

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
August 1, 2023 – 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Duckstad called the meeting to order with Commissioners Gary Kiesow, Larry Nybladh, Rolland Miller, Sharon Bring, Jim Duckstad and Auditor/Treasurer Scott Peters present.

The Board approved the August 1, 2023 meeting agenda with additions. **M/S/C – Bring, Kiesow (5,0)**

The minutes from the July 18, 2023 Regular Board Meeting were approved with corrections. **M/S/C – Bring, Nybladh (5,0)**

RESOLUTION 08-01-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

July 20, 2023	\$1,811,745.05
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Commissioner Warrants

\$245,586.09

M/S/C – Bring, Duckstad (5,0)

Bill Peterson met with the Board to discuss aspects of the Middle River City project on river beautification through the city.

The Board reappointed Middle Snake Tamarac Watershed Board of Managers Bill Peterson and Keith Szczepanski to another three-year term as MST Board of Managers. **M/S/C – Nybladh, Bring (5,0)**

Veterans Services Officer Brett Brandon met with the Board for a 2024 Veterans Service Budget Review.

RESOLUTION 08-01-02

BE IT RESOLVED by the Marshall County Board of Commissioners, that the County enter into the attached Grant Contract with the Minnesota Department of Veterans affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Enhancement Grant Program. The grant must be used to provide outreach to the county's veterans; to assist in reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance operations of the county veterans service office as specified in Minnesota Laws 2015 Chapter 77 Article 1, Subdivision 2. This grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by the Marshall County Board of Commissioners that Brett Brandon, the Marshall County Veteran Service Officer, be authorized to

execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a regular meeting of the Marshall County Board this 1st day of August, 2023. **M/S/C – Miller, Kiesow (5,0)**

Public Health Administrator Fran Tougas provided a Bimonthly Public Health Update.

1. 2024 Budget Review – will remain at same level as 2023
2. Infrastructure Project Update
3. Feelin' Fit N Fine
4. Cannabis Legislation
5. Covid – 19
6. Flu
7. Anthrax – 2 cases in cows only in Kittson County
8. New Grant Period started July 1
9. Medication Management

Brady Martz Representative Tracee Bruggeman provided a 2022 County Audit Exit Interview to the Board. Social Services Director Chris Kujava, Social Services Assistant Financial Supervisor Deanna Swendseid, Deputy Auditor/Treasurer Fiscal Supervisor Mandy Rosendahl, Payroll Manager Jessie Clark and Chief Deputy Auditor/Treasurer Krista East, via Teams, were available for this presentation. The County is in good financial position and continues to observe solid financial controls and legal compliances.

MCIT Representative Paul Hajduk presented the 2022 MCIT Annual Report and 2023 Coverage, Claims and Services Report to the Board. Deputy Auditor/Treasurer Jessie Clark was available for this presentation.

County Engineer Lon Aune addressed the Board on the following Highway and Ditch Authority Business.

1. Land Rental Bid Resolution
2. Motor Grader Positions Interviews set to begin
3. Construction Schedule Update – County Road 3 Final Shouldering being Completed. CSAH 53 pipe is completed. Culvert Replacement is ongoing in various areas of the County.
4. County Road 1 - Future Project Discussion
5. Ditch Issues – The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Kiesow, Miller (5,0)** County Ditch 45 Repair Needs and issues as a maintenance or improvement project were discussed. Those present for this discussion included residents Don Loeslie and John Field and MST Watershed Operations Manager Danny Omdahl. Mr. Aune indicated that some repairs on blowout areas are on the schedule to be completed. Mr. Omdahl shared pictures of some damage areas and repairs from MST Watershed on State Ditch 3 and JD 1 as examples of possible solutions for some resolve on the CD 45 system. Mr. Loeslie communicated his views on the failure issues on this system and other concerns on ag land losses in general due to urban expansion. Mr. Field thanked all for their attention to issues on this thus far and hopes to see continued resolutions on this system. The Board closed the Ditch Authority

Meeting and reconvened the Regular Meeting. **M/S/C – Bring, Kiesow (5,0)**

RESOLUTION 08-01-03

BE IT RESOLVED, that the County Auditor be authorized to call for bids for Land Rental for the following parcels:

<u>Parcel No.</u>	<u>Location</u>	<u>Description</u>	<u>Total Acres</u>	<u>Approx. Tillable Acres</u>
29-0172-000	Sec 27, 158-46	E½ E½	160	27
32-0126-001	Sec 19, 155-44	E½ Lots 3 & 4	40.81	6
32-0124-000	Sec 19, 155-44	E½ SW1/4	80	23
32-0133-009	Sec 20, 155-44	SW1/4 SE1/4	40	9
32-0193-001	Sec 29, 155-44	W1/2 NE1/4		
		SE1/4 NE1/4	210	100
		NW1/4		
		S1/2 NW1//4		
		NW1/4 SE1/4		
37-0039-000	Sec 7, 157-43	N1/2 NE1/4	80	24

BE IT FURTHER RESOLVED, that the County Auditor be authorized to set the time and date for receiving bids to comply with existing publication laws. **M/S/C – Nybladh, Bring (5,0)**

Environmental Services Administrator Josh Johnston provided a 2024 Budget Review for his departments. A Geological Survey Project from the University of Minnesota was reviewed. We will participate in this program. As Mr. Johnston sits on our Regional Health Coalition Board, he will be attending a national meeting with the coalition covering all expenses except time. Progress has been made on the installation of the new 911 signs.

Assessor Ryan Larson presented a 2024 Assessor Budget Review. The Board approved an Assessor’s Wage Memorandum of Agreement. **M/S/C – Miller, Bring (5,0)** The Assessor’s Abatement Policy was reviewed with suggested changes approved. **M/S/C – Bring, Kiesow (5,0)**

Recorder Mary Hamm provided a 2024 Recorder Budget Review. The Board approved a Recorder Wage Memorandum of Agreement. **M/S/C – Miller, Nybladh (5,0)**

Sheriff Jason Boman and Jail Administrator Mark Ellerbusch met with the Board regarding staffing shortages due to a resignation. An offer has been made to fill this now open position. The Board approved to hire Lindsey Gilbert as Dispatcher - Jailor, beginning 8/7/23 at B-31, starting step, plus hazard pay and including the previously approved hiring bonuses for this position. **M/S/C – Nybladh, Kiesow (5,0)** Mr. Boman provided an activity report to the Board. The new car cameras are now here and will be installed soon.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Middle River Block Party, Fair Senior Program, Park Board, Old Mill Administration Meeting
Miller	One Watershed One Plan Policy Committee, Counties Providing Technology, BWSR Watershed Training, County Ditch 45 Meeting in Donnelly Township
Duckstad	Alluma, Minnesota State Emergency Communication Board Meeting, Safety Committee, Pine to Prairie Drug Task Force
Kiesow	Joint Powers Natural Resource Board, Red River Basin Executive Committee
Nybladh	Park Board, Old Mill Administration Meeting, County Ditch 45 Meeting in Donnelly Township

The Board approved the following 2024 County Park Fee schedule as recommended by the Park Board. **M/S/C – Bring, Nybladh (5,0)**

Daily Vehicle Pass (All Vehicles Required to Purchase)	\$10
Seasonal Vehicle Pass	\$35
Weekly (with Water & Electricity)	\$225
Weekly Primitive	\$100
Monthly Primitive Camping	\$250
Monthly Camping (with Water & Electricity)	\$525
Seasonal Camping (with Metered Electricity)	\$1,100
Seasonal Camping (with Water & Metered Electricity)	\$1,300
Seasonal Primitive Camping	\$700
Nightly (with Water & Electricity)	\$40
Nightly Primitive (tenting)	\$20
Golf Cart Passes	\$10

Auditor/Treasurer Scott Peters provided the following for his report:

1. 2024 Budget Review/Discussion
2. Blighted Property Cleanup Update
3. Forfeited Tax Update
4. Jail Remodel Bond/Capital Improvement Plan Discussion on 8/15/2023
Public Hearing

The meeting was adjourned at 3:24 p.m. by Chairperson Duckstad.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____

MARSHALL COUNTY AUDITOR-TREASURER