

**January 7, 2021**

The Keith County Board of Commissioners met for their reorganizational meeting at the Courthouse in Ogallala. Chairman Krajewski asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Chairman Toney Krajewski and Commissioners Lane Anderson, Corey Crandall, Joan Ervin and Dale Schroeder. Krajewski acknowledged the Open Meeting Act was posted. Also attending the meeting were County Clerk Sandra Olson and County Attorney Randy Fair. Crandall moved to approve the agenda, Anderson seconded the motion. Schroeder, Ervin, Anderson, Crandall and Krajewski voting aye; none voting nay; motion carried. Ervin moved to approve the minutes of the previous meeting, Anderson seconded the motion. Crandall, Anderson, Ervin and Krajewski voting aye; Schroeder abstain; none voting nay; motion carried. Crandall moved to approve the payment of claims, Schroeder seconded the motion. Ervin, Anderson, Schroeder, Crandall and Krajewski voting aye; none voting nay; motion carried.

**General Fund**

Albertsons/Safeway, Prisoner Board, provisions, \$204.60; Allo, Service, \$3,481.36; Banner Health, Inmate hospital visits, \$974.25; CenturyLink, Service, \$41.37; City of Ogallala, Service, \$468.86; Culligan, Water, salt, \$121.55; D&B Full Service & Towing, Towing, \$125.00; Eakes Office, Supplies, \$710.03; Law Office of Steven E. Elmshaeuser, Attorney fees, \$4,850.00; Encartele, Calling cards, \$150.00; Randy Fair, Lodging, mileage, parking, \$487.04; Five Nines, Support, \$5,659.32; K&K Service, Towing, \$193.00; Keith County News, Publishing, \$728.73; Gary J. Krajewski, Public Defender, \$6,250.00; NPPD, Service, \$1,448.87; Office Service, Supplies, \$30.63; Ogallala Watering Hole, Transit fuel, \$10.15; Pierce Law Office, Attorney fees, \$433.34; Saint Louis University, Toxicology lab, \$500.00; The Hartford, Life insurance premiums, \$280.80; T&A Alignment, Headlight, \$624.04; U-Save Pharmacy, Inmate prescriptions, \$304.95; USDA, APHIS, General, Predatory animal control, \$33.60; Waste Connections, Service, \$383.75; WCNDD, Contract, postage, supplies, toner, \$4,781.81

**Road & Bridge Fund**

Allo, Service, \$167.90; ATC Communications, Service, \$101.96; Caterpillar Financial, Lease, \$6,300.00; City of Ogallala, Service, \$93.50; Keith County News, Publishing, \$23.55; NPPD, Service, \$895.78; Paxton Grocery & Meats, Supplies, \$10.00; The Hartford, Life insurance premiums, \$62.40; Village of Brule, Service, \$81.00; Village of Paxton, Service, \$133.44; Wiest Hardware, Supplies, \$66.76

**CBSA Health Insurance Claim Fund**

KC CBSA/Health Insurance Fund, Health claims, \$5,579.69; Meritain Health, Administration fees, \$36,338.03

**Drug Fund**

10-8 Video, Video System, \$2,004.95

**Emergency Phone 911 Fund**

Allo, Internet, \$533.38; ATC Communications, Exchange, \$80.00; CenturyLink, Internet connection, \$88.81; Frontier, Connection to Viper, \$5.47; Glenwood, Exchange, tower rent, \$446.02

**Wireless 911 Services Fund**

CenturyLink, Internet connection, \$466.24; Frontier, Connection to Viper, \$28.72

The Board the reports of Highway Superintendent Tim Ryan and Human Resources Manager Laurie Jones.

For the COVID-19 strategy it was noted that Keith County is at the orange level.

Krajewski stated he would entertain a motion to nominate a Chairman of the Board for 2021. Krajewski moved to nominate Crandall as Chairman of the Board for the year of 2021, Schroeder seconded the motion. Anderson moved to nominate Ervin as Chairman. Fair stated that another motion could not be made with the first motion being seconded. Schroeder withdrew his second. Schroeder moved to cease nominations, Krajewski seconded the motion. Anderson, Ervin, Krajewski, Schroeder and Crandall voting aye; none voting nay; motion carried.

Ervin withdrew her nomination. With only one nomination the Board voted to have Crandall serve as the Chairman of the Board. Anderson, Ervin, Krajewski and Schroeder voting aye; Crandall willing to serve; none voting nay; motion carried. Ervin moved to nominate Anderson for Vice Chairman, Krajewski seconded the motion. Schroeder moved that nominations cease, Krajewski seconded the motion. Crandall stated that there was a motion and second to nominate Anderson for Vice Chairman and asked for roll call. Ervin, Krajewski, Schroeder and Crandall voting aye; Anderson abstain; none voting nay; motion carried.

Krajewski moved to allow the IRS rate of mileage to be paid by the County at \$0.56 effective January 1, 2021 subject to IRS guidelines, Ervin seconded the motion. Anderson, Schroeder, Ervin, Krajewski and Crandall voting aye; none voting nay; motion carried. Ervin moved to set the mileage rate for County Sheriffs serving papers to be \$0.59 effective January 1, 2021 subject to IRS guidelines, Anderson seconded the motion. Schroeder, Krajewski, Anderson, Ervin and Crandall voting aye; none voting nay; motion carried.

Schroeder moved to continue the policy and allow a maximum of \$2,250.00 for cremation only for county burials, Krajewski seconded the motion. Anderson, Ervin, Krajewski, Schroeder and Crandall voting aye; none voting nay; motion carried.

Ervin moved to adopt the following holiday schedule for County employees, Anderson seconded the motion. Schroeder, Krajewski, Anderson, Ervin and Crandall voting aye; none voting nay; motion carried. Columbus Day, **October 11, 2021** will be observed; however the Courthouse will remain open for business. All days declared by law or by proclamation of the governor are declared to be holidays. The Courthouse will be closed for the following holidays:

January 18	Martin Luther King Jr. Day
February 15	President's Day
April 2	Good Friday (Close at noon)
May 31	Memorial Day
July 4	Independence Day (Closed Monday, July 5 <sup>th</sup> )
September 6	Labor Day
November 11	Veteran's Day
November 25	Thanksgiving (Close at noon on Nov. 24) Remain closed on Nov. 25 & 26
December 25	Christmas Day (Closed Dec. 24 & 27)
January 1	New Year's Day (Closed Dec. 31)

Krajewski moved to designate the Keith County News as the official newspaper for the County and the County website as an additional method of posting meeting notices, Schroeder seconded the motion. Ervin, Anderson, Schroeder, Krajewski and Crandall voting aye; none voting nay; motion carried.

Krajewski moved to retain the following as depositories for County funds subject to paperwork being filed: Adams Bank & Trust, Pinnacle Bank, Sandhills State Bank, Western Nebraska Bank and NPAIT, Anderson seconded the motion. Schroeder, Ervin, Anderson, Krajewski and Crandall voting aye; none voting nay; motion carried.

Schroeder moved to adopt the resolution authorizing Keith County Treasurer Ronda Johnson the authority to deposit the funds of the County in any of the authorized depositories, Ervin seconded the motion. Krajewski, Anderson, Ervin, Schroeder and Crandall voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2021-1.

Ervin moved to approve the Board representatives as follows, Anderson seconded the motion. Schroeder, Krajewski, Anderson, Ervin and Crandall voting aye; none voting nay; motion carried.

Representative to Area on Aging.....Dale Schroeder  
Alternate Member.....Toney Krajewski

Chairman Welfare Board.....	Toney Krajewski
Alternate Member.....	Lane Anderson
Region II Human Services.....	Dale Schroeder
Alternate Member.....	Toney Krajewski
Representative to WCNDD Board.....	Lane Anderson
Alternate Member.....	Joan Ervin
Multi-County Health Board.....	Joan Ervin
Alternate Member.....	Corey Crandall
Senior Center Board	
Ogallala and Lemoyne.....	Lane Anderson
Alternate Member.....	Toney Krajewski
EOC Board Liaison.....	Corey Crandall
Alternate Member.....	Dale Schroeder
County Extension Board Liaison.....	Dale Schroeder
499 & 726 Visitors Board.....	Corey Crandall
Alternate Member.....	Joan Ervin
KCAD Board.....	Corey Crandall
Alternate Member.....	Joan Ervin
Chamber of Commerce Board.....	Joan Ervin
Alternate Member.....	Toney Krajewski
RC&D Board.....	Dale Schroeder
Alternate Member.....	Lane Anderson
West Central Weed Management Area.....	Joan Ervin
Alternate Member.....	Tim Ryan
Joint Housing Authority.....	Toney Krajewski

Schroeder moved to approve the County Committee assignments with the Chairman of these committees as follows, Krajewski seconded the motion. Ervin, Anderson, Krajewski, Schroeder and Crandall voting aye; none voting nay; motion carried.

Physical Plants/Office Space.....	Toney Krajewski
Safety Committee.....	Tim Ryan
Road Department.....	Dale Schroeder
Zoning & Planning.....	Joan Ervin
Info/Technology.....	Corey Crandall
Budget.....	All Commissioners
Salaries, Benefits.....	Representative from each office
Board HIPPA Designee.....	Joan Ervin
Courthouse Security.....	Toney Krajewski
Emergency Planning & Training.....	Dale Schroeder

Anderson moved to appoint Timothy W. Ryan, License Number S-1266, Class A and an employee of Keith County as Keith County Highway Superintendent beginning January 1, 2021, Ervin seconded the motion. Schroeder, Krajewski, Ervin, Anderson and Crandall voting aye; none voting nay; motion carried.

Anderson moved to appoint Timothy W. Ryan as Keith County Weed Superintendent beginning January 1, 2021, Ervin seconded the motion. Schroeder, Krajewski, Ervin, Anderson and Crandall voting aye; none voting nay; motion carried.

Ervin moved to approve adding Chairman Crandall and Vice Chairman Anderson to the Pinnacle Bank signature card for the Clerk's vendor account only, Schroeder seconded the motion. Anderson, Krajewski, Schroeder, Ervin and Crandall voting aye; none voting nay; motion carried.

Krajewski moved to approve adding Chairman Crandall and Vice Chairman Anderson to the Adams Bank signature card for the Clerk's payroll account only, Ervin seconded the motion. Schroeder, Anderson, Ervin, Krajewski and Crandall voting aye; none voting nay; motion carried.

Anderson moved to remove Toney Krajewski's and Christine McKnight's names from the Pinnacle Bank Clerk's vendor account and the Adams Bank Clerk's payroll account, Ervin seconded the motion. Krajewski, Schroeder, Ervin, Anderson and Crandall voting aye; none voting nay; motion carried.

Board reports were given and correspondence received. The Board received December fee reports from the Clerk's Office, the Sheriff's Office and the Clerk of the District Court's Office.

No action was taken on the agenda items of Executive Session – Courthouse Parking, Courthouse Parking and Lemoyne Senior Center Door Bids. These items will remain on the agenda under unfinished business.

Schroeder moved to authorize Meritain Health PHI Authorization Form for Plan Sponsor Use, Ervin seconded the motion. Anderson, Krajewski, Ervin, Schroeder and Crandall voting aye; none voting nay; motion carried.

At 9:30 a.m. the Board recessed. When the Board reconvened at 9:40 a.m. Deputy County Clerk Lindsey entered the meeting in place of County Clerk Sandra Olson.

At 9:44 a.m. Krajewski moved to go into executive session to discuss personnel matters for the protection of an individual's reputation, Anderson seconded the motion. Ervin, Schroeder, Anderson, Krajewski and Crandall voting aye; none voting nay; motion carried. Crandall stated that the Board was going into executive session to discuss personnel matters for the protection of an individual's reputation. At 10:09 a.m. Ervin moved to return to open session with no decisions being made, Krajewski seconded the motion. Schroeder, Anderson, Krajewski, Ervin and Crandall voting aye; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, January 13, 2021 at 8:00 a.m. at the Courthouse in Ogallala.

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Chairman  
Corey Crandall

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County Clerk  
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

COVID-19 strategy.

Lemoyne Senior Center door bids.

Executive session – Courthouse parking.

Courthouse parking.

**New Business**

Formation of Jail Advisory Committee.

Keith County Jail discussions.

Nuisance abatement fee schedule.

Budget items and health insurance discussions.

8:30 a.m. – Gravel bids.