

## February 10, 2021

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Crandall asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Chairman Corey Crandall and Commissioners Lane Anderson, Toney Krajewski, Joan Ervin and Dale Schroeder. Crandall acknowledged the Open Meeting Act was posted. Also attending the meeting was County Clerk Sandra Olson and County Attorney Randy Fair. Krajewski moved to approve the agenda, Schroeder seconded the motion. Ervin, Anderson, Schroeder, Krajewski and Crandall voting aye; none voting nay; motion carried. Anderson moved to approve the minutes of the previous meeting, Ervin seconded the motion. Schroeder, Krajewski, Ervin, Anderson and Crandall voting aye; none voting nay; motion carried. Ervin moved to approve the payment of claims, Schroeder seconded the motion. Anderson, Krajewski, Schroeder, Ervin and Crandall voting aye; none voting nay; motion carried.

Salaries - \$167,614.69

### **General Fund**

Allo, Service, \$3,475.11; AT&T, Service, \$47.62; Black Hills Energy, Service, \$1,619.12; Bluffs Facility Solutions, Supplies, \$768.57; CenturyLink, Service, \$431.56; Consolidated Plumbing, Repairs, \$99.93; Cranmore Fire Protection, Inspection, test, \$492.00; Culligan, Water, salt, \$228.15; Datashield, Shredding, \$540.00; Tina DeVoe, Supplies, \$26.38; Eakes Office Solutions, Copier agreement, supplies, \$308.39; FP Mailing Solutions, Rateguard - Flexiscale, \$45.00; Law Office of Steven E. Elmshaeuser, Services, \$790.00; Randy Fair, License renewal fee, \$98.00; Jennifer Houseman, Uniforms, \$39.94; Hungerford Technologies, Subscription, \$240.00; Ideal Linen, Supplies, \$591.85; Keith County Clerk, Filing fees, \$16.00; Keith County District Court, Docket fees, \$72.00; Keith County News, Publishing, \$60.30; Laramie County Sheriff's Department, Services, \$105.00; Microfilm Imaging Systems, Software, \$212.00; Midwest Connection, Ink cartridge, \$290.00; Michael Murray, Mileage, \$254.61; NACO, Registration, \$70.00; NACVSO, Dues, \$50.00; Naegeli Deposition & Trial, Fees, \$1,394.04; Nebraska PrintWorks, Certificates, \$9.12; NPPD, Service, \$153.32; Phelps County Sheriff's Office, Inmate housing, \$1,575.00; Realtime Technical Services, Services, \$84.00; Rebecca Schroeder, Services, \$750.00; T&A Alignment, Service, \$1,396.34; Thomson Reuters - West, Rules & procedures, \$221.00; US Postal Service, Box rent, \$150.00; Verizon Wireless, Broadband service, \$40.01; Waste Connections, Service, \$288.60; WCNDD, Contract, postage, supplies, \$4,489.17; Westfield Pharmacy, Inmate prescriptions, \$21.60; Wex Bank, Fuel, \$2,162.52; Wolf Auto, Services, \$38.11

### **Road & Bridge Fund**

Allo, Service, \$170.79; ATC Communications, Service, \$69.83; Dickinson Land Surveyors, Printing, \$62.50; Kelly's Trucking, Trucking, \$2,400.00; Medical Enterprises, DOT testing, \$70.00; NACO, Registration, \$35.00; Nebraska Salt & Grain, Ice slicer, \$13,261.65; NMC, Parts, \$1,985.93; NPPD, Service, \$1,159.53; R&D Welding, Supplies, \$18.40; Safelite Fulfillment, Parts, labor, \$1,228.86; Simon, Gravel, \$4,720.95; TO Haas, Tires, repairs, \$2,831.10; Twin Valley Communications, Repairs, \$155.01; Village of Brule, Service, \$81.00; Wiest Hardware, Supplies, \$299.54

### **CBSA Health Insurance Claim Fund**

KC CBSA/Health Insurance Fund, Health claims, \$26,221.10

### **Emergency Phone 911 Fund**

Allo, Internet, \$533.38; ATC Communications, Circuits, exchange, \$158.14; Glenwood, Exchange, rent, \$446.02; Stancil, Maintenance renewal, \$1,480.00 ; \$2,617.54

The Board heard the report of Highway Superintendent Tim Ryan, Head Jailer Travis Poncik and Human Resources Manager Laurie Jones.

Poncik reported to the Board that there were thirteen prisoners in and nine prisoners farmed out.

Ervin said that what she had seen on LB 102 was just how it would affect the employees and she would like to see more information on how it would affect the County. This item will remain on the agenda under unfinished business.

Olson told the Board that she had spoken to Tyson Larson, the rep from gWorks, regarding redistricting Commissioner Districts. Olson said she had told Larson that according to statute 23-135 the County could not make a payment on work that was not complete. Olson said that Larson had told her that he had looked at the statute and she was correct, and being that was the case the County would not be billed until work was complete and that would be in next year's budget. The Board directed Olson to create a new line item in the Election budget for redistricting Commissioner Districts. Fair recommended that the Board look over the Scope of Work for this project before Chairman Crandall e-signs the contract.

As not all of the Commissioners had read Visitors website proposal/contract, this item will remain on the agenda for next week under unfinished business.

Sheriff Jeff Stevens presented the Board with his Year End Report.

Stevens also requested that the executive and open sessions for the discussion on a utility line item in the Sheriff's budget be postponed until next week when Chief Deputy Shawn Hebbert could be present. This item will be on next week's agenda under unfinished business at 9:30 a.m.

Due to the weather John Webster and Brian Bremer with Murphy Tractor cancelled their meeting with the Board regarding equipment/motor graders.

After much discussion on the starting wage of the Building and Grounds position, Krajewski moved to offer the position to Chris Marlton with a starting salary of \$19.00 per hour, Ervin seconded the motion. Schroeder, Anderson, Ervin, Krajewski and Crandall voting aye; none voting nay; motion carried.

Emergency Manager David Kling spoke to the Board regarding a Local Emergency Planning Committee. Kling told the Board he would like one Board member to sit on this committee. Chairman Corey Crandall volunteered to sit on this committee.

Ervin moved to authorize Chairman Crandall signing the request for a duplicate check for Banner Health, Krajewski seconded the motion. Schroeder, Anderson, Krajewski, Ervin and Crandall voting aye; none voting nay; motion carried.

Deputy County Attorney Rory Roundtree appeared before the Board with a Memorandum of Understanding between Chase County, Dundy County, Furnas County, Perkins, Keith and Arthur for Juvenile Services in all nine Counties. Roundtree told the Board that this was for the purpose of doing the Diversion Program and the NE Crime Commission paid for these services. Ervin moved to authorize Chairman Crandall to sign this memorandum, Schroeder seconded the motion. Anderson, Krajewski, Schroeder, Ervin and Crandall voting aye; none voting nay; motion carried. This memorandum will be filed in the Resolution Book as number 2021-12.

Human Resources Manager Laurie Jones appeared before the Board and told them that she had turned her resignation into Joan Ervin on Monday. At this time Jones said she felt they should go into executive session.

At 9:42 a.m. Ervin moved to go into executive session to discuss negotiations, Crandall stated he had a motion to go into executive session at 9:42 a.m. to discuss negotiations and protect the integrity and asked for a second. Schroeder seconded the motion. Anderson, Krajewski, Schroeder, Ervin and Crandall voting aye; none voting nay; motion carried.

At 9:59 a.m. Ervin moved to return to open session, Krajewski seconded the motion. Schroeder, Anderson, Krajewski, Ervin and Crandall voting aye; none voting nay; motion carried.

Schroeder moved to accept the resignation of Human Resources Manager Laurie Jones, Krajewski seconded the motion. Ervin, Anderson, Krajewski, Schroeder and Crandall voting aye; none voting nay; motion carried. Ervin noted that Jones' evaluation was completed and on record in her office.

Crandall asked to discuss other options regarding the HR Position, Fair stated he did not think it was on the agenda and that it should be put on the agenda next week as HR Position and alternatives for both open and executive session.

The Board received correspondence and gave reports.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, February 17, 2021 at 8:00 a.m. at the Courthouse in Ogallala.

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Chairman  
Corey Crandall

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County Clerk  
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

COVID-19 strategy.

Visitors' website proposal/contract.

gWorks – Redistricting Commissioner Districts contract.

LB102 – Position letter.

9:30 a.m. – Executive session – Utility line item in Sheriff's budget.

Utility line item in Sheriff's budget.

**New Business**

Signing of contract with gWorks for Redistricting Commissioner Districts contract.

Executive session - HR Position and alternatives.

HR Position and alternatives.

8:30 a.m. – One and Six Year Road Plan.

Resolution to certify One and Six Year Road Plan was presented and adopted.

10:00 a.m. – Spencer Thomas – Novo Benefits – Health insurance information.