

## February 7, 2024

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairperson Anderson asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Chairperson Lane Anderson and Commissioners Toney Krajewski, Corey Crandall, Dale Schroeder and Joan Ervin. Also attending the meeting was County Clerk Sandra Olson. Schroeder moved to approve the agenda, Crandall seconded the motion. Krajewski, Ervin, Crandall, Schroeder and Anderson voting aye; none voting nay; motion carried. Krajewski moved to approve the minutes of the previous meeting, Crandall seconded the motion. Ervin, Crandall, Krajewski and Anderson voting aye; Schroeder abstain; none voting nay; motion carried. Ervin moved to approve the payment of claims, Schroeder seconded the motion. Crandall, Krajewski, Schroeder, Ervin and Anderson voting aye; none voting nay; motion carried.

Salaries - \$235,256.96

### **General Fund**

AG-News, Publication, \$209.00; Allo, Service, \$3,360.04; The Arthur Enterprise, Publishing, \$4.20; Banner Health, Medical, nurse services, \$1,445.40; Card Service, Charges, \$88.71; Cash-Wa, Supplies, \$1,419.30; CenturyLink, Service, \$42.86; City of Ogallala, Service, \$502.50; Laura Cooney, Mileage, \$50.92; Culligan, Water, salt, \$326.00; Davis Design, Services, \$3,226.25; Eakes Office, Supplies, service agreement, \$1,552.90; Aaron Eilers, Mileage, \$45.56; ES&S, Ballots, set up, \$466.02; Law Office of Steven Elmshaeuser, Services, \$7,037.50; Randy Fair, Dues, \$280.00; Five Nines, Services, tokens, \$10,619.67; Kyle Gartrell, Mileage, \$34.84; Larry Holscher, Mileage, \$19.43; Trent Holscher, Mileage, \$17.01; Home Town Leasing, Printer lease, \$150.35; Laurie Hood, Surety bond, \$40.00; Ideal Linen, Supplies, \$941.22; Keith County Court, Uncollectible costs, \$651.00; Keith County District Court, Docket fees, \$72.00; Keith County News, Publishing, \$1,472.24; Kent's Towing and Repair, Towing, \$300.00; Microfilm Imaging Systems, Service agreement, \$147.00; MIPS, Form, tax statements, \$1,727.80; Jamie Moore, Fuel, \$78.88; NACO, Registrations, \$55.00; NPPD, Service, \$2,001.05; Office Service, Supplies, \$675.51; O'Reilly, Battery, \$132.62; Abby Patterson, Mileage, \$52.12; "R" Tire & Alignment, Tires, \$183.06; Tessa Reece, Mileage, \$73.70; Rory Roundtree, Contract, \$1,000.00; Thomson Reuters - West, Subscriptions, \$799.00; TK Elevator Corp, Elevator maintenance, \$364.70; T&A Alignment, Tire rotation, \$454.20; U-Save Pharmacy, Inmate prescriptions, \$216.95; Westfield Pharmacy, Inmate prescriptions, \$177.70; Wex Bank, Fuel, \$2,193.60; Sandra Wilson, Mileage, \$50.92; Wolf Auto, Service, \$1,425.65; 911 Custom, Supplies, \$1,553.75

### **Road & Bridge Fund**

Allo, Service, \$373.22; ATC Communications, Service, \$86.97; City of Ogallala, Service, \$66.25; Cornhusker International Trucks, Parts, \$279.29; Culligan, Water, \$15.00; Humphreys Auto, Parts, misc. lube, \$187.92; Ideal Linen, Coveralls, \$376.80; Keith County News, Publishing, \$152.19; Imperial NAPA, Parts, supplies, misc. lube, \$335.91; NE Assn. of County Hwy Supts, Dues, registrations, \$435.00; NMC, Parts, labor, \$6,446.64; Office Service, Supplies, \$104.81; Paxton Grocery, Supplies, \$11.50; Peterson Machine Shop, Parts, labor, \$1,190.00; Powerplan, Parts, labor, \$2,662.21; QFRC, Supplies, \$405.75; Sutherland Farm & Auto, Parts, \$292.86; Village of Paxton, Service, \$152.42; Wiest Hardware, Supplies, \$186.33; Wolf Auto, Parts, labor, \$1,357.36; 21st Century, Parts, labor, \$1,051.98

### **CBSA Health Insurance Claim Fund**

KC CBSA/Health Insurance Fund, Health claims, \$33,459.31; Meritain Health, Fees, \$41,311.60

### **Emergency Phone 911 Fund**

Allo, Service, \$538.38; ATC Communications, Exchange, \$40.00; Glenwood, Exchange, rent, \$459.30

### **Wireless 911 Services Fund**

Frontier, Connection to Viper, \$34.19

### **Ambulance Fund**

Card Service, Charges, \$154.08

The Board heard the reports of Highway Superintendent Thomas Wilbur, Zoning Administrator Cody Fenwick and Chief Deputy Shawn Hebbert.

Wilbur told the Board he, roads employees, EMS Chief, Emergency Manager, Mitch Doht – LTAP Director, Building Inspector, Fire Chiefs and Zoning Administrator had met to work on a Local Roads Safety Plan. One of the goals of this plan is to bring fatalities on county roads to zero.

County Attorney Randy Fair entered the meeting at 8:11 a.m.

Hebbert told the Board he had twelve (12) prisoners in and six (6) prisoners farmed out.

Highway Superintendent Thomas Wilbur told the Board that he had made the changes to his cell phone stipend statement policy that County Attorney Randy Fair had recommended. Olson said she had spoken to Auditor Don Wilson and he said the stipend could be paid through payroll or a claim. Olson said Wilson also said that you would need documentation to prove that employees had a personal cell phone they were using for county business. Wilbur told the Board he would verify monthly that employees were using their personal cell phone by texting or calling them on their cell phones. After discussion on should the stipend be taxed or pre-taxed if the stipend was run through payroll, it was decided that the stipend would be ran through as a claim every three (3) months with the following provisions: Wilbur would provide documentation with the claims, no pro-rated stipends would be paid and stipends would not be paid to new hires until a full month of work had been worked. Krajewski moved to approve this policy, Schroeder seconded the motion. Ervin, Crandall, Schroeder, Krajewski and Anderson voting aye; none voting nay; motion carried. This policy will be filed in the Resolution Book as number 2024-10.

As it was overlooked in the Board's annual reorganizational meeting January 3, 2024, Ervin moved to appoint Thomas Wilbur, License S-1774, Class B and an employee of Keith County as Keith County Highway Superintendent effective January 1, 2024, Schroeder seconded the motion. Crandall, Krajewski, Schroeder, Ervin and Anderson voting aye; none voting nay; motion carried.

Keith County resident Roger Triplette spoke to the Board about semi's who are hauling trash using county roads. Triplette said that when the roads were flooded he understood these semis using county roads but as the roads were no longer flooded he did not see why they were still using county roads. Ervin said that there was an agreement with Waste Connections that these semis were not to use county roads. The Board told Triplette they will look into it.

Extension Agent Tessa Reese and Extension Board President Kyle Gartrell appeared before the Board to present the annual report. Reese also presented the Board with a list of property she would like to have declared surplus. Schroeder moved to declare this property surplus, and allow for disposal of the desk chair and the literature display rack, Ervin seconded the motion. Krajewski, Crandall, Ervin, Schroeder and Anderson voting aye; none voting nay; motion carried.

Board reports were given and correspondence received. The Board received January's fee reports from the Clerk of the District Court's Office, County Treasurer's Office and the County Clerk's Office.

At 9:30 a.m. the Board recessed. At 10:30 a.m. the Board reconvened.

County Treasurer Ronda Johnson appeared before the Board to speak about a request by Richard Borman to receive a refund for taxes he had paid for seven (7) years on a boat dock. County Assessor Renae Zink told the Board that the state told her that she does not have to assess boat docks anymore and she changed her office policy this year to reflect that. The Board was in agreement that there would be no refunds issued at assessing boat docks was the policy at that time.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, February 14, 2024 at 8:00 a.m. at the Courthouse in Ogallala.

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Lane Anderson

Chairperson

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Sandra K. Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

Keith County Treasurer Ronda Johnson – Boat dock refund.

**New Business**

8:30 a.m. – Keith County Highway Superintendent Thomas Wilbur. 1. One & Six Year Road Plan.

2. Resolution for One & Six Year Road Plan.

9:15 a.m. – Myra Stoney – Southwest Nebraska Public Health Department – Annual report.

9:45 a.m. – Zoning Administrator Cody Fenwick – Nuisance removal grant application.

10:00 a.m. – Christopher Box – SpyGlass – cost recovery and reduction.