

## September 18, 2019

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Roll call was answered by Chairman Kim Elder and Commissioners Corey Crandall, Toney Krajewski and Lane Anderson. Commissioner Joan Ervin was absent. Chairman Elder asked those attending to join in a moment of silence in support of emergency responders and armed forces serving our country followed by the pledge of allegiance to the flag. Elder acknowledged the Open Meeting Act was posted. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Anderson moved to approve the agenda, Krajewski seconded the motion. Crandall, Krajewski, Anderson and Elder voting aye; Ervin absent; none voting nay; motion carried. Anderson moved to approve the minutes of the previous meeting, Crandall seconded the motion. Krajewski, Crandall, Anderson and Elder voting aye; Ervin absent; none voting nay; motion carried. Krajewski moved to approve the payment of claims, Anderson seconded the motion. Crandall, Anderson, Krajewski and Elder voting aye; Ervin absent; none voting nay; motion carried.

### **General Fund**

Gary Burke, Mental Health Board hearings, \$300.00; Dr. Matt Byrd, Mental Health Board hearings, \$100.00; Campbell Drug, Medication for inmate, \$116.65; CenturyLink, Circuits, \$117.35; Consolidated Plumbing & Heating, Repairs, \$96.00; Datashield, Shredding, \$48.55; Tina DeVoe, Mental Health Board hearings, \$300.00; Law Office of Steven E. Elmshaeuser, Services, \$170.00; Encartele, Inmate phone cards, \$260.00; Lincoln County Attorney, Special prosecutor, \$120.00; Tania M. Fox, Deposition, \$177.10; Great Plains Health, Medical for inmate, \$36.04; Robert Harvoy, Services, \$375.00; Julie Hlavaty, Mileage, Mental Health Board hearings, \$269.60; Keith County District Court, Docket fees, \$180.00; Keith County Sheriff, Sheriff fees, \$2,338.14; Kenfield Electric, Replace pole lights, \$2,950.00; Kent's Towing and Repair, Towing, \$250.00; Lancaster County Sheriff, Services, \$19.83; Lincoln County Detention Center, Inmate housing, \$6,200.00; Christine McKnight, Mileage, meal, \$182.99; Nebraska Institute of Forensic Sciences, Autopsies, \$2,000.00; Nebraska Law Enforcement Training Center, Training, \$20.00; NIRMA, Legal fees, \$4,304.50; Noble Medical Inc., Supplies, \$13.43; Office Service, Supplies, \$110.24; Perkins County Sheriff, Services, \$18.50; Phil Pierce, Mental Health Board hearings, \$200.00; Pinnacle Bank, Charges, \$1,943.64; "R" Tire & Alignment, Tires, repairs, \$562.10; Kari Reimers, Meal, \$9.99; Scotts Bluff County, Inmate housing, \$13,385.00; Sleep Inn, Training, \$398.00; Snell Services, Repairs, \$332.77; U-Save Pharmacy, Prescriptions for inmates, \$428.22; University of Nebraska-Lincoln, Wages, workman's comp, \$1,464.96; West Central NE Dev District, Services, postage, \$4,459.18; WEX Bank, Prisoner transport, training, \$310.33

### **Road & Bridge Fund**

Niobrara Lodge, Lodging, \$282.00; Unitech, Lubricant, \$189.50; WEX Bank, Fuel, \$191.30

### **CBSA Health Insurance Claims Fund**

KC Clerk/Flex Claims Account, Flex claims, \$176.00; KC CBSA/Health Insurance Fund, Health claims, \$32,460.48

### **Keno Fund**

Western Resources Group, Recyclables, \$200.00

### **Emergency Phone 911 Fund**

CenturyLink, E911 exchange, \$149.82; Consolidated Telecom, Service, \$119.04; Frontier, 911 Local Loop, \$54.20

### **Wireless 911 Services Fund**

CenturyLink, E911 exchange, \$786.56; Frontier, 911 Local Loop, \$284.54

The Board heard the reports of Highway Superintendent Tim Ryan and Emergency Manager Elizabeth Sillasen.

The Board received correspondence and gave reports.

Dave Baltzell appeared before the Board and told them that they had gotten a tree grant and Keith County would be receiving three trees. Baltzell will meet with Building and Grounds Supervisor Ron Olson to find spots to plant the trees.

Lonnie Peters appeared before requesting to be the voting delegate for the NE Cooperative Government Annual meeting. Peters told the Board he was a Board member of the NE Cooperative Government and would like to remain on the Board. Krajewski moved to appoint Peters to be the voting delegate for the NE Cooperative Government Annual meeting, Anderson seconded the motion. Crandall, Anderson, Krajewski and Elder voting aye; Ervin absent; none voting nay; motion carried.

Anderson moved to adopt the resolution setting the Property Tax Request, Krajewski seconded the motion. Crandall, Krajewski, Anderson and Elder voting aye; Ervin absent; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-66.

Crandall spoke to the Board about the purchase of backup software from Qnap in the amount of \$1,690.00. Crandall told the Board the backup would be secure and offsite. Fair told the Board that the previous Board had just purchased servers and that he thought when they were purchased the Board had been told they would be secure. This item was tabled until next week.

Crandall also spoke to the Board about the structure of the Data Processing budget. Crandall said he felt that some of the items currently coming out of the Data Processing budget should be coming out of the individual budgets. The Board will continue to look at this so it can be adjusted for next year's budget.

Crandall moved to approve the Engagement letter for Brandon Cain, Krajewski seconded the motion. Anderson, Krajewski, Crandall and Elder voting aye; Ervin absent; none voting nay; motion carried.

Anderson moved to approve the audit report from Auditor Don Wilson, Krajewski seconded the motion. Crandall, Krajewski, Anderson and Elder voting aye; Ervin absent; none voting nay; motion carried.

Elder stated the audit report had been received and was available for public inspection at the Clerk's office.

Representative for Adrian Smith Val Jansante introduced himself to the Board and gave the Board a brief update on Mr. Smith's office.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, September 25, 2019 at 8:00 a.m. at the Courthouse in Ogallala.

\_\_\_\_\_ Chairman \_\_\_\_\_ County Clerk  
Kim Elder Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur later than estimated.

### **Unfinished Business**

WCNDD – Nuisance contract.

Backup software consideration.

Approval of the Employee Personnel manual.

8:30 a. m. – Executive Session - Glenn Pelster HR audit.

Glenn Pelster HR audit.

9:30 a.m. – Spencer Thomas – Novo Benefits. 1. Novo Benefits – Renewal Schedule of Services and fees. 2. Novo Benefits – Client Services Agreement. 3. Meritain Health – Summary of Material Modification and Amendment #3 to the Keith County Employee Benefit Plan Group No. 12315. 4. Meritain Health – Amendment to Administrative Services Agreement.

### **New Business**

County Treasurer Ronda Johnson – County Tax Sales and County Tax Sales Stricken.

10:00 a.m. – Ogallala/Keith County Chamber of Commerce Director Karla Scott - Visitors Committee update.

Increasing Visitor Committee Board from 5 members to 7 members.