

June 11, 2024

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairperson Anderson asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Chairperson Lane Anderson and Commissioners Dale Schroeder and Joan Ervin. Commissioners Corey Crandall and Toney Krajewski were absent. Also attending the meeting were County Clerk Sandra Olson and County Attorney Randy Fair. Ervin moved to approve the agenda, Schroeder seconded the motion. Schroeder, Ervin and Anderson voting aye; Crandall and Krajewski absent; none voting nay; motion carried. Schroeder moved to approve the minutes of the previous meeting, Ervin seconded the motion. Ervin, Schroeder and Anderson voting aye; Crandall and Krajewski absent; none voting nay; motion carried. Ervin moved to approve the payment of claims, Schroeder seconded the motion. Schroeder, Ervin and Anderson voting aye; Crandall and Krajewski absent; none voting nay; motion carried. Schroeder noted to remind employees to get itemized receipts for reimbursement.

Salaries – \$248,564.86

General Fund

Allo, Service, \$3,381.57; Banner Health, Nurse services, \$1,200.00; Bosselman Pump & Pantry, Fuel, \$78.35; Card Service Center, Charges, \$6,950.00; Cash-Wa, Board for Prisoners, \$597.20; CenturyLink, Service, \$323.16; City of Ogallala, Service, \$688.75; Consolidated Management, Meals, \$439.80; Culligan, Water, \$205.75; Doug Davis, Testing, \$200.00; Mindy Dealey, Canvass Board, \$30.00; Tina DeVoe, Mileage, meals, parking, \$431.00; Five Nines, Contract, tokens, \$10,987.65; Galls, Cuffs, \$27.66; Handcuff Warehouse, Supplies, \$641.80; Home Town Leasing, Printer lease, \$150.35; Ideal Linen, Supplies, \$641.60; Keith County Court, Uncollectible costs, \$1,139.00; Keith County News, Publishing, \$331.68; Keith County Sheriff, Sheriff fees, \$918.40; Shalee Krajewski, Canvass Board, \$30.00; Lindemeier Law Office, Services, \$572.36; Microfilm Imaging Systems, Scanners, software, \$212.00; MIPS, Checks, services, \$26,581.46; NACO, Registration, fees, dues, \$2,131.97; Department of Health & Human Services, General assistance, \$114.00; NIRMA, Workman's comp, \$104,300.00; NPPD, Service, \$355.12; Office Service, Maintenance kit, \$1,519.79; Pinnacle Bank, Charges, \$5,514.02; Aspen Riesberg, Lunch, \$10.00; T&A Alignment, Oil change, \$145.14; TK Elevator Corp, Maintenance, \$364.70; Verizon Wireless, Service, \$37.16; Waste Connections, Service, \$570.30; Westfield Pharmacy, Prescriptions for inmates, \$177.42; Wex Bank, Fuel, \$2,807.92; Cathy Wheeler, Canvass Board, \$30.00; Wiest Hardware, Chemical, \$699.90; 911 Custom, Vest, \$1,354.00

Road & Bridge Fund

Allo, Service, \$212.35; Ideal/Bluffs Facility Solutions, Supplies, \$193.65; Card Service Center, Charges, \$368.83; City of Ogallala, Service, \$71.25; Culligan, Water, \$25.00; Ideal Linen, Coveralls, \$356.05; Kwik Stop, Fuel, \$268.02; Ogallala NAPA, Supplies, \$449.32; NIRMA, Workman's comp, \$84,082.66; NMC, Parts, lube, \$2,378.05; NPPD, Service, \$385.22; O'Reilly Automotive, Parts, \$198.79; Office Service, Supplies, \$109.60; Pronto Fuel, Fuel, \$193.82; R&D Welding, Supplies, \$75.00; Waste Connections, Service, \$514.78; Wiest Hardware, Supplies, \$34.96; 21st Century Equipment, Parts, labor, \$1,275.44

Highway Buyback Fund

Martin Marietta, Chip rock, \$21,212.07

Visitors Fund

NIRMA, Insurance building and contents, \$274.67

Visitors Improvement Fund

NIRMA, Insurance building and contents, \$274.67

CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$2,333.74; KC CBSA/Health Insurance Fund, Health claims, \$19,039.08

Drug Fund

Kiesler Police Supply, Weapon light, \$3,035.04

Emergency Phone 911 Fund

Allo, Service, \$578.38

The Board heard the reports of Zoning Administrator Cody Fenwick, Building and Grounds Director Chris Marlton, Highway Superintendent Thomas Wilbur and Head Jailer Travis Poncik.

Poncik told the Board he had eleven (11) prisoners in and six (6) prisoners farmed out.

Judge Steenberg appeared before the Board to let them know the roof in his office was leaking again. Building and Grounds Director Chris Marlton will get the roof dried off and patched with tar to hold it until replacing the roof can be discussed at budget time.

Ervin moved to declare the Assessor's Dell Inspiron N5010 Notebook Tag # GVVGPP1 surplus and allow for disposal, Schroeder seconded the motion. Schroeder, Ervin and Anderson voting aye; Crandall and Krajewski absent; none voting nay; motion carried.

Ervin moved to declare the list dated June 6, 2024 from Keith County Deputy Assessor Amanda Harger surplus property, Schroeder seconded the motion. Schroeder, Ervin and Anderson voting aye; Crandall and Krajewski absent; none voting nay; motion carried.

Schroeder moved to declare the generator from Ogallala Tower surplus property as requested by Keith County 911 Director Laurie Hood, Ervin seconded the motion. Ervin, Schroeder and Anderson voting aye; Crandall and Krajewski absent; none voting nay; motion carried.

Fair left the meeting.

RSVP Director Joy Nichols presented the Board with a Memorandum of Understanding with RSVP. Schroeder moved to authorize Chairperson Anderson to sign this memorandum, Ervin seconded the motion. Ervin, Schroeder and Anderson voting aye; Crandall and Krajewski absent; none voting nay; motion carried.

Ervin moved to accept the Interlocal Agreement with the City of Ogallala for Dispatch services, Schroeder. As the Board had moved to approve this agreement last year and it had never been taken to the City of Ogallala for approval, Ervin withdrew her motion and Keith County 911 Director Laurie Hood was directed to take it to the City and bring it back to the Board for signatures.

The agenda items of Novo Benefits - 2024 0701 – Keith County Standard Life and Accident Application 2024-2025, Novo Benefits – Keith County PHI form, Novo Benefits – Novo Renewal CSA Schedule of Services and Fees were moved to the June 26th agenda in order to allow the Board time to look at them.

The Board, elected officials and department heads discussed COLA. Ervin moved to approve a three point two percent (3.2%) COLA and allow office to make their own decisions on raises based on the employee's evaluation. After more discuss on the rising costs of everything Ervin withdrew her motion. Ervin moved to approve a four percent (4%) COLA, Schroeder seconded the motion. Schroeder, Ervin and Anderson voting aye; Crandall and Krajewski absent; none voting nay; motion carried.

At 9:15 a.m. Ervin moved to go into executive session for an evaluation and negotiations for Building and Grounds for the protection of the reputation of an individual, Schroeder seconded the motion. Schroeder, Ervin and Anderson voting aye; Crandall and Krajewski absent; none voting nay; motion carried. Anderson stated the Board was going into executive session for an evaluation and negotiations for Building and Grounds for the protection of the reputation of an individual At 9:49 a.m. Ervin moved to return to open session with no decisions having been made, Schroeder seconded the motion. Schroeder, Ervin and Anderson voting aye; Crandall and Krajewski absent; none voting nay; motion carried.

The Board gave reports and received correspondence. The Board received May's fee report from the County Treasurer's Office.

The Board received a budget request from CASA. The Board will take this request under consideration when working on the budget.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, June 26, 2024 at 8:00 a.m. at the Courthouse in Ogallala.

Lane Anderson

Chairperson

Sandra K. Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

Unfinished Business

Novo Benefits - 2024 0701 – Keith County Standard Life and Accident Application 2024-2025.

Novo Benefits – Keith County PHI form.

Novo Benefits – Novo Renewal CSA Schedule of Services and Fees

New Business

Kylie Joyce and Mary Lawson -Region II update.

10:00 a.m. – Employee/Board meeting. 1. Novo Benefits Spencer Thomas – HSA/FSA. 2. Professional IT Services. 3. HR.