

**January 3, 2018**

The Keith County Board of Commissioners met for their reorganizational meeting at the Courthouse in Ogallala. Chairman Johnson asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Caleb Johnson, Chairman, and Commissioners Lonnie Peters, Kim Elder, C.W. Baltzell and Toney Krajewski. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Peters moved to approve the agenda, Krajewski seconded the motion. Elder, Baltzell, Krajewski, Peters and Johnson voting aye; none voting nay; motion carried. Baltzell moved to approve the minutes of the previous meeting, Elder seconded the motion. Peters, Krajewski, Elder, Baltzell and Johnson voting aye; none voting nay; motion carried. Krajewski moved to approve the payment of claims upon review, Baltzell seconded the motion. Peters, Elder, Baltzell, Krajewski and Johnson voting aye; none voting nay; motion carried.

**General Fund**

Albertsons/Safeway, Prisoner Board, \$305.65; Gregory J. Beal, Alternate Public Defender, \$2,997.91; Culligan, Water, \$13.00; DAS State Acctg-Central Finance, Lease, \$704.00; Eakes, Service agreement, \$165.35; Randy Fair, Reimbursement, \$98.00; Pamela Hicks, Medical jail coverage, \$1,200.00; Keith County District Court, Docket fees, \$249.00; Keith County Court, Uncollectible costs, \$1,223.60; Midwest Card and ID Solution, App renewal, \$1,300.00; Mobile Mec Mechanic Service, Towing, \$125.00; NE Clerks of District Court Assn., Dues, \$50.00; NE Public Health Environmental Lab, Blood alcohol test, \$105.00; Office Service, Supplies, \$10.98; Quality Farm and Ranch, Supplies, \$319.75; Reynolds, Korth & Samuelson, Services, \$799.65

**Road Fund**

Consolidated Telephone, Service, \$103.59; Office Service, Supplies, \$20.48; Poppe's Truck & Diesel, Parts, labor, \$455.71; Shell, Fuel, \$102.66

**CBSA Health Insurance Claim Fund**

KC Clerk/Flex Claims Account, Flex claims, \$1,028.60; KC CBSA/Health Insurance Fund, Health claims, \$19,159.19

**Emergency Phone 911 Fund**

ATC Communications, Data circuits, \$118.14; Consolidated Telephone, Service, \$36.00

The Board heard reports from Highway Superintendent Tim Ryan and Sheriff Jeff Stevens.

Extension office clerk Tammy Kutsch spoke to the Board about some meeting she would need to attend and the overtime it would require. The Board told Kutsch they were ok with overtime as long as it was minimal.

Highway Superintendent Tim Ryan presented the Board with his Annual Weed Report. Johnson noted an error and the reports were taken back for correction. Krajewski moved to accept the Weed Report as corrected, Baltzell seconded the motion. Elder, Peters, Baltzell, Krajewski and Johnson voting aye; none voting nay; motion carried.

Krajewski moved to nominate Lonnie Peters as Chairman of the Board for the year of 2018, Johnson seconded the motion. Johnson moved that nominations cease, Baltzell seconded the motion. Johnson, Elder, Krajewski and Baltzell voting aye; Peters will to serve; none voting nay; motion carried. Baltzell moved to nominate Caleb Johnson for Vice Chairman, Krajewski seconded the motion. Elder moved to cease nominations, Baltzell seconded the motion. Krajewski, Elder, Baltzell and Peters voting aye; Johnson willing to serve; none voting nay; motion carried.

Johnson moved to allow the IRS rate of mileage to be paid by the County at \$.545 effective January 1, 2018 subject to IRS guidelines, Krajewski seconded the motion. Baltzell, Elder, Krajewski, Johnson and Peters voting aye; none voting nay; motion carried. Baltzell moved to set the mileage rate for County Sheriffs serving papers to be \$.575 effective January 1, 2018 subject to IRS guidelines, Elder seconded the motion. Johnson, Krajewski, Elder, Baltzell and Peters voting aye; none voting nay; motion carried.

Johnson moved to continue the policy and allow a maximum of \$2,250.00 for cremation only for county burials, Elder seconded the motion. Krajewski, Baltzell, Elder, Johnson and Peters voting aye; none voting nay; motion carried.

Elder moved to adopt the following holiday schedule for County employees, Krajewski seconded the motion. Baltzell, Johnson, Krajewski, Elder and Peters voting aye; none voting nay; motion carried. Columbus Day, October 8, 2018 will be observed; however the Courthouse will remain open for business. The Courthouse will be closed for the following holidays:

January 15	Martin Luther King Jr. Day
February 19	President's Day
March 30	Good Friday (Close at noon)
May 28	Memorial Day
July 4	Independence Day
September 3	Labor Day
November 11	Veteran's Day (Closed Nov. 12)
November 22	Thanksgiving (Close at noon on Nov. 21)
	Remain closed on Nov. 22 & 23
December 25	Christmas Day (Closed Dec. 24 & 25)
January 1	New Year's Day

Krajewski moved to designate the Keith County News as the official newspaper for the County and the County website as an additional method of posting meeting notices, Baltzell seconded the motion. Elder, Johnson, Baltzell, Krajewski and Peters voting aye; none voting nay; motion carried.

Elder moved to retain the following as depositories for County funds subject to paperwork being filed: Adams Bank & Trust, Pinnacle Bank, Sandhills State Bank, Western Nebraska Bank, Western States Bank and NPAIT, Baltzell seconded the motion. Johnson, Krajewski, Baltzell, Elder and Peters voting aye; none voting nay; motion carried.

Baltzell moved to adopt the resolution authorizing Keith County Treasurer Ronda Johnson the authority to deposit the funds of the County in any of the authorized depositories, Elder seconded the motion. Krajewski, Johnson, Elder, Baltzell and Peters voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2018-1.

Elder moved to approve the Board representatives as follows, Krajewski seconded the motion. Johnson, Baltzell, Krajewski, Elder and Peters voting aye; none voting nay; motion carried.

Representative to Area on Aging.....	Kim Elder
Alternate Member.....	C.W. Baltzell
Chairman Welfare Board.....	C.W. Baltzell
Alternate Member.....	Toney Krajewski
Region II Human Services.....	Kim Elder
Alternate Member.....	C.W. Baltzell
Representative to WCNDD Board.....	Caleb Johnson
Alternate Member.....	C.W. Baltzell
Multi-County Health Board.....	Lonnie Peters
Alternate Member.....	C.W. Baltzell
Senior Center Board	
Ogallala and Lemoyne. ....	C.W. Baltzell
Alternate Member.....	Kim Elder
EOC Administrative Board.....	Caleb Johnson
Alternate Member.....	C.W. Baltzell
County Extension Board Liaison.....	Kim Elder
499 & 726 Visitors Board.....	Caleb Johnson
Alternate Member.....	Lonnie Peters
KCAD Board.....	Kim Elder

Alternate Member.....Caleb Johnson  
 Chamber of Commerce Board.....Toney Krajewski  
 Alternate Member.....Kim Elder  
 RC&D Board.....Lonnie Peters  
 Alternate Member.....Kim Elder  
 West Central Weed Management Area.....Kim Elder  
 Alternate Member.....Tim Ryan

Johnson moved to approve the County Committee assignments with the Chairman of these committees as follows, Krajewski seconded the motion. Elder, Baltzell, Krajewski, Johnson and Peters voting aye; none voting nay; motion carried.

Physical Plants/Office Space.....Lonnie Peters  
 Safety Committee.....Randy Fair  
 Road Department.....Toney Krajewski  
 Zoning & Planning.....Toney Krajewski  
 Info/Technology.....Caleb Johnson  
 Budget.....All Commissioners  
 Salaries, Benefits.....Representative from each office  
 Board HIPPA Designee.....Caleb Johnson  
 Courthouse Security.....C.W. Baltzell  
 Emergency Planning & Training.....Kim Elder

Krajewski moved to appoint Tim Ryan as Keith County Highway Superintendent, Baltzell seconded the motion. Elder, Johnson, Baltzell, Krajewski and Peters voting aye; none voting nay; motion carried.

Elder moved to approve adding Chairman Lonnie Peters and Vice Chairman Caleb Johnson to the Pinnacle Bank signature card for the Clerk’s vendor account only, Krajewski seconded the motion. Baltzell, Johnson, Krajewski, Elder and Peters voting aye; none voting nay; motion carried. Commissioner C.W. Baltzell’s name will be removed from the signature card.

Johnson moved to approve adding Chairman Lonnie Peters and Vice Chairman Caleb Johnson to the Adams Bank signature card for the Clerk’s payroll account only, Elder seconded the motion. Krajewski, Baltzell, Elder, Johnson and Peters voting aye; none voting nay; motion carried. Commissioner C.W. Baltzell’s name will be removed from this account.

Board reports were given and correspondence received. The Board received December fee reports from the Clerk’s office and the Sheriff’s office.

Johnson moved to declare the items on the list presented by County Clerk Sandra Olson surplus, Krajewski seconded the motion. Elder, Baltzell, Krajewski, Johnson and Peters voting aye; none voting nay; motion carried.

Krajewski moved to adopt the resolution setting the elected officials salaries for the 2019-2022 term, Elder seconded the motion. Baltzell, Krajewski and Elder voting aye; Peters and Johnson voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2018-2.

Johnson moved to approve the Visitors Committee contracts/Professional service agreements with the Ogallala/Keith County Chamber and Lonergan Creek Media, Baltzell seconded the motion. Elder, Krajewski, Baltzell, Johnson and Peters voting aye. The contract with the Ogallala/Keith County Chamber will be filed in the Resolution Book as number 2018-3 and the contract with Lonergan Creek Media will be filed in the Resolution Book as number 2018-4.

There was no executive session for the agenda item of Visitor Committee contracts/Professional Service agreement or for personnel.

Jim Delahunty spoke to the Board regarding the issue with EOC's restrooms. Baltzell moved to authorize Chairman Peters to collect final bids and move forward with appropriate decision for the restrooms, Elder seconded the motion. Krajewski, Johnson, Elder, Baltzell and Peters voting aye; none voting nay; motion carried.

Baltzell moved to approve the County Clerk receiving an additional \$1,500.00 per year for an election salary to begin with the 2019 term, Johnson seconded the motion. Elder, Krajewski, Johnson, Baltzell and Peters voting aye; none voting nay; motion carried.

At 10:21 a.m. Baltzell moved to go into executive session to discuss the county law suit as relates to litigation strategy with no decisions to be made, Johnson seconded the motion. Elder, Krajewski, Johnson, Baltzell and Peters voting aye; none voting nay; motion carried. Chairman Peters stated that the Board was going into executive session to discuss county lawsuit as relates to litigation strategy. At 10:36 a.m. Elder moved to return to open session with no decisions having been made, Baltzell seconded the motion. Johnson, Krajewski, Baltzell, Elder and Peters voting aye; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, January 10, 2018 at 8:00 a.m. at the Courthouse in Ogallala.

\_\_\_\_\_  
Chairman  
Lonnie Peters

\_\_\_\_\_  
County Clerk  
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

Executive session – Personnel.

Personnel.

Executive session Keith County law suit.

Keith County law suit.