



Building Permit Application

Non-Refundable Application Fee: \$50

Date of Application: _____

Project Cost: _____

PROPERTY INFORMATION-Must attach copy of contract and state license information

Construction Site Address: _____

Contractor/Owner Name: _____

Address: _____ Email: _____

_____ Phone: _____

Federal Employee ID: _____ License #: _____

Expiration Date: _____

TYPE OF WORK – must also attach relevant drawings, materials list, etc.

SELECT ONE:

New Building

Alteration

Roof/Re-roof

Addition

Repair

Mobile Home Set-up

Accessory Structure

Sign

Other (please specify)

PROJECT NARRATIVE – Describe the work to be completed

ARCHITECT OR ENGINEER INFORMATION (REQUIRED FOR COMMERCIAL WORK)

Name: _____

Address: _____

Phone: _____ Email: _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized to make this application as their authorized agent, and I agree to conform to all laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators are subject to civil fines. Upon submittal of application a non-refundable fee of \$50 is due before application will be processed.

Owner/Contractor Signature

Date

Printed Name

STAFF USE ONLY

Zoning Approval

Signature: _____ Date: _____

Building Approval

Signature: _____ Date: _____

Zoning District: _____ Lot Size (Sq. ft. or acres): _____

Corner Lot?: YES or NO

Application Fee: _____

Permit Fee: _____

Site Plan Review: _____

Total Due: _____