

## June 23, 2021

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Crandall asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Chairman Corey Crandall and Commissioners Joan Ervin, Toney Krajewski, Dale Schroeder and Lane Anderson. Also attending the meeting were County Clerk Sandra Olson and County Attorney Randy Fair. Crandall acknowledged the Open Meeting Act was posted. Schroeder moved to approve the agenda, Krajewski seconded the motion. Anderson, Ervin, Krajewski, Schroeder and Crandall voting aye; none voting nay; motion carried. Ervin moved to approve the minutes of the previous meeting, Schroeder seconded the motion. Krajewski, Anderson, Schroeder, Ervin and Crandall voting aye; none voting nay; motion carried. Anderson moved to approve the payment of claims, Krajewski seconded the motion. Schroeder, Ervin, Krajewski, Anderson and Crandall voting aye; none voting nay; motion carried.

### **General Fund**

Cash-Wa, Board, Commissary, \$759.35; Charm-Tex, Inc., Provisions, \$134.19; Department of the Treasury, PCORI fees, \$579.12; Dickinson Land Surveyors, Inc., Updated plat books, \$129.00; Douglas County Sheriff, Services, \$35.93; Eakes Office, Envelopes, supplies, \$329.71; Encartele, Jail calling cards, \$300.00; Randy Fair, Mileage, \$81.28; gWorks, Layer creation, support, \$29,519.01; Robert S. Harvoy, Services, \$2,325.00; Holiday Inn, Lodging, \$229.90; Keith County District Court, Docket fees, \$101.00; Keith County Sheriff, Sheriff fees, \$4,751.37; Keith County Treasurer, Title, sales tax, \$2,423.00; Kent's Towing and Repair, Repairs, \$817.94; Chawnta Durham, Fees, \$592.18; McCarter Reporting, Depositions, \$912.50; Microfilm Imaging Systems, Service agreement, \$24.00; Nebraska PrintWorks, Envelopes, \$297.22; NPPD, Service, \$179.07; Office Service, Supplies, \$1,026.78; Palmer Monument, Gravestone setting, \$500.00; Pinnacle Bank, Charges, \$6,524.26; Snell Services, Sr. Center repairs, \$527.00; "R" Tire & Alignment, Tire repair, \$17.00; Recognition Unlimited, Badges, \$91.60; Union Supply Group, Jail Commissary, provisions, \$1,055.84; USPS, Postage, \$885.00; Van Diest Supply, Chemical, \$9,620.25

### **Road & Bridge Fund**

NPPD, Service, \$125.55; WEX Bank, Fuel, \$367.92

### **Visitors Fund**

Bonneville, Radio ads, \$2,580.00; Keep Keith County Beautiful, Inc., Grant request, \$9,215.66; Keith County News, Meeting notice, \$6.75; Lonergan Creek Media, Contract, \$1,400.00; NPW, Fast Facts, \$822.02; NPPD, Howdy Booth, \$68.10; Nebraska Travel Association, Dues, \$300.00; NRG Media, Radio ads, \$678.00; Keith County Chamber of Commerce, Postage, contract, mileage, lodging, meals, \$4,314.94; Prairie Mountain Media, Boost posts, \$2,075.00; Scottsbluff Adv, Discover US, \$250.00; Sowders, Ad, \$105.00; Special Editions Publishing, Ad, \$2,500.00; Truwest Publishing, Ad, \$525.00

### **Visitors Improvement Fund**

Andersen Sign Company, Billboard skins, \$7,882.00; Firespring, Web hosting, work, \$634.99; Midwest Electric, Service, \$92.64; Move Creative, Licensing fees, \$825.00; NPPD, Service,

\$46.30; Keith County Chamber of Commerce, Contract, \$3,525.00; Lonergan Creek Media, Contract, \$1,400.00; OPSD Foundation, Grant request, \$25,000.00

**CBSA Health Insurance Claim Fund**

KC CBSA/Health Insurance Fund, Health claims, \$23,028.42

**Inheritance Tax Fund**

Shirley E Bahensky Estate, Overpayment of Inheritance Tax, \$2.72

The Board heard the reports of Head Jailer Travis Poncik, Sheriff Jeff Stevens and Chief Deputy Shawn Hebbert.

Poncik told the Board that the jail had eleven prisoners in and four prisoners farmed out.

Crandall said at this point there was nothing new to report on the Keith County radio project.

Ervin moved to declare the Dell H825cdw Service tag #3JYBZC2 copier from the Sheriff's Office surplus property and allow it to be disposed of, Schroeder seconded the motion. Anderson, Krajewski, Schroeder, Ervin and Crandall voting aye; none voting nay; motion carried.

Krajewski moved to declare the Soleusair Model SG-WAC-15ESEA air conditioner from the Sheriff's Office surplus and allow it to be disposed of, Anderson seconded the motion carried. Ervin, Schroeder, Anderson, Krajewski and Crandall voting aye; none voting nay; motion carried.

Ervin moved to declare the Lexmark MC2425 Serial number 42c7858-005 printer from the Human Resources Office surplus property and transfer it to the Sheriff's Department, Krajewski seconded the motion. Schroeder, Anderson, Krajewski, Ervin and Crandall voting aye; none voting nay; motion carried.

Ervin moved to set December 31, 2021 as the deadline for use of the Juneteenth 2021 floating holiday, Schroeder seconded the motion. Krajewski, Anderson, Schroeder, Ervin and Crandall voting aye; none voting nay; motion carried.

Krajewski moved that for 2021 Juneteenth holiday employees working this day would not be paid Work Holiday Pay as the Board declared this a floating holiday, Ervin seconded the motion. Anderson, Schroeder, Ervin, Krajewski and Crandall voting aye; none voting nay; motion carried.

Chris Harrifield with NE Jail Standards spoke to the Board about the jail inspection and answered questions regarding a new jail.

Zoning Administration for Keith County Amber Kuskie appeared before the Board with two zoning items. The first item was a resolution for a request by Michael Snyder and Kristi Hilliard for a Change of Zone from Agricultural District to Residential Rural District at TR 1B in SW ¼ of 7-14-38, more commonly known as 1416 Ogallala Beach Road, Keith County, Nebraska. Ervin moved to adopt this resolution, Anderson seconded the motion. Schroeder, Krajewski, Anderson, Ervin and Crandall voting aye; none voting nay; motion carried. This resolution will

be filed in the Resolution Book as number 2021-81. The second item was a resolution for a request by Michael Snyder and Kristi Hilliard for a Conditional Use Permit (21-23) for barbed wire fence in Residential Rural District at TR 1B in SW ¼ of 7-14-38, more commonly known as 1416 Ogallala Beach Road, Keith County, Nebraska. Krajewski moved to adopt this resolution, Anderson seconded the motion. Ervin, Schroeder, Anderson, Krajewski and Crandall voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2021-82.

Ervin told the Board they will need to add a new line item to the Human Resources budget for the Human Resources contract. Olson was instructed to add this line item to this budget.

At 8:39 a.m. Schroeder moved to go into executive session to discuss personnel for the protection of a reputation of an individual with no decisions to be made, Krajewski seconded the motion. Anderson, Ervin, Krajewski, Schroeder and Crandall voting aye; none voting nay; motion carried. Crandall stated that the Board was going into executive session to discuss personnel for the protection of a reputation of an individual with no decisions to be made. At 9:31 a.m. Krajewski moved to return to open session with no decisions having been made, Ervin seconded the motion. Anderson, Schroeder, Ervin, Krajewski and Crandall voting aye; none voting nay; motion carried.

Ervin moved to adjust the salaries of the personnel under the Board to include a two percent COLA and a one and a half percent raise, Krajewski seconded the motion. Anderson, Schroeder, Krajewski, Ervin and Crandall voting aye; none voting nay; motion carried.

Krajewski moved to adopt the resolution amending resolution number 2021-47 – Transfer of Funds from the Inheritance Tax Fund to the Emergency Phone 911 Fund and Funds to deposit Dispatch Services Monies In, Ervin seconded the motion. Schroeder, Anderson, Ervin, Krajewski and Crandall voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2021-83.

Keith County Chamber of Commerce Director Karla Scott e-mailed the Board her report on last week's Visitor Committee meeting.

Crandall stated on the Welcoming mural funding options and discussion that the Chamber will be leasing that wall only of the Dave Barrett and the funding will be changed to come out of the Promotion Fund rather than the Improvement Fund.

Anderson moved to approve the Keith County Historical Society grant request in the amount of \$1,000.00 for brochure printing, Krajewski seconded the motion. Schroeder, Ervin, Krajewski, Anderson and Crandall voting aye; none voting nay; motion carried.

The Board gave reports and received correspondence.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, June 30, 2021 at 8:00 a.m. at the Courthouse in Ogallala.

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Chairman  
Corey Crandall

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County Clerk  
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

Keith County radio project.

**New Business**

First Amendment to Election Services Agreement.

8:30 a.m. – Zoning Administrator for Keith County – Amber Kuskie – Zoning item.

Administrative Replat.

9:00 a.m. – Employee/Commissioner meeting. MASA – Ambulance transport insurance, County blood draw, Five Nines new person.