

**September 28, 2016**

The Keith County Board of Commissioners met for their meeting at the Courthouse in Ogallala. Chairman Baltzell asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by C.W. Baltzell, Chairman, and Commissioners Caleb Johnson, Jeff Armour, Kim Elder and Lonnie Peters. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Peters moved to approve the agenda, Johnson seconded the motion. Elder, Armour, Johnson, Peters and Baltzell voting aye; none voting nay; motion carried. Johnson moved to approve the minutes of the previous meeting, Peters seconded the motion. Armour, Elder, Peters, Johnson and Baltzell voting aye; none voting nay; motion carried. Elder moved to approve the payment of claims upon review, Johnson seconded the motion. The claim to the Ogallala Volunteer Fire Department in the amount of \$1,196.20 was pulled and not paid. Roll call on the remaining claims was as follows: Peters, Armour, Johnson, Elder and Baltzell voting aye; none voting nay; motion carried.

Salaries - \$108,437.32

**General Fund**

Gregory Beal, Alternate Public Defender, \$2,176.42; Cash-Wa, Prisoner Board, bleach, \$971.33; Charter Communications, Charter fees, \$10.31; Richard Colson, Mileage, registration, \$199.00; Consolidated Management, Meals, \$194.72; Deuel County Sheriff, Service fees, \$6.00; Dodge County Court, Certified copies, \$2.25; Eakes, Copier charge, ink cartridges, \$333.94; J. Blake Edwards Law Office, Meals, mileage, \$46.17; ES&S, Ballots, \$1,903.36; Lori Hill, Fees, \$25.00; Keith County Sheriff, Sheriff fees, \$1,141.67; Keith County Treasurer, Prescriptions, \$61.60; Kent's Towing, Towing, \$250.00; National Public Safety Information Bureau, National directory, \$149.00; NAPVA, Dues, \$100.00; Notary Public Underwriters of Nebraska, Notary, \$156.10; NSA/POAN Conference, Registration, \$125.00; Nancie Nygaard, Cleaning, \$100.00; Office Service, Office supplies, \$528.90; O'Keefe Elevator Company, Elevator maintenance, \$268.79; Sandy Olson, Mileage, \$54.00; Schmidt Motors, Vehicle service, \$155.00; Southwest Auto Tech, Vehicle repair, \$872.41; Town & Country Service, Tire repair, \$22.95; The Thompson Co., Jail Commissary, Prisoner Board, \$408.84; Top Quality Glove, Gloves, \$79.80

**Road Fund**

NACO, Registration, \$125.00; RC Tire, Tires, repairs, \$434.47; 4 N Construction, Genie lift rental, \$1,000.00

**Visitors Fund**

City of Ogallala, Grant request, \$1,200.00; Comcast Spotlight, Advertising, \$7,000.00; The Grand Island Independent, State Fair ad, \$555.00; Dallas Lockbox, Advertising, \$300.00; Keith County Historical Society, Grant request, \$600.00; Keith County News, Meeting notice, \$6.75; Lonergan Creek Media, Contract, \$1,100.00; NPPD, Service, \$17.86; Ogallala/Keith County Chamber, Contract, postage, meals, lodging & fuel, \$3,272.46; Sowders, Advertising, \$100.00; The Vernon Company, Bobbers, \$5,135.53

**Visitors Improvement Fund**

Cornhusker Glass, Replaced glass with lexan on trout case, \$323.63; Lamar Companies, Billboard lease, \$360.00; Keith County Historical Society/Little Church of Keystone, Grant request, \$5,000.00; Lonergan Creek Media, Contract, \$1,100.00; Midwest Electric, Service, \$30.00; NPPD, Service, \$58.65; Ogallala/Keith County Chamber, Contract, sport show banners, \$2,926.24

**CBSA Health Insurance Claim Fund**

KC CBSA/Health Insurance Fund, Health claims, \$4,222.59; KC Clerk/Flex Claims Account, Flex claims, \$724.34

**Drug Fund**

Nebraska Public Health Environmental Lab, Blood alcohol test, \$105.00; Repco Marketing, Inc., BAC simulator solutions, \$43.50

**Federal Grant Fund**

CNEDD, Livestock emergency planning, \$5,000.00; Caleb Johnson, Mileage, \$538.92

**Emergency Phone 911 Fund**

Consolidated, Service, \$36.00

The Board heard reports from Sheriff Jeff Stevens and Highway Superintendent Tim Ryan.

The Board gave reports and received correspondence.

Treasurer Ronda Johnson presented the Board the Stricken Taxes list and a resolution for the Commissioners to declare the taxes stricken. Elder noted that on the resolution it said WHEREAR in the second paragraph and should say WHEREAS. Armour moved to adopt the resolution as amended, Elder seconded the motion. Peters, Johnson, Armour, Elder and Baltzell voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2016-41.

Commissioner Johnson told the Board that the Visitors Committee had three grant requests and had recommended approval for all three grants for the requested amounts. The grant requests were from Friends of the Kenfield Gallery in the amount of \$1,777.00 for new signs, Eagle Scout Chris Knudsen in the amount of \$300.00 for a Lincoln Highway marker at the Spruce Street Station and Nebraska Game and Parks in the amount of \$50,000.00 for upgrades at the Little Thunder campground.

Nebraska Game and Parks Superintendent Colby Johnson spoke to the Board about upgrades that were going to be done at the Little Thunder and Cedar Vu campgrounds.

Armour moved to approve the grant request for Nebraska Game and Parks at the requested amount, Peters seconded the motion. Elder, Johnson, Peters, Armour and Baltzell voting aye; none voting nay; motion carried.

Peters moved to approve the grant requests for the Friends of the Kenfield Gallery and Eagle Scout Chris Knudsen for the requested amounts, Armour seconded the motion. Elder, Johnson, Armour, Peters and Baltzell voting aye; none voting nay; motion carried.

Peters moved to award the bid for the Courthouse door locks to Nemo Locksmith Service in the amount of \$10,960.00, Johnson seconded the motion. Armour, Elder, Johnson, Peters and Baltzell voting aye; none voting nay; motion carried.

Johnson stated that item of Platte Valley Communications Communication's console would need to be placed on next week's agenda as he had not been in contact with Platte Valley Communications yet.

Johnson moved to authorize Chairman Baltzell signing the Acknowledgement and Authorization for NACO to compile and release employee data requested by NPERS, Peters seconded the motion. Elder, Armour, Peters, Johnson and Baltzell voting aye; none voting nay; motion carried. This Authorization will be filed in the Resolution Book as number 2016-42.

Johnson moved to authorize placing the names of Board Chairman C.W. Baltzell, Board Vice Chairman Lonnie Peters, County Clerk Sandra K. Olson, Deputy County Clerk Lindsey Krab and Acting Deputy County Clerk Christine McKnight on the signature cards for the Clerk's vendor and payroll checking accounts, Peters seconded the motion. Elder, Armour, Peters, Johnson and Baltzell voting aye; none voting nay; motion carried.

Johnson moved to authorize placing the names of Board Chairman C.W. Baltzell, Board Vice Chairman Lonnie Peters, County Clerk Sandra K. Olson and Deputy County Clerk Lindsey Krab on the signature cards for the Clerk's health claims and flex claims checking accounts, Elder seconded the motion. Peters, Armour, Elder, Johnson and Baltzell voting aye; none voting nay; motion carried.

Discussion was held on a policy for subcontractors and court appointed attorney meals and mileage. County Clerk Sandra Olson stated she felt that regardless of the amount of allowance for meals receipts for the meals should be required for payment. County Attorney Randy Fair stated it was his opinion that the Board should follow the County's meal and mileage policy that

is used for County employees. Johnson moved to keep the same policy for subcontractors and court appointed attorneys as the County has for the County's employees, Elder seconded the motion. Peters, Armour, Elder, Johnson and Baltzell voting aye; none voting nay; motion carried.

Johnson discussed some of the items for the budget. The budget workshop and the related agenda items were placed on next week's agenda under unfinished business.

Kerri Anderson with Adams Bank & Trust gave the Board a presentation on CDARS and ICS programs. The CDARS and ICS programs were placed on next week's agenda so other officials can come in and learn about these programs and the Board can make a decision on these programs.

The Board went to conduct their quarterly jail inspection.

With no further business to come before the Board the meeting was adjourned. The Board will meet again on Wednesday, October 5, 2016 at 8:00 a.m. at the Courthouse in Ogallala.

\_\_\_\_\_ Chairman \_\_\_\_\_ County Clerk  
C.W. Baltzell Sandra Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

Platte Valley Communications – Communications console.

Budget Workshop - 1. Amendment of budget. 2. Motion to set the 2016-2017 Keith County Tax Levy. 3. Resolution to transfer General Fund to Road/Bridge Fund. 4. Resolution to transfer Inheritance Tax Fund to Road/Bridge Fund.

**New Business**

Postage meter for the Treasurer's office.

Executive session – Personnel.

9:30 a.m. – Adams Bank & Trust – CDARS & ICS.