

AGENDA ITEM REPORT



To: Regular City Council

Subject: Consideration and possible action on the second and final reading of an ordinance amending the City of Hutto Code of Ordinances (2014), Chapter 2 Administration and Personnel, Article 2.06 Finances, Appendix A Fee Schedule, A1.000 Development Services, Engineering and Construction, Article A2.000 Public Safety, Article A4.000 Public Facility Rentals, Article A5.000 Utilities, A7.000 Library and A8.000 Miscellaneous Fees (Michel Sorrell)

Meeting: Regular City Council - 19 Mar 2020

Department: Finance

Staff Contact: Michel Sorrell

BACKGROUND INFORMATION:

In order for City to stay competitive and to adequately cover costs of service the fee schedule must be reviewed every few years. Staff has reviewed the current fee schedule to determine if City fees are appropriate for cost recovery, balancing expenditures and revenues, and how they compare to benchmark cities. The last fee change was in January 2018.

Not included in this fee schedule amendment are utility rates, drainage fees, or impact fees. In the past, the City has retained a consultant to assist with the arduous task of reviewing and recommending fee changes for the utility fund and impact fees. Utility fee calculations, as well as impact fees, depend on multiple sets of data and are controlled by additional regulatory statutes.

Proposed fee changes for Development Services, Parks and Recreation, Utilities, Library and Miscellaneous Fees are attached in Exhibit A, a red-lined version of the Fee Schedule.

RECOMMENDATION:

Staff recommends the consideration and approval of the second and final reading of the ordinance amending the City of Hutto's Fee Schedule.

ATTACHMENTS:

[REVISED 2020 APPENDIX A FEE SCHEDULE Red Lined](#)
[REVISED 2020 APPENDIX B FEE SCHEDULE Clean](#)

Exhibit A

APPENDIX A

FEE SCHEDULE (01/18/2018) 02/20/2020

ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

Sec. A1.001 Zoning fees

- (a) Temporary use permits: \$300.00.
- (b) Zoning change: \$750.00 up to 5 acres. \$100.00 for each additional 5 acres.
- (c) Planned unit developments (PUD): \$2,750.00 up to 20 acres. \$100.00 for each additional 5 acres.
- (d) Planned unit development (PUD) amendment: 75% of regular planned unit development (PUD) fee.
- (e) Zoning variance: \$400.00.
- (f) Development agreements: \$1,000.00.
- (g) Form based code submittal: \$500.00 up to 80 acres. \$100.00 for each additional 5 acres.
- (h) Form based code amendment: 75% of regular form based code submittal fee.
- (i) Annexation (voluntary): \$500.00.
- (j) Specific use permit: \$500.00.
- (k) Zoning verification letter: \$50.00.**
- (l) Warrant (historic district only): \$100.00.**
- (m) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (n) Technology fee: \$25.00 except where indicated by**.

~~*Notices—Written notice of each public hearing before the planning and zoning commission on a proposed change in a zoning classification or a specific use permit shall be sent to each owner, as indicated by the most recently approved municipal tax roll, of real property within a 200-foot radius of the affected area. All application fees include the initial notification fees. However, subsequent notifications will be charged to the applicant prior to making each additional notice at the rate of \$5.00 per notice. For large scale projects with over 50 mailed notices, an additional fee of \$1.00 per letter shall be charged for each mailing.~~

(o) Notices:

- 1) Published: \$150.00
- 2) Mailed: \$1.00 per mailed notice
 - a. ~~***For residential variances, the first fifty (50) notices are included in the initial application fee. Any notices over fifty (50) shall be \$1.00 per notice.~~
- 3) On-Site Public Hearing Notification Sign: \$25.00 per sign
- 4) Written notice of each public hearing before the Planning and Zoning Commission and/or City Council shall adhere to the following chart:

<u>Procedure</u>	<u>Published</u>	<u>Mailed</u>	<u>Notification Distance</u>	<u>On-site public hearing notification signs placed</u>	<u>Notice Posted on the City Website</u>
<u>Planning Policy</u>					
<u>Comprehensive Plan Text Amendment</u>	:				:
<u>Comprehensive Plan Map Amendment</u>	:				:
<u>Code Amendment</u>	:				:

Annexation					
<u>Voluntary</u>	:	:	200 feet	:	:
<u>Involuntary</u>	:	:	200 feet	:	:
Zoning					
<u>Zoning Application</u>	:	:	600 feet*	:	:
<u>PUD Development Plan/Rezoning</u>	:	:	600 feet*	:	:
<u>Specific Use Permit</u>	:	:	600 feet*	:	:
Platting					
<u>Preliminary Plat</u>	:	:	200 feet	:	:
<u>Replat</u>	:	:	200 feet	:	:
Variances					
<u>Residential Variance***</u>	:	:	200 feet	:	:
<u>Commercial Variance</u>	:	:	600 feet*	:	:
Historic Preservation					
<u>Certificate of Appropriateness</u>	:	:		:	:

*Any proposed building over four-stories shall require an additional 100ft distance per floor up to a maximum 1,000ft notification distance.

Sec. A1.002 Appeals

- (a) Administrative appeal (zoning board of adjustment): \$500.00.**
- (b) All other appeals (city council): \$150.00.**

Sec. A1.003 Subdivision fees

- (a) Development assessment review: \$1,100.00.
- (b) Major subdivision preliminary plat: \$1,550.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (c) Major subdivision preliminary plat revision: 75% of regular major subdivision preliminary plat fee.
- (d) Major subdivision final plat: \$1,000.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (e) Plat vacation: \$500.00.
- (f) Amended plat of subdivision: \$500.00 plus \$25.00 per lot.
- (g) Major/minor plat recordation processing fee: \$50.00 plus Williamson County plat recordation fees.**
- (h) Minor/short form final plat: \$500.00.
- (i) Right-of-way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): \$250.00*. Requires amendment plat.
- (j) GIS fee: \$25.00.**
- (k) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**
- (l) Plan extension request (1-year extension): \$250.00.**
- (m) Subdivision public improvements/construction plan review: ~~\$100.00/acre~~ 0.3% of Engineer's Opinion of Probable Cost.
- (n) Legal lot determination: \$50.00.**
- (o) Subdivision variance: \$300.00.
- (p) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (q) Technology fee: \$25.00 except where indicated by.**
- (r) Service extension request application fees:
 - (1) Request not requiring city participation: \$200.00

- (2) Request requiring city participation: \$500.00.
- (3) Technology fee: \$25.00.

Sec. A1.004 Development fees

- (a) Parkland development fee:
 - (1) Residential: \$500.00 per unit.
 - (2) Nonresidential: \$800.00 (minimum); \$800.00 per acre for 3 or more acres.
- (b) Parkland fee-in-lieu of land dedication fees:
 - (1) Residential:
 - (A) Single-family: \$300.00 per unit.
 - (B) Multifamily: \$175.00 per unit.

Sec. A1.005 Site plan fees

- (a) Site plan review fee: \$1,000.00 plus \$100.00 per acre. A resubmittal fee of \$250.00 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
 - (1) Technology fee: \$25.00.
- (b) Site inspection fee: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (c) Site inspection fee (public improvements only): 3% of cost of public improvements.
- (d) Minor deviations/design modifications: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (e) Fire review fees: Fire review fees shall be established by the Williamson County Emergency Services District No. 3.
- (f) Right-of-way use permit fees. Driveway/flatwork/sidewalk/curb cut only:
 - (1) Application fee: \$100.00.
 - (2) Inspection fee: \$65.00.
 - (3) Technology fee: \$5.00.
- (g) Right-of-way use permit fees:
 - (1) Application fee (applied to inspection fee): \$500.00
 - (2) \$500.00 or 3% of construction cost inspection fee, whichever is greater.
- (h) Clearing and grading permit fees:
 - (1) Application fee: \$100.00
 - (2) Technology fee: \$7.00

Sec. A1.006 Building plan review fees

Building plan review fees:

- (1) New residential building permit fee: \$1,600.00 flat fee.
- (2) Residential addition building permit fee: \$25.00
- (3) Commercial: 65% of commercial permit fee. Required for all new commercial construction and commercial addition permits.
- (4) Certificate of appropriateness (historic district only):
 - (A) Minor projects: \$30.00
 - (B) Major projects (i.e., new construction): \$250.00

(C) Technology fee: \$7.00

Sec. A1.007 Building permit fees

(a) Payment. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the building group and construction type.

(b) New commercial/residential addition/commercial addition/commercial remodel permit fees: Includes required inspections, reinspections are an additional fee.

Estimated Valuation	Fee
\$1.00 to \$5,000.00	\$25.00
\$5,001.00 to \$10,000.00	\$76.92
\$10,001.00 to \$25,000.00	\$99.69 for the first \$10,000.00 plus \$7.70 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$215.19 for the first \$25,000.00 plus \$5.56 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$354.19 for the first \$50,000.00 plus \$3.85 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$546.69 for the first \$100,000.00 plus \$3.08 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,778.69 for the first \$500,000.00 plus \$2.62 for each additional \$1,000.00
\$1,000,001.00 and up	\$3,088.69 for the first \$1,000,000.00 plus \$1.74 for each additional \$1,000.00

(1) Reinspections: \$65.00 each, after 3rd failed inspection, must wait 2 days for reinspection.

(2) Technology fee:

(A) Residential building permit: \$10.00.

(B) Commercial building permit: \$20.00.

(c) Miscellaneous permits/inspections by type:

(1) Technology fee: \$7.00 for all miscellaneous permits, except where indicated by.**

(2) Move-in permit fee (modular structure): \$150.00.

(3) Demolition:

(A) Residential: \$50.00.

(B) Commercial: \$150.00.

(4) Storage building permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s). Reinspections are an additional fee.

(5) Water softener, water heater, irrigation, spa, hot tub, HVAC, solar panel, and wind turbine permits: \$50.00, plus required inspection(s) fees. Reinspections are an additional fee.

(6) Pool permit (in ground): \$25.00 review fee, plus \$0.10 per square foot if over 200 square

feet, plus required inspection(s) fees. Reinspections are an additional fee.

(7) Pool permit (above ground, over 24" tall): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.

(8) Patio/deck permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s) fees. Reinspections are an additional fee.

(9) Fire safety inspection: Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.

(10) Tree removal permit**

(A) Undeveloped or redevelopment site:

(i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.

(ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(B) Developed site:

(i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.

(ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.

(11) HUD-code manufactured home fees:

(A) Permit application fee: \$100.00.

(B) License application or renewal fees: \$50.00.

(C) License transfer fee: \$50.00.

(12) Sign permits:

(A) Regular signs (on buildings or freestanding):

(i) Signs meeting code requirements, fee due upon application: \$5.00 per square foot of facing.

(ii) Sign master plan application fee: \$100.00.

(B) Signs requiring variances:

(i) Processing fee: \$100.00.

(ii) If variance approved: \$15.00 per square foot of facing.

(iii) If variance approved for sign master plan: \$10.00 per square foot of facing.

(C) Temporary signs:

(i) Temporary commercial signage, per sign: \$50.00.

(ii) A-frame sign: \$30.00 (1 year).

(iii) Public information sign: Permit required; no fee.**

(iv) Political sign: No permit required; no fee.**

(13) Certificate of occupancy (change of commercial tenant or ownership): \$50.00.

(14) Temporary certificate of occupancy: \$250.00 per issuance.

(15) Occupation of a structure prior to issuance of a certificate of occupancy: \$100.00 per day of occupancy prior to issuance of a certificate of occupancy.

(16) Temporary job/construction trailer: \$30.00.

(17) Remodel-residential: \$50.00 plus required inspection(s) fees. Reinspections are an additional fee. (No plan review fee required.)

(18) Inspection for habitable dwelling. Building or home 5 years or older: \$100.00.

(19) All inspections and reinspections not listed above: \$50.00 each.** After 3rd failed inspection, must wait 2 days for reinspection and reinspection is \$100.00.

Sec. A1.008 Map and plan documents

- (a) Printed map products:
- (1) Black and white or color map:
 - (A) 8.5" x 11": \$5.00.
 - (B) 11" x 17": \$10.00.
 - (C) 34" x 48": \$20.00.
 - (2) Map tube: \$2.00.
 - (3) Postage: \$4.00 depending on additional postage fees.
 - (4) 2-day request: \$40.00.
 - (5) As-built plans (24" x 36"): \$10.00.
- (b) GIS/CD/e-mail products:
- (1) PDF file: \$10.00.
 - (2) JPG file: \$10.00.
 - (3) CD: \$15.00.
 - (4) DVD: \$15.00.
 - (5) Postage: \$4.00 depending on additional postage fees.
 - (6) Shape file:
 - (A) Each layer: \$35.00.
 - (B) Parcel layer: \$70.00.
 - (7) Aerial:
 - (A) Individual panels (per panel): \$35.00.
 - (B) All panels: \$860.00.
 - (8) As-built plans (electronic): \$25.00.
- (c) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the planning director, the customer will be charged on a per-hour basis. \$75.00 for the first hour, \$35.00 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

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Sec. A2.001 Police department fees

- (a) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): \$10.00.
- (b) Accident reports, per report: \$6.00.
- (c) Hourly rate for police unit (vehicle) on security detail, per hour: \$15.00.
- (d) Alarm fees: State law. Amount allowable under SB 568.
- (e) Business alarm permits (annual fee): \$50.00.
- (f) Residential alarm permits (annual fee): \$25.00.

Sec. A2.002 Animal control fees

Animal control: [chapter 4](#) of the Code of Ordinances. All fees set forth shall apply as adopted by the county commissioner's court for the regional animal shelter, as amended.

- (1) Dog registration for sterilized animal, per tag: \$5.00.
- (2) Dog registration for unsterilized animal, per tag: \$10.00.
- (3) Impoundment fee, registered: \$30.00.
- (4) Impoundment fee, unregistered: \$60.00.
- (5) Return charge for loose livestock that are picked up, per occurrence: \$65.00.
- (6) Holding fee, per day: \$10.00.

- (7) Rabies vaccination, per animal: \$15.00.
- (8) Pick up deceased owner animal, per animal: \$25.00.
- (9) Fee for dropping off animal - owner surrender, per occurrence: \$25.00.
- (10) Additional drop-off fee with litter, per occurrence: \$25.00.

Sec. A2.003 Traffic fines

(a) The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.

(b) Maximum fines. The maximum fine for most municipal court cases is as follows:

- (1) Traffic violations: \$200.00.
 - (A) \$200.00 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.
 - (B) Additional fee applies if speeding in a school zone.
- (2) Penal violations: \$500.00.

Sec. A2.004 City ordinances

As stated in chapter 1, [section 1.01.009](#) of the code, the city council may establish the following penalties:

- (1) A fine up to \$2,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation;
- (2) A fine up to \$4,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern illegal dumping of refuse; and
- (3) A fine up to \$500.00 for all other city violations.

Sec. A2.005 Unlawful passing of school buses

Unlawfully passing a school bus is punishable by a fine of \$500.00–\$1,250.00 for first offense, or \$1,000.00–\$2,000.00 for second or subsequent offense.

Sec. A2.006 Failure to maintain motor vehicle liability insurance

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$175.00 or more than \$350.00; if a person has been previously convicted of this offense, it is punishable by fine of not less than \$350.00 or more than \$1,000.00.

Sec. A2.007 Parked in handicap zone

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$500.00 or more than \$750.00; if a person has been previously convicted of this offense, it is punishable by a fine not less than \$550.00 or more than \$800.00; and if that person has been convicted three times of this offense, a fine of not less than \$800.00 or more than \$1,100.00.

Sec. A2.008 ~~Time payment fee (chapter 51 of Government Code section 51.921)~~

~~Municipal court shall collect a fee of \$25.00 from a person who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date judgment is entered.~~

Time Payment Reimbursement fee (Article 102.030 Code of Criminal Procedure)

Municipal Court shall collect a fee of \$15.00 from a person, who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

Sec. A2.009 Food sanitation fees (25 Texas Administrative Code section 229.161–171, 229.173–175)

Fees under this subsection are to be reviewed and regulated by the county and cities health district.

ARTICLE A3.000 PUBLIC WORKS

Sec. A3.001 Solid waste collection

(a) Monthly fees are based on cart selection. Bulky waste pickup is not included with the 65-gallon solid waste cart selection.

	95-gal. solid waste	95-gal. solid waste	65-gal. solid waste	65-gal. solid waste
	95-gal. recycling	65-gal. recycling	95-gal. recycling	65-gal. recycling
Solid waste	\$9.75	\$9.75	\$8.40	\$8.40
Recycling	\$3.75	\$3.10	\$3.75	\$3.10
Bulky waste	\$0.45	\$0.45	n/a	n/a
Street maintenance (6%)	\$0.84	\$0.80	\$0.73	\$0.69
Sales tax (8.25%)	\$1.22	\$1.16	\$1.06	\$1.01
Total monthly cost	\$16.01	\$15.26	\$13.94	\$13.20

- (b) Additional carts: 50% of monthly rate.
- (c) Tenant clean out (includes up to 10 cubic yards): \$150.00.
- (d) Additional pickup request (includes up to 3 cubic yards or 6 carts): \$8.75 per pickup.

Sec. A3.002 Assessments

(a) Lot cleanup: Actual cost plus \$100.00 administrative fee.

ARTICLE A4.000 PUBLIC FACILITY RENTALS

Sec. A4.001 Facilities and equipment rental

Rental procedures and forms will be set and made available through the parks and recreation department.

(A) A security deposit shall be required to rent park facilities, athletic fields and concession facilities. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.

(B) A fee will be charged for the preparation of athletic fields (striping).

(C) A per hour, per staff member fee will be charged if a city employee is required to be present during usage.

Resident and nonresident individuals, clubs, organizations or businesses may rent parks and recreation facilities and athletic fields, when available, for a fee per function as follows:

(1) Park facilities.

	Resident	Nonresident	Nonprofit	Deposit
-	-	-	-	-
Pavilions (2-Hour Minimum)	-	-	-	-
Fritz Park	\$20.00/hour	\$30.00/hour	\$10.00/hour	\$100.00
Hutto Lake Park	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00
Country Estate Park	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00
Glenwood Splash Pad	\$10.00/hour	\$15.00/hour	\$5.00/hour	\$100.00

Saul House	-	-	-	-
Full Day (4+ hours)	\$300.00/day	\$400.00/day	\$150/day	\$100.00
Half Day (1-3 hours)	\$75.00/hour	\$150.00/hour	\$40/hour	\$100.00
Gin at the Co-Op	-	-	-	-
Full Day (4+ hours)	\$500.00	\$600.00/day	\$300.00/day	\$250.00
Half Day (1-3 hours)	\$100.00/hour	\$200.00/hour	\$50.00/hour	\$250.00
Special event co-op grounds fee (combine with Gin rental)	\$250.00/day	\$250.00/day	\$250.00/day	N/A
Meeting Room (2 hour minimum)	-	-	-	-
Per Hour	\$25.00	\$30.00	\$10.00	\$100.00

	<u>Resident</u>	<u>Nonresident</u>	<u>Deposit - Private Parties</u>	<u>Deposit - Corporations</u>
<u>Fritz Park Large Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$50	\$100	\$200	\$400
Half Day Rate	\$300	\$450	\$200	\$400
Full Day Rate	\$600	\$900	\$200	\$400
<u>Fritz Park Party Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$50	\$75	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
<u>Fritz Splash Pad and Pavilion</u>				
After Hours Rental	\$300	\$450	\$100	N/A
<u>Hutto Community Park Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$20	\$40	\$200	\$400
Half Day Rate	\$100	\$200	\$200	\$400
Full Day Rate	\$200	\$400	\$200	\$400

<u>Hutto Park at Brushy Creek Pavilions</u>				
Hourly Rate (2 HR Minimum)	\$50	\$100	\$200	\$400
Half Day Rate	\$300	\$450	\$200	\$400

<u>Full Day Rate</u>	<u>\$600</u>	<u>\$900</u>	<u>\$200</u>	<u>\$400</u>
<u>Hutto Lake Park Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$30	\$50	\$200	\$400
Half Day Rate	\$150	\$250	\$200	\$400
Full Day Rate	\$300	\$500	\$200	\$400
<u>Hutto Lake Park Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$30	\$50	\$200	\$400
Half Day Rate	\$150	\$250	\$200	\$400
Full Day Rate	\$300	\$500	\$200	\$400
<u>Glenwood Pavilion</u>				
Hourly Rate (2 HR Minimum)	\$20	\$40	\$200	\$400
Half Day Rate	\$100	\$200	\$200	\$400
Full Day Rate	\$200	\$400	\$200	\$400

(2) Athletic fields rental fees:

Rental Type	Resident	Nonresident	Deposit
Tournaments: per field per day	-	-	-
Holmstrom Field	\$250.00/day	\$350.00/day	\$400.00
Old Hippo Stadium	\$250.00/day	\$350.00/day	\$400.00
Fritz Park Youth Baseball Field	\$125.00/day	\$225.00/day	\$200.00
Fritz Park Youth Softball Field	\$125.00/day	\$225.00/day	\$200.00
Creekside Field 1-4	\$125.00/day	\$225.00/day	\$200.00
Clinics, practices, games: per field per hour	-	-	-
Holmstrom Field	\$50.00/hour	\$75.00/hour	\$100.00
Old Hippo Stadium	\$50.00/hour	\$75.00/hour	\$100.00
Fritz Park Youth Baseball Field	\$25.00/hour	\$50.00/hour	\$100.00
Fritz Park Youth Softball Field	\$25.00/hour	\$50.00/hour	\$100.00
Creekside Field 1-4	\$25.00/hour	\$50.00/hour	\$100.00
Other fees	-	-	-

Light fee	\$25.00/hour	\$25.00/hour	N/A
Concession stand (if available)	\$50.00/day	\$75.00/day	N/A
PARD staff fee, per person	\$25.00/hour	\$25.00/hour	N/A

	<u>Resident</u>	<u>Nonresident</u>	<u>Deposit (Hourly)</u>	<u>Deposit (4 or more hours)</u>
Holmstrom Field				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Nguyen Field				
Hourly (lights)	\$150	\$175	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Mager Fields (per field)				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Creekside Fields (per field)				
Hourly (no lights)	\$25	\$50	\$100	N/A

(3) Concession Facilities:

	<u>Resident Daily Rate</u>	<u>Nonresident Daily Rate</u>	<u>Deposit</u>	
Holmstrom				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	
Mager				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	

(4) Field Preparation and Staffing:

	<u>Football</u>	<u>Soccer</u>	<u>Baseball/Softball</u>	
<u>Striping Fee</u>	<u>\$150</u>	<u>\$100</u>	<u>\$35</u>	
<u>Staffing (as needed, hourly)</u>	<u>\$25</u>	<u>\$25</u>	<u>\$25</u>	

~~(A) — A security deposit shall be required to rent city parks and recreation facilities and athletic fields. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.~~

~~(B) — A per hour, per staff member fee will be charged to the renter if it is necessary that a city employee be present during usage.~~

~~(3)(5) — Equipment:~~

~~(A) Recreation eEquipment can may be obtained rented from the parks and recreation department, if available, in conjunction with a paid facility field rental and deposit.~~

<u>Type of Equipment</u>	<u>Resident</u>	<u>Nonresident</u>
<u>Recreation Kit</u>	<u>\$25.00/day</u>	<u>\$30.00/day</u>

<u>Equipment – Per Day</u>	<u>Fee</u>
<u>Field Equipment</u>	<u>\$35</u>

Sec. A4.002 Youth sports association facility fees

~~(a) — All youth associations may be subject to a minimum individual player fee for each participant for each season of play. The fee may be no less than \$1.00 per participant.~~

~~(a) — All youth associations will be required to pay no less than a \$5.00 nonresident fee per season for each nonresident child in the association.~~

~~(b) — A formal agreement, approved by the city council, with each sports association may establish a separate fee schedule.~~

<u>Youth Leagues</u>	<u>Fees</u>
<u>Electric Rate - Hourly</u>	<u>\$20</u>
<u>Per Non-Resident Rate</u>	<u>\$5</u>

Sec. A4.003 Recreation program fees

All recreation program fees are set by the Recreation Manager and approved by the director of parks and recreation on a case-by-case basis. Nonresidents shall pay a \$5.00 surcharge per class.

ARTICLE A5.000 UTILITIES

Sec. A5.001 Deposits for water and wastewater accounts

Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

- (1) Water and wastewater, per customer:
- (A) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or through a credit check.
 - (B) Average payment history: \$150.00.**
 - (C) Poor payment history: \$250.00.**

*\$150.00 deposit will be charged for any customer without a deposit who is disconnected for nonpayment.

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

- (2) Wastewater only:
- (A) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or a through credit check.
 - (B) Average payment history: \$100.00.**
 - (C) Poor payment history: \$200.00.**

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(3) Nonresidential deposits: Nonresidential deposits are outlined in [section 24.04.038](#) in the Code of Ordinances. The minimum nonresidential deposit is equal to the residential deposit.

(4) Temporary meters, per meter: \$1,500.00.

Sec. A5.002 Connection fees

- (a) Water:
- (1) 5/8" and 3/4" meter: \$600.00.
 - (2) 1" meter: \$750.00.
 - (3) 1-1/2" meter: \$1,100.00.
 - (4) 2" meter: \$1,300.00.
 - (5) Above 2" meter: Actual meter costs plus \$300.00.

- (b) Wastewater:
- (1) Up to 8" connection: \$850.00 inside city; \$300.00 developer installed.
 - (2) Above 8" meter: Actual materials and labor costs plus \$500.00; \$300.00 developer installed.

Sec. A5.003 Other service charges

- (a) New account charge/transfer account charge: \$35.00.
- (b) Disconnection/reconnection Processing -fee due to disconnection of services for nonpayment: \$50.00. (Jonah and Manville customers will be assessed [this processing fee plus](#) an additional \$50.00 [disconnect fee charged by those providers.](#))
- (c) After-hours connection fee/reconnection fee: \$50.00 in addition to above.
- (d) Meter reread charge: \$25.00.

(e) Tampering with a locking device: \$250.00.

(f) Return Trip Fee: \$35, required if technician has to return location to connect water due to customer action.

(g) Temporary Fire Hydrant Backflow Prevention Testing: \$75.00.

Sec. A5.004 Impact fees

(a) For plats recorded prior to February 1, 2013.

- (1) Water, per service unit equivalent: \$4,363.00.
- (2) Wastewater, per service unit equivalent: \$1,068.00.

(b) For plats recorded after February 1, 2013.

- (1) Water, per service unit equivalent: \$3,625.00.
- (2) Wastewater, per service unit equivalent: \$2,128.00.

Sec. A5.005 Retail water and wastewater rates

(a) Outside city rates: Outside city rates are 1.15 times inside city rates.

(b) Water rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.48	\$29.30
1" meter	\$38.24	\$43.97
1-1/2" meter	\$63.72	\$73.28
2" meter	\$127.44	\$146.55
3" meter	\$203.91	\$234.50
4" meter	\$407.80	\$468.97
6" meter	\$637.19	\$732.77
8" meter	\$1,274.39	\$1,465.55

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Single-family residential:		
Monthly use between:		
0 to 5,000 gallons	\$7.82	\$9.00
5,001 to 12,000 gallons	\$8.50	\$9.78
12,001 to 25,000 gallons	\$8.90	\$10.24

	25,001 gallons or more	\$9.70	\$11.16
	Nonresidential, all consumption	\$8.57	\$9.86
	Irrigation, all consumption	\$8.90	\$10.24
	Construction, all consumption	\$8.90	\$10.23

(c) Wastewater rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.31	\$29.11
1" meter	\$39.49	\$43.68
1-1/2" meter	\$63.29	\$72.78
2" meter	\$126.56	\$145.56
3" meter	\$202.50	\$232.88
4" meter	\$405.01	\$465.75
6" meter	\$632.83	\$727.76
8" meter	\$1,265.66	\$1,455.51

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Residential*	\$6.33	\$7.28
Nonresidential**	\$7.28	\$8.36

(3) Monthly rate (volume and demand):

	Inside City	Outside City
Flat rate customers	\$60.38	\$69.43

(4) Drainage fee: \$4.00 per customer per month.

*Based on winter water use average.

**Based on monthly water meter readings. Nonresidential customers with a 5/8" or 3/4" water meter will continue to base their bill on the winter water use average unless a separate irrigation meter is installed. Wastewater-only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with [section 24.04.040](#) and disconnection for nonpayment.

Sec. A5.006 Unmetered fire protection systems

Unmetered fire protection systems, per connection, minimum charge per month, per service size:

- (1) 2-inch: \$8.00.
- (2) 6-inch: \$20.00.
- (3) 8-inch: \$30.00.

Sec. A5.007 Bulk water rate

Bulk water rate per 1,000 gallons: \$3.50.

Sec. A5.008 Drought contingency plan fees

(a) Water allocation surcharges for stage 6 response:

(1) Single-family residential customers:

- (A) \$10.00 for the first 1,000 gallons over allocation.
- (B) \$15.00 for the second 1,000 gallons over allocation.
- (C) \$20.00 for the third 1,000 gallons over allocation.
- (D) \$25.00 for each additional 1,000 gallons over allocation.

(2) Master-metered multifamily residential customers:

- (A) \$10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- (B) \$15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- (C) \$20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- (D) \$25.00 thereafter for each additional 1,000 gallons over allocation.

(3) Commercial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.
 - (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
 - (ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
 - (iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
 - (iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(4) Industrial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.

- (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
- (i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.
 - (ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.
 - (iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.
 - (iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

- (b) Reconnection charge: Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: \$35.00.

ARTICLE A6.000 BUSINESSES

Sec. A6.001 Wine and beer retailer permit

Wine and beer retailer permit: \$25.00.

Sec. A6.002 Peddlers, solicitors, distributors, itinerant vendors and mobile street vendors

- (a) Peddler/solicitor: \$25.00 for each person permitted.
- (b) Distributor: \$25.00 for each person or group of persons.
- (c) Itinerant vendors/mobile street vendors:
 - (1) 14-day permit: \$25.00 fee.
 - (2) 30-day permit: \$35.00 fee.
 - (3) 90-day permit: \$75.00 fee.
 - (4) 180-day permit: \$100.00 fee.

ARTICLE A7.000 LIBRARY

(a) Library cards:

- (1) Nonresident:
 - (A) Family: No family cards.
 - (B) Individual: People not living within the city limits and children not currently enrolled in Hutto ISD schools may obtain a library card for \$10.00 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.
- (2) Replacement:
 - (A) For 1st replacement: \$1.00.
 - (B) All additional replacement cards: \$5.00.

(b) Copy/print and fax:

- (1) Black and white, per impression: \$0.10.
- (2) Color, per impression: \$0.25.
- (3) Fax: ~~\$1.00 for the first page and \$0.25 for subsequent pages for local, toll free and long distance digital faxing, \$1.00 for the first page and \$0.25 for subsequent pages for local faxes and \$2.00 for~~

~~the first page and \$0.50 each for subsequent pages if sending it to a long distance fax number within the U.S.~~ No international or incoming faxes allowed.

- (c) Fines and fees:
 - (1) Overdue books, per day, up to maximum cost to replace: \$0.25 with a \$10.00 maximum fine.
 - (2) Lost or damaged book fee: Cost of book + \$5.00 processing fee + fines.
- (d) Interlibrary loan: Cost of return postage.

ARTICLE A8.000 MISCELLANEOUS FEES

- (a) Special events permit application fee: \$50.00.
- (b) Street closure permit application fee: \$25.00.
- (c) Fireworks display permit application fee: \$40.00.
- (d) Film application fee: \$500.00.
 - (1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00 per day.
 - (2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00 per day.
 - (3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00 per block per day.
 - (4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: \$25.00 per block per day.
 - (5) Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00 per block or lot per day.
- (e) Brush collection by city after storm:
 - (1) Minimum: \$15.00.
 - (2) Additional time in increments of five minutes: \$5.00.
- (f) Returned check fee (for any city payment): \$30.00.
- (g) Credit card processing fee, per transaction: ~~\$4.00.~~ Processing fee of 2% of the charge amount per transaction.

(Ordinance O-18-01-18-8B, ex. A, adopted 1/18/18)

Exhibit B

APPENDIX A

FEE SCHEDULE (02/20/2020)

ARTICLE A1.000 DEVELOPMENT SERVICES, ENGINEERING AND CONSTRUCTION

Sec. A1.001 Zoning fees

- (a) Temporary use permits: \$300.00.
- (b) Zoning change: \$750.00 up to 5 acres. \$100.00 for each additional 5 acres.
- (c) Planned unit developments (PUD): \$2,750.00 up to 20 acres. \$100.00 for each additional 5 acres.
- (d) Planned unit development (PUD) amendment: 75% of regular planned unit development (PUD) fee.
- (e) Zoning variance: \$400.00.
- (f) Development agreements: \$1,000.00.
- (g) Form based code submittal: \$500.00 up to 80 acres. \$100.00 for each additional 5 acres.
- (h) Form based code amendment: 75% of regular form based code submittal fee.
- (i) Annexation (voluntary): \$500.00.
- (j) Specific use permit: \$500.00.
- (k) Zoning verification letter: \$50.00.**
- (l) Warrant (historic district only): \$100.00.**
- (m) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (n) Technology fee: \$25.00 except where indicated by**.
- (o) Notices:
 - 1) Published: \$150.00
 - 2) Mailed: \$1.00 per mailed notice
 - a. ***For residential variances, the first fifty (50) notices are included in the initial application fee. Any notices over fifty (50) shall be \$1.00 per notice.
 - 3) On-Site Public Hearing Notification Sign: \$25.00 per sign
 - 4) Written notice of each public hearing before the Planning and Zoning Commission and/or City Council shall adhere to the following chart:

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Planning Policy					
Comprehensive Plan Text Amendment	•				•
Comprehensive Plan Map Amendment	•				•
Code Amendment	•				•

Procedure	Published	Mailed	Notification Distance	On-site public hearing notification signs placed	Notice Posted on the City Website
Annexation					
Voluntary		•	•	200 feet	
Involuntary		•	•	200 feet	
Zoning					
Zoning Application		•	•	600 feet*	
PUD Development Plan/Rezoning		•	•	600 feet*	
Specific Use Permit		•	•	600 feet*	
Platting					
Preliminary Plat		•	•	200 feet	
Replat		•	•	200 feet	
Variances					
Residential Variance***		•	•	200 feet	
Commercial Variance		•	•	600 feet*	
Historic Preservation					
Certificate of Appropriateness					•

*Any proposed building over four-stories shall require an additional 100ft distance per floor up to a maximum 1,000ft notification distance.

Sec. A1.002 Appeals

- (a) Administrative appeal (zoning board of adjustment): \$500.00.**
- (b) All other appeals (city council): \$150.00.**

Sec. A1.003 Subdivision fees

- (a) Development assessment review: \$1,100.00.
- (b) Major subdivision preliminary plat: \$1,550.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (c) Major subdivision preliminary plat revision: 75% of regular major subdivision preliminary plat fee.
- (d) Major subdivision final plat: \$1,000.00 plus \$25.00 per lot; plus \$20.00 per acre of right-of-way.
- (e) Plat vacation: \$500.00.
- (f) Amended plat of subdivision: \$500.00 plus \$25.00 per lot.
- (g) Major/minor plat recordation processing fee: \$50.00 plus Williamson County plat recordation fees.**
- (h) Minor/short form final plat: \$500.00.
- (i) Right-of-way vacation/abandonment/license to encroach (public utility, right-of-way and drainage easement): \$250.00*. Requires amendment plat.
- (j) GIS fee: \$25.00.**
- (k) Subdivision public improvements/construction inspection fee: 3% of cost of public improvements.**
- (l) Plan extension request (1-year extension): \$250.00.**

- (m) Subdivision public improvements/construction plan review: 0.3% of Engineer's Opinion of Probable Cost.
- (n) Legal lot determination: \$50.00.**
- (o) Subdivision variance: \$300.00.
- (p) Traffic impact analysis: \$400.00 plus professional recovery fee (amount invoiced by the traffic consultant hired by the city).**
- (q) Technology fee: \$25.00 except where indicated by.**
- (r) Service extension request application fees:
 - (1) Request not requiring city participation: \$200.00
 - (2) Request requiring city participation: \$500.00.
 - (3) Technology fee: \$25.00.

Sec. A1.004 Development fees

- (a) Parkland development fee:
 - (1) Residential: \$500.00 per unit.
 - (2) Nonresidential: \$800.00 (minimum); \$800.00 per acre for 3 or more acres.
- (b) Parkland fee-in-lieu of land dedication fees:
 - (1) Residential:
 - (A) Single-family: \$300.00 per unit.
 - (B) Multifamily: \$175.00 per unit.

Sec. A1.005 Site plan fees

- (a) Site plan review fee: \$1,000.00 plus \$100.00 per acre. A resubmittal fee of \$250.00 will be required for submittals received more than 45 days after comments were sent or after the third submittal for the project.
 - (1) Technology fee: \$25.00.
- (b) Site inspection fee: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (c) Site inspection fee (public improvements only): 3% of cost of public improvements.
- (d) Minor deviations/design modifications: \$200.00 plus \$0.05/sq. ft. for impervious cover.
- (e) Fire review fees: Fire review fees shall be established by the Williamson County Emergency Services District No. 3.
- (f) Right-of-way use permit fees. Driveway/flatwork/sidewalk/curb cut only:
 - (1) Application fee: \$100.00.
 - (2) Inspection fee: \$65.00.
 - (3) Technology fee: \$5.00.
- (g) Right-of-way use permit fees:
 - (1) Application fee (applied to inspection fee): \$500.00
 - (2) \$500.00 or 3% of construction cost inspection fee, whichever is greater.
- (h) Clearing and grading permit fees:
 - (1) Application fee: \$100.00
 - (2) Technology fee: \$7.00

Sec. A1.006 Building plan review fees

Building plan review fees:

- (1) New residential building permit fee: \$1,600.00 flat fee.

- (2) Residential addition building permit fee: \$25.00
- (3) Commercial: 65% of commercial permit fee. Required for all new commercial construction and commercial addition permits.
- (4) Certificate of appropriateness (historic district only):
 - (A) Minor projects: \$30.00
 - (B) Major projects (i.e., new construction): \$250.00
 - (C) Technology fee: \$7.00

Sec. A1.007 Building permit fees

- (a) Payment. Fees for building permits double if work on the project begins prior to issuance of the permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. Building valuation is determined by the International Code Council (ICC) Building Valuation Data Table (BVD). This calculation takes the total square feet of a structure multiplied by the amount found on the BVD table for the building group and construction type.
- (b) New commercial/residential addition/commercial addition/commercial remodel permit fees: Includes required inspections, reinspections are an additional fee.

Estimated Valuation	Fee
\$1.00 to \$5,000.00	\$25.00
\$5,001.00 to \$10,000.00	\$76.92
\$10,001.00 to \$25,000.00	\$99.69 for the first \$10,000.00 plus \$7.70 for each additional \$1,000.00
\$25,001.00 to \$50,000.00	\$215.19 for the first \$25,000.00 plus \$5.56 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$354.19 for the first \$50,000.00 plus \$3.85 for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$546.69 for the first \$100,000.00 plus \$3.08 for each additional \$1,000.00
\$500,001.00 to \$1,000,000.00	\$1,778.69 for the first \$500,000.00 plus \$2.62 for each additional \$1,000.00
\$1,000,001.00 and up	\$3,088.69 for the first \$1,000,000.00 plus \$1.74 for each additional \$1,000.00

- (1) Reinspections: \$65.00 each, after 3rd failed inspection, must wait 2 days for reinspection.
- (2) Technology fee:
 - (A) Residential building permit: \$10.00.
 - (B) Commercial building permit: \$20.00.
- (c) Miscellaneous permits/inspections by type:
 - (1) Technology fee: \$7.00 for all miscellaneous permits, except where indicated by.**
 - (2) Move-in permit fee (modular structure): \$150.00.
 - (3) Demolition:

- (A) Residential: \$50.00.
 - (B) Commercial: \$150.00.
- (4) Storage building permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s). Reinspections are an additional fee.
- (5) Water softener, water heater, irrigation, spa, hot tub, HVAC, solar panel, and wind turbine permits: \$50.00, plus required inspection(s) fees. Reinspections are an additional fee.
- (6) Pool permit (in ground): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.
- (7) Pool permit (above ground, over 24" tall): \$25.00 review fee, plus \$0.10 per square foot if over 200 square feet, plus required inspection(s) fees. Reinspections are an additional fee.
- (8) Patio/deck permit: \$50.00 review fee, if over 200 square feet \$100.00, plus required inspection(s) fees. Reinspections are an additional fee.
- (9) Fire safety inspection: Fire safety inspection for commercial buildings is set by Williamson County Emergency Services District No. 3.
- (10) Tree removal permit:**
- (A) Undeveloped or redevelopment site:
 - (i) Trees with a DBH of at least 6", regardless of health: Permit required; no fee.
 - (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
 - (B) Developed site:
 - (i) Trees with a DBH of at least 2.5", regardless of health: Permit required; no fee.
 - (ii) Nuisance, diseased, dangerous or dead trees: No permit required; no fee.
- (11) HUD-code manufactured home fees:
- (A) Permit application fee: \$100.00.
 - (B) License application or renewal fees: \$50.00.
 - (C) License transfer fee: \$50.00.
- (12) Sign permits:
- (A) Regular signs (on buildings or freestanding):
 - (i) Signs meeting code requirements, fee due upon application: \$5.00 per square foot of facing.
 - (ii) Sign master plan application fee: \$100.00.
 - (B) Signs requiring variances:
 - (i) Processing fee: \$100.00.
 - (ii) If variance approved: \$15.00 per square foot of facing.
 - (iii) If variance approved for sign master plan: \$10.00 per square foot of facing.
 - (C) Temporary signs:
 - (i) Temporary commercial signage, per sign: \$50.00.
 - (ii) A-frame sign: \$30.00 (1 year).
 - (iii) Public information sign: Permit required; no fee.**

- (iv) Political sign: No permit required; no fee.**
- (13) Certificate of occupancy (change of commercial tenant or ownership): \$50.00.
- (14) Temporary certificate of occupancy: \$250.00 per issuance.
- (15) Occupation of a structure prior to issuance of a certificate of occupancy: \$100.00 per day of occupancy prior to issuance of a certificate of occupancy.
- (16) Temporary job/construction trailer: \$30.00.
- (17) Remodel-residential: \$50.00 plus required inspection(s) fees. Reinspections are an additional fee. (No plan review fee required.)
- (18) Inspection for habitable dwelling. Building or home 5 years or older: \$100.00.
- (19) All inspections and reinspections not listed above: \$50.00 each.** After 3rd failed inspection, must wait 2 days for reinspection and reinspection is \$100.00.

Sec. A1.008 Map and plan documents

(a) Printed map products:

- (1) Black and white or color map:
 - (A) 8.5" x 11": \$5.00.
 - (B) 11" x 17": \$10.00.
 - (C) 34" x 48": \$20.00.
- (2) Map tube: \$2.00.
- (3) Postage: \$4.00 depending on additional postage fees.
- (4) 2-day request: \$40.00.
- (5) As-built plans (24" x 36"): \$10.00.

(b) GIS/CD/e-mail products:

- (1) PDF file: \$10.00.
- (2) JPG file: \$10.00.
- (3) CD: \$15.00.
- (4) DVD: \$15.00.
- (5) Postage: \$4.00 depending on additional postage fees.
- (6) Shape file:
 - (A) Each layer: \$35.00.
 - (B) Parcel layer: \$70.00.
- (7) Aerial:
 - (A) Individual panels (per panel): \$35.00.
 - (B) All panels: \$860.00.
- (8) As-built plans (electronic): \$25.00.

(c) GIS custom maps: GIS is not authorized to prepare custom maps. However, should the preparation of a custom map be authorized by the planning director, the customer will be charged on a per-hour basis. \$75.00 for the first hour, \$35.00 for each additional hour.

ARTICLE A2.000 PUBLIC SAFETY

Sec. A2.001 Police department fees

- (a) Fingerprinting service, per set (voluntary fingerprinting of children is at no charge): \$10.00.
- (b) Accident reports, per report: \$6.00.
- (c) Hourly rate for police unit (vehicle) on security detail, per hour: \$15.00.

- (d) Alarm fees: State law. Amount allowable under SB 568.
- (e) Business alarm permits (annual fee): \$50.00.
- (f) Residential alarm permits (annual fee): \$25.00.

Sec. A2.002 Animal control fees

Animal control: [chapter 4](#) of the Code of Ordinances. All fees set forth shall apply as adopted by the county commissioner's court for the regional animal shelter, as amended.

- (1) Dog registration for sterilized animal, per tag: \$5.00.
- (2) Dog registration for unsterilized animal, per tag: \$10.00.
- (3) Impoundment fee, registered: \$30.00.
- (4) Impoundment fee, unregistered: \$60.00.
- (5) Return charge for loose livestock that are picked up, per occurrence: \$65.00.
- (6) Holding fee, per day: \$10.00.
- (7) Rabies vaccination, per animal: \$15.00.
- (8) Pick up deceased owner animal, per animal: \$25.00.
- (9) Fee for dropping off animal - owner surrender, per occurrence: \$25.00.
- (10) Additional drop-off fee with litter, per occurrence: \$25.00.

Sec. A2.003 Traffic fines

(a) The municipal judge has discretion to charge the maximum fee per state law depending on the violation. In addition to traffic fines, a person convicted of a misdemeanor shall pay court cost mandated by the state. Other fines charged are established in the Code of Ordinances and state law.

(b) Maximum fines. The maximum fine for most municipal court cases is as follows:

- (1) Traffic violations: \$200.00.
 - (A) \$200.00 fines for traffic violations may be doubled for offenses in a construction or maintenance work zone when workers are present and if the construction or maintenance work zone is marked by a sign indicating construction or maintenance work zone.
 - (B) Additional fee applies if speeding in a school zone.
- (2) Penal violations: \$500.00.

Sec. A2.004 City ordinances

As stated in chapter 1, [section 1.01.009](#) of the code, the city council may establish the following penalties:

- (1) A fine up to \$2,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern: fire safety, zoning, public health and sanitation;
- (2) A fine up to \$4,000.00 in all cases arising under the ordinances, resolutions, rules or orders that govern illegal dumping of refuse; and
- (3) A fine up to \$500.00 for all other city violations.

Sec. A2.005 Unlawful passing of school buses

Unlawfully passing a school bus is punishable by a fine of \$500.00–\$1,250.00 for first offense, or \$1,000.00–\$2,000.00 for second or subsequent offense.

Sec. A2.006 Failure to maintain motor vehicle liability insurance

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$175.00 or more than \$350.00; if a person has been previously convicted of this offense, it is punishable by fine of not less than \$350.00 or more than \$1,000.00.

Sec. A2.007 Parked in handicap zone

Conviction of this offense is a misdemeanor punishable by a fine of not less than \$500.00 or more than \$750.00; if a person has been previously convicted of this offense, it is punishable by a fine not less than \$550.00 or more than \$800.00; and if that person has been convicted three times of this offense, a fine of not less than \$800.00 or more than \$1,100.00.

Sec. A2.008

Time Payment Reimbursement fee (Article 102.030 Code of Criminal Procedure)

Municipal Court shall collect a fee of \$15.00 from a person, who has been convicted, pays any part of a fine, court cost or restitution on or after the 31st day after the date Judgment is entered.

Sec. A2.009 Food sanitation fees (25 Texas Administrative Code section 229.161–171, 229.173–175)

Fees under this subsection are to be reviewed and regulated by the county and cities health district.

ARTICLE A3.000 PUBLIC WORKS

Sec. A3.001 Solid waste collection

(a) Monthly fees are based on cart selection. Bulky waste pickup is not included with the 65-gallon solid waste cart selection.

	95-gal. solid waste	95-gal. solid waste	65-gal. solid waste	65-gal. solid waste
	95-gal. recycling	65-gal. recycling	95-gal. recycling	65-gal. recycling
Solid waste	\$9.75	\$9.75	\$8.40	\$8.40
Recycling	\$3.75	\$3.10	\$3.75	\$3.10
Bulky waste	\$0.45	\$0.45	n/a	n/a
Street maintenance (6%)	\$0.84	\$0.80	\$0.73	\$0.69
Sales tax (8.25%)	\$1.22	\$1.16	\$1.06	\$1.01
Total monthly cost	\$16.01	\$15.26	\$13.94	\$13.20

(b) Additional carts: 50% of monthly rate.

(c) Tenant clean out (includes up to 10 cubic yards): \$150.00.

(d) Additional pickup request (includes up to 3 cubic yards or 6 carts): \$8.75 per pickup.

Sec. A3.002 Assessments

(a) Lot cleanup: Actual cost plus \$100.00 administrative fee.

ARTICLE A4.000 PUBLIC FACILITY RENTALS

Sec. A4.001 Facilities and equipment rental

Rental procedures and forms will be set and made available through the parks and recreation department.

(A) A security deposit shall be required to rent park facilities, athletic fields and concession facilities. Upon inspection and determination that facilities have not been damaged and clean-up cost have not been incurred, the deposit shall be refunded.

(B) A fee will be charged for the preparation of athletic fields (striping).

(C) A per hour, per staff member fee will be charged if a city employee is required to be present during usage.

(1) Park facilities.

	Resident	Nonresident	Deposit - Private Parties	Deposit - Corporations
Fritz Park Large Pavilion				
Hourly Rate (2 HR Minimum)	\$20	\$30	\$200	\$400
Half Day Rate	\$140	\$210	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
Fritz Park Party Pavilion				
Hourly Rate (2 HR Minimum)	\$50	\$75	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
Fritz Splash Pad and Pavilion				
After Hours Rental	\$300	\$450	\$100	N/A
Hutto Community Park Pavilion				
Hourly Rate (2 HR Minimum)	\$10	\$15	\$200	\$400
Half Day Rate)	\$70	\$105	\$200	\$400
Full Day Rate	\$150	\$225	\$200	\$400
Hutto Park at Brushy Creek Pavilions				
Hourly Rate (2 HR Minimum)	\$20	\$30	\$200	\$400
Half Day Rate	\$140	\$210	\$200	\$400
Full Day Rate	\$300	\$450	\$200	\$400
Hutto Lake Park Pavilion				
Hourly Rate (2 HR Minimum)	\$10	\$15	\$200	\$400
Half Day Rate	\$70	\$105	\$200	\$400
Full Day Rate	\$150	\$225	\$200	\$400

	Resident	Nonresident	Deposit - Private Parties	Deposit - Corporations
Glenwood Pavilion				
Hourly Rate (2 HR Minimum)	\$10	\$15	\$200	\$400
Half Day Rate	\$70	\$105	\$200	\$400
Full Day Rate	\$150	\$225	\$200	\$400

(2) Athletic fields

	Resident	Nonresident	Deposit (Hourly)	Deposit (4 or more hours)
Holmstrom Field				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Nguyen Field				
Hourly (lights)	\$150	\$175	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Mager Fields (per field)				
Hourly (lights)	\$100	\$125	\$100	\$400
Hourly (no lights)	\$75	\$100	\$100	\$400
Creekside Fields (per field)				
Hourly (no lights)	\$25	\$50	\$100	N/A

(3) Concession Facilities:

	Resident Daily Rate	Nonresident Daily Rate	Deposit	
Holmstrom				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	
Mager				
Monday – Friday	\$15	\$15	\$300	
Saturday – Sunday	\$50	\$50	\$300	

(4) Field Preparation and Staffing:

	Football	Soccer	Baseball/Softball	
Striping Fee	\$150	\$100	\$35	
Staffing (as needed, hourly)	\$25	\$25	\$25	

(5) Equipment:

Equipment may be rented if available, in conjunction with a paid field rental and deposit.

Equipment – Per Day	Fee
Field Equipment	\$35

Sec. A4.002 Youth sports association facility fees

(a) All youth associations will be required to pay no less than a \$5.00 nonresident fee per season for each nonresident child in the association.

(b) A formal agreement, approved by the city council, with each sports association may establish a separate fee schedule.

Youth Leagues	Fees
Electric Rate - Hourly	\$20
Per Non-Resident Rate	\$5

Sec. A4.003 Recreation program fees

All recreation program fees are set by the Recreation Manager and approved by the director of parks and recreation on a case-by-case basis. Nonresidents shall pay a \$5.00 surcharge per class.

ARTICLE A5.000 UTILITIES

Sec. A5.001 Deposits for water and wastewater accounts

Deposits for all water and wastewater accounts per connection. If average monthly consumption is found to be in excess of the minimum, the customer may be assessed an additional deposit as determined by the city manager.

(a) Water and wastewater, per customer:

- (1) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or through a credit check.
- (2) Average payment history: \$150.00.**
- (3) Poor payment history: \$250.00.**

*\$150.00 deposit will be charged for any customer without a deposit who is disconnected for nonpayment.

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(b) Wastewater only:

- (1) Good payment history: \$0.00.* Deposit may be waived with a letter of good credit ([section 24.04.038](#)) or a through credit check.
- (2) Average payment history: \$100.00.**
- (3) Poor payment history: \$200.00.**

**An additional \$50.00 deposit will be charged to customers disconnected for nonpayment.

***Final determination of credit history to be made by the city utility billing supervisor.

(c) Nonresidential deposits: Nonresidential deposits are outlined in [section 24.04.038](#) in the Code of Ordinances. The minimum nonresidential deposit is equal to the residential deposit.

(d) Temporary meters, per meter: \$1,500.00.

Sec. A5.002 Connection fees

(a) Water:

- (1) 5/8" and 3/4" meter: \$600.00.
- (2) 1" meter: \$750.00.
- (3) 1-1/2" meter: \$1,100.00.
- (4) 2" meter: \$1,300.00.
- (5) Above 2" meter: Actual meter costs plus \$300.00.

(b) Wastewater:

- (1) Up to 8" connection: \$850.00 inside city; \$300.00 developer installed.
- (2) Above 8" meter: Actual materials and labor costs plus \$500.00; \$300.00 developer installed.

Sec. A5.003 Other service charges

- (a) New account charge/transfer account charge: \$35.00.
- (b) Processing fee due to disconnection of services for nonpayment: \$50.00. (Jonah and Manville customers will be assessed this processing fee plus an additional \$50.00 disconnect fee charged by those providers.)
- (c) After-hours connection fee/reconnection fee: \$50.00 in addition to above.
- (d) Meter reread charge: \$25.00.
- (e) Tampering with a locking device: \$250.00.
- (f) Return Trip Fee: \$35, required if technician has to return location to connect water due to customer action.
- (g) Temporary Fire Hydrant Backflow Prevention Testing: \$75.00.

Sec. A5.004 Impact fees

- (a) For plats recorded prior to February 1, 2013.
 - (1) Water, per service unit equivalent: \$4,363.00.
 - (2) Wastewater, per service unit equivalent: \$1,068.00.
- (b) For plats recorded after February 1, 2013.
 - (1) Water, per service unit equivalent: \$3,625.00.
 - (2) Wastewater, per service unit equivalent: \$2,128.00.

Sec. A5.005 Retail water and wastewater rates

- (a) Outside city rates: Outside city rates are 1.15 times inside city rates.
- (b) Water rates:
 - (1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.48	\$29.30
1" meter	\$38.24	\$43.97
1-1/2" meter	\$63.72	\$73.28
2" meter	\$127.44	\$146.55
3" meter	\$203.91	\$234.50
4" meter	\$407.80	\$468.97
6" meter	\$637.19	\$732.77
8" meter	\$1,274.39	\$1,465.55

(2) Volume rate (per 1,000 gallons):

		Inside City	Outside City
Single-family residential:			
	Monthly use between:		
	0 to 5,000 gallons	\$7.82	\$9.00
	5,001 to 12,000 gallons	\$8.50	\$9.78
	12,001 to 25,000 gallons	\$8.90	\$10.24
	25,001 gallons or more	\$9.70	\$11.16
Nonresidential, all consumption		\$8.57	\$9.86
Irrigation, all consumption		\$8.90	\$10.24
Construction, all consumption		\$8.90	\$10.23

(c) Wastewater rates:

(1) Minimum monthly charge (demand):

Meter Size	Inside City	Outside City
5/8" and 3/4" meter	\$25.31	\$29.11
1" meter	\$39.49	\$43.68
1-1/2" meter	\$63.29	\$72.78
2" meter	\$126.56	\$145.56
3" meter	\$202.50	\$232.88
4" meter	\$405.01	\$465.75
6" meter	\$632.83	\$727.76
8" meter	\$1,265.66	\$1,455.51

(2) Volume rate (per 1,000 gallons):

	Inside City	Outside City
Residential*	\$6.33	\$7.28
Nonresidential**	\$7.28	\$8.36

(3) Monthly rate (volume and demand):

	Inside City	Outside City
Flat rate customers	\$60.38	\$69.43

(4) Drainage fee: \$4.00 per customer per month.

*Based on winter water use average.

**Based on monthly water meter readings. Nonresidential customers with a 5/8" or 3/4" water meter will continue to base their bill on the winter water use average unless a separate irrigation meter is installed. Wastewater-only customers must report monthly water readings. Late or underreported usage will be subject to late fees in accordance with [section 24.04.040](#) and disconnection for nonpayment.

Sec. A5.006 Unmetered fire protection systems

Unmetered fire protection systems, per connection, minimum charge per month, per service size:

- (a) 2-inch: \$8.00.
- (b) 6-inch: \$20.00.
- (c) 8-inch: \$30.00.

Sec. A5.007 Bulk water rate

Bulk water rate per 1,000 gallons: \$3.50.

Sec. A5.008 Drought contingency plan fees

(a) Water allocation surcharges for stage 6 response:

(1) Single-family residential customers:

- (A) \$10.00 for the first 1,000 gallons over allocation.
- (B) \$15.00 for the second 1,000 gallons over allocation.
- (C) \$20.00 for the third 1,000 gallons over allocation.
- (D) \$25.00 for each additional 1,000 gallons over allocation.

(2) Master-metered multifamily residential customers:

- (A) \$10.00 for 1,000 gallons over allocation up through 1,000 gallons for each dwelling unit.
- (B) \$15.00 thereafter for each additional 1,000 gallons over allocation up through a second 1,000 gallons for each dwelling unit.
- (C) \$20.00 thereafter for each additional 1,000 gallons over allocation up through a third 1,000 gallons for each dwelling unit.
- (D) \$25.00 thereafter for each additional 1,000 gallons over allocation.

(3) Commercial customers:

- (A) Customers whose allocation is 0 gallons through 3,000 gallons per month:
 - (i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.
 - (ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.
 - (iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.
 - (iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.
- (B) Customers whose allocation is 3,000 gallons per month or more:
 - (i) 3 times the block rate for each 1,000 gallons in excess of the allocation

up through 5 percent above allocation.

(ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

(iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

(iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(4) Industrial customers:

(A) Customers whose allocation is 0 gallons through 3,000 gallons per month:

(i) \$10.00 per thousand gallons for the first 1,000 gallons over allocation.

(ii) \$15.00 per thousand gallons for the second 1,000 gallons over allocation.

(iii) \$20.00 per thousand gallons for the third 1,000 gallons over allocation.

(iv) \$25.00 per thousand gallons for each additional 1,000 gallons over allocation.

(B) Customers whose allocation is 3,000 gallons per month or more:

(i) 3 times the block rate for each 1,000 gallons in excess of the allocation up through 5 percent above allocation.

(ii) 5 times the block rate for each 1,000 gallons from 5 percent through 10 percent above allocation.

(iii) 7 times the block rate for each 1,000 gallons from 10 percent through 15 percent above allocation.

(iv) 9 times the block rate for each 1,000 gallons more than 15 percent above allocation.

As used herein, "block rate" means the charge to the customer per 1,000 gallons at the regular water rate schedule at the level of the customer's allocation.

(b) Reconnection charge: Water reconnection charge following discontinuance of water service for conviction of three or more distinct violations of the plan: \$35.00.

ARTICLE A6.000 BUSINESSES

Sec. A6.001 Wine and beer retailer permit

Wine and beer retailer permit: \$25.00.

Sec. A6.002 Peddlers, solicitors, distributors, itinerant vendors and mobile street vendors

(a) Peddler/solicitor: \$25.00 for each person permitted.

(b) Distributor: \$25.00 for each person or group of persons.

(c) Itinerant vendors/mobile street vendors:

(1) 14-day permit: \$25.00 fee.

(2) 30-day permit: \$35.00 fee.

(3) 90-day permit: \$75.00 fee.

(4) 180-day permit: \$100.00 fee.

ARTICLE A7.000 LIBRARY

- (a) Library cards:
 - (1) Nonresident:
 - (A) Family: No family cards.
 - (B) Individual: People not living within the city limits and children not currently enrolled in Hutto ISD schools may obtain a library card for \$10.00 annual fee. This will be effective April 1, 2015. This fee will be charged yearly at the time of renewal.
 - (2) Replacement:
 - (A) For 1st replacement: \$1.00.
 - (B) All additional replacement cards: \$5.00.
- (b) Copy/print and fax:
 - (1) Black and white, per impression: \$0.10.
 - (2) Color, per impression: \$0.25.
 - (3) Fax: \$1.00 for the first page and \$0.25 for subsequent pages for local, toll free and long distance digital faxing. No international or incoming faxes allowed.
- (c) Fines and fees:
 - (1) Overdue books, per day, up to maximum cost to replace: \$0.25 with a \$10.00 maximum fine.
 - (2) Lost or damaged book fee: Cost of book + \$5.00 processing fee + fines.
- (d) Interlibrary loan: Cost of return postage.

ARTICLE A8.000 MISCELLANEOUS FEES

- (a) Special events permit application fee: \$50.00.
- (b) Street closure permit application fee: \$25.00.
- (c) Fireworks display permit application fee: \$40.00.
- (d) Film application fee: \$500.00.
 - (1) Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area: \$500.00 per day.
 - (2) Partial, non-disruptive use of a public building, park, right-of-way, or public area: \$250.00 per day.
 - (3) Total closure or obstruction of public street or right-of-way, including parking lots and on-street parking: \$50.00 per block per day.
 - (4) Partial closure or obstruction of a public street or right-of-way, including parking lots and on-street parking: \$25.00 per block per day.
 - (5) Use of city parking lots, parking areas, and city streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles): \$50.00 per block or lot per day.
- (e) Brush collection by city after storm:
 - (1) Minimum: \$15.00.
 - (2) Additional time in increments of five minutes: \$5.00.
- (f) Returned check fee (for any city payment): \$30.00.
- (g) Credit card processing fee, per transaction: Processing fee of 2% of the charge amount per transaction.