06/30/2020 925496 GEN HYDRANT PAINTING SUPPLIES
87034	P O BOX 530954	07/14/2020 N 14.22
06/30/2020	ATLANTA GA, 30353-0954	/ / 0.0000 N 0.00
		07/14/2020 N 14.22
Open		

GL NUMBER	DESCRIPTION	AMOUNT
591-536-775.000	MAINTENANCE SUPPLIES	14.22
LOWES HOME	LOWE'S HOME CENTERS INC	06/30/2020 925728 GEN LIGHT BULBS
87039	P O BOX 530954	07/14/2020 N 44.06
06/30/2020	ATLANTA GA, 30353-0954	/ / 0.0000 N 0.00
		07/14/2020 N 44.06
Open		

GL NUMBER	DESCRIPTION	AMOUNT
101-265-931.000	BUILDING MAINTENANCE	44.06
LOWES HOME	LOWE'S HOME CENTERS INC	06/23/2020 925732 GEN STORAGE RACKS FOR OFFICE FILES
86897	P O BOX 530954	07/14/2020 N 170.96
06/23/2020	ATLANTA GA, 30353-0954	/ / 0.0000 N 0.00
		07/14/2020 N 170.96
Open		

GL NUMBER	DESCRIPTION	AMOUNT
641-441-931.000	BUILDING MAINTENANCE	170.96

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

LOWES HOME	LOWE'S HOME CENTERS INC	06/23/2020	925759	GEN	OSB BOARDS - BOARDING UP WINDOWS	
86896	P O BOX 530954	07/14/2020		N		16.62
06/23/2020	ATLANTA GA, 30353-0954	/ /	0.0000	N		0.00
		07/14/2020		N		16.62

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-751-931.003 BLDG MAINTENANCE - BARNARD 16.62

LOWES HOME	LOWE'S HOME CENTERS INC	06/30/2020	927150	GEN	LIGHT BULBS	
87036	P O BOX 530954	07/14/2020		N		56.96
06/30/2020	ATLANTA GA, 30353-0954	/ /	0.0000	N		0.00
		07/14/2020		N		56.96

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-265-931.000 BUILDING MAINTENANCE 56.96

LOWES HOME	LOWE'S HOME CENTERS INC	06/30/2020	927676	GEN	CONCRETE FOR FOUNDATIONS	
87033	P O BOX 530954	07/14/2020		N		135.66
06/30/2020	ATLANTA GA, 30353-0954	/ /	0.0000	N		0.00
		07/14/2020		N		135.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-276-740.000 OPERATING SUPPLIES 135.66

LOWES HOME	LOWE'S HOME CENTERS INC	06/30/2020	927897	GEN	PUSH MOWER	
87035	P O BOX 530954	07/14/2020		N		588.05
06/30/2020	ATLANTA GA, 30353-0954	/ /	0.0000	N		0.00
		07/14/2020		N		588.05

Open

GL NUMBER	DESCRIPTION	AMOUNT
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101-757-775.000 MAINTENANCE SUPPLIES 147.01

101-751-775.006 MAINTENANCE SUPPLIES / PARKS 147.01

101-284-740.018 OPER SUPP/LANDSCAPING 147.01

101-276-931.001 CEMETERY MAINTENANCE 147.02

588.05

LOWES HOME	LOWE'S HOME CENTERS INC	06/30/2020	952283	GEN	RATCHET FOR HYDRANTS	
87037	P O BOX 530954	07/14/2020		N		48.87
06/30/2020	ATLANTA GA, 30353-0954	/ /	0.0000	N		0.00
		07/14/2020		N		48.87

Open

GL NUMBER	DESCRIPTION	AMOUNT
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591-536-740.004 OPERATING SUPPLIES / TOOLS 48.87

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 1,330.20

MARK'S TRE	MARK'S TREE SERVICE, LLC	06/19/2020	061920	GEN	REMOVE DEAD TREES/WALNUT TREES & TRI	
86934	8485 BENTLEY LAKE RD	07/14/2020		N		7,200.00
06/19/2020	PINCKNEY MI, 48169	/ /	0.0000	N		0.00
		07/14/2020		N		7,200.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-285-804.027	CONTRACT SERV-TREE TRIMMING	7,200.00

VENDOR TOTAL: 7,200.00

MASTER MED	MASTER MEDIA SUPPLY	06/23/2020	82371	GEN	OFFICE SUPPLIES	
86979	P O BOX 705	07/14/2020		N		384.64
06/23/2020	HOWELL MI, 48844	/ /	0.0000	N		0.00
		07/14/2020		N		384.64

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-727.000	OFFICE SUPPLIES	134.04
591-290-727.000	OFFICE SUPPLIES	134.04
101-191-727.000	OFFICE SUPPLIES	116.56
		<u>384.64</u>

VENDOR TOTAL: 384.64

MISC	MAXIMUS TITLE AGENCY LLC	07/09/2020	07/09/2020	GEN	UB REFUND FOR 527 E CLINTON FINAL WA	
87049	3310 W. BIG BEAVER RD	07/14/2020		N		0.00
	SUITE 105					
07/09/2020	TROY MI, 48084	07/14/2020	0.0000	N		0.00
		07/14/2020		N		5.83

Open

*UB REFUND FOR 527 E CLINTON FINAL WATER/SEWER

GL NUMBER	DESCRIPTION	AMOUNT
590-536-643.001	2205-5/8 S RTS	2.67
591-536-643.000	1205-5/8 W RTS	2.24
226-528-635.000	3601-RUBBISH	0.92
		<u>5.83</u>

VENDOR TOTAL: 5.83

PERF/BONDS	MCGAHEY, DAWN	06/25/2020	PB19-402	GEN	ESCROW RELEASE 244 N NATIONAL ST	
86911	9259 HILTON RD	07/14/2020		N		750.00
06/25/2020	BRIGHTON MI, 48114	/ /	0.0000	Y		0.00
		07/14/2020		N		750.00

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	750.00

VENDOR TOTAL: 750.00

MI ASSN PC	MICHIGAN ASSOC OF CHIEFS OF POLICE	07/02/2020	200007232	GEN	ACCREDITATION MGR TRAINING - BURKE &	
87001	3474 ALAIEDON PKWY STE 600	07/14/2020		N		50.00
07/02/2020	OKEMOS MI, 48864-3975	/ /	0.0000	N		0.00
		07/14/2020		N		50.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-957.000	EDUCATION / TRAINING	50.00

VENDOR TOTAL: 50.00

STATE OF M	MICHIGAN DEPT OF TREASURY	06/30/2020	CK88613	GEN	UNCASHED CK 88613 - TRS CONTRACTING	
86943	UNCLAIMED PROPERTY	07/14/2020		N		250.00
	P.O. BOX 30728					
06/30/2020	LANSING MI, 48909	/ /	0.0000	Y		0.00
		07/01/2020		N		250.00

PD CK# 93269 07/01/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	OFFICE SUPPLIES	250.00

VENDOR TOTAL: 250.00

MIDWEST EN	MIDWEST ENVIRO SOLUTIONS	06/30/2020	Q10067	GEN	SANITIZING CITY BUILDINGS JUNE 2020	
86940	501 TERRITORIAL RD	07/14/2020		N		2,900.00
06/30/2020	MANCHESTER MI, 48158	/ /	0.0000	N		0.00
		07/14/2020		N		2,900.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-931.000	BUILDING MAINTENANCE	1,250.00
590-564-975.000	BUILDINGS /BLDG IMPROVEMENTS	550.00
591-564-931.000	BUILDING MAINTENANCE	550.00
641-441-931.000	BUILDING MAINTENANCE	550.00
		<u>2,900.00</u>

VENDOR TOTAL: 2,900.00

MILLER CAN	MILLER CANFIELD PADDOCK & STONE	06/25/2020	1482393	GEN	PROFESSIONAL SERVICES PANHANDLE EAST	
86905	P.O. DRAWER 640348	07/14/2020		N		1,190.00
06/04/2020	DETROIT MI, 48264-0348	/ /	0.0000	N		0.00
		07/14/2020		Y		1,190.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-266-826.000	CONTRACTUAL ATTORNEY FEES	1,190.00
MILLER CAN 86937 06/30/2020	MILLER CANFIELD PADDOCK & STONE P.O. DRAWER 640348 DETROIT MI, 48264-0348	06/30/2020 07/14/2020 / / 07/14/2020
		1482398
		GEN
		PROFESSIONAL SERVICES
		N
		4,305.00
		N
		0.00
		Y
		4,305.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-266-826.000	CONTRACTUAL ATTORNEY FEES	4,305.00
VENDOR TOTAL:		5,495.00

PERF/BONDS 86910 06/19/2020	MILLS JOHN & JANE 233 S HIBBARD ST FOWLERVILLE MI, 48836	06/19/2020 07/14/2020 / / 07/14/2020	PROW-	GEN	ESCROW RELEASES	
				N		3,500.00
			0.0000	Y		0.00
				N		3,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW PROW -130	350.00
101-000-283.000	DEV ESCROW PROW - 132	350.00
101-000-283.000	DEV ESCROW PROW - 129	350.00
101-000-283.000	DEV ESCROW PROW - 131	350.00
101-000-283.000	DEV ESCROW PROW - 140	350.00
101-000-283.000	DEV ESCROW PROW - 139	350.00
101-000-283.000	DEV ESCROW PROW - 135	350.00
101-000-283.000	DEV ESCROW PROW - 138	350.00
101-000-283.000	DEV ESCROW PROW - 128	350.00
101-000-283.000	DEV ESCROW PROW- 126	350.00
VENDOR TOTAL:		3,500.00

MI RURAL W 86963 07/01/2020	MRWA 2127 UNIVERSITY PARK DR #340 OKEMOS MI, 48864	07/01/2020 07/14/2020 / / 07/14/2020	20/21	GEN	ANNUAL DUES FOR 2020-2021	
				N		835.00
			0.0000	N		0.00
				N		835.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-840.000	DUES & MEMBERSHIPS	835.00
VENDOR TOTAL:		835.00

MURPHY, B	MURPHY, BARB	06/30/2020	JUNE 2020	GEN	PAYMENT IN LIEU OF HEALTH INSURANCE	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
87003	214 N MAIN ST	07/14/2020		N		504.81
06/30/2020	BANCROFT MI, 48414	/ /	0.0000	N		0.00
		07/14/2020		Y		504.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-714.001	CITY SHARE MED INS RETIREE	252.41
591-290-714.001	CITY SHARE MED INS RETIREE	252.40
		<u>504.81</u>

VENDOR TOTAL: 504.81

OFFICE DEP	OFFICE DEPOT	06/16/2020	511619817001	GEN	OFFICE SUPPLIES	
86918	P O BOX 633211	07/14/2020		N		63.74
06/16/2020	CINCINNATI OH, 45263-3211	/ /	0.0000	N		0.00
		07/14/2020		N		63.74

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-727.000	OFFICE SUPPLIES	63.74

OFFICE DEP	OFFICE DEPOT	06/17/2020	511847032001	GEN	USB FLASH DRIVES	
86913	P O BOX 633211	07/14/2020		N		44.99
06/17/2020	CINCINNATI OH, 45263-3211	/ /	0.0000	N		0.00
		07/14/2020		N		44.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-727.000	OFFICE SUPPLIES	44.99

OFFICE DEP	OFFICE DEPOT	06/17/2020	511847659001	GEN	5 PK FLASH DRIVES	
86914	P O BOX 633211	07/14/2020		N		79.98
06/17/2020	CINCINNATI OH, 45263-3211	/ /	0.0000	N		0.00
		07/14/2020		N		79.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-727.000	OFFICE SUPPLIES	79.98

VENDOR TOTAL: 188.71

O'REILLY	O'REILLY	06/16/2020	3360-377708	GEN	OIL FILTERS FOR STOCK	
86990	P.O. BOX 9464	07/14/2020		N		93.04
06/16/2020	SPRINGFIELD MO, 65801-9464	/ /	0.0000	N		0.00
		07/14/2020		N		93.04

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-775.000	MAINTENANCE SUPPLIES	93.04

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

O'REILLY	O'REILLY	06/23/2020	3360-379257	GEN	#318 FRONT BRAKE PADS	
86992	P.O. BOX 9464	07/14/2020		N		62.05
06/23/2020	SPRINGFIELD MO, 65801-9464	/ /	0.0000	N		0.00
		07/14/2020		N		62.05

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-775.000	MAINTENANCE SUPPLIES	62.05

VENDOR TOTAL: 155.09

OSCAR	OSCAR W LARSON COMPANY	06/18/2020	SRVCE742800	GEN	ANNUAL A RENEWAL FUEL TANKS	
86919	10100 DIXIE HIGHWAY	07/14/2020		N		500.00
06/18/2020	CLARKSTON MI, 48348	/ /	0.0000	N		0.00
		07/14/2020		N		500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-751.000	GASOLINE & DIESEL FUEL	500.00

VENDOR TOTAL: 500.00

PAYROLL	PAYROLL FUND	07/01/2020	07/04/2020	GEN	PAYROLL ENDING 7-4-2020	
86977		07/14/2020		N		174,211.09
07/01/2020	,	/ /	0.0000	N		0.00
		07/07/2020		N		174,211.09

PD CK# 93273 07/07/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-000-001.002	PAYROLL CHECKING	174,211.09

PAYROLL	PAYROLL FUND	06/20/2020	6-20-2020	GEN	PAYROLL ENDING 6-20-2020	
86886		07/14/2020		N		169,682.89
06/20/2020	,	/ /	0.0000	N		0.00
		06/23/2020		N		169,682.89

PD CK# 93260 06/23/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-000-001.002	PAYROLL CHECKING	169,682.89

VENDOR TOTAL: 343,893.98

PERKINS PL	PERKINS, DENNIS, PLLC	06/12/2020	JUNE 2020	GEN	PROFESSIONAL SERVICES	
87023	528 W GRAND RIVER	07/14/2020		N		5,621.50
06/12/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		Y		5,621.50

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
101-266-826.002	LEGAL FEES - RETAINER	1,050.00
101-266-826.003	LEGAL FEES - CRIMINAL	1,176.00
101-266-826.004	LEGAL FEES - CIVIL	3,395.50
		5,621.50

VENDOR TOTAL: 5,621.50

PLESS, L	PLESS, LUANN	06/30/2020	JUNE 2020	GEN	PAYMENT IN LIEU OF HEALTH INSURANCE	
87007	1018 PINECONE	07/14/2020		N		504.81
06/30/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		Y		504.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-714.001	CITY SHARE MED INS RETIREE	504.81

VENDOR TOTAL: 504.81

PREMIER	PREMIER AERIAL	06/12/2020	21582	GEN	#34 YEARLY INSPECTION	
86988	& FLEET INSPECTIONS	07/14/2020		N		367.50
	988 RICKETT RD. #13	/ /	0.0000	N		0.00
06/12/2020	BRIGHTON MI, 48116	07/14/2020		N		367.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-930.006	REPAIR & MAINT. VEHICLES	367.50

VENDOR TOTAL: 367.50

PERF/BONDS	PRO HOME IMPROVEMENT INC	06/30/2020	PB20-018	GEN	ESCROW RELEASE 610 STATE ST	
86962	1640 E NINE MILE RD	07/14/2020		N		750.00
06/30/2020	FERNDAL MI, 48220	/ /	0.0000	Y		0.00
		07/07/2020		N		750.00

PD CK# 93274 07/07/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	750.00

VENDOR TOTAL: 750.00

PROGRESSIV	PROGRESSIVE SWEEPING CONTRACTORS	06/30/2020	099049	GEN	STREET SWEEPING	
86986	5202 ENTERPRISE BLVD., SUITE B	07/14/2020		N		6,174.00
06/30/2020	TOLEDO OH, 43612	/ /	0.0000	N		0.00
		07/14/2020		N		6,174.00

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
202-463-804.003	CONTRACT SERV - SWEEPING	3,409.00
203-463-804.003	CONTRACT SERV - SWEEPING	2,140.00
202-488-804.003	CONTRACT SERV - SWEEPING	625.00
		6,174.00

VENDOR TOTAL: 6,174.00

R S TECH	R S TECHNICAL SERVICES INC	06/16/2020	DB-1420	GEN	REPAIR ACID PUMP	
86932	695 LINCOLN LAKE AVE	07/14/2020		N		62.71
06/16/2020	LOWELL MI, 49331-9416	/ /	0.0000	N		0.00
		07/14/2020		N		62.71

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-930.009	REPAIR & MAINT - EQUIPMENT	62.71

R S TECH	R S TECHNICAL SERVICES INC	06/18/2020	DB-1423	GEN	LABOR FOR INSTALLING POLY BLENDER	
86924	695 LINCOLN LAKE AVE	07/14/2020		N		798.00
06/18/2020	LOWELL MI, 49331-9416	/ /	0.0000	N		0.00
		07/14/2020		N		798.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-930.009	REPAIR & MAINT - EQUIPMENT	798.00

VENDOR TOTAL: 860.71

REDICARE	REDICARE PARTNERS, PLLC	06/25/2020	189389	GEN	PHYSICAL - DOT	
86928	4185 E GRAND RIVER AVE	07/14/2020		N		80.00
06/25/2020	HOWELL MI, 48843-8523	/ /	0.0000	N		0.00
		07/14/2020		N		80.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-270-835.000	PHYSICALS / MEDICAL EXPENSE	80.00

VENDOR TOTAL: 80.00

RUTTAN, R	RUTTAN, REBECCA	06/30/2020	JUNE 2020	GEN	PAYMENT IN LIEU OF HEALTH INSURANCE	
87012	7957 WAHBASEE LANE	07/14/2020		N		587.66
06/30/2020	WILLIAMSBURG MI, 49690	/ /	0.0000	N		0.00
		07/14/2020		Y		587.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-714.001	CITY SHARE MED INS RETIREE	293.83
101-215-714.001	CITY SHARE MEDICAL INS RETIREE	293.83
		293.83

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

587.66

VENDOR TOTAL: 587.66

SERVPRO	SERVPRO	07/01/2020	071919	GEN	SEWER ISSUE AT 124 N STATE STREET	
86964	2094 PLESS DR	07/14/2020		N		5,198.84
07/01/2020	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		07/14/2020		N		5,198.84

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-804.000	CONTRACTUAL SERVICES	5,198.84

VENDOR TOTAL: 5,198.84

SHARE CORP	SHARE CORPORATION	06/17/2020	136094	GEN	DISINFECTING WIPES	
87000	P O BOX 245013	07/14/2020		N		350.57
06/17/2020	MILWAUKEE WI, 53224-9513	/ /	0.0000	N		0.00
		07/14/2020		N		350.57

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.000	MAINTENANCE SUPPLIES	350.57

SHARE CORP	SHARE CORPORATION	06/30/2020	136094-TAX	GEN	CREDIT TAX	
87051	P O BOX 245013	07/14/2020		N		(19.84)
06/30/2020	MILWAUKEE WI, 53224-9513	/ /	0.0000	N		0.00
		07/14/2020		N		(19.84)

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.000	MAINTENANCE SUPPLIES TAX	(19.84)

VENDOR TOTAL: 330.73

SHERWIN-WI	SHERWIN-WILLIAMS	06/23/2020	3214-5	GEN	ROAD MARKING PAINT	
87052	6838 GRAND RIVER RD	07/14/2020		N		669.75
06/23/2020	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		07/14/2020		N		669.75

Open

GL NUMBER	DESCRIPTION	AMOUNT
202-463-775.000	MAINTENANCE SUPPLIES	669.75

SHERWIN-WI	SHERWIN-WILLIAMS	07/07/2020	9654-3	GEN	ROAD MARKING PAINT	
87053	6838 GRAND RIVER RD	07/14/2020		N		535.80
07/07/2020	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		07/14/2020		N		535.80

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
202-474-775.000	MAINTENANCE SUPPLIES	535.80

VENDOR TOTAL: 1,205.55

SITEONE	SITEONE LANDSCAPE SUPPLY	06/10/2020	100491474-001	GEN	WEED BARRIER	
86997	24110 NETWORK PLACE	07/14/2020		N		172.38
06/10/2020	CHICAGO IL, 60673-1241	/ /	0.0000	N		0.00
		07/14/2020		N		172.38

Open

GL NUMBER	DESCRIPTION	AMOUNT
203-454-775.000	MAINTENANCE SUPPLIES	86.19
202-454-775.000	MAINTENANCE SUPPLIES	86.19
		172.38

VENDOR TOTAL: 172.38

MISC	SLACK, JENNIFER	07/09/2020	07/09/2020	GEN	UB REFUND FOR 410 UMBERLAND FINAL WA	
87050	106 LAKE ST	07/14/2020		N		0.00
07/09/2020	HOWELL MI, 48843	07/14/2020	0.0000	N		0.00
		07/14/2020		N		113.82

Open

*UB REFUND FOR 410 UMBERLAND FINAL WATER/SEWER

GL NUMBER	DESCRIPTION	AMOUNT
591-536-644.000	1000-WTR USAGE	41.92
590-536-644.001	2000-SEW USG PL	28.47
591-536-643.000	1205-5/8 W RTS	12.67
590-536-644.005	2005-SEW USG.CM	10.47
590-536-643.001	2205-5/8 S RTS	15.10
226-528-635.000	3601-RUBBISH	5.19
		113.82

VENDOR TOTAL: 113.82

SOUTHEASTE	SOUTHEASTERN EQUIPMENT CO. INC.	06/24/2020	S73426	GEN	#37 HYDRO LINE REPAIR	
87030	P.O. BOX 536	07/14/2020		N		2,278.07
06/24/2020	CAMBRIDGE OH, 43725	/ /	0.0000	N		0.00
		07/14/2020		N		2,278.07

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-930.006	REPAIR & MAINT. VEHICLES	2,278.07

VENDOR TOTAL: 2,278.07

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

SPARTAN TI	SPARTAN TIRE & SERVICE CENTER	06/16/2020	46180	GEN	#319 REPAIR STEERING AND NEW TIRES	
86991	716 S MICHIGAN AVE	07/14/2020		N		782.09
06/16/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		782.09

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-930.006	REPAIR & MAINT. VEHICLES	782.09

SPARTAN TI	SPARTAN TIRE & SERVICE CENTER	06/23/2020	46270	GEN	#318 TURN ROTORS	
87029	716 S MICHIGAN AVE	07/14/2020		N		38.00
06/23/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		38.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-930.006	REPAIR & MAINT. VEHICLES	38.00

SPARTAN TI	SPARTAN TIRE & SERVICE CENTER	06/29/2020	46343	GEN	MOUNT & BALANCE SPARE TIRES FOR POLI	
87028	716 S MICHIGAN AVE	07/14/2020		N		24.00
06/29/2020	HOWELL MI, 48843	/ /	0.0000	N		0.00
		07/14/2020		N		24.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-930.006	REPAIR & MAINT. VEHICLES	24.00

VENDOR TOTAL: 844.09

STAPLES	STAPLES	06/27/2020	3449904687	GEN	OFFICE SUPPLIES	
86981		07/14/2020		N		48.68
	P.O. BOX 660409					
06/27/2020	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		07/14/2020		N		48.68

Open

GL NUMBER	DESCRIPTION	AMOUNT
641-441-727.000	OFFICE SUPPLIES	48.68

VENDOR TOTAL: 48.68

EGLE	STATE OF MICHIGAN - EGLE	06/30/2020	06172020	GEN	STORM WATER RENEWAL - DANIELS	
87046	CASHIERS OFFICE	07/14/2020		N		95.00
	P.O. BOX 30657					
06/30/2020	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		07/14/2020		N		95.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
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07/09/2020 11:45 AM
 User: Daus
 DB: Howell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF HOWELL
 EXP CHECK RUN DATES 07/14/2020 - 07/14/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN
 A/P

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

590-564-840.000	DUES & MEMBERSHIPS					95.00
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EGLE	STATE OF MICHIGAN - EGLE	07/08/2020	2020	GEN	STORM WATER RENEWAL - ILES	
87026	CASHIERS OFFICE	07/14/2020		N		95.00
	P.O. BOX 30657					
07/08/2020	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		07/14/2020		N		95.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-840.000	DUES & MEMBERSHIPS	95.00

EGLE	STATE OF MICHIGAN - EGLE	07/01/2020	761-10510196	GEN	LAB INSPECTION FALL 2020	
86985	CASHIERS OFFICE	07/14/2020		N		3,612.85
	P.O. BOX 30657					
07/01/2020	LANSING MI, 48909-8157	/ /	0.0000	N		0.00
		07/14/2020		N		3,612.85

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-840.001	REGULATORY FEES	3,612.85

VENDOR TOTAL: 3,802.85

STUCKER, B	STUCKER, BOB	06/30/2020	JUNE 2020	GEN	PAYMENT IN LIEU OF HEALTH INSURANCE	
87008	P.O. BOX 116	07/14/2020		N		504.81
06/30/2020	BLISSFIELD MI, 49228	/ /	0.0000	N		0.00
		07/14/2020		Y		504.81

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-290-714.001	CITY SHARE MED INS RETIREE	504.81

VENDOR TOTAL: 504.81

PERF/BONDS	TALLON CONSTRUCTION	06/27/2020	PB20-064	GEN	ESCROW RELEASE 1145 LAKESIDE	
86982	25407 VANBORN	07/14/2020		N		250.00
06/27/2020	TAYLOR MI, 48180	/ /	0.0000	Y		0.00
		07/14/2020		N		250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	250.00

VENDOR TOTAL: 250.00

THE STAPLE	THE STAPLEX COMPANY	06/26/2020	097634	GEN	AUTOMATIC LETTER OPENER FOR ELECTION	
87040	777 FIFTH AVENUE	07/14/2020		N		525.50
06/26/2020	BROOKLYN NY, 11232-1626	/ /	0.0000	N		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

		07/14/2020		N		525.50
Open						

GL NUMBER	DESCRIPTION	AMOUNT
101-262-727.000	OFFICE SUPPLIES	525.50

VENDOR TOTAL: 525.50

THOMAS SC	THOMAS SCIENTIFIC	06/11/2020	1938772	GEN	LAB PH METER	
86939	1654 HIGH HILL RD	07/14/2020		N		842.29
	PO BOX 99					
06/11/2020	SWEDESBORO NJ, 08085	/ /	0.0000	N		0.00
		07/14/2020		N		842.29

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.003	LABORATORY SUPPLIES	842.29

VENDOR TOTAL: 842.29

TIDEWATER	TIDEWATER PRODUCTS INC	06/12/2020	6199	GEN	POLYMER	
87027	P.O.BOX 23181	07/14/2020		N		3,778.50
06/12/2020	TOLEDO OH, 43623	/ /	0.0000	N		0.00
		07/14/2020		N		3,778.50

GL NUMBER	DESCRIPTION	AMOUNT
590-564-775.004	CHEMICALS	3,778.50

VENDOR TOTAL: 3,778.50

MISC	TRIBE TITLE	07/09/2020	07/09/2020	GEN	UB REFUND FOR 1727 BAINSBIDGE FINAL	
87048	8273 GRAND RIVER	07/14/2020		N		0.00
	SUITE 130					
07/09/2020	BRIGHTON MI, 48114	07/14/2020	0.0000	N		0.00
		07/14/2020		N		44.53

Open
 *UB REFUND FOR 1727 BAINSBIDGE FINAL WATER/SEWER

GL NUMBER	DESCRIPTION	AMOUNT
590-536-643.001	2210-1 S RTS	25.02
591-536-643.000	1210-1 WTR RTS	15.84
226-528-635.000	3601-RUBBISH	3.67

44.53

VENDOR TOTAL: 44.53

UNIVAR	UNIVAR USA INC	06/15/2020	DT848076	GEN	PLANT CHEMICALS	

Vendor Code Ref # Invoice Date Invoice Notes	Vendor name Address City/State/Zip	Post Date CK Run Date Disc. Date Due Date	Invoice PO Disc. %	Bank Hold Sep CK 1099	Invoice Description	Gross Amount Discount Net Amount
86984	13009 COLLECTIONS CENTER DR	07/14/2020		N		1,188.03
06/15/2020	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		07/14/2020		N		1,188.03

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.004	CHEMICALS	1,188.03

VENDOR TOTAL: 1,188.03

US BNK-970 86954	US BANK CM-9705 P.O. BOX 70870	07/01/2020 07/14/2020	1614054	GEN N	N. PARKING LOT BOND	107,600.00
07/01/2020	SAINT PAUL MN, 55170	/ /	0.0000	Y		0.00
		07/14/2020		N		107,600.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
394-906-991.000	PRINCIPAL	75,000.00
394-906-995.000	INTEREST	32,600.00
		107,600.00

VENDOR TOTAL: 107,600.00

US BANK 86951	US BANK PHIL SDS-12-2640 P.O. BOX 86	07/01/2020 07/14/2020	1611174	GEN N	ROAD PH III	86,625.00
07/01/2020	MINNEAPOLIS MN, 55486	/ /	0.0000	Y		0.00
		07/14/2020		N		86,625.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
380-908-991.000	PRINCIPAL	75,000.00
380-908-995.000	INTEREST	11,625.00
		86,625.00

VENDOR TOTAL: 86,625.00

US BNK-970 86950	US BANK ST PAUL CM-9705 P.O. BOX 70870	07/01/2020 07/14/2020	1614052	GEN N	ROAD PH 1 DEBT	342,127.50
07/01/2020	SAINT PAUL MN, 55170	/ /	0.0000	Y		0.00
		07/14/2020		N		342,127.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
380-906-991.000	PRINCIPAL	168,000.00
380-906-995.000	INTEREST	71,489.25

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

352-906-991.000	PRINCIPAL				72,000.00	
352-906-995.000	INTEREST				30,638.25	
					<u>342,127.50</u>	

US BNK-970	US BANK ST PAUL	07/01/2020	1614053	GEN	2009 SEWER	
86955	CM-9705	07/14/2020		N		144,485.25
	P.O. BOX 70870					
07/01/2020	SAINT PAUL MN, 55170	/ /	0.0000	Y		0.00
		07/14/2020		N		144,485.25

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-906-991.000	PRINCIPAL	105,000.00
590-906-995.000	INTEREST	39,485.25
		<u>144,485.25</u>

US BNK-970	US BANK ST PAUL	07/01/2020	1615459	GEN	ROAD PH II, & PKG LOT 1 DEBT	
86952	CM-9705	07/14/2020		N		184,314.00
	P.O. BOX 70870					
07/01/2020	SAINT PAUL MN, 55170	/ /	0.0000	Y		0.00
		07/14/2020		N		184,314.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
380-907-991.000	PRINCIPAL	135,696.00
380-907-995.000	INTEREST	30,949.00
384-906-991.000	PRINCIPAL	14,388.00
384-906-995.000	INTEREST	3,281.00
		<u>184,314.00</u>

VENDOR TOTAL: 670,926.75

VERIZON WI	VERIZON WIRELESS	06/10/2020	9855379075	GEN	CELLULAR COMMUNICATIONS & EQUIPMENT	
86885	P O BOX 15062	07/14/2020		N		2,411.49
06/10/2020	ALBANY NY, 12212-5062	/ /	0.0000	N		0.00
		06/23/2020		N		2,411.49

PD CK# 93261 06/23/2020

GL NUMBER	DESCRIPTION	AMOUNT
101-191-970.000	CAPITOL OUTLAY / EQUIPMENT	308.94
101-191-850.000	COMMUNICATIONS - TELEPHONES	35.99
641-441-850.000	COMMUNICATIONS - TELEPHONES	50.02
101-722-850.005	COMMUNICATIONS - CELL PHONES	85.37
101-228-850.005	COMMUNICATIONS - CELL PHONES	51.86
101-276-850.005	COMMUNICATIONS - CELL PHONES	51.76
101-301-850.000	COMMUNICATIONS - TELEPHONES	1,254.44
590-536-804.000	CONTRACTUAL SERVICES	200.05

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

590-564-850.000		COMMUNICATIONS - TELEPHONES				91.87
591-564-850.000		COMMUNICATIONS - TELEPHONES				51.84
641-441-850.000		COMMUNICATIONS - TELEPHONES				185.61
641-441-850.000		COMMUNICATIONS - TELEPHONES				43.74
						2,411.49

VENDOR TOTAL: 2,411.49

VSP	VSP INSURANCE CO. (CT)	06/20/2020	809609410	GEN	VISION INSURANCE ACTIVE	
86887		07/14/2020		N		967.57
	P.O. BOX 742788					
06/20/2020	LOS ANGELES CA, 90074-2788	/ /	0.0000	N		0.00
		06/23/2020		N		967.57
PD CK# 93262 06/23/2020						

GL NUMBER	DESCRIPTION	AMOUNT
101-000-081.001	DUE FROM REC AUTHORITY	61.27
101-000-123.000	PREPAID EXPENSES	906.30
		967.57

VSP	VSP INSURANCE CO. (CT)	06/23/2020	809609421	GEN	VISION INSURANCE RETIREES	
86891		07/14/2020		N		255.84
	P.O. BOX 742788					
06/23/2020	LOS ANGELES CA, 90074-2788	/ /	0.0000	N		0.00
		06/23/2020		N		255.84
PD CK# 93262 06/23/2020						

GL NUMBER	DESCRIPTION	AMOUNT
101-000-083.001	DF FORMER EMPLOYEE/HLTH INS	255.84

VENDOR TOTAL: 1,223.41

WATSON-MAR	WATSON-MARLOW, INC.	06/18/2020	SL105526	GEN	LIME SLURRY PUMP HOSE	
86922		07/14/2020		N		721.49
	P.O. BOX 536285					
06/18/2020	PITTSBURGH PA, 15253-5904	/ /	0.0000	N		0.00
		07/14/2020		N		721.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-930.009	REPAIR & MAINT - EQUIPMENT	721.49

VENDOR TOTAL: 721.49

WEBSTER, J	WEBSTER, JIM	06/22/2020	6-22-2020	GEN	TRAVEL REIMBURSEMENT (LCR UPDATES) F	
86907		07/14/2020		N		75.90
06/10/2020	,	/ /	0.0000	N		0.00
		07/14/2020		N		75.90

Open

07/09/2020 11:45 AM
 User: Daus
 DB: Howell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF HOWELL
 EXP CHECK RUN DATES 07/14/2020 - 07/14/2020
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN
 A/P

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
591-564-860.000	CONFERENCE /TRANSPORTATION	75.90

VENDOR TOTAL: 75.90

WOODS, J	WOODS, JEFFREY	06/30/2020	JUNE 2020	GEN	PAYMENT IN LIEU OF HEALTH INSURANCE	
87004	3758 BRITTON RD	07/14/2020		N		673.08
06/30/2020	BANCROFT MI, 48414	/ /	0.0000	N		0.00
		07/14/2020		Y		673.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-301-714.001	CITY SHARE MEDICAL INS RETIREE	673.08

VENDOR TOTAL: 673.08

WOOSLEY, T	WOOSLEY, TIM	06/30/2020	JUNE 2020	GEN	PAYMENT IN LIEU OF HEALTH INSURANCE	
87010	1950 115TH AVE	07/14/2020		N		673.08
06/30/2020	EVART MI, 49631	/ /	0.0000	N		0.00
		07/14/2020		Y		673.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-714.001	CITY SHARE MED INS RETIREE	673.08

VENDOR TOTAL: 673.08

TOTAL - ALL VENDORS: 1,512,490.32

NOTES