

Approved  
8-20-19

Lander County Convention and Tourism Authority met in regular session in the Community Meeting Room of the Lander County Courthouse in Battle Mountain, Nevada on June 18, 2019, at 6:00 P.M.

Grady Pierce, Chairman  
Rich Ripley, Vice Chairman  
Kathy Ancho, Commissioner  
Marcia Meyer, Board Member  
Paula Tomera, Executive Director  
Rebecca Murphy, Secretary

The meeting was called to order by Mr. Pierce.

Pledge of Allegiance led by Mr. Pierce.

Let the record reflect full board in attendance for board meeting.

#### **APPROVAL OF AGENDA NOTICE**

Mr. Ripley moved to approve the agenda notice as posted, seconded by Ms Ancho. The motion was voted and carried unanimously.

#### **APPROVAL & ACCEPTANCE OF MINUTES**

Mr. Ripley made a motion to approve the minutes of budget hearing May 21, 2019 and regular meeting May 21, 2019, seconded by Ms Ancho. The motion was voted and carried unanimously. Changes to be made, Ms Meyers was not in attendance at the meetings.

#### **BOARD MEMBERS REPORTS-Agenda recommendations for next meeting.**

Review and acceptance of budget for FY 2019-20.

#### **PAYMENT OF BILLS**

The Board reviewed the following bills presented for payment:

Becky:

1. Saunders in the amount of \$2,000.00.

Paula:

1. Rife Silva & Company in the amount of \$4,800.00.
2. Saunders in the amount of \$1,200.00.
3. Lander County Historical Society in the amount of \$6,900.00.

4. Battle Mountain Archery Club in the amount of \$2,000.00.
5. Town of Kingston in the amount of \$4,257.00.
6. RSBS Family Trust in the amount of \$3,090.00.

Mr. Pierce made a motion to approve the payment of bills in the amount of \$24,247.00, seconded by Ms Ancho. The motion was voted and carried unanimously.

### **REVIEW OF BUDGET**

At this time everything seems to be good in the Austin budget, with the new system all the reports are a little bit different. Hard to read.

Battle Mountain budget seems to be good. Again it is hard to tell with this new system. Cash in the Austin account fund #45 is and in the Battle Mountain fund #46 is.

### **CORRESPONDENCE**

None at this time.

### **PUBLIC COMMENT-For non-agendized items only.**

Nothing at this time.

### **EXECUTIVE DIRECTORS REPORT**

Ms Tomera reported she had drafted a letter to get a proclamation from the governor's office in support of our 20<sup>th</sup> anniversary on the WHPSC, I would like to see if the Lieutenant Governor would come and present it to the group on the night of the banquet.

Alex has ordered the sound system additions that we needed for the raceway, he will be here next week to install. I have sent all our reimbursement forms for our NCOT grants so we should receive \$1,125 back. I have received word that all of the grants that we requested were approved, except for the billboards, I asked for \$12,700 and they gave us \$9,000.

Saunders has started a new design for our billboards. Jenny will cover the office while I am gone. The only day we will be shut is the 28<sup>th</sup>. We will be getting a new web site with a new company

#### **1) Discuss & approve/disapprove Room Tax Reports to be amended for:**

##### **A. December 2018**

Mr. Ripley made a motion to approve the room tax report, seconded by Ms Ancho. The motion was voted and carried unanimously.

2) **Discuss & approve/disapprove Room Tax Reports to be amended for:**

A. March 2019

Mr. Ripley made a motion to approve the room tax report, seconded by Ms Ancho. The motion was voted and carried unanimously.

3) **Discuss & approve/disapprove Room Tax Reports to be amended for:**

A. April 2019

Mr. Ripley made a motion to approve the room tax report, seconded by Ms Ancho. The motion was voted and carried unanimously.

4) **Discuss & approve/disapprove Room Tax Reports for:**

A. May 2019

Mr. Ripley made a motion to approve the room tax report, to be amended, seconded by Ms Ancho. The motion was voted and carried unanimously.

5) **Discussion for possible action regarding delinquent room tax reports and penalty invoices and other matters properly relating thereto.**

The board directed staff, letters to be written to Royal Inn and Union Street Lodge.

*Public Comment*

6) **Discussion for possible action regarding Lander County Convention & Tourism Authority to increase insurance coverage for Paula Tomera dependents and other matters properly relating thereto.**

Ms Tomera told the board she has signed with the same coverage as before with this new company. She was told it would increase 17%. The board covers all of mine, dental and vision and 25% of Paul & Matties. The board covers \$1,535 and I cover \$1,661. The increase for me will be \$191.74 a month.

*Mr. Ripley made a motion to increase the insurance coverage for Paula Tomera and her dependents with the equivalent percentage and that she will pay no more than she did last year, seconded by Ms Ancho. The motion was voted and carried unanimously.*

*Public Comment*

**7) Discussion for possible action to approve a lien for delinquent room tax for Rodeway Inn :dba Battle Mountain Properties and other matters properly relating thereto.**

Ms Tomera told the board that she has written a letter that includes information on the property with address and parcel number, it also includes the NRS's and the Lander County codes that gives us the authority to put on the tax lien. Ms Meyer has documentation on how to proceed with the lien. The business license department issued them a license, they still owe back taxes. We will have to ask the commissioners to revoke the license because the taxes have not been paid. There will not be a business license issued to this property or property owner until all of the back taxes are paid.

Ms Meyer said what the board has to do is create a document that is called a tax certificate with our language and our NRS's , we will have the chairman sign it and have it recorded.

*Ms Meyer made a motion that the chairman is authorized to sign a tax certificate for the Rodeway Inn in the amount of \$6,569.98 as of April 1, 2019, seconded by Ms Ancho. The motion was voted and carried unanimously.*

*Public Comment*

**ADJOURNMENT**

There being no more business Mr. Pierce adjourned the meeting.

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Chairman of the Lander County Convention &  
Tourism Authority

Attest:

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Lander County Convention &  
Tourism Authority Secretary