

**December 11, 2018**

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Peters asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Lonnie Peters, Chairman and Commissioners Caleb Johnson, Toney Krajewski, Kim Elder and C.W. Baltzell. Also attending the meeting was County Clerk Sandra Olson. Johnson moved to approve the agenda, Baltzell seconded the motion. Elder, Krajewski, Baltzell, Johnson and Peters voting aye; none voting nay; motion carried. Baltzell moved to approve the minutes of the previous meeting, Elder seconded the motion. Johnson, Krajewski, Elder, Baltzell and Peters voting aye; none voting nay; motion carried. Krajewski moved to approve the payment of all claims except the Hartford claims upon review, Elder seconded the motion. Johnson, Baltzell, Elder, Krajewski and Peters voting aye; none voting nay; motion carried. Elder moved to approve payment of the Hartford claims, Baltzell seconded the motion. Krajewski, Baltzell, Elder and Peters voting aye; Johnson abstain; none voting nay; motion carried.

Salaries - \$155,506.01

**General Fund**

Albertsons/Safeway, Prisoner Board, supplies, \$309.09; Bob Barker Company, Inc., Clothing, provisions, \$549.79; Charles J. Boettcher, D.D.S., Dental work on inmate, \$375.00; Gary Burke, Mental Health Board hearing, \$200.00; Charter Communications, Charter fees, \$11.23; City of Ogallala, Service, \$412.91; Richard Colson, Mileage, \$104.75; Consolidated Plumbing & Heating, Sewer repairs, \$420.00; Cranmore Fire Protection LLC, Fire extinguishers, inspection, \$726.00; Culligan, Salt, water, \$73.45; DAS State Acctg - Central Finance, AS400, \$30.88; Datashield, Service, \$48.55; Tina DeVoe, Mental Health Board hearing, \$200.00; Eakes, Agreement, copy paper, \$3,088.97; Five Nines Technology, Services, \$4,500.00; Aimee Gordon, Cleaning, \$350.00; Government Forms & Supplies, Books, papers, \$438.48; The Hartford, Life insurance premiums, \$237.60; Pamela Hicks, Medical jail coverage, \$1,200.00; Julie Hlavaty, Mental Health Board hearing, mileage, \$374.32; Rod Hopken, County inspections, \$241.02; Humphrey's Auto Supply, Belt, \$13.99; Ideal Linen, Supplies, \$1,328.50; Ronda Johnson, Mileage, \$54.50; Keith County Clerk, Correction for dup check, \$432.00; Keith County Court, Uncollectible costs, \$928.50; Keith County News, Advertising, \$513.90; Keith County Senior Center, Funding request, \$7,000.00; Gary Krajewski, Public Defender contract, \$6,250.00; Mead Lumber, Supplies, \$30.23; Microfilm Imaging Systems, Inc., Agreement, \$94.00; Midwest Connect, Postage, \$2,883.09; My Shop Angel, Holders, \$203.98; NACO, Registration, dues, \$1,906.00; NPPD, Service, \$2,129.13; Nebraska State Fire Marshal, Fees, \$120.00; Nebraska Weed Control Assn, Dues, \$200.00; Office Service, Supplies, \$440.41; O'Keefe Elevator, Maintenance, \$290.72; Sandy Olson, Kleenex, \$9.73; Orkin Inc., Pest control, \$108.58; Pinnacle Bank, Charges, \$228.18; "R" Tire & Alignment, New tires, \$548.90; SLU Care, Labs, \$900.00; Shell, Prisoner transport, \$36.42; Elizabeth Sillasen, Coffee, snacks, \$39.96; Software Unlimited Corporation, Maintenance, \$619.20; Town & Country Service Center, Tire repair, \$19.18; USPS, Stamps, \$801.70; Verizon, Service, \$40.01; Waste Connections, Service, \$243.34; WCNDD, Fees, cartridges, postage, \$4,437.83; Zee Medical Service, First aid supplies, \$130.26; George Zeilinger, Services, \$250.00; Zoom Video Communications, Fee, \$648.90

**Road & Bridge Fund**

ATC Communications, Service, \$68.15; Barco, Supplies, \$540.55; City of Ogallala, Service, \$42.08; CHS Grainland, Fuel, \$3,703.78; Consolidated Telephone, Service, \$103.71; Cornhusker International Trucks, Parts, \$327.95; The Hartford, Life insurance premiums, \$62.40; Humphrey's Auto Supply, Parts, oil, \$111.70; Ideal Linen, Coveralls, \$149.11; Inland Truck Parts, Parts, \$267.94; K&K Service, Parts, supplies, \$546.33; MC Schaff & Assoc., Design, \$13,320.00; Medical Enterprises, DOT testing, \$75.00; NMC, Parts, \$2,019.03; NPPD, Service, \$92.32; Ogallala Community Hospital, DOT testing, \$131.00; Pine Bluffs Gravel, Gravel, \$18,065.15; RDO Truck Centers, Parts, \$79.27; Sapp Brothers Petroleum, Fuel, oil, \$4,661.88; Scotties Potties, Gravel hauling, \$1,700.00; Shell, Fuel, \$115.09; Simon, Gravel, \$22,015.00; Village of Paxton, Service, \$131.95; Village of Paxton %Midwest Electric, Service, \$185.91; Waste Connections, Service, \$257.20; Wiest Hardware, Supplies, tools, \$111.51

**Visitors Fund**

iHeart Media, Advertising, \$300.00; Keith County Ag Society, Grant request, \$5,180.00; Keith County News, Meeting notice, \$7.20; Lonergan Creek Media, Contract, \$1,400.00; NPPD, Service, \$60.81; Ogallala/Keith County Chamber, Postage, contract, \$2,212.58; Prairie Mountain Media, Facebook ads, \$250.00; Village of Paxton, Grant request, \$1,150.00

**Visitors Improvement Fund**

Lamar Companies, Billboard lease, \$370.00; Lonergan Creek Media, Contract, \$1,400.00; Midwest Connect, Siffring billboard, \$119.95; NPPD, Vasa billboard, \$69.83; Ogallala/Keith County Chamber, Contract, \$2,025.00

**CBSA Health Insurance Claim Fund**

KC Clerk/Flex Claims Account, Flex claims, \$1,540.26; KC CBSA/Health Insurance Fund, Health claims, \$25,581.05; Meritain Health, Administration fees, \$27,409.70

**Inheritance Tax Fund**

Trails West CASA Inc., Funding request, \$10,000.00

**Emergency Phone 911 Fund**

ATC Communications, Data circuits, \$118.14; Glenwood, Tower rent, exchange, \$446.02

Fair entered the meeting at 8:09 a.m.

The Board heard the report of Highway Superintendent Tim Ryan.

Board members gave reports and received correspondence. The Board received November fee reports from the Clerk's, Treasurer's, Sheriff's and Clerk of the District Court's offices.

Ogallala/Keith County Chamber Director Karla Scott updated the Board on the November 28, 2018 Visitors Committee meeting.

Krajewski moved to approve the grant request of the Ogallala Rotary Club in the amount of \$2,700.00, Baltzell seconded the motion. Johnson stated that he had a problem with this grant request because the request was turned in after the event was held and according to guidelines the Board of Commissioners put in place, grant requests must be turned in before the event is held. Roll call was as follows: Krajewski and Peters voting aye; Elder, Johnson and Baltzell voting nay; motion failed. Johnson said he will notify the Visitors Committee Chairman that the Ogallala Rotary Club will not be receiving money for this grant request.

Emergency Manager Elizabeth Sillasen spoke to the Board about NIMS compliance. Sillasen provided the Board with National NACo guidelines for NIMS compliance. Sillasen said she would require the Fire Chiefs, Assistant Fire Chiefs, Lieutenants and Captains and other departments to take the ICS 300 and 400 classes. Sillasen stated that funding reimbursing her salary, Laurie Hood's salary and operating expenses could be denied if these requirements aren't met. Fire Chiefs Kyle Gartrell and Ralph Moul voiced concerns about these requirements for their volunteers and Moul said that the Board could not mandate other department's trainings. The Board said they felt all departments involved should sit down and discuss this further.

Paxton Fire Chief Kyle Gartrell and Paxton Fire Department volunteer Mike Kramer spoke to the Board about Paxton ambulance services. Gartrell said they would be needing a new ambulance and was asking the Board to help them fund it.

The media entered the meeting at 8:50 a.m.

Zoning Administration for Keith County, CJ Poltack, spoke to the Board about the WCNDZ zoning regulation rewrite proposal. Poltack told the Board that WCNDZ would update these zoning regulations for \$7,500.00. County Attorney Randy Fair was given a draft of the contract proposed for this service. This contract was placed on next week's agenda.

Emergency Manager Elizabeth Sillasen spoke to the Board about a contract with Orion Disaster & Preplanning Solutions. Fair will look over the contract and the contract will be on next week's agenda under unfinished business.

At 9:39 a.m. Elder moved to enter into executive session to discuss a salaried twenty four hour operations employees' policy for the protection of reputation of an individual with no decisions to be made, Baltzell seconded the motion. Johnson, Krajewski, Baltzell, Elder and Peters voting aye; none voting nay; motion carried. Peters stated the Board was going into executive session to discuss a salaried twenty four hour operations employees' policy for the protection of the reputation of an individual with no decisions to be made. At 10:05 a.m. Johnson moved to return to open session with no decisions having been made, Krajewski seconded the motion. Baltzell, Elder, Krajewski, Johnson and Peters voting aye; none voting nay; motion carried.

Johnson moved to modify the salaried employees' policy adopted two weeks ago to state that a minimum of 42 hours per week must be worked. In conjunction with this requirement, regular salaried employees will be required to work at least 8 hours a day, 4 days a week, between Monday through Friday, and salaried employees working for a 24 hour operation will be required to work at least 8 hours a day, 4 days a week, between Saturday to the following Saturday. Krajewski seconded the motion. Elder, Baltzell, Krajewski, Johnson and Peters voting aye; none voting nay; motion carried.

Johnson moved to enter into executive session to discuss the Public and Alternate Public Defender contracts for the purposes of contract negotiations and to discuss personnel matters for the protection of the reputation of an individual with no decisions to be made on either discussions, Elder seconded the motion. Baltzell, Krajewski, Elder, Johnson and Peters voting aye; none voting nay; motion carried. At 10:35 a.m. Johnson moved to return to open session with no decisions have been made, Krajewski seconded the motion. Elder, Baltzell, Krajewski, Johnson and Peters voting aye; none voting nay; motion carried.

Johnson asked that the Public and Alternate Public Defender contracts be tabled until next week to allow time for them to be reviewed.

Johnson spoke to the regarding server warranty extensions with Five Nines. After discussing this the consensus of the Board was to go ahead with these extensions.

The Board spoke to Communications Director Laurie Hood regarding openings in her department. The Board told Hood to go ahead and advertise for multiple positions in her department.

Johnson spoke to the Board about an EOC regionalization project. Fair stated he had concerns regarding termination and also mentioned there was also a clause in these contracts stating Keith County could not hire anyone employed by these companies. Fair will finish reviewing these contracts for next week's meeting.

Johnson moved to approve the Maintenance Agreement for Building Environmental Systems in the amount of \$2,025.00 for the year of November 1, 2018 thru November 1, 2019, Krajewski seconded the motion. Elder, Krajewski, Johnson and Peters voting aye; Baltzell absent; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, December 19, 2018 at 8:00 a.m. at the Courthouse in Ogallala.

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Lonnie Peters

Chairman

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Sandra K. Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

Orion Disaster & Preplanning Solutions contract.

Executive session – Public and Alternate Public Defender contracts.

Public and Alternate Public Defender contracts.

EOC Regionization Project.

8:30 a.m. – WCNDD Contract for Zoning Regulation rewrites.

**New Business**

8:30 a.m. – Public hearings – 1. Request by Keith County Highway Department to vacate Road East 160 from Road East I North to Road East J North; to vacate Road East I North from Road East 160 to Road East 170; and to vacate approximately 3550' of Road East 170 from Road East I North West, all located in Sections 28, 33 and 34, Township 15 and Range 37. 2. William Clark's request for road vacation located north of Lots 1 & 2, Armstrong Replat #1 of Lots 1-16, Block 1, Sand Creek Subdivision, Phase II, located in the NE ¼ of Section 3, Township 15 and Range 40; and William Clark's request for road vacation located west of Lot 1, Armstrong Replat #1 of Lots 1-16, Block 1, Sand Creek Subdivision, Phase II, located in the N ½ of Section 3, Township 15 and Range 40.