

**November 21, 2018**

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Peters asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Lonnie Peters, Chairman and Commissioners Caleb Johnson, Toney Krajewski, Kim Elder and C.W. Baltzell. Also attending the meeting were County Clerk Sandra Olson and the media. Krajewski moved to approve the agenda, Johnson seconded the motion. Baltzell, Elder, Johnson, Krajewski and Peters voting aye; none voting nay; motion carried. Baltzell moved to approve the minutes of the previous meeting, Elder seconded the motion. Krajewski, Johnson, Elder and Baltzell voting aye; Peters abstain; none voting nay; motion carried. Johnson moved to approve the payment of all claims except the Hartford claims upon review, Krajewski seconded the motion. Elder, Baltzell, Krajewski, Johnson and Peters voting aye; none voting nay; motion carried. Elder moved to pay the Hartford claims, Baltzell seconded the motion. Krajewski, Baltzell, Elder and Peters voting aye; Johnson abstain; none voting nay; motion carried.

Salaries - \$148,510.17

**General Fund**

Allo, Service, \$3,392.06; Bittersweet Bakery & Cakery, Rolls, \$22.80; CenturyLink, Circuits, \$111.54; Complete Cleaning Solutions, Carpet cleaning, \$440.00; Consolidated Plumbing, Restroom repairs, \$96.00; Culligan, Water, \$19.50; Engineering Innovation, Office supplies, \$129.56; Galls, LLC, Polo, \$43.84; Hampton Inn, Lodging, \$328.00; Robert S. Harvoy, Services, \$200.00; Pamela Hicks, Medical jail coverage, \$1,200.00; K&K Service, Towing, \$150.00; Keith County District Court, Docket fee, \$36.00; Keith County Treasurer, Returned payment fee, \$20.00; Microfilm Imaging Systems, Software, scanner, barcode readers, agreement, \$236.00; NACO, Registrations, \$250.00; NAPVA, Dues, \$50.00; NE DOL/Boiler Inspection Program, Inspections, \$60.00; NE State Treasurer, Unclaimed property, \$200.00; NPPD, Service, \$34.21; Office Service, Supplies, \$96.76; Pelster Law Office, Services, \$1,360.00; Pinnacle Bank, Charges, \$4,575.15; Ramada Kearney, Registration, \$150.00; Rankin Sales and Service, Repairs, \$1,333.14; The Hartford, Life insurance premiums, \$252.00; Verizon, Service, \$699.89; Westfield Pharmacy, Prescriptions for inmates, \$48.60; George Zeilinger, Services, \$1,045.00

**Road & Bridge Fund**

Allo, Service, \$137.12; American Energy Delivery, Fuel, \$2,907.13; Black Hills Energy, Service, \$434.65; Humphreys Auto Supply, Parts, labor, supplies, misc. oil, \$1,054.55; Neofunds, Postage, \$343.00; NPPD, Service, \$135.82; Scotties Potties, Gravel hauling, \$7,600.00; The Hartford, Life insurance premiums, \$62.40; Unitech, Supplies, \$558.00; Verizon, Service, \$162.26; Village of Brule, Service, \$75.00

**CBSA Health Insurance Claim Fund**

KC CBSA/Health Insurance Fund, Health claims, \$42,383.03

**Keno Fund**

Keith County Historical Society, Funding assistance, \$3,500.00; Western Resources Group, Recyclables, \$160.00

**Emergency Phone 911 Fund**

Allo, Internet, \$533.38; CenturyLink, Service, \$158.77; Consolidated Telecom, Service, \$119.04

**Wireless 911 Services Fund**

CenturyLink, Service, \$676.88

The Board heard the reports of Highway Superintendent Tim Ryan and Deputy Shawn Hebbert.

Board members gave reports and received correspondence.

Keith/Arthur County Food Pantry Director Brenda Quick-Griffith appeared before the Board with a funding request. Baltzell moved to approve this funding request in the amount of \$1,800.00 to come out of the Keno Fund, Krajewski seconded the motion. Johnson, Elder, Krajewski, Baltzell and Peters voting aye; none voting nay; motion carried.

Highway Superintendent Tim Ryan told the Board he recommended vacating Road East 160 from Road East I North to Road East J North; to vacate Road East I North from Road East 160 to Road East 170; and to vacate approximately 3550' of Road East 170 from Road East I North West, all located in Sections 28, 33 and 34, Township 15 and Range 37.

Ryan also spoke to the Board regarding a special purchase procedure.

Keith County Zoning Administration Dave Kling appeared before the Board with two zoning items. The first item was a resolution for approval of the Keith County Zoning map. Krajewski moved to adopt this resolution, Baltzell seconded the motion. Johnson, Elder, Baltzell, Krajewski and Peters voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2018-72. The second item was a resolution for the request by Donald Baker for a Conditional Use Permit (#18-06) for the installation of single wide mobile home on property zoned Agricultural and located on a tract of land in the NE ¼ of Section 26, Township 13 and Range 39. Johnson moved to table this request given the potential for action in the December 6, 2018 Planning Commission meeting, Baltzell seconded the motion. Elder, Baltzell, Johnson voting aye; Krajewski and Peters voting nay; motion carried.

Deputy Shawn Hebbert recommended that the bid of Fremont Motors in the amount of \$63,394.00 for two vehicles be accepted. Krajewski moved to accept Hebbert's recommendation to accept the bid of Fremont Motors, Baltzell seconded the motion. Elder, Johnson, Baltzell, Krajewski and Peters voting aye; none voting nay; motion carried.

Krajewski moved to adopt the resolution setting the date and time for the public hearing on vacating Road East 160 from Road East I North to Road East J North; to vacate Road East I North from Road East 160 to Road East 170; and to vacate approximately 3550' of Road East 170 from Road East I North West, all located in Sections 28, 33 and 34, Township 15 and Range 37, Baltzell seconded the motion. Elder, Johnson, Baltzell, Krajewski and Peters voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2018-73.

No discussion or action was taken on the agenda items regarding the Keith County lawsuit or the Public and Alternate Public Defender contracts.

At 9:08 a.m. Johnson moved to go into executive session to discuss safety issues as a matter of building security and to discuss a salary employees' policy for the protection of a reputation of an individual with no decisions to be made, Krajewski seconded the motion. Baltzell, Elder, Krajewski, Johnson and Peters voting aye; none voting nay; motion carried. Peters stated they were going into executive session to discuss safety issues as a matter of building security and to discuss a salary employees' policy for the protection of a reputation of an individual with no decisions to be made. At 9:34 a.m. Krajewski moved to return to open session with no decisions having been made, Elder seconded the motion. Johnson, Baltzell, Elder, Krajewski and Peters voting aye; none voting nay; motion carried.

Barb Gartrell with the Paxton Public Library appeared before the Board with a funding request for help with the repairs to the library. The Board will take this request under consideration and take action on this request next week.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, November 28, 2018 at 8:00 a.m. at the Courthouse in Ogallala.

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Chairman  
Lonnie Peters

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County Clerk  
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

Executive session – Salary employees’ policy.

Salary employees’ policy.

Funding request for the Paxton Public Library.

**New Business**

8:30 a.m. – KCAC Director Mary Wilson – Quarterly report.

Highway Superintendent Tim Ryan recommendation on the William Clark request for road vacation located north of Lots 1 & 2, Armstrong Replat #1 of Lots 1-16, Block 1, Sand Creek Subdivision, Phase II, located in the NE ¼ of Section 3, Township 15 and Range 40.