

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
July 18, 2023 - 9:00 A.M.
Marshall County Courthouse Board Room

The Pledge of Allegiance was given.

Chairperson Duckstad called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Jim Duckstad, Larry Nybladh, and Auditor/Treasurer Scott Peters present.

Park Manager Jim Stafford addressed the Board during open forum receiving approval to set salary for Assistant Office Manager Shae Olson at \$17/hour. **M/S/C – Nybladh, Bring (5,0)**

Middle River resident Matthew Stromsodt met with the Board requesting Board approval on a resolution to support the Sportsmens Clubs efforts and investigating options to beautify the river that runs through Middle River.

RESOLUTION 07-18-01

Whereas, the Marshall County Board of Commissioners is in support of the Sportsmens Club efforts and investigation into possible options to beautify the river that runs through Middle River.

Now therefore, be it resolved by the Marshall County Board, that support has been offered in regard to the Sportmens Club efforts and investigating the options to beautify the river that runs through Middle River. **M/S/C – Bring, Kiesow**

Gunner Bowman from Misselhorn Tiling met before the Board to discuss tiling and drainage options on a previous benefit request made on the County Ditch 21 system in the south half of section 20 in Warrenton Township. Natural drainage occurs to the south and a pump would be needed to move water to the north with tiling. After further discussion, the Board’s original decision on this matter was not changed.

The July 18, 2023 agenda was approved with additions. **M/S/C – Miller, Kiesow (5,0)**

The Board approved the July 5, 2023 Regular County Board Meeting with corrections. **M/S/C – Bring, Nybladh (5,0)**

RESOLUTION 07-18-02

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

July 6, 2023

\$14,707.53

Commissioner Warrants

\$413,548.43

M/S/C – Miller, Nybladh (5,0)

RESOLUTION 07-18-03

PER DIEMS

James Duckstad	\$750.00
Gary Kiesow	\$225.00
Rolland Miller	\$225.00
Total	\$1,200.00

M/S/C – Kiesow, Nybladh (5-0)

Social Services Director Chris Kujava met with the Board.

General Business

- A. ICWA Compliance
- B. Opioid Grant Funding Plan – The Board approved to hire a temporary fulltime Jail Re-Entry Coordinator/Early Interventionist at B-32-starting step, dependent on funding availability. **M/S/C – Nybladh, Bring (5,0)**

Personnel

- A. The Board accepted a letter of retirement with regret from Social Services Fiscal Supervisor Jeff Radeke, effective 12/31/23, offering their sincere gratitude for a career well done. **M/S/C – Bring, Miller (5,0)**
- B. The Board approved a Social Services Fiscal and OSS reorganization plan and subsequent duty changes, effective 8/1/23, adjusting scale for Deanna Swendseid to C-52-5, Lisa Sillanpaa to B-32-6, Denese Nicholls to B-23-10 and Lisa Sorenson to B-23-10. **M/S/C – Duckstad, Nybladh (5,0)**

Director’s Administrative Report

- A. 2023 Budget Report
 - 1. Quarterly Report
 - 2. Out of Home Placement (OHP) Report
- B. 2024 Budget Review

Authorizations

- A. Case Activity, Bills of \$109,939.99 and Director Actions received Board approval. **M/S/C – Miller, Bring (5,0)**

The Board met with retired Veteran Services Officer Wayne Kilen regarding Northwest Minnesota Disabled American Veterans Transportation Funding Consideration. Veteran Services Officer Brett Brandon was available via phone for this discussion. The Board approved to allocate \$3,150 annually toward this service, beginning in 2024, joining neighboring counties to continuing providing this needed service for our veterans. **M/S/C – Nybladh, Kiesow (5,0)**

The Board met with Highway Engineer Lon Aune on Highway and Ditch Authority Business.

- 1. Resolution Agreements
 - a. Resolution Authorizing Final payment to Davidson Construction for project SAP 045-599-158- Box Culvert in McCrea Township
- 2. Highway Department Updates
 - a. Retirement Party for Rick Olson on July 27 from 2-3:30pm at Grygla Community center

3. General Discussion

- a. Construction Schedule Update – Great Eastern milling will be completed today, with paving done by next week.

4. Ditch Items

- a. The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Kiesow, Bring (5,0)**
- b. A Richard Jorde, Lateral 4 of JD 23 area concerns were discussed.
- c. The Board reviewed a letter of interpretation on how benefits on a system can be achieved for surface and subsurface drainage from Rinke Noonan Attorney John Kolb.
- d. A request to add culverts from sections 25 to 26 in Eagle Point Township on County Ditch 7 was reviewed.
- f. The Board met with Don Loeslie, Scott and John Field and Doni Loeslie regarding possible physical and financial solutions to rectify water breakouts from the Tamarac River on lands in Donnelly and Eagle Point Township on the State Ditch 45 System both temporarily and long term.
- g. The Board closed the Ditch Authority Meeting and reconvened the Regular Meeting. **M/S/C – Miller, Kiesow (5,0)**

RESOLUTION 07-18-04

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-599-158 has completed the contract in accordance with plans and specifications and the total cost of said job was \$112,523.00 and the balance due to the Contractor is \$6,279.28.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$6,279.28 to Davidson Construction, Inc.
M/S/C – Miller, Bring (5,0)

Marshall County SWCD Administrator Darren Carlson provided an Activity and Project Update to the Board.

Recorder Mary Hamm met with the Board regarding Abstracting Certifications and Fee Schedule Consideration. The Board approved to adjust salary of Chief Deputy Recorder Kiley Hamrick by memorandum to C-43-7 due to Abstract Certifications, effective 8/1/23. **M/S/C – Nybladh, Miller (5,0)**

RESOLUTION 07-18-05

Fee Schedule – effective 8/1/23

County Recorder's Abstract Certificate \$100.00

Federal & State Tax Lien, Bankruptcy Proceedings & Judgments Certificate (Up to three Judgments entered) and after three Judgments each Judgment entered to be an additional \$3.00 per name.....\$ 15.00

Auditor's Special Assessment Certificate\$ 5.00

Auditor's Delinquent Tax Certificate	\$ 5.00
Treasurer's Current Tax Certificate	\$ 5.00
Abstract Entry	\$ 5.00
Photo copy of a document - per page	\$ 1.00
Postage & Handling expense per abstract.....	\$ 10.00
Postage for each additional abstract in same transaction	\$ 3.00
Abstract covers	\$ 5.00
Research fee - per hour (with minimum of \$15.00)	\$ 30.00
Photo copy of a Certificate of Title	\$ 5.00
Title Search (with certificates) \$ 125.00	
Title Search (without certificates)	\$ 60.00
Title Search (within one year of previous search with certificates)	\$ 75.00
NSF Check	\$ 30.00
Fax fee	\$ 5.00
Email fee	\$ 5.00
Duplicate Marriage License	\$ 25.00
Ordination Filing	\$ 20.00

M/S/C – Nybladh, Miller (5,0)

Jail Administrator/Sergeant Mark Ellerbusch and Sheriff Jason Boman met with the Board. The Board approved the purchase of Vehicle Camera Systems for the squad cars. **M/S/C – Bring, Kiesow (5,0)** The Board approved adjusting Wyatt Nelson to Deputy Status at C-43-6, plus hazard pay, effective 7/4/23. **M/S/C – Nybladh, Miller (5,0)** A Jail Remodel Project Update was presented with Deputy Auditor Susan Peterson present. The Board approved the following resolution on regarding a Public Hearing for Capital Improvement Plan and Bonds.

RESOLUTION 07-18-06

RESOLUTION CALLING PUBLIC HEARING ON THE INTENTION TO ISSUE GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS AND THE PROPOSAL TO ADOPT A CAPITAL IMPROVEMENT PLAN THEREFOR

WHEREAS, pursuant to Minnesota Statutes, Section 373.40, Subdivision 2, Marshall County, Minnesota (the "County") may issue bonds to finance capital improvements under its capital improvement plan (the "Plan") without an election provided that, among other things, prior to issuing the general obligation capital improvement plan bonds (the "Bonds") the County adopts the Plan after a public hearing thereon and publishes a notice of its intention to issue capital improvement plan bonds and the date and time of the public hearing to obtain public comments thereon; and

WHEREAS, the Board of Commissioners will hold a public hearing on August 15, 2023 on its intention to issue the Bonds and to adopt the Plan; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Marshall County, Minnesota, that the Board hereby calls for a public hearing on its intent to issue the Bonds and to adopt the Plan, the public hearing to be held on the date and time set forth in Exhibit A attached hereto. The County Auditor-Treasurer is hereby directed to cause the notice of public hearing to be published at least 14 but not more than 28 days before the date of the public hearing in the official newspaper of the County or a newspaper of general circulation in the County. **M/S/C – Nybladh, Kiesow (5,0)**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Mar-Kit, Senior Program at the Fair
Kiesow	Mar-Kit, NWRDC
Miller	Mar-Kit, MST Watershed
Duckstad	MST Watershed, Northwest State Emergency Communications Board
Nybladh	Quin

Auditor-Treasurer Scott Peters provided the following for his report:

1. 2024 Budget Review
2. Forfeited Tax Update
3. Blighted Property Cleanup Update
4. An Estoppel Certificate Relating to Lease Agreement with Midco/K2 was approved. **M/S/C – Bring, Nybladh (5,0)**
5. MST Watershed Manager information
6. Investment Update

The meeting was adjourned at 2:00 p.m. by Chairperson Duckstad.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER