

The Honorable Board of Lander County Commissioners met in special session in the Commission Chambers of the Lander County Courthouse in Battle Mountain, Nevada on March 14 & 15, 2012 at 8:00 a.m.

PRESENT: **DEAN BULLOCK, COMMISSIONER**
 STEVEN STIENMETZ, COMMISSIONER
 BRIAN GARNER, COMMISSIONER
 DAVID MASON, COMMISSIONER
 RAY H. WILLIAMS, JR., COMMISSIONER
 SADIE SULLIVAN, COUNTY CLERK
 JAMES BARNES, DEPUTY DISTRICT ATTORNEY
 GENE P. ETCHEVERRY, EXECUTIVE DIRECTOR
 ROGENE HILL, FINANCE DIRECTOR
 CATHY MYERS, DEPUTY CLERK

8:00 A.M.

Chairman Dean Bullock called the meeting to order.

Let the record reflect a quorum of five Commissioners.

Joe Lindsey led the Pledge of Allegiance.

Let the record reflect the presence of Austin via telephone conference.

APPROVAL OF AGENDA NOTICE

The Notice of Posting was reviewed and found to be in order. Commissioner Stienmetz moved to approve the Notice of Posting. Seconded by Commissioner Garner, the motion was voted and carried unanimously. **APPROVED**

PAYMENT OF THE BILLS

There were no bills to be approved by the Board at this time.

PUBLIC COMMENT

There was no public comment.

- 1) **Discussion For Possible Action Regarding Presentation Of The FY 2012-2013 Budget Highlights & Requests:** Executive Director, Gene Etcheverry, provided an update on the waiver from the competitive tax group. He said the waiver for Lander County to be extracted from the guaranteed group in the SCCRT distribution was granted.

Rogene Hill, Finance Director, said budgets were submitted on February 6, 2012 according to direction by the Board of Commissioners to keep operating expense at the same rate as FY 11-12 budgets. During the week of February 15th through the 22nd individual department budgets were reviewed and adjustments were made if necessary.

Ms. Hill reviewed the tax rates, revenues and expenditures for the different funds with the Board. She also reviewed the used fund balances and what the beginning fund balances are. Ms. Hill also reviewed a list of grant requests and the increase in some department budgets with the Board.

- 2) **Discussion For Possible Action Regarding Review Of Grants Requested From Lander County:** Rogene Hill, Finance Director, reviewed the Grant Requests for approval or disapproval by the Board.

AUSTIN TOWN GRANTS

The Board authorized \$2500 for the Austin Youth Center.

The Board authorized \$4500 for the Austin Medical Clinic.

Commissioner Garner moved to raise the Historical Society to \$3,500. Seconded by Commissioner Mason, the motion was voted and carried unanimously. **APPROVED**

Commissioner Garner moved to approve \$10,500 for the Austin Town Grant. Seconded by Commissioner Stienmetz, the motion was voted and carried unanimously. **APPROVED**

BATTLE MOUNTAIN TOWN GRANTS

The Board authorized \$500 for the Parade of Lights.

The Board authorized \$2,000 for the Lander County Fair.

The Board authorized \$1,500 for the Harvest Festival.

The Board authorized \$0 for the Fourth of July and said the Chamber of Commerce could go to Convention and Tourism for funds.

The Board authorized \$350 for the B.M. Little League.

The Board authorized \$4,000 for the B.M. Family Resource Center LIFELINE.

The Board authorized \$22,000 for the B.M. Resource Center.

The Board authorized \$3,600 for the Kids in Motion Preschool.

The Board authorized \$0 for the B.M. Professional Rodeo Association and suggested they ask Convention and Tourism for funding.

The Board authorized \$119,950 for the B.M. Race Track – Fencing.

The Board authorized \$231,290 for the B.M. Race Track – Lighting.

The Board authorized \$211,565 for the B.M. Moto-X & Mud Bog – Lighting.

The Board authorized \$5,000 for Miscellaneous Grants.

Commissioner Garner moved to approve \$601,155 for Battle Mountain Town Grants. Seconded by Commissioner Stienmetz.

Ms. Hill reviewed the Battle Mountain Town Funds expenditures and revenues with the Board.

The motion was voted and carried unanimously. **APPROVED**

GENERAL FUND GRANT REQUESTS

The Board authorized \$12,000 for the Austin Chamber of Commerce.

The Board authorized \$28,000 for the B.M. Chamber of Commerce.

The Board authorized \$18,265 for the Conservation District.

The Board authorized \$3,400 for the Town of Kingston for a Conference Calling System.

The Board authorized \$0 for the Town of Kingston for the Storage Building for the Park.

The Board authorized \$0 for the Town of Kingston for the Park Pavilion.

The Board authorized \$84,000 for the Town of Kingston Water Utility for the Water Storage Tank.

Commissioner Garner moved to grant the funds to Kingston for the Water Storage Tank with the contingency of the grant from CDBG. Seconded by Commissioner Stienmetz, the motion was voted and carried unanimously. **APPROVED**

Commissioner Garner moved to approve \$145,664 to the General Fund Grant requests.

Ms. Hill also added that the Board had approved \$5,500,000 for the Austin Arsenic Project.

Seconded by Commissioner Stienmetz, the motion was voted and carried unanimously.

APPROVED

- 3) **Discussion For Possible Action Regarding Review of FY 2012-2013 Budget Of Minor Equipment & Capital Project Funds:** Rogene Hill, Finance Director, said these request are not items ran from Fund 29. They will come through the Departments Budget if the Board approves them.

\$5,000 Jail for Kitchen Equipment

\$37,500 Jail for GCM Brain Equipment

\$250,000 RTC for Road Projects

\$40,000 Golf Course – Rehab Grounds & Equipment

\$60,000 Golf Course – Shop/Pull Barn w/ Electricity

\$45,000 Golf Course – Fairway Mower

\$170,000 Parks – Pave Lemaire Sports Parking Lot

\$5,000 Pools – Chlorine System

\$7,000 Pools – Pool Cover

\$5,000 Cemetery – Storage Shed

\$150,000 First Responder for Austin (carry over from last year)

\$42,500 Austin Airport for FAA matching 5%

\$142,500 B.M. Airport for FAA matching 5%

\$40,000 Water Dept – Meters & Transponders

\$108,030 Water Dept – Capital Replacement

\$51,720 Water Dept – Short Lived Assets

\$75,000 Sewer Dept – Capital Replacement

Commissioner Stienmetz moved to approve all the Minor Equipment. Seconded by Commissioner Garner, the motion was voted and carried unanimously. **APPROVED**

Lander County Board of Commissioners

Budget Workshop

Meeting of March 14th & 15th, 2012

- 4) **Discussion For Possible Action Regarding Review Of FY 2012-2013 Net Proceeds:**
 Rogene Hill, Finance Director, said that everything is based on the anticipated estimate of the same Net Proceeds coming in this year as they did last year. She said it could come in higher or lower. **NO ACTION**
- 5) **Discussion For Possible Action Regarding Review Of FY 2012-2013 Major Construction Budget:** Rogene Hill, Finance Director, said these are the items approved during the March 8, 2012 Commission Meeting, for a total of \$22,935,665 in Capital Construction Projects.
- 6) **Discussion For Possible Action Regarding Continuation Of Review Of FY 2012-2013 Budget:** Rogene Hill, Finance Director, said she received a last minute wish list from Water and Sewer #2 on March 13th. However, she did get their requests in. Ms. Hill said the beginning balance for the year we are in (2011-12) was \$6,902,165 and they have already received a little Net Proceeds of \$161,469 and are anticipating \$4.5 million. She said this would give an adjusted beginning balance of \$11,563,634. She also said some of the projects will roll from the FY 2011-12 into the FY 2012-13. Ms. Hill said the beginning fund balance for the FY 2012-13 budget will be \$10,712,725.

Fund 029 – Repair & Maintenance

Battle Mountain

Sr. Center- Paint garage & storage unit exterior (Carry-over) \$1,200

2nd Street Annex-Sandblast, prime and paint all four quanset buildings (Carry-over) \$9,600

Road & Bridge-install steps & gate at front entrance/replace deck at rear entrance \$3,000

Cooperative Extension Storage Facility-paint exterior (Carry-over) \$6,100

GBC-replace carpet/lino in front half of building \$5,000

Pool-Paint exterior pump shed (Carry-over) \$2,400

Civic Center-HVAC Unit Sensor (Carry-over) \$10,000

Civic Center-Library/Chamber Carpet Replacement \$10,000

Con Crew- \$25,000

Austin

Sheriff-Replace exterior drain along building \$400

Courthouse-addition of exterior electrical \$1,895

Courthouse-Mezzanine Repairs (carry-over) \$3,000

Town Hall-electrical repairs \$3,350

Town Hall- Misc. repairs/ramp \$4,000

Senior Center-replace roof (Carry-over) \$10,200

Rd & Br Old Shop-Paint, repair grout (Carry-over) \$4,700

Rd & Br New Shop-Exhaust Evacuation System (Carry-over) \$5,000
Rd & Br New Shop-Electrical Repairs \$14,300
Fire Hall-Electrical repairs/Water heater replacement \$4,500
Rodeo Grounds-Restroom repairs \$4,000

Fixed Assets

Assessor

New SUV \$36,000

Executive Director

County Safety Equipment (Carry-over) \$300,000

Sheriff

(2) New Vehicle Replacement \$92,000

ATV's w/Trailers \$30,000

ID Card Printer \$6,000

In-Car Mobile Data Terminals (Carry-over) \$115,000

In-Car Video Recording System (Carry-over) \$78,000

Complete COUNTY Radio System Project (Carry-over) \$830,000

Records Management Sys. Add-on (Carry-over) \$50,200

Austin Fire Dept.

First Response Fire/Rescue Rig \$170,000

B.M. Fire

Replacement Tank/Water Truck \$20,000

Rd & Br South

R&M (2) Blade Rebuilds \$351,000

(2) New Pickups - **not approved**

(1) Compact Roller (carry-over \$20,000) added \$30,000 for a total of \$50,000

(1) Street Sweeper \$40,000

(1) Fork Lift \$25,000

(1) Loader \$110,000

(1) Sand/Spreader for PU \$8,000

Rd & Br North

John Deere Compact Track Loader & Brush Beater/Post Hole Digger \$78,000

Kenworth T800 Conventional Tractor \$125,000

6.5 Acres/Eastgate Property – Parcel #002-011-03 \$180,000 contingent on appraisal

Cult. & Rec.

(3) Parks Install Equip., etc. Lions, Spring Canyon & Borealis \$330,000

Water Dept.

Well Closure of Wells 3,4 & 6 (Repair & Maintenance) \$90,000

Sewer Dept.

S&W Shop Extension \$60,000

Small Pickup for meter reading \$20,000 - **not approved**

Pickup with utility bed \$40,000

LC S&W #2

Installing 2,000' of 8" Sewer Line from NV Energy into New Main \$18,690 Approved for the Road and Bridge.

Relocate Sewer Line Private Property to County \$1,755 - **not approved**

Relocate Sewer Line Bateman to Broad \$700 - **not approved**

Compact Excavator \$52,025 - **not approved**

On-Scene Jetter \$37,395 - **not approved**

Compactor \$ 3,565 - **not approved**

Water Meter \$49,000 - **not approved**

Safety Equipment \$7,150 - **not approved**

Telemetry Upgrades \$192,500 - **not approved**

- 7) **Discussion For Possible Action Regarding Changes To The FY 2012-2013 Recommended Annual Budget As Prepared By The Financial Director, Discussion For Possible Action Regarding The FY 2012-2013 Tentative Annual Budget To Be Submitted To The Nevada Department Of Taxation:** Finance Director, Rogene Hill, reviewed the tax rate, the assessed values and what the County and Towns would generate with the Board. Ms. Hill also reviewed the estimated beginning and ending fund balances for Fiscal Year 2012-2013. She also went over the actual Net Proceeds, Gas Tax and Payment in Lieu of Taxes, received by the County the past five years.

Tax Rate		Assessed Value 2013-2013	Ad Valorum
Lander County	1.9243	\$415,255,529	\$7,990,762
Austin Town	0.2213	\$3,676,412	\$8,136
B.M. Town	0.0500	\$37,327,130	\$18,664
Kingston Town	0.3048	\$4,982,316	\$15,186
			\$8,032,748

Finance Director, Rogene Hill, reviewed the budgets for each department and explained the reasons for department increases.

Ms. Hill said that Karen in the Road & Bridge Department will be retiring so there will need to be an increase in the Budget for the salary and wages to cover duplicate salaries for several month to allow for proper training of a new employee. She said it will cost the County \$42,536.11 for double salary for six months.

Minor Equipment & Capital - **Approved**

Grant Requests - **Approved**

Treasurer's Request 3 month training period \$20,585 - **Approved**
Assessor's Request for Part-time Appraiser Tech \$15,855 (no benefits) - **Approved**
Assessor's Request for Computer Tech \$151,200 (from Tech Funds) - **Approved**
Sheriff's Request Patrol Officer \$82,700 - **Approved**
Sheriff's Request Community Service \$5,000 - **Approved \$2500**
Sheriff's Request Dog Program \$30,000 – **Approved \$20,000**
Jail Request 6-Month Kitchen Aid \$16,900 – **Approved**
Austin R&B 2 Seasonal Employee \$30,000 – **Approved \$12,000 for Con Crew**
Road & Bridge South BLM Weed Abatement \$10,000 – **Approved**
Road & Bridge North BLM Weed Abatement \$20,000 – **Approved**
Ag Extension Request Project Magic Instructor additional \$1,685 – **Approved**
Water/Sewer & Road/Bridge New Employee Training \$39,500 – **Approved**

Executive Director, Gene Etcheverry, said they have become aware of some recorded, unpaid, tax liens of the Family Resource Center. He suggested that no further Grant Fund distributions be made until those liens have been paid.

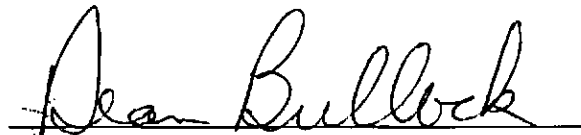
Commissioner Garner moved to approve the budget of the Family Resource Center but suspend payment until resolution of the tax lien. Seconded by Commissioner Stienmetz, the motion was voted and carried unanimously. **APPROVED**

PUBLIC COMMENT

There was no public comment

ADJOURNMENT

There being no further business before the Board at this time, Commissioner Garner moved to adjourn the meeting of March 14 & 15, 2012. Seconded by Commissioner Stienmetz, the motion was voted and carried unanimously. **ADJOURNED**



**CHAIRMAN OF THE BOARD OF LANDER
COUNTY COMMISSIONERS AND THE
LANDER COUNTY LIQUOR BOARD**

ATTEST: 
LANDER COUNTY CLERK

NOTE: The Board of Lander County Commissioners serves as the town Board for the unincorporated towns of Battle Mountain and Austin, Nevada.

*Lander County Board of Commissioners
Budget Workshop
Meeting of March 14th & 15th, 2012*