

February 3, 2021

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Crandall asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Chairman Corey Crandall and Commissioners Lane Anderson, Toney Krajewski, Joan Ervin and Dale Schroeder. Crandall acknowledged the Open Meeting Act was posted. Also attending the meeting was County Clerk Sandra Olson. Schroeder moved to approve the agenda, Krajewski seconded the motion. Ervin, Anderson, Krajewski, Schroeder and Crandall voting aye; none voting nay; motion carried. Krajewski moved to approve the minutes of the previous meeting, Ervin seconded the motion. Schroeder, Anderson, Ervin, Krajewski and Crandall voting aye; none voting nay; motion carried. Ervin moved to approve the payment of claims, Krajewski seconded the motion. Schroeder, Anderson, Krajewski, Ervin and Crandall voting aye; none voting nay; motion carried.

General Fund

Banner Health, Nurse services, \$1,200.00; Blue 360 Media, LLC, Manuals, \$83.75; City of Ogallala, Service, \$461.36; DAS State Acctg-Central Finance, Lease, \$704.00; Datashield, Cart service, \$48.55; Tina DeVoe, Filing cabinets, \$115.00; Draucker Funeral Home, County burial, \$2,250.00; Encartele, Calling cards, \$150.00; Five Nines Technology Group, Contract, \$5,874.19; John Deere Financial, Supplies, \$69.98; Keith County News, Publishing, \$920.26; Kent's Towing, Towing, \$125.00; Jim Kozeny, Maintenance agreement, \$2,025.00; MIPS, Post cards, shipping, \$148.65; My Shop Angel, Card holders, \$198.94; NE Assoc. of County Clerks, ROD, Election, Dues, \$75.00; NE Health and Human Service, Lincoln Regional Center, \$459.00; NE PrintWorks, Envelopes, \$115.55; Nemo Locksmith Service, Labor, \$60.00; NPPD, Service, \$1,818.46; O'Keefe Elevator, Maintenance agreement, \$314.43; Office Service, Laminating plats, supplies, \$381.03; Philip Pierce, Services, \$400.00; Quality Farm & Ranch, Supplies, \$103.84; "R" Tire & Alignment, Services, \$238.05; Sandhills RC&D, Dues, \$100.00; Sarpy County Sheriff's Dept., Juvenile care, \$1,473.92; The Hartford, Life insurance premiums, \$256.80; U-Save Pharmacy, Inmate prescriptions, \$141.25; University of NE - Lincoln, Subscription, \$175.00; Wolf Auto, Services, \$390.09

Road and Bridge Fund

Consolidated, Service, \$102.20; Olson Manufacturing, Services, \$342.92; The Hartford, Life insurance premiums, \$62.40; Unitech, Supplies, \$189.50

Visitors Fund

Prairie Mountain Media, Facebook ads, \$150.00

CBSA Health Insurance Claims Fund

KC Clerk/Flex Claims Account, Flex claims, \$1,083.10; KC CBSA/Health Insurance Fund, Health claims, \$15,694.07; Meritain Health, Administration fees, \$36,333.53

Emergency Phone 911 Fund

CenturyLink, Exchange, \$90.61; Consolidated, Address maintenance, \$36.00; Frontier, Connection to Viper, \$5.47

Wireless 911 Service Fund

CenturyLink, Exchange, \$475.71; Frontier, Connection to Viper, \$28.72

The Board heard the report of Highway Superintendent Tim Ryan, Head Jailer Travis Poncik, Chief Deputy Shawn Hebbert and Human Resources Manager Laurie Jones.

Poncik reported to the Board that there were eleven prisoners in and seven prisoners farmed out.

Chief Deputy Shawn Hebbert appeared before the Board and asked where the Board was with the new utilities line item that they had added to the Sheriff's budget. Ervin answered that the Auditor has said that was where the line item should be in order to get a clear picture of where the budget actually was on utilities. Ervin also told Hebbert that the Board would transfer budget authority for this line item so the Sheriff's budget would not run over. Hebbert told the Board that he was requesting an executive session next week to discuss this matter.

Ervin discussed LB 102 with the Board. Ervin told the Board that LB 102 would combine County Court and District Court. Ervin said that Clerk of the District of Court Tina DeVoe would be giving her more information and at that time possibly the Board would want to send a position letter after having it looked over by County Attorney Randy Fair.

Anderson discussed Phase Two for the Jail with the Board. Anderson told the Board the Jail Advisory Committee would be touring the jail in Wilbur. Ervin questioned whether that would be considered an add-on to the Phase Two contract and Anderson said he would check. Olson verified that Phase Two had been approved on October 28, 2020 by the Board. Ervin moved to give Anderson authorization to move forward with Davis Design moving to Phase II in the amount of \$89,748.00, Krajewski seconded the motion. Anderson, Schroeder, Krajewski, Ervin and Crandall voting aye; none voting nay; motion carried.

Olson told the Board she had received prices for gWorks redistricting the Commissioner Districts with the new Census figures. Olson said she felt they should go with the Advance Plan as it would offer the best options for redistricting. Olson told the Board that the pricing for the Basic Plan was \$3,950.00 and gWorks had not recommended this plan as Keith County was too big of a county for this to work well for them. Olson said the Standard Plan cost was \$4,550.00 and would allow revisions & edits between the County and gWorks but any revisions and changes over four hours would be an additional cost. Olson stated that the Advanced Plan cost was \$5,650.00 and would allow one to one access with their team allowing the county to edit/change the map in real time with their software. Ervin moved to approve the Advanced Redistricting Plan, Anderson seconded the motion. Schroeder, Krajewski, Anderson, Ervin and Crandall voting aye; none voting nay; motion carried. Olson asked where the funds to pay for this would come out of. After some discussion it was decided to wait until January had been closed and the expenditure reports ran in order to get a more accurate picture of how much money was left in assorted funds and line items. This item will remain on next week's agenda under unfinished business.

As County Attorney Randy Fair was not present no action or discussion was held on the Visitors website proposal/contract. This item will remain on the agenda for next week under unfinished business.

Budget Consultant Caleb Johnson appeared before the Board to talk about 2021/2022 budget prep. Olson told the Board that last year Johnson had not put setting the levies in his contract and that she had had to set them. Olson said although it was not in his contract Johnson and Ervin had met with her to verify her figures. Olson said she did not feel comfortable setting the levies and when asked if it was in her job description replied that last year was the first year she had ever had to do so. When asked if he would consider setting the levies for the county Johnson said he would but would draw up a separate contract for this service as it is not included in any of his budget contracts. Johnson also requested that Olson and Ervin meet with him to verify figures. Ervin moved to accept the two year letter of engagement with Caleb Johnson for budget preparation with a cost of \$4,900.00 per year, Krajewski seconded the motion. Anderson, Schroeder, Krajewski, Ervin and Crandall voting aye; none voting nay; motion carried. This Letter of Engagement will be filed in the Resolution Book as number 2021-11.

The Board received January's fee reports from the Sheriff's Office, the Clerk's Office and the Clerk of the District Court's Office.

The Board received correspondence and gave reports. County Attorney Randy Fair entered the meeting and gave a brief report.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, February 10, 2021 at 8:00 a.m. at the Courthouse in Ogallala.

_____ Chairman

_____ County Clerk

Corey Crandall

Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

Unfinished Business

COVID-19 strategy.

Visitors' website proposal/contract.

Phase 2 Jail updates.

gWorks – Redistricting Commissioner Districts.

LB102 – Position letter.

New Business

Executive session – HR evaluation.

HR evaluation.

Appointment of Building and Grounds person.

Memorandum of Understanding for Southwest NE Juvenile Service Comprehensive Community Plan.

8:15 a.m. – Sheriff Jeff Stevens – Year End Report.

8:30 a.m. – Executive session – Utility line item in Sheriff's budget.

Utility line item in Sheriff's budget.