

Approved
1-14-202

Lander County Convention and Tourism Authority met in regular session in the Community Meeting Room of the Lander County Courthouse in Battle Mountain, Nevada on November 19, 2019, at 6:00 P.M.

Grady Pierce, Chairman
Rich Ripley, Vice Chair
Kathy Ancho, Commissioner
Marcia Meyer, Board Member
Paula Tomera, Executive Director
Rebecca Murphy, Secretary

The meeting was called to order by Mr. Pierce.

Pledge of Allegiance led by Mr. Pierce.

Let the record reflect a full board for meeting.

APPROVAL OF AGENDA NOTICE

Mr. Ripley moved to approve the agenda notice as posted, seconded by Ms Ancho. There motion was voted and carried unanimously.

APPROVAL & ACCEPTANCE OF MINUTES

Ms Ancho moved to approve the minutes for the regular meeting of October 15, 2019 seconded by Mr. Ripley. The motion was voted and carried unanimously.

BOARD MEMBERS REPORTS-Agenda recommendations for next meeting.

Mr. Ripley would like to have Mr. Ben Clark on agenda next meeting noting room tax.

PAYMENT OF BILLS

The Board reviewed the following bills presented for payment:

Becky:

1. Saunders in the amount of \$2,100.00.

Ms Ancho made a motion to approve the payment of bills in the amount of \$2100.00, seconded by Ms Meyer. The motion was voted and carried unanimously.

REVIEW OF BUDGET

The cash balances in the funds Austin#45 \$249,805.24 and Battle Mountain #46 \$959,552.00.

CORRESPONDENCE

Nothing at this time.

PUBLIC COMMENT-For non-agendized items only.

Nothing at this time.

EXECUTIVE DIRECTORS REPORT

Ms Tomera told the board she would recommend a meeting in December to approve the FY2018-19 Audit by Rife & Associates so it can be sent to the state by the January 1 deadline. The only date available for this meeting is December 3, 2019.

1) Discuss & approve/disapprove Room Tax Reports to be amended for:

A. September 2019

Mr. Ripley made a motion to approve the room tax report, to be amended, seconded by Ms Ancho. The motion was voted and carried unanimously.

2) Discuss & approve/disapprove Room Tax Reports to be amended for:

A. October 2019

Mr. Ripley made a motion to approve the room tax report, to be amended, seconded by Ms Ancho. The motion was voted and carried unanimously.

3) Discussion for possible action regarding delinquent room tax reports and penalty invoices and other matters properly relating thereto.

A motion was made by Mr. Ripley to send a delinquent notice to the Cozy Mountain Motel in the amount of \$168.70, seconded by Ms Ancho. The motion was voted and carried unanimously.