



## Lowcountry Area Transportation Study (LATS)

Policy Committee Meeting Executive Session Wednesday, October 28, 2020, 9:00 a.m.

### Minutes

#### **Attendees Present:**

Chairwoman – Mayor Lisa Sulka, Town of Bluffton  
Mike McFee, City of Beaufort  
Glenn Stanford, Town of Hilton Head  
Anne Cyran, Town of Hilton Head  
Christian Dammel, Planning Assistant

Susan Zellman, LRTA  
Mayor Harry Williams, City of Hardeeville  
Katie Woodruff, City of Hardeeville  
Stephanie Rossi, Planning Director

#### 1. Old Business.

##### a. Update on the LATS Long Range Plan Update – Stephanie Rossi

**ACTION:** Approval of the LRTP Consultant Team and authorization to enter negotiations

- i. Stephanie reiterated to the board that LCOG received 4 responses to the RFP from CDM Smith, RKA/AECOM, RS&H and Kimley – Horn. The LATS technical Committee scored the proposal in addition to subject matter experts from the Hampton and Colleton counties. This allowed representation for the rural areas as part of the scope of work includes an update to the rural LRTP. The two top teams were CDM and Kimley – Horn. The top scoring team was Kimley – Horn. No one on the Technical Committee had any reservations about Kimley Horn nor requested the need for interviews. The Technical Committee agreed to move forward to approving Kimley – Horn.
- ii. Lisa asked what the budget was for the project and how it was split between LATS and LCOG. Stephanie noted that the total was not to exceed \$175,000. The LATS portion was approximately \$115 and the LCOG portion was about \$60,000.
- iii. Lisa asked if there were any additional questions. There were none.
- iv. Glenn Stanford motioned to approve the Technical Committee selection to enter negotiations with Kimley - Horn.
  1. The motion was seconded by Mike McFee.
  2. There was no discussion
  3. All in favor
  4. None opposed
  5. Motion carried

#### 2. New Business.

None

#### 3. Other Business.

- a. Lisa commented that SOLOCO met yesterday. Its important that LATS coordinate with SOLOCO and LATS help provide an overall regional transportation plan.

#### 4. Next Meeting. Friday, December 4, 2020

- a. Stephanie noted she contacted TCL still does not have a path forward for outside groups meeting in their facilities. She will continue to follow up and look for other options as appropriate.

#### 5. Adjourn.