

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
March 21, 2023 – 9:00 A.M.
Marshall County Board Room
Warren, Minnesota

The Pledge of Allegiance was given.

Chairperson Duckstad called the meeting to order with Commissioners Larry Nybladh, Jim Duckstad, Sharon Bring, Rolland Miller, Gary Kiesow, and Deputy Auditor/Treasurer Sue Peterson present.

The Board approved the March 21, 2023 agenda. **M/S/C – Miller, Bring (5,0)**

The Board approved the March 7, 2023 Regular Meeting minutes with corrections. **M/S/C – Bring, Kiesow (5,0)**

RESOLUTION 03-21-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

March 10, 2023	\$129,672.93
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Commissioner Warrants

\$131,024.75

M/S/C – Miller, Nybladh (5,0)

RESOLUTION 03-21-02

PER DIEMS

Sharon Bring	\$375.00
Jim Duckstad	\$600.00
Gary Kiesow	\$225.00
Rolland Miller	\$225.00
Larry Nybladh	\$225.00

Total	\$1,650.00
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M/S/C – Miller, Nybladh (5,0)

During Open Forum County Maintenance Engineer Rodger Haugtvedt received Board approval to a contract addition from Johnson Controls to make the new system compatible with the existing system. **M/S/C – Bring, Kiesow (5,0)**

The following Commissioner/Committee Reports were shared.

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Mar-Kit
Duckstad	Dancing Sky Agency on Area Aging, Pine to Prairie Drug Task Force, Tri-Valley Opportunity, Joint Meeting Northwest MN Regional Emergency Communications Board
Miller	MST Watershed
Nybladh	Mar-Kit, Healthy Families MN Quinn County Advisory Board
Kiesow	Mar-Kit, One Watershed One Plan, Northern Counties Land Use Coordinating Board, NWRDC, Red River Basin Comm.

Highway Engineer Lon Aune met with Board on the following Highway and Ditch Business.

1. Resolutions/Agreements
 - a. Approval of Resolution for the Agency Agreement with MNDOT.
 - b. Award of Bid to Low bidder for CSAH3 Mill and Overlay.
2. Highway Department Update
3. General Discussion
 - a. Brian Pogodzinski – Minnesota Counties Engineer Association President presented Lon Aune with the County Engineer of the Year Award
 - b. MnDOT Representatives JT Anderson and Brian Ketring provided MNDOT updates.
 - c. Spraying personnel discussion
4. The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Bring, Miller (5,0)** The Board gave preliminary approval for the Draft for the JPA and O&M Manual in regard to Judicial Ditch 19/MST Watershed Nelson Slough Project. **M/S/C – Miller, Kiesow (5,0)** The Board closed the Ditch Authority Meeting and reconvened the Regular Meeting. **M/S/C – Kiesow, Miller (5,0)**

RESOLUTION 03-21-03

AGENCY AGREEMENT BETWEEN MnDOT AND MARSHALL COUNTY

BE IT RESOLVED, that pursuant to Minnesota Statute Section 161.36, the Commissioner of Transportation be appointed as Agent to the County of Marshall to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the County Board Chairman and the County Engineer are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1026168”, a copy of which said agreement was before the County Board and which is made a part hereof by reference. **M/S/C – Bring, Nybladh (5,0)**

RESOLUTION 03-21-04

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-603-009, SAP 045-604-030, SAP 045-639-005, and SAP 045-640-002 (Bituminous Milling, Overlay, and Aggregate Shouldering) the following bids were received:

R.J. Zavoral & Sons, Inc.....	\$4,407,786.31
Knife River Materials.....	\$4,433,492.32
Anderson Brothers Construction.....	\$4,767,205.19
Agassiz Asphalt.....	\$5,247,029.03
Mark Sand & Gravel Co.....	\$5,422,207.10

NOW THEREFORE BE IT RESOLVED that the bid of R.J. Zavoral & Sons, Inc. in the amount of \$4,407,786.31 be accepted. **M/S/C – Nybladh, Bring (5,0)**

Social Services Director Chris Kujava addressed the Board and received acceptance and approval on the following.

Licensing And Contracts

A. A request from Northwest Community Action for a donation to the auto repair program for \$15,000 for 1 year to be made from the Social Services Donation funds was approved. **M/S/C – Nybladh, Bring (5,0)**

Director’s Administrative Report

A. The 2022 Annual Report was reviewed.

Authorizations

Bills of \$66,549.24 were approved. **M/S/C – Miller, Nybladh (5,0)**

Phil Thompson, Chairman of WEDA Board and Warren City Administrator Shannon Mortenson introduced the Board to new North Star Manor personnel, Morgan Skeim, Administrator and John Campbell, Director of Finance. An Operations Report was shared with the Board. Shannon Mortenson and Phil Thompson provided an update on the new Daycare Center. Groundbreaking will take place this Spring with completion scheduled for December 31, 2023. Once completed the Daycare Center will be able to provide daycare for 110 children.

Environmental Services Administrator Josh Johnston provided an office update. Year End Reports are now completed and they are working on the Hazard Mitigation Plan and Landfill Grants. 911 signs have been ordered and some delivered. Josh and Liz are working on a policy direction for sign installation.. Josh updated the Board on the flood projections for the area and presented the Board with a resolution declaring a state of emergency due to the projected flooding.

RESOLUTION 03-21-05

Resolution Declaring a State of Emergency

WHEREAS the spring flooding of 2023, is expected to impact the population of Marshall County and its cities; and

WHEREAS, the event is expected to cause a significant amount of public property damage; and

WHEREAS the Marshall County Department of Emergency Management requests the Marshall County Board of Commissioners to declare Marshall County in a STATE OF EMERGENCY for the expected spring flooding event of 2023;

NOW, THEREFORE, BE IT RESOLVED, that the Marshall County Board of Commissioners declares Marshall County in a State of Emergency for conditions resulting for the expected spring flooding event of 2023. **M/S/C – Bring, Nybladh (5,0)**

The meeting was adjourned at 1:22 p.m. by Chairperson Duckstad.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER