

April 18, 2018

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Peters asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Lonnie Peters, Chairman, and Commissioners Caleb Johnson, Toney Krajewski, C.W. Baltzell and Kim Elder. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Johnson moved to approve the agenda, Baltzell seconded the motion. Elder, Krajewski, Baltzell, Johnson and Peters voting aye; none voting nay; motion carried. Baltzell moved to approve the minutes of the previous meeting, Johnson seconded the motion. Krajewski, Elder, Johnson and Baltzell voting aye; Peters abstain; none voting nay; motion carried. Krajewski moved to approve the payment of claims upon review, Baltzell seconded the motion. Elder, Johnson, Baltzell, Krajewski and Peters voting aye; none voting nay; motion carried.

General Fund

Albertsons/Safeway, Prisoner Board, medication, \$341.74; Campbell Drug, Medication for inmates, \$16.97; Richard Colson, Mileage, meals, \$222.63; Denver County Sheriff, Services, \$18.00; ES&S, Automark flashcards, \$67.27; Eakes Office Plus, Office supplies, \$179.44; Firespring, Sign in registers, \$125.93; Tania Fox, Services, \$526.25; Lori Hill, Postage fees, \$15.15; Kasey Ingersoll, Cleaning, \$100.00; Keith County Clerk, Copies, \$4.50; Keith County District Court, Docket fees, \$285.00; Mailfinance, Lease payment, \$609.64; Microfilm Imaging Systems, Service agreement, \$94.00; MIPS, Keyboard, \$137.97; Office Service, Folders, \$12.82; Pelster Law Office, Services, \$390.00; Philip Pierce, Special Prosecutor, \$258.33; Pinnacle Bank, Registers, charges, \$3,489.07; Quality Inn, Lodging, \$254.85; Rankin Sales & Service, Supplies, \$78.77; U-Save Pharmacy, Prescriptions for inmates, \$242.50; JB Walker, Reimburse for gas, \$20.00

Road Fund

American Energy Delivery Inc., Fuel, \$2,931.50; Black Hills Energy, Service, \$714.62; Fastenal, Supplies, \$101.88; John Deere Financial, Parts, supplies, \$286.92; Light & Siren, Beacons, \$353.77; Newman Signs, Signs, \$2,781.61; Paxton Welding, Supplies, labor, \$1,181.64; Ramada Kearney, Lodging, \$150.00

CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$867.10; KC CBSA/Health Insurance Fund, Health claims, \$10,368.59

The Board heard from Rusty Patrick and Joe Herrod concerning Keystone/Sarben Road East.

The Board heard the reports of Highway Superintendent Tim Ryan, Sheriff Jeff Stevens and Emergency Manager Elizabeth Sillasen.

Goodall Library Director Kendra Caskey gave her annual report.

Goodall Library Director Kendra Caskey and Mick Tuttle with the Library Advisory Committee appeared before the Board with a funding request of \$400,000.00. Caskey told the Board that the grants that had been applied for were matching funds grants and the Committee was requesting \$200,000.00 this fiscal year and \$200,000.00 next fiscal year.

Zoning Administration CJ Poltack appeared before the Board with a request by Joseph and Diana Sherman for a road vacation of the portion of Rogum Road located between Lot 1, Highland Replat and Outlot A, Highland Replat, located in Section 9, Township 15 and Range 39. In following the road vacation procedure, Poltack presented the Board with a resolution requesting the Highway Superintendent to perform a study on this road and give his recommendation in thirty days. Krajewski moved to adopt this resolution, Baltzell seconded the motion. Johnson, Elder, Baltzell, Krajewski and Peters voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2018-19.

At 9:00 a.m. the public hearing on the following items was opened: 1. Michael Seeley request of a final replat: B-23 replat of B-23 of the Dunes 5th Addition and unplatted B-24, all located in the NW ¼ of Section 6, Township 14, Range 39. 2. Bonnie L. Nemecek, Jason Hiltibrand, Suzanne Hiltibrand and Cliff Brown request for final subdivision plat of Phase #1 of the Shores

at Bayside (with erosion plan), and platted roads all located in the west ½ of Section 22, Township 15 and Range 40. 3. Chad Vogl request of Conditional Use Permit (CUP 18-04) for a campground located in Lot 3 New Lemoyne Replat of Lot 1, Amendment No. 1, located in SE ¼ of Section 8, Township 15 and Range 39. Poltack went over all three zoning items and told the Board the Planning Commission had recommended approval for all three items.

Krajewski moved to adopt the resolution for the request of Michael Seeley for a final plat, Elder seconded the motion. Johnson, Baltzell, Elder, Krajewski and Peters voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2018-20.

Baltzell moved to adopt the resolution for the request of Bonnie L. Nemecek, Jason Hiltibrand, Suzanne Hiltibrand and Cliff Brown for a final subdivision plat, Krajewski seconded the motion. Elder, Johnson, Krajewski, Baltzell and Peters voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2018-21.

Elder moved to adopt the resolution for the request of Chad Vogl for Conditional Use Permit (CUP 18-04), Baltzell seconded the motion. Krajewski, Johnson, Baltzell, Elder and Peters voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2018-22.

The discussion on the funding request of the Library Advisory Committee continued. Elise Lockhart read a letter from Todd Adams in support of the funding for the library. The Board heard comments of support from Keith County residents Susan McBride-Krab, Chrissa Schlake, Dixie DeTuerk, Mary Wilson, Renae Zink and Joan Ervin. Krajewski moved to approve the funding request of \$400,000.00 with \$200,000.00 in this fiscal year and \$200,000.00 in next fiscal year to be paid out of the Inheritance Tax Fund, Baltzell seconded the motion. Peters stated that the last time this request had been before the Board the Board had made the decision that day and he felt they should take the time to think about it this time. Roll call on the motion was as follows: Baltzell and Krajewski voting aye; Elder, Johnson and Peters voting nay; motion failed. This item was placed back on the agenda next week under unfinished business.

Keith County property owner Larry Enfield spoke to the Board regarding an issue he had encountered when paying his property taxes.

Fair told the Board he had reviewed the GIS Workshop contracts for the Assessor's office and did not find any problems with them.

Fair left the meeting.

Johnson moved to approve the travel request of Emergency Manager Elizabeth Sillasen, Elder seconded the motion. Krajewski, Baltzell, Elder, Johnson and Peters voting aye; none voting nay; motion carried.

Johnson moved to appoint Laurie Hood as Alternate Emergency Manager, Baltzell seconded the motion. Krajewski, Elder, Baltzell, Johnson and Peters voting aye; none voting nay; motion carried. This appointment will be filed in the Resolution Book as number 2018-23.

Emergency Manager Elizabeth Sillasen spoke to the Board about getting a credit card for EOC to be used for emergencies only. Johnson wondered if this credit card could be set up to not charge sales tax on any items purchased. Peters will check into this and the Board will make a decision next week.

Krajewski moved to approve Chairman Peters signing the GIS Workshop renewal contracts for the County and the Assessor's office for a three year period, Baltzell seconded the motion. Elder, Johnson, Baltzell, Krajewski and Peters voting aye; none voting nay; motion carried.

Baltzell moved to approve Chairman Peters signing the GIS Workshop contracts for the neighborhood layer and the mobile home layer, Johnson seconded the motion. Krajewski, Elder, Johnson, Baltzell and Peters voting aye; none voting nay; motion carried.

Elder moved to add Commissioner Caleb Johnson's name to the PHI Authorization Form to Access Protected Health Information, Baltzell seconded the motion. Johnson, Krajewski, Baltzell, Elder and Peters voting aye; none voting nay; motion carried.

Representative for Adrian Smith, Phillip Black, did not appear before the Board with an update.

Barb Otto did not appear before the Board to discuss the national motto.

The Deuel County Interlocal Agreement for dispatch services was not discussed and will remain on the agenda under unfinished business.

At 11:05 a.m. Johnson moved to go into executive session to discuss personnel for the protection of the reputation of an individual with no decisions to be made, Elder seconded the motion. Krajewski, Baltzell, Elder, Johnson and Peters voting aye; none voting nay; motion carried. Peters stated that they were going into executive session to discuss personnel for the protection of the reputation of an individual with no decision to be made. At 11:35 a.m. Baltzell moved to return to open session with no decisions being made, Elder seconded the motion. Johnson, Krajewski, Elder, Baltzell and Peters voting aye; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, April 25, 2018 at 8:00 a.m. at the Courthouse in Ogallala.

Lonnie Peters

Chairman

Sandra K. Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

Unfinished Business

Deuel County Interlocal for dispatch services.

Emergency Manager Elizabeth Sillasen – credit card for EOC.

9:15 a.m. – Library Advisory Committee request for funding.

New Business

NRIN Board election.

Executive session –County Assessor – Assessments.

County Assessor – Assessments.

Barb Otto – National motto.