

November 28, 2018

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Peters asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Lonnie Peters, Chairman and Commissioners Caleb Johnson, Toney Krajewski, Kim Elder and C.W. Baltzell. Also attending the meeting were County Clerk Sandra Olson and the media. Krajewski moved to approve the agenda, Elder seconded the motion. Baltzell, Johnson, Elder, Krajewski and Peters voting aye; none voting nay; motion carried. Johnson noted that on last week's minutes under New Business it stated 8:30 a.m. – KCAC Director Mary Wilson – Quarterly report and should be 8:30 a.m. – KCAD Director Mary Wilson – Quarterly report. Johnson moved to approve the minutes of the previous meeting as amended, Elder seconded the motion. Krajewski, Baltzell, Elder, Johnson and Peters voting aye; none voting nay; motion carried. Johnson moved to approve the payment of claims upon review, Krajewski seconded the motion. Elder, Baltzell, Krajewski, Johnson and Peters voting aye; none voting nay; motion carried.

General Fund

Gregory J. Beal, Alternate Public Defender, \$2,997.91; Brule Lions Club, Hall rental, \$150.00; Richard Colson, Mileage, \$46.76; Consolidated Plumbing & Heating, Repairs, \$420.00; DAS State Acctg-Central Finance, Monthly lease, \$704.00; Dickinson Land Surveyors, Inc., Services, \$1,040.00; Keith County District Court, Docket fee, \$108.00; National Association of Counties, Dues, \$450.00; NAPVA, Dues, \$100.00; NPPD, Service, \$115.24; Paxton Public Library, Funding request, \$3,000.00; Pinnacle Bank, Charges, \$1,330.70; Quality Farm & Ranch, Supplies, \$266.59

Road & Bridge Fund

Caterpillar Financial Services, Lease payment, \$11,600.00; RC Tire, Tires, \$1,344.24

Keno Fund

Keith-Arthur Food Pantry, Operating funds, \$1,800.00

Emergency Phone 911 Fund

Consolidated, Service, \$36.00

The Board heard the reports of Sheriff Jeff Stevens and Highway Superintendent Tim Ryan.

Board members gave reports and received correspondence.

At 8:07 a.m. Johnson moved to enter into executive session to discuss a salaried employees' policy for the protection of reputation of an individual with no decisions to be made, Elder seconded the motion. Krajewski, Baltzell, Elder, Johnson and Peters voting aye; none voting nay; motion carried. Peters stated the Board was going into executive session to discuss a salaried employees' policy for the protection of the reputation of an individual with no decisions to be made. At 8:29 a.m. Johnson moved to return to open session with no decisions having been made, Krajewski seconded the motion. Baltzell, Elder, Krajewski, Johnson and Peters voting aye; none voting nay; motion carried.

Peters stated he would entertain a motion on the salaried employees' policy. Emergency Manager Elizabeth Sillasen asked if she would be allowed to speak. After comments from Sillasen, Krajewski moved to adopt the salaried employees' policy stating a minimum of an eight hour work day and a minimum of a forty two hour work week, Baltzell seconded the motion. Johnson, Elder, Baltzell, Krajewski and Peters voting aye; none voting nay; motion carried. Sillasen stated she wanted it noted for the record she has issues with this policy.

Keith County Area Development Director Mary Wilson presented the Board with her quarterly update.

Sillasen spoke to the Board about NIMS and asked for the Board's guidance and a resolution on who in the county would be required to take IS300 and IS400 courses to be in NIMS compliance. Peters stated he would like to see what other counties are doing first.

Sillasen also spoke to the Board about a contract with Zoom for video conferencing services. Elder moved to enter into the contract with Zoom for video conferencing services for one year in the amount of \$648.90, Krajewski seconded the motion. Baltzell, Johnson, Krajewski, Elder and Peters voting aye; none voting nay; motion carried.

Highway Superintendent Tim Ryan recommended that the Board move forward with the request for Clark road vacation located north of Lots 1&2, Armstrong Replat#1 of Lots 1-16, Block 1, Sand Creek Subdivision, Phase II, located in the NE ¼ of Section 3, Township 15 and Range 40 and Clark road vacation located west of Lot 1, Armstrong Replat #1 of Lots 1-16, Block 1, Sand Creek Subdivision, Phase II, located in the N ½ of Section 3, Township 15, Range 40. Keith County Zoning Administration CJ Poltack said there had been no issues with this vacation.

Johnson moved to adopt the resolution setting the date and time for the public hearing on the request for Clark road vacation located north of Lots 1&2, Armstrong Replat#1 of Lots 1-16, Block 1, Sand Creek Subdivision, Phase II, located in the NE ¼ of Section 3, Township 15 and Range 40 and Clark road vacation located west of Lot 1, Armstrong Replat #1 of Lots 1-16, Block 1, Sand Creek Subdivision, Phase II, located in the N ½ of Section 3, Township 15, Range 40. Elder seconded the motion. Baltzell, Krajewski, Elder, Johnson and Peters voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2018-74.

Baltzell left the meeting at 9:15 a.m.

Under Administrative Business Deputy Shawn Hebbert told the Board he had misspoke on his recommendation to accept the bid of Fremont Motors in the amount of \$63,394.00 for two vehicles. What he meant was to recommend that the bid of Gene Steffi Motors of Fremont in the amount of \$63,394.00 be accepted. The bid from Gene Steffi Motors of Fremont was the actual bid that was accepted.

Krajewski moved to give the Paxton Public Library \$15,000.00 out of the Inheritance Tax Fund for their funding request, Elder seconded the meeting. Elder, Krajewski and Peters voting aye; Baltzell absent; Johnson voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, December 5, 2018 at 8:00 a.m. at the Courthouse in Ogallala.

_____ Chairman
Lonnie Peters

_____ County Clerk
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

New Business

Visitors Committee – Rotary Club grant request.

Ogallala/Keith County Chamber Director Karla Scott – Visitors Committee update.

Executive session – Public Alternate Public Defender contracts.

Public Alternate Public Defender contracts.

Executive session – Salaried employee policy – 24 hour operation.

Salaried employee policy – 24 hour operation.

Executive session – Personnel matters.

Personnel matters.

8:30 a.m. – Kyle Gartrell – Paxton Ambulance services.