

**AGENDA**

**LANDER COUNTY CONVENTION & TOURISM AUTHORITY**

**FEBRUARY 19, 2019**

**LANDER COUNTY COURTHOUSE  
COMMUNITY MEETING ROOM  
50 STATE ROUTE 305  
BATTLE MOUNTAIN, NV 89820**

**Also Via Teleconference At**

**AUSTIN COURTHOUSE  
COMMISSION OFFICE  
122 MAIN STREET  
AUSTIN, NV 89820**

**6:00 P.M. Call to Order**

Pledge of Allegiance

\*Approval of Agenda Notice

\*Approval & Acceptance of Minutes of:

November 27, 2018 and January 15, 2019

Board Members Reports-Agenda recommendations for next meeting

\*Payment of Bills

\*Review of Budget

Correspondence

Public Comment-For non-agenized items only, *(Reasonable restrictions may be placed on public comments based upon time, place and manner, but public comment based upon view point may not be restricted.)*

Executive Directors Report

**DISCUSSION, PLANNING & ACTION ON:**

**\*1) Discuss & approve/disapprove Room Tax Report, to be amended, for:**

**A. December 2018**

**\*2) Discuss & approve/disapprove Room Tax Report to be amended for:**

**A. January 2019**

**\*3) Discuss & approve/disapprove Room Tax Report for:**

**A. February 2019**

**\*4) Discussion for possible action regarding delinquent room tax reports and penalty invoices and other matters properly relating there to.**

*Public Comment*

**\*5) Discussion for possible action regarding election of new Chairman and Vice Chairman for FY 2019 and other matters properly relating thereto.**

*Public Comment*

**\*6) Discussion for possible action regarding grant request from Battle Mountain Archery Club for May 2019 Shoot in the amount of \$1,000 and other matters properly relating thereto.**

*Public Comment*

**\*7) Discussion for possible action regarding grant request from Lander County Historical Society for FY 2018-19 in the amount of \$6,900 and other matters properly relating thereto.**

*Public Comment*

**\*8) Discussion for possible action regarding to designate Rife Silva & Co, LLC as Lander County Convention & Tourism auditor for FY 2018-19 and other matters properly relating thereto.**

*Public Comment*

**\*9) Discussion for possible action to approve a raise for Ms Tomera and other matters properly relating thereto.**

*Public Comment*

**\* 10) Discussion for possible action to approve a raise for Ms Murphy and other matters properly relating thereto.**

*Public Comment*

**\*11) Discussion for possible action to approve an increase for Lander County Convention & Tourism Assistant to a maximum hourly wage of \$16.00 per hour and other matters properly relating thereto.**

*Public Comment*

**\*12) Discussion for possible action regarding FY 2019-20 budget and other matters properly relating thereto.**

*Public Comment*

- \*13) Discussion for possible action regarding to move April 16, 2019 meeting to April 2, 2019 to conform to Nevada Department of Taxation tentative budget filing deadline of April 15, 2019 and other matters properly relating thereto.**

*Public Comment*

**Public Comment**-For non-agenized items only. *Persons are invited to submit comments in writing and/or attend and make comments on any non-agenda item at the Board meeting if any, and discussion of those comments at the discretion of the Board. All public comment may be limited to three (3) minutes per person, again at the discretion of the Board. Reasonable restrictions may be placed on public comments based upon time, place and manner, but public comment based upon viewpoint may not be restricted.*

#### **ADJOURNMENT**

\*Denotes discussion and action items with information provided at the meeting. Action may be taken according to the "Nevada Open Meeting Law Manual" via a telephone conference call in which a quorum of the Board members are simultaneously linked to one another telephonically. Members of the public may appear at the Battle Mountain, Nevada, Community Meeting Room, Lander County Commission Office in Austin, Nevada, or the Kingston Community Hall, in Kingston, Nevada, to listen or participate in this meeting.

#### **NOTE: TIMES ARE APPROXIMATE**

This is the tentative schedule for the meeting. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The board may combine two or more agenda items for consideration. The board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**NOTICE:** Any member of the public that would like to request any supporting material from the meeting, please contact, Paula Tomera, Executive Director, Civic Center, 625 South Broad Street, Battle Mountain, Nevada 89820 (775) 635-1112.

**NOTICE TO PERSONS WITH DISABILITIES:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the County Clerk in writing at the Courthouse, 50 State Route 305, Battle Mtn., NV 89820 or call (775) 635-5738 at least one day in advance of the meeting.


**AFFIDAVIT OF POSTING**

State of Nevada     )  
                                  )SS.  
County of Lander    )

Rebecca Murphy, Lander County Convention & Tourism Authority Secretary, of said Lander County, Nevada, being duly sworn, says, that on the 13th of February 2019, she posted a notice, of which the attached is a copy, at the following places: 1) Battle Mountain Civic Center, 2) Battle Mountain Post Office, 3) Lander County Courthouse and 4) Swackhamer's Plaza Bulletin Board, in said Lander County, where proceedings are pending. Furthermore, this agenda was faxed to the Austin Courthouse for posting.

  
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REBECCA MURPHY  
LANDER COUNTY CONVENTION & TOURISM AUTHORITY SECRETARY

Subscribed and sworn to me before this 13th of February, 2019

  
\_\_\_\_\_  
WITNESS

LANDER COUNTY CONVENTION &  
TOURISM AUTHORITY  
470 S. BROAD ST  
BATTLE MOUNTAIN, NV. 89820

PHONE: 775-635-1112  
FAX: 775-635-1113  
E-MAIL: LANDERCTA@GMAIL.COM

**FAX**

To: Kathy Duvall  
From: Paula  
Re: minutes  
Cc:

Fax: 635-0394  
Date: 5-6-19  
Pages: 9

☐ URGENT☐ FOR REVIEW☐ PLEASE COMMENT☐ PLEASE REPLY☐ PLEASE RECYCLE

November 2018 & January 2019  
meeting minutes. NO quorum for  
February 2019. NO minutes yet for  
March or April.

Thanks  
Paula

DISCOVER LANDER COUNTY'S HIDDEN TREASURES