

The Honorable Board of Lander County Commissioners met in regular session in the Commission Chambers of the Lander County Courthouse and Administration Building in Battle Mountain, Nevada, 50 State Route 305, on August 8, 2019 at 9:00 a.m.

**PRESENT: PATSY WAITS, COMMISSIONER
JUDIE ALLAN, COMMISSIONER
KATHLEEN ANCHO, COMMISSIONER
BRYAN SPARKS, COMMISSIONER (arrived at 10:14 a.m.)
KEITH WESTENGARD, COUNTY MANAGER
KATHY DUVALL, COUNTY CLERK'S OFFICE
TASHA SILL, COUNTY CLERK'S OFFICE
THEODORE HERRERA, DISTRICT ATTORNEY**

ABSENT: ART CLARK, III, COMMISSIONER

(Let the record reflect the presence of a quorum of three commissioners until 10:14 a.m., at which time Commissioner Sparks arrived and made a quorum of four commissioners. Let the record reflect the presence of Austin via teleconference.)

9:00 A.M.

After asking people to mute or silence their cell phones Chairman Waits called the meeting to order.

Commissioner Ancho led the Pledge of Allegiance.

Chairman Waits mentioned that Commissioner Sparks would be arriving later and Commissioner Clark was out of state and would not be part of today's meeting. She then called for a moment of silence. This was followed by reading the opening statement regarding the possible break for lunch and the meeting instructions regarding agenda items.

COMMISSIONER REPORTS

Chairman Waits asked for any reports the commissioners might have.

Commissioner Allan: She attended the NACO conference last month but would like to save that subject for Patsy to speak on. She did mention the National NACO conference being held in Las Vegas this year.

Commissioner Ancho: She attended the hospital board meeting. The clinic re-vamp is almost completed and is looking very nice. They are 17th in line for a fire marshal inspection so that's the only thing holding them up from getting the clinic back open in the remodeled space.

Chairman Waits: We did have our NACO meeting on July 26th. One exciting thing is we have finally replaced our Natural Resources Manager, effective August 1st. His name is Colby Prout. He has been living in Nevada since 2009. He received his master's from the University of Nevada, Reno and received his juris doctorate in 2016 from Columbus School of Law at Catholic University in Washington, D.C. While there he studied administrative and natural resource law.

Prior to joining NACO, he worked for Nevada Legal Services in Reno as a staff attorney. He has a wonderful background and we're excited to welcome him.

There was also a report on the census. They want the counties to have committees to get a local complete count from each county and this is not necessarily the census workers. We will wait to hear from the Governor's office on that.

The board also approved an actuarial study on the cost of Medicare assessments to the counties. Medicaid especially has gone up.

On August 3rd the Kingston Firefighters' Fundraiser was held and they raised a little over \$13,000. Also, the attendance was higher than it has been before.

On August 6th she attended the Austin Chamber meeting. They have their wine walk/dinner fundraiser coming up on September 14th.

On August 5th she attended the NV Gold Mines reception where they really rolled out the red carpet for the governor. Most of the elected officials were invited and Paula Tomera was also there from Lander County. Most counties had some representation there. It was an excellent function and a couple of hours long.

The CEO from Barrick, Mark Bristow, spoke on some of his ideas, the background of their successes, and how successful they continue to be. They also hosted a tour for the Governor and he spoke about how wonderful the gold mines were, how they take care of their employees, their people, and their communities. Hopefully it will promote more cooperation with the Governor's office.

STAFF REPORTS

Chairman Waits asked for any staff reports.

Keith Westengard: The draft Environmental Impact Statement on the sage grouse has been put out now and copies are available on their website. October 1st is the deadline for filing any objections to the proposal.

The Lands Bill will be discussed here in a little bit by J.D. Heithoff and Kyla Bright.

He introduced the new Assistant Safety Training person, Robert (Bobby) Brooks, who started work on July 16, 2019. Bobby will be moving forward on some things we need to look at and take care of.

PUBLIC COMMENT

Chairman Waits read in the Public Comment statement and asked for any public comment.

There being none she moved on to the Consent Agenda.

CONSENT AGENDA

Chairman Waits read in the Consent Agenda introduction and the items listed under the Consent Agenda.

- (1) Approval of August 8, 2019 Agenda Notice
- (2) Approval of March 28, 2019 Meeting Minutes
- (3) Approval of April 1, 2019 Special Meeting Budget Workshop Minutes
- (4) Approval of April 11, 2019 Meeting Minutes
- (5) Approval of April 25, 2019 Meeting Minutes
- (6) Approval of May 9, 2019 Meeting Minutes
- (7) Approval of May 23, 2019 Meeting Minutes
- (8) Approval of June 27, 2019 Meeting Minutes
- (9) Approval of July 11, 2019 Meeting Minutes
- (10) Approval of July 25, 2019 Meeting Minutes
- (11) Approval of the Payment of Bills

Chairman Waits began by stating that we do have before us #1, #2, and #11. We haven't received the minutes listed as #3 through #10. Commissioner Allan made the motion to approve the Consent Agenda, seconded by Commissioner Ancho. Commissioner Allan then added the exclusion of #3 through #10 to the motion.

No discussion or public comment.

Motion to approve the Consent Agenda: Commissioner Allan;
Seconded by: Commissioner Ancho;
Ayes;

COMMISSIONERS

- 8) **Discussion and possible action to approve/disapprove the closure of the East end of West Humboldt, North end of Palmer Street, North end of Watt Street, North end of Stone Avenue, and West end of Burns Road adjoining Broyles Ranch Road for the annual Battle Mountain Flu Pod on Oct 29, 2019, and all other matters properly related thereto.**

Keith Westengard: This is our annual Flu Pod with some street closures and Brandy Bengoa is here if you have any questions. He assured Chairman Waits that these are the usual streets that are closed for the Flu Pod. Commissioner Allan made a motion to approve the street closures. It was seconded by Commissioner Ancho.

Motion to approve: Commissioner Allan;
Seconded by: Commissioner Ancho; No discussion;
Ayes;

- 1) **Discussion and possible action to approve/disapprove a parcel map application for Robert B. Hooper changing Parcel number 011-090-47 from one ((1) parcel to two (2), located at 2287 Appaloosa Road, Battle Mountain zoned A-2, and all other matters properly related thereto.**

Kyla Bright and Robert Hooper appeared for this item. Kyla stated that the parcel map application went before the Planning Commission and was approved on July 24, 2019. It was published in the Battle Mountain Bugle on July 17th, 2019. She stated the sizes of the two parcels and that it is within the allowable density for that area. Commissioner Allan made the motion to approve the parcel map and the Chair to sign. It was seconded by Commissioner Ancho.

Public Comment: None;

Motion to approve: Commissioner Allan;

Seconded by: Commissioner Ancho;

Ayes;

2) **Update and information regarding the Lander County Lands Bill progress made as presented by the Lander County Planning Coordinator, and all other matters properly related thereto.**

Kyla Bright: As you remember Frank Whitman would come in and he suggested we hire a lobbyist. It was approved to hire lobbyists and they have been hired. They have come out and done site tours in Lander County. Background work has been done with Convention & Tourism and people from Austin to let them know why we want these pieces of land transferred from the BLM or forestry into Lander County. In the background information it shows the dates where they have spoken to some of the representatives, such as Amodei, Rosen, and Cortez Masto. Cortez Masto also wants to come out here and do a tour of the land. Work is being done to confirm whether certain parcels are either completely or partially within the existing disposal boundaries. An email from Ryan Mulvenon has cross-referenced parcels/sections in Lander County against the portions of Congressman Amodei's map which are designated for disposal. They have listed ones in which they believe are within the disposal boundaries. Work is ongoing to double-check this work and have full confidence on which parcels are within the disposal boundaries.

Chairman Waits: She spoke of the previous work that has been put into this project by a predecessor and that she thought the person who was hired to handle this was also going to write the bill and go forward with it. She appreciates the update and is wondering who is going to write the bill.

Keith Westengard: When we get to that point he will work with us on writing the bill.

Kyla Bright: The resolution needs to be done before the bill and it is being worked on.

Public Comment: None;

Keith Westengard: On a side-note the golf course and lands bill are moving forward.

3) **Update and information regarding the Lander County owned Industrial Park Development located at the Battle Mountain Airport as presented by the Lander County Planning Coordinator, and all other matters properly related thereto.**

Kyla Bright and J.D. Heithoff were in attendance for this item.

Kyla Bright: We have an update on the airport. We sent a letter requesting a teleconference with the FAA on June 25th regarding a request for release from federal obligation of approximately 80 acres of land. It's in the county's name but we need permission from the FAA to use that land. After the letter was received they asked that the deed be looked at further as it was their opinion that it could be used for aeronautical or airport purposes only. We have Western Title looking into this and once this is done we can get back with the FAA and hopefully be able to use the property. J.D. is here to answer any questions.

J.D. Heithoff/T.O. Engineers: It's very important to go through the process that Keith and Kyla are going through to keep the FAA informed. The land is Lander County land but the FAA also considers it to be airport land. There are a lot of restrictions that go with that and to be able to develop this industrial park it's very important to get this land release from the FAA. If the county were to proceed without it they could get into trouble. It's important to go through the proper channels.

Commissioner Allan: She asked if he foresees any problems going forward.

J.D. Heithoff: If we go through the proper channels with notifying the FAA, working with the Title Company and attorney to get the deed language cleaned up to then go back to the FAA to finish the process.

Commissioner Ancho: She asked if there is any kind of timeline on this.

Kyla Bright: The research of the title to the land is a very detailed search and there are some clouds on the title between different transfers the land has gone through. This will require some amended deeds and quiet title actions that will take time.

Public Comment: None;

Chairman Waits: For the record, our letter was sent out to the Community Planner Ken Hall at the end of June and we haven't received any response back yet.

5) **Discussion and possible action to approve/disapprove the use of the old Lander County Jail located at 25 E Second St by the Sober Senior Class of 2020 from August 8, 2019 for the purpose of implementing the yearly Haunted House event and fundraiser, and all other matters properly related thereto.**

Robert Quick: He is representing the Sober Senior Class of 2020 as they come for their annual request to use the old jail for the Haunted House. It is their major fundraiser and they need to get into the building to start working on the project.

Commissioner Allan: She made the motion to approve the use of the old Lander County jail for the Sober Senior Class of 2020 for the Haunted House fundraiser from August 8, 2019 through November 15, 2019 for the purpose of implementing the annual Haunted House event. It was seconded by Commissioner Ancho.

Public Comment: None;

Motion to approve: Commissioner Allan
Seconded by: Commissioner Ancho
Ayes;

6) **Discussion and possible action to approve/disapprove the action to accept two vehicles from Eureka County and the Eureka County Sheriff at no cost for use by the Lander County Sheriff's Office, and all other matters properly related thereto.**

Sheriff Ron Unger and Robert Quick appeared for this item.

Robert Quick: The vehicles were offered to us as a donation of surplus property by resolution from Eureka County. The resolution is included in the backup. These would replace two vehicles used here in Lander County, one of which is out of service, as the repairs would be more than the vehicle is worth. The other one is on its last leg as well and will be taken out of service.

Commissioner Waits: She commented that it was nice of them to do this and recognize that we do respond in Eureka County and are good neighbors. She also asked Sheriff Unger if he had anything to do with it and yes, he did.

Commissioner Allan motioned to approve the action to accept two vehicles from Eureka County and Eureka County Sheriff, at no cost for use by Lander County Sheriff's Office. Seconded by Commissioner Ancho. District Attorney Herrera asked if she would reference the Eureka County Resolution. Commissioner Allan then referenced the resolution of Eureka County Commissioners providing the donation of surplus properties.

Public Comment: None;

Motion to approve: Commissioner Allan;
Seconded by: Commissioner Ancho;
Ayes;

7) **Discussion and possible action to appoint an individual to serve on the General Improvement District #1 TV Board, Seat C and Seat A, with such appointment valid until the next election. A) Jack Derr-new applicant; B) Richard Rothchild-new applicant; and all other matters properly related thereto.**

There was discussion on whether it mattered to which seat either candidate was appointed and District Attorney Herrera stated that it didn't matter in this case. Commissioner Allan made the motion to approve Jack Derr to Seat A to serve on the General Improvement District #1 TV Board, Richard Rothchild to Seat C. Their terms will be through December 31, 2020. The motion was seconded by Commissioner Ancho.

Public Comment: None;

Motion to approve: Commissioner Allan;
Seconded by: Commissioner Ancho;
Ayes;

9) **Discussion and possible action to approve/disapprove that the County continue with VSP as a secondary vision plan, and all other matters properly related thereto.**

Keith Westengard: Keith explained that when we took on Anthem Insurance they gave us a package deal that included an eye carrier that is not commonly used in this area. It's being proposed that we keep the VSP plan at an additional cost of about \$17,380 and there is money in the budget for this. If we were to pull out the vision plan that's part of our bundled plan it would cost significantly more than adding the VSP as an additional plan. Chairman Waits did mention that there wasn't time to look over the whole plan in detail at the time because of the short time available to make the decision on whether to switch insurance companies at the last minute. Commissioner Allan made the motion to approve adding the VSP vision plan as an additional vision plan. It was seconded by Commissioner Ancho.

Public Comment: Robert Quick asked what this decision would mean for dependents and employees with dependent coverage. Keith explained that the costs were calculated with the Anthem packages that employees have in place and they would be able to use the VSP plan as well, with no additional costs.

Motion to approve: Commissioner Allan;

Seconded by: Commissioner Ancho;

Ayes;

10) **Discussion only regarding the 501(C) non-profit organizations and how grants are awarded by Lander County, and all other matters properly related thereto.**

Chairman Waits mentioned that we've gone over this several times before and she's hoping that it can be clarified today. District Attorney Herrera began by reading NRS 244.1505 regarding expenditures, grants, and donations of public monies. It appears that the NRS has not caught up to the IRS rules but we have to follow the NRS. Only 501C3's fall within the category for us to give money to. There are other instances where it would need to be done by resolution and it would need to provide a substantial benefit to the inhabitants of the county.

Chairman Waits asked if the grant resolutions from March were being worked on and it appears that information is still pending in order to complete them. Mr. Herrera stated that he has not been provided any information on them. Commissioner Allan wanted to know if we can do a blanket resolution for them. Mr. Herrera stated that we could do a blanket resolution that would apply to all of them. It was determined that Ted and Keith would work on that together.

Commissioner Ancho stated that she would get with some representatives in order to get a BDR to update the NRS.

Mr. Herrera also stated that technically, the people asking for these grants by statute should be stating to us the reasons they feel they should get the grants and they haven't been doing that.

Commissioner Allan felt that if people aren't doing their homework then the commission needs to look at that.

Mr. Herrera said that conditions could be put on the money that is granted, such as showing what was done with the money, the accounting for the money. Those can be put in the resolution.

Commissioner Ancho would like it to state that if the organization is dissolved they need to show whether the money has all been spent and if not, where the rest of the money is. There was discussion about whether the money needs to be returned if the entity dissolves and that may not be a viable stipulation as far as grants go. Mr. Herrera did say that something could be put in the resolution regarding those types of stipulations.

Keith Westengard explained that the grant recipients are not given a lump sum now and that they present invoices that are then paid. This has been changed from how it was done in the past. This way the grant disbursements are tracked and in our documentation.

Chairman Waits called for a ten minute break.

~ A break was taken from 9:45 – 9:57 a.m. ~

13) **Discussion and possible action to approve/disapprove waiving the rental fee for the use of the Civic Center for the World Human Powered Speed Challenge in September each year and the Battle Mountain Chukar Tournament the first weekend in November each year, and all other matters properly related thereto.**

~ Commissioner Sparks joined the meeting at 10:14:28 a.m. during this item discussion.

~ EMS Coordinator Kim Schacht was filling in for Miteshell Lanham in Austin as Miteshell had accompanied Chairman Waits to today's meeting. Austin was released from the call at 10:40:37 a.m. as there were no attendees.

Paula Tomera came before the Board, representing Convention & Tourism. She had a YouTube video and Power Point presentation with graphs that the State Tourism Office helped prepare that had information on the economic outlook for our community and the financial impact that tourism has in Lander County. The Convention & Tourism Board was created by an NRS and a percentage of their funds are used to advertise resources of the county and special events that local businesses do benefit from. She went over some of the figures on grants that have been awarded in the Battle Mountain and Austin communities and the World Human Powered Speed Challenge and Chukar Tournament. It was mentioned that the World Human Powered Speed Challenge is run by a non-profit group and that they do have concerns about their funding for next year. These events do have a significant impact on Battle Mountain and we don't want someone to try and take the Speed Challenge from us. She spoke about the benefits that Convention & Tourism brings to Battle Mountain specifically and Lander County in general and is asking that the fees be waived for rental of the Civic Center for these two events.

Commissioner Ancho spoke in detail on the research that she had done on this subject pertaining to the Fleischman grant and others that had helped build the community center. It's also important to note that Convention & Tourism put \$500,000 towards revamping the Civic Center and it wasn't even their building. They have a vested interest in the Civic Center and helped make it better for the community to use. It's not productive for them to keep having to come back and ask for fees to be waived. From the research and speaking to people who were a part of things from the beginning it should be clear what the intended use of the building was.

Commissioner Allan agreed with Commissioner Ancho's points and feels it's ridiculous to charge them. She made a motion to waive the rental fees for Convention & Tourism to use the Civic Center for the World Human Powered Speed Challenge and Chukar Tournament in perpetuity.

D.A. Herrera stated he didn't feel that it could be done that way, that they could only set it for their time on the commission, as in four years. Commissioner Sparks wondered how they would set policy then, if not as they are doing in this instance. It would or could be changed by a later commission board if they so desired. Keith Westengard commented that when the documents were located and confirmed information it would clear up a lot of things. Discussion ensued between the D.A. and Paula Tomera on the status of Convention & Tourism being considered a governmental agency. Paula stated that the IRS considers them a governmental agency created by NRS and through the county commission to promote Lander County and all the things we have to offer.

Commissioner Allan stood by her motion and it was seconded by Commissioner Ancho.

Public Comment: Shirley Shepherd came up to speak during public comment. She stated that the Basque Club is a non-profit and has been paying for their function for 25 years and wonders if they would be included in the motion. Commissioner Ancho confirmed that she had just found that out also. Commissioner Waits said that they would be looking into that along with everything else and that it could not be included in the agenda item under discussion today. There was a bit more discussion on non-profits in general and 501C3 non-profits.

Motion to approve: Commissioner Allan;

Seconded by: Commissioner Ancho;

Ayes;

14) **Discussion and possible action to approve/disapprove the temporary road closure approved by NDOT application guidelines for the World Human Powered Bike Race on SR Highway 305, mile markers LA 99-105 from September 8-14, 2019, and all other matters properly related thereto.**

Paula Tomera: Paula began by mentioning that the mile markers have been re-numbered and she was just made aware of it the day before. D.A. Herrera stated that it could be put in the motion as to the correct mile marker numbers.

Commissioner Allan made a motion to approve the road closure with the updated mile marker numbers to be obtained, with the Chair to sign. Commissioner Ancho seconded the motion. Paula Tomera did go on to explain that the road closures are for only twenty minutes at a time and then the traffic is allowed to flow through. There is a schedule for the road closures in the information that was provided.

Public Comment: None;

Motion to approve, with Chair to sign: Commissioner Allan;

Seconded by: Commissioner Ancho;

Ayes;

- 15) **Discussion and possible action to approve/disapprove regarding the temporary road closure per NDOT permit for the World Human Power Speed Challenge Parade and Bike Drag Races on September 13, 2019, on Forest & Front Street, Broad Street and 8th Street from 12:30 pm until 1 pm. Also requesting temporary road closure on Weaver Street (by duck ponds) to hold the annual bike drags from 1 pm to 2:30 pm, and all other matters properly related thereto.**

Paula Tomera: This year is the 20th anniversary of the event and she's been working on this all year. She believes the Governor's office is doing a proclamation to acknowledge that we've been doing this for 20 years in Lander County. Some people from the State Tourism Office plan to attend. The parade will have some of the bike racers and children from town and the bike drag races will happen over by the high school. The kids can race against world record holders and we have a variety of prizes to give out to the kids. We also go over bicycle safety with the kids.

Commissioner Ancho suggested that we also might want to do our own proclamation here in Lander County for this event. This might help people to know more about what this event is. Chairman Waits mentioned that we could have a future agenda item to bring that up.

Commissioner Allan made a motion to approve the temporary road closure permits and Commissioner Sparks seconded it.

Public Comment: None;

Motion to approve, with Chair to sign: Commissioner Allan;

Seconded by: Commissioner Sparks;

Ayes;

- 4) **Discussion only of hiring practices within Lander County, and all other matters properly related thereto.**

Lenny Shepherd came forward to speak on this item. He had concerns about the hiring of anyone who had previously been an elected official and whether or not there is a cooling off period. He wondered if there could be a lawsuit if something was not handled

correctly. There was discussion on getting an opinion from the Ethics Commission on the issue.

Commissioner Ancho stated she had asked for one and was told that she could do a complaint but was not allowed to ask for an opinion. When speaking with an attorney from the Ethics Commission she was told, as an example, if a person went to work for a contractor that had built this building and had anything to do with funding there would be a cooling off period. The Ethics Commission didn't feel that this issue fell within what that law means and was not a violation.

Mr. Shepherd talked of some of his past experiences in the county and how things had happened in the past. He was told he could make a complaint and Keith would help him write it.

Commissioner Allan thanked him for bringing the issue forward as it was out there being discussed in the community.

Chairman Waits spoke on what she had found out from other counties on how they are advertising and that there needs to be further discussion on our processes. Keith Westengard gave a brief overview of the overall processes currently in play. Commissioner Sparks felt that the policies need to be looked at again. Commissioner Allan agreed and she felt that the prospective employees become employees of the county when hired and not just of the elected official or department head, as they would continue to be county employees even if the elected official or department head were no longer with the county.

Discussion ensued on who was and wasn't using H.R. in their hiring practices and why they weren't. District Attorney Herrera explained a bit about that and affirmed to Commissioner Sparks that yes, other counties were doing things as he had described. Chairman Waits stated that there is a lot to look at and it needs to be put on an upcoming agenda.

Public Comment: Noliena Castellanos came forward to comment on the different ways job openings are being advertised and about a specific job opening in particular. There was discussion on how that position was filled.

Shirley Shepherd also came forward to ask about how a recent job opening was filled. Keith Westengard explained why he brought in expert help from outside with the selection of the person to fill the safety position. People had issues with the fact that the interview questions they were asked had nothing to do with safety. There was additional discussion about the types of interview questions asked.

Dawnette Johnson came forward to ask what the policy is on in-house hiring when on leave. She is currently on leave from an injury and was asking about notifications. Chairman Waits asked her to stay after the meeting to address her question as she felt it was not part of the item as agendized.

11) **Discussion and possible action to approve/disapprove the November-December Lander County Commission meeting and to set a Holiday schedule, and all other matters properly related thereto.**

Chairman Waits had the board look at the calendar and mentioned some conflicts with the scheduling. After some discussion it was decided to meet on November 7th and

21st and December 5th and 19th. Commissioner Allan made the motion to approve the changes and it was seconded by Commissioner Ancho. No further discussion.

Public Comment: None;

Motion to approve: Commissioner Allan;

Seconded by: Commissioner Ancho;

Ayes.

12) **Discussion and possible action to approve/disapprove changing, canceling or no change for the commission meeting on September 26, 2019 due to the conflicting date with the annual NACO Conference in Reno, and all other matters properly related thereto.**

Chairman Waits held discussion on what dates might work and it was decided to move the September meeting to September 19th. Commissioner Allan made a motion to change the September meetings to one meeting to be held on September 19th and to cancel the other two dates. It was seconded by Commissioner Ancho. No further discussion.

Public Comment: Keith Westengard asked for clarification of the motion as to the other two meetings being cancelled and it was determined that had been addressed.

Motion to approve: Commissioner Allan;

Seconded by: Commissioner Ancho;

Ayes;

16) **Correspondence/reports/potential upcoming agenda items.**

Commissioner Allan mentioned the hiring practices coming back on and her agenda request that she had put in regarding the agenda preparation possibly moving back up to the Clerk's office. She also mentioned the agenda settings. D.A. Herrera stated that there is an ordinance that is specific on Keith being the one that is obligated to do the agendas. Chairman Waits said she would like to see a copy of the ordinance. There was discussion on whether or not the Clerk wanted the agenda preparation to come back or not and whether it had ever been totally done by the Clerk's office in the past. Chairman Waits spoke about the agenda setting committee that used to meet together and that the Clerk was part of that. It's no longer being done that way and there was discussion about looking at why it changed, when it changed, and if it should be put back to the way it had been done.

Commissioner Ancho wanted to know if it was going to be doable to get the Proclamation done on the World Human Powered Speed Challenge with the September meeting date change. Paula Tomera mentioned that the people would be here on the 15th so that would put it after their visit. Commissioner Ancho would like it to be on the next agenda anyway.

Chairman Waits would like to re-visit the minimal service fee for Convention & Tourism for doing their finances and Ted was going to do up an agreement for that. Mr.

Herrera said that he was waiting for information to do a letter regarding that item. Keith will get the information for him.

Commissioner Allan also wondered if our code needed to be amended regarding department heads and there was a short discussion on that.

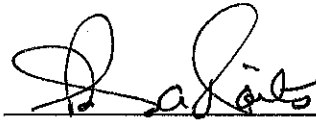
PUBLIC COMMENT

No public comment.

ADJOURNMENT

There being no further business before the Commission at this time, Commissioner Allan moved to adjourn the meeting of August 8, 2019. Seconded by Commissioner Ancho, the motion was voted and carried. **ADJOURNED.**

Motion to adjourn at 11:32 a.m.



**CHAIRMAN OR VICE CHAIRMAN OF
THE BOARD OF LANDER COUNTY
COMMISSIONERS AND THE LANDER
COUNTY LIQUOR BOARD**



ATTEST: _____
LANDER COUNTY CLERK