

May 19, 2021

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Crandall asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Chairman Corey Crandall and Commissioners Joan Ervin, Toney Krajewski and Dale Schroeder. Commissioner Lane Anderson was absent. Crandall acknowledged the Open Meeting Act was posted. Also attending the meeting was County Clerk Sandra Olson. Schroeder moved to approve the agenda, Krajewski seconded the motion. Ervin, Krajewski, Schroeder and Crandall voting aye; Anderson absent; none voting nay; motion carried. Ervin moved to approve the minutes of the previous meeting, Schroeder seconded the motion. Krajewski, Schroeder, Ervin and Crandall voting aye; Anderson absent; none voting nay; motion carried. Krajewski moved to approve the payment of claims, Ervin seconded the motion. Schroeder, Ervin, Krajewski and Crandall voting aye; Anderson absent; none voting nay; motion carried.

Salaries - \$172,087.42

General Fund

AT&T, Service, \$12.57; Adams & Swanson Funeral Home, County burial, \$1,671.77; Albertsons/Safeway, Prisoner Board, provisions, \$233.63; Black Hills Energy, Service, \$833.98; Bob Barker Company, Inc., Provisions, \$526.24; CenturyLink, Circuits, service, \$420.04; CHS Grainland, Fuel, \$35.93; Consolidated Management Co., Meals, \$3.94; Culligan, Water, \$19.50; DAS State Acctg - Central Finance, Radio fee, \$110.00; Datashield, Shredding, \$123.50; Eakes, Service agreement, \$372.16; Law Office of Steven E. Elmshaeuser, Fees, \$6,042.50; Encartele, Calling cards, \$600.00; Robert S. Harvoy, Services, \$3,450.00; Keith County Sheriff, Fees, \$1,645.00; Kenfield Electric, Supplies, \$272.81; Kent's Towing and Repair, Towing, \$250.00; Maximus, Inc., Cost allocations, \$1,778.98; Microfilm Imaging Systems, Inc., Service agreement, \$70.00; MIPS Inc., Postcards, \$781.07; NACO, Dues, \$1,878.77; North Park Dental, P.C., Inmate dental work, \$275.00; NPPD, Service, \$144.17; O'Reilly, Lamp, \$2.18; Pinnacle Bank, Charges, \$1,666.69; Reader's Digest, Renewal, \$25.00; Verizon, Service, \$1,032.16

Road & Bridge Fund

Croell, Gravel, \$9,568.20; NPPD, Service, \$125.55; TO Haas, Tires, repairs, \$725.68; Truck & Auto Alignment, Parts, labor, \$81.68; Verizon, Service, \$41.13; Wex Bank, Fuel, \$41.49; 21st Century, Parts, labor, \$2,500.87

Highway Buyback Fund

Martin Marietta, Chip rock, \$454.41; The Scoular Company, Chip rock, \$767.48

Visitors Improvement Fund

Pinnacle Bank, Tiles, \$306.70

CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$5.00; KC CBSA/Health Insurance Fund, Health claims, \$9,071.15

Emergency Phone 911 Fund

CenturyLink, Exchange, \$151.92; Consolidated Telecom, Service, \$119.04

Wireless 911 Services Fund

CenturyLink, Exchange, \$797.56

The Board heard the reports of Highway Superintendent Tim Ryan, Head Jailer Travis Poncik and Building and Grounds Supervisor Chris Marlton.

Poncik told the Board that he had ten prisoners in and four prisoners farmed out.

Executive Director of Sandhills Crisis Intervention Program, Kathleen Bauer, appeared before the Board with a budget request. The Board will consider this request when working on the budget.

On LB updates Schroeder and Ervin told the Board that LB 148 which deals with budget hearing changes and LB 644 which deals with an increase of transparency in regards to the levy had both passed.

On the agenda item of the Keith County digital radios Crandall told the Board that he and Ervin would be attending a meeting with the Keystone/Lemoyne Fire Department. The Board also discussed using the American COVID Rescue Plan funding for the Communication Capital Outlay project.

Under the agenda item of the HR position contract, Ervin will send a letter to previous Human Resources Manager Laurie Jones informing her to continue to bill for her services as used until June 15, 2021. Zelle Human Resource Solutions have submitted an updated contract with just a change from a one year contract to a six month contract with the amount the same at \$4,500.00 per month beginning July 1, 2021. As County Attorney Randy Fair has not looked at the new contract this item will remain on the agenda under unfinished business.

Ervin moved to authorize WCNDD to assist the Lemoyne Senior Center with grants, Krajewski seconded the motion. Schroeder, Krajewski, Ervin and Crandall voting aye; Anderson absent; none voting nay; motion carried.

Krajewski moved to approve adding an addendum to employee handbook insuring vacation is not useable or paid out prior to one year of service, Ervin seconded the motion. Schroeder, Ervin, Krajewski and Crandall voting aye; Anderson absent; none voting nay; motion carried. After looking at the sections in the handbook regarding vacation it was decided that Olson will go into the handbook and make the following changes to clarify vacation use and pay out: 1. On page eighteen the first paragraph, last sentence which reads, "All compensation and fringe benefits accrued up to the resignation date will be paid to the employee as outlined in this handbook" will be changed to "All compensation and fringe benefits eligible up to the resignation date will be paid to the employee as outlined in this handbook". 2. On page thirty under the Vacation section, the first sentence which read, "Regular full-time employees begin earning vacation leave immediately" will be changed to "Regular full-time employees begin accruing vacation leave immediately".

Schroeder moved to amend May 5, 2021 minutes to include “Krajewski moved to adopt the resolution transferring \$575,748.50 for the General Fund (100) to the Road/Bridge Fund (300), Ervin seconded the motion. Schroeder, Anderson, Ervin, Krajewski and Crandall voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2021-48”, Ervin seconded the motion. Krajewski, Ervin, Schroeder and Crandall voting aye; Anderson absent; none voting nay; motion carried.

The Board discussed the budget.

The Board gave reports and received correspondence. The Board received April’s fee report from the Treasurer’s Office.

Krajewski moved to approve the travel request of Emergency Manager Dave Kling to attend the North Central PET meeting in Taylor, Ervin seconded the motion. Schroeder, Ervin, Krajewski and Crandall voting aye; Anderson absent; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, May 26, 2021 at 8:00 a.m. at the Courthouse in Ogallala.

Chairman
Corey Crandall

County Clerk
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

Unfinished Business

LB updates.

Keith County digital radios.

New Business

Resolution to transfer funds from the Road/Bridge (300) to the Inheritance Tax Fund (2700) in the amount of \$100,841.67.

8:30 a.m. – Zoning Administration for Keith County Amber Kuskie – Zoning items. 1. Request by Donald and Lorena Von Kaenel for a Conditional Use Permit (21-15) for a Dwelling Unit: Vacation Rental at Tr G-10 150 x 100 Lineback Tracts, more commonly known as 199 Canyon Ave, located in 17-15-39, Keith County, Nebraska. 2. Request by Michael and Shawna Sajdak for a Conditional Use Permit (21-16) for a Dwelling Unit: Vacation Rental at Lot 75 101 Lakeshore Subdivision, more commonly known as 101 Lakeshore, located in 6-15-40, Keith County, Nebraska. 3. Request by Aaron Bartek dba Bartek Properties, LLC for a Final Plat of Bartek’s 2nd Replat of Lots 67A and 69A of Bartek’s Replat, of MacKenzie Subdivision, located in 21-15-40, Keith County, Nebraska. 4. Request by Kevin and Candice Erickson for a Change of Zone from Agricultural District to Residential Rural District for a tract of land located in the N ½ of 20-15-38, Keith County, Nebraska. 5. Request by Kevin and Candice Erickson for a

Preliminary Plat of Erickson Subdivision of a tract of land located in N ½ of 20-15-38, Keith County, Nebraska. 6. Request by Mark and Nathalie Daniels for a Preliminary Plat of Daniels Subdivision located in parts of Parcels F and G, located in the NE ¼ of 26-15-40, Keith County, Nebraska. 7. Request by Central Nebraska Public Power and Irrigation District for a Final Plat of K-1 Cabin Area Replat located in Sections 4, 5, 8 and 9- 14-38, Keith County, Nebraska. 8. Request by Danna Schwenk for a Conditional Use Permit (21-17) for a Dwelling Unit: Vacation Rental at Lot 13 Ex Tr Simpsons 1st Subdivision, more commonly known as 161 Lemoyne Road Lemoyne, located in 8-15-39, Keith County, Nebraska. 9. Request by Haythorn Land and Cattle for a Conditional Use Permit (21-18) for a Dwelling Unit: Vacation Rental at All 1-15-39, more commonly known as 193 Haythorn Drive, located in Keith County, Nebraska. 10. Request by Darrin Padgett for a Final Plat of Padgett Replat of Lots 6 and 7, Amen's First Subdivision, located in 7-14-38, Keith County, Nebraska. 11. Request by Kevin Campbell for a Final Plat of Campbell Replat #2 of Lot 1 of Kevin Campbell Minor Subdivision, located in the NE ¼ of 20-15-38, Keith County, Nebraska. 12. Request by Kevin Campbell for a Change of Zone from Highway District to Tourist Services District for the Lot 2 of the Campbell Replat #2, located in the NE ¼ of 20-15-38, Keith County, Nebraska. 13. Request by Kevin Campbell for a Conditional Use Permit (21-19) for an RV Campground located in Lot 2 of the Campbell Replat #2, located in NE ¼ of 20-15-38, Keith County, Nebraska. 14. Request by Randy Miller for a Conditional Use Permit (21-20) for an accessory use without a primary use at Lot 16 Replat of Block 3 Hidden Canyon Estates, more commonly known as 316 Hidden Canyon Estate, located in 6-14-39, Keith County, Nebraska. 15. Request by Zane Fenwick for a Final Plat of Zane and Cody's Replat of Lots 1 and 2 of Fenwick Replat and Lot 25, all of McGinley's Subdivision, located in 21-15-38, Keith County, Nebraska. 16. Request by Zane Fenwick for a Change of Zone from Residential Rural to Residential Medium Density for Zane and Cody's Replat located at Lots 1 and 2 of Fenwick Replat and Lot 25, all of McGinley's Subdivision, located in 21-15-38, Keith County, Nebraska. 17. Request by Dawn and Andrew Purchase for a Conditional Use Permit (21-21) for an accessory use without a primary at Tr in NE ¼ of 20-15-40, Keith County, Nebraska. 18. Request by Rid Kuoch for a Conditional Use Permit (21-22) for an accessory use without a primary at Lot 28 McGinley's Subdivision, more commonly known as 28 McGinley's, located in 21-15-38, Keith County, Nebraska. 19. Request by Keith County Planning and Zoning Administration for a text amendment of current zoning regulations regarding camping and storage of boats and recreational vehicles that would allow the regulations to apply to all lots, not just residential lots.

9:30 a.m. – Keith County Chamber Director Karla Scott – 1. Visitors Committee Admin report. 2. Keith County Ag Society Visitors Committee grant request. 3. Budget request for fireworks. 4. Request for Chamber funding.

10:00 a.m. – Employee/Board meeting. 1. Health insurance premium percentages. 2. COLA 3. Questions/Concerns.