

2021-80



**Statement of Work  
for  
Keith County, NE**

**Project Name:  
Zoning Layer Rebuild**

*Prepared for: Amber Kuskie, Keith County Planning & Zoning Administrator*

**Project Number: 0286-028**  
*June 9, 2021*

## EXECUTIVE SUMMARY

This Statement of Work outlines the Services to be performed and/or the Deliverables to be developed (the "Project") by GIS Workshop LLC doing business as gWorks ("gWorks") pursuant to and governed by that certain Master Services Agreement dated **April 11, 2018** (the "Services Agreements"), by and between gWorks and **Keith County, Nebraska** ("Client"). This Statement of Work will also set forth the scope of the Services, a description of the Deliverables, responsibilities for all parties, and the estimated fees. Any capitalized terms used, but not defined herein, shall have the meaning ascribed to it in the Services Agreement.

## TERMS AND CONDITIONS

The terms and conditions of this SOW are governed by the Master Services Agreement dated April 11, 2018.

## STATEMENT OF WORK

gWorks will rebuild the Zoning Layer for the Client that will be made available on their Planning and Zoning WebGIS Tab. The Client will be responsible for supplying gWorks with all necessary documents for gWorks to accurately reflect all the "Zones" the county wishes to have displayed on their WebGIS Tab.

Once the layer is completed and approved by the Client, gWorks will upload the new Zoning Layer (in front of the Client's login) into the Client's Planning and Zoning WebGIS Tab.

## SUPPORT & MAINTENANCE

gWorks will provide data maintenance of the Zoning Layer under the Client's current Standard Planning & Zoning GIS Maintenance Support, Project 0286-027 at no additional cost.

## COUNTY RESPONSIBILITIES

The successful completion of the Zoning Layer rebuild can only be attained through the full cooperation of County staff. gWorks expects the County to provide and/or be responsible for:

- (1) Providing access to maps, if necessary
- (2) Providing full access to staff (if questions arise regarding information provided by Zoning Administrator's office).

gWorks cannot be held responsible for delays in delivery of the layer due to delays in County's providing above items.

## PROJECT SCHEDULE

The gWorks team is ready to start the Client's Zoning Layer rebuild project with acceptance and receipt of a signed contract. The project will be completed within six (6) weeks of receiving a signed contract. Because of our reliance on your County office and any third-party consultants to perform certain steps in the project, we cannot be held liable for any delays in delivering the final product.

## PRICING INFORMATION

Set-up Deliverables	Cost
Zoning Layer Rebuild	\$2,800
<b>Total Set-up Cost*</b>	<b>\$2,800</b>

\*Fees for all one-time professional Services are due and payable as follows: one hundred percent (100%) upon completion of this SOW. Net-30 terms.

#### CHANGE ORDERS

Significant changes in, or additions to, this Statement of Work during the project that require additional consulting time from gWorks will require a Change Order to detail a revised Statement of Work. This will ensure that the changes to the Statement of Work are documented, and that both the Client and gWorks agree to the changes.

A Change Order reflects the new deliverables, activities, and budget for the remainder of the project. It amends the Agreement and Statement of Work from the date which is it signed. Payment for all hours worked and expenses incurred up to the date of the Change Order will be due at this time as they were stated in the original Agreement and Statement of Work. Additional time detailed in the Change Order will be billed at the gWorks fee structure in effect at the time of the issuance of the Change Order.

#### TERMINATION

This Statement of Work may be terminated with respect to any Service or Deliverable by mutual agreement of the parties. Upon termination, Client shall pay gWorks for all Services performed and Deliverables delivered up to and including the date of termination. These post-termination obligations shall survive the termination of this SOW, to the extent applicable.

#### COUNTERPARTS

This SOW may be executed in any number of counterparts with the same effect as if all parties had signed the same document, and all counterparts shall be construed together and shall constitute the same instrument. Delivery of an executed counterpart of a signature page to this SOW by facsimile or other electronic means shall be effective as delivery of an original executed counterpart of this SOW.

IN WITNESS WHEREOF, the parties hereto have executed this Statement of Work (Project No. 0286-028) as of the date first above written.

**Agreed to and Accepted by:**

**gWorks**


Sign: 

By: Tyson Larson

Its: Vice President of Client Success

Date: 06/08/2021

**Keith County, Nebraska**

Sign: 

By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: June 16 2021

**Client of Contact for gWorks Project Manager for data requests:**

Name: Amber Kuskie

Title: Planning & Zoning Administrator

Phone: (308) 284-3556

Email: planning@keithcountyne.gov

**Client Point of Contact for Accounts Payable:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_