

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
October 18, 2022 – 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Bring called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Larry Nybladh, Jim Duckstad, Rolland Miller and Auditor-Treasurer Scott Peters present.

The Board approved the October 18, 2022 meeting agenda with additions. **M/S/C – Duckstad, Miller (5,0)**

The minutes from the October 4, 2022 meeting were approved with corrections. **M/S/C – Nybladh, Kiesow (5,0)**

RESOLUTIONS 10-18-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

October 7, 2022	\$106,526.23
October 14, 2022	\$4,483.46

Commissioner Warrants

\$1,074,865.02

M/S/C – Nybladh, Duckstad (5,0)

RESOLUTION 10-18-02

PER DIEMS

Sharon Bring	\$280.00
Jim Duckstad	\$560.00
Gary Kiesow	\$210.00
Larry Nybladh	\$490.00
Total	\$1,540.00

M/S/C – Kiesow, Nybladh (5,0)

RESOLUTIONS 10-18-03

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #310544 dated November 2, 2021, issued to Mar-Kit, in the amount of \$25,055.52.

The Board also approved to waive the furnishing of a bond and authorizes said office to reissue a new warrant in the above amount using a new warrant number. **M/S/C – Kiesow, Miller (5,0)**

GIS Administrator Liz Dustin met with the Board for an Annual Performance Review.

Social Services Director Chris Kujava met with the Board on the following.

General Business

- A. Marshall County Resource page
- B. Intake Information was shared

Personnel

A. Open Positions Hiring Update.

Licensing And Contracts

- A. The Tri-Valley Transportation Contract (T.H.E. Bus) was approved. **M/S/C – Miller, Duckstad (5,0)**
- B. The Tri-Valley Rural Transportation Collaborative Contract was approved. **M/S/C – Kiesow, Miller (5,0)**

Director’s Administrative Report

- A. Budget Report – Out of Home Placement, Quarterly Report
- B. Director Annual Performance Review

Authorizations

Case Activity, Bills of \$83,533.14 and Director Actions received Board approval. **M/S/C – Duckstad, Nybladh (5,0)**

Recorder Mary Hamm met with the Board for an Annual Performance Review.

Commissioner Miller left the meeting at 11:30 a.m.

County Engineer Lon Aune and Assistant Engineer Tyler Olson met with the Board on the following Highway and Ditch Authority Business.

- 1) Resolutions/Agreements
 - a. Approve purchase of Excavator
 - b. Approve purchase of Dozer
 - c. Approve Final Payment on CP JD 23-21
 - d. Approve purchase of 2 – ½ ton pickups

- 2) Highway Department Updates
 - a. Projects
 - i. CSAH 53 – project going well. Will be wrapped up within 2 weeks on surfacing, with culvert replacement next year.

- 3) General Discussion
 - a. ARP/Enhanced Reserve Fund Purchases
 - i. Drone has been purchased and is supposed to be shipped
 - ii. Desk Adjustment Stand Purchases were approved, utilizing Enhanced Reserve Funds for \$2,888.83. **M/S/C – Nybladh, Kiesow (4,0)**
 - iii. Gravel Road Packer/Roller – on hold at this time
 - iv. A New Tar Kettle purchase was approved, utilizing Enhanced Reserve Funds on a best quote basis. **M/S/C – Nybladh, Duckstad (4,0)**
 - b. The County Highway Engineer Annual Performance Review was conducted.
 - c. The Board approved to have Engineer Aune send a Letter of Intent to the Greater Minnesota Transportation Alternatives Solicitation for repair of the County Park Bike Trail for 2027. **M/S/C – Nybladh, Kiesow (4,0)**

RESOLUTION 10-18-04

WHEREAS, the following gross bids were received for one (1) Excavator:

Ziegler, Inc. (317GC)	\$174,666.28
RDO Equipment Co. (160P)	\$192,899.00

AND WHEREAS, the bid of Ziegler, Inc. in the amount of \$174,666.28 has been

determined to be the best bid based on initial price (\$218,631.28), minus trade-in value of \$43,965.00.

AND WHEREAS, Marshall County will be trading a CAT 315C Excavator S/N CJC03479 toward the purchase of the new machine.

NOW THEREFORE, be it resolved that the bid of Ziegler Inc. be accepted for furnishing one (1) Excavator, and the County Highway Engineer be authorized to enter into a corresponding contract. **M/S/C – Kiesow, Nybladh (4,0)**

RESOLUTION 10-18-05

WHEREAS, the following gross bids were received for one (1) Dozer:

Ziegler, Inc. (D3)	\$134,464.41
RDO Equipment Co. (650LGP)	\$155,124.00

AND WHEREAS, the bid of Ziegler, Inc. in the amount of \$134,464.41 has been determined to be the best bid based on initial price (\$170,414.41), minus trade-in value of \$35,950.00.

AND WHEREAS, Marshall County will be trading a CASE 850K Dozer S/N CAL004188 toward the purchase of the new machine.

NOW THEREFORE, be it resolved that the bid of Ziegler Inc. be accepted for furnishing one (1) Dozer, and the County Highway Engineer be authorized to enter into a corresponding contract. **M/S/C – Duckstad, Kiesow (4,0)**

RESOLUTION 10-18-06

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on CP JD 23-21 has completed the contract in accordance with plans and specifications and the total cost of said job was \$169,542.25 and the balance due to the Contractor is \$60,149.99.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$60,149.99 to Davidson Construction, Inc. **M/S/C – Kiesow, Nybladh (4,0)**

RESOLUTION 10-18-07

WHEREAS, the following quotes were received for the purchase of two (2) ½ Ton 4X4 pickups from Dahlstrom Motors:

2 – ½ Ton 4X4 2023 Chevrolet Silverado 1500.....\$73,670.00

AND WHEREAS, the quote of Dahlstrom Motors for \$73,670.00 has been determined to be the best quote.

NOW THEREFORE, be it resolved that the quote of Dahlstrom Motors be accepted for furnishing two (2) ½ Ton 4X4 2023 Chevrolet Silverado 1500 pickups and the County Highway Engineer be authorized to purchase two (2) ½ Ton 4X4 2023 Chevrolet 1500 pickups for \$73,670.00. **M/S/C – Nybladh, Kiesow (4,0)**

Ag Services Director Dave Clark provided an Ag Update and met with Board for an Annual Performance Review.

Environmental Services Administrator Josh Johnston met with the Board for an Annual Performance Review. A Department Update was given by Mr. Johnston including the following.

1. Hazardous Mitigation Grant and Plan

2. Landfill cover will be continued as weather allows.
3. The Board approved to Adopt and Implement the Middle Snake Tamarac One Watershed One Plan by resolution below.
4. Well Sealing – Going well. There is more interest currently for this year. The Board approved to increase County Cost Share Funds for this program for 2022 by up to \$3,000 as needed. **M/S/C – Duckstad, Nybladh (4,0)**

RESOLUTION 10-18-08

Whereas, Marshall County has been notified by the Minnesota Board of Water and Soil Resources that the Middle-Snake-Tamarac Rivers Comprehensive Watershed Management Plan (Plan) has been approved according to Minnesota Statutes SS 103B.801 and Board Decision #18-14.

Whereas, Minnesota Statutes SS 103B.101, Subd. 14 allows a local water management plan developed or amended, approved and adopted, according to chapter 103B to be replaced with a comprehensive watershed management plan but only to the geographic area of the Plan.

Now, Therefore, Be it Resolved, the county hereby adopts and will begin implementation of the approved Plan, based on available resources, for the area of the county identified within the Plan and the Plan replaces the local water management plan for that geographic area of the Plan for the duration of the state approved Plan.

Be it Further Resolved after the adoption of the Plan, the county shall amend existing water and related land resources plans and official controls as necessary to conform them to the Plan.

Be it Further Resolved after the adoption of the Plan or amendments to the plan, Marshall County shall notify local units of government within Marshall County. The local units of government are required to submit existing water and related land resources plans and official controls within 90 days to the county for review as per Minnesota Statutes, Section 103B.321.

Be it Further Resolved that within 180 days, the county shall review the submitted plans and official controls and identify any inconsistencies between the local plans and official controls and the Plan. Marshall County shall specify applicable and necessary measures to bring the local plans and official controls into conformance with the Plan.

Be it Further Resolved if a local unit of government disagrees with any changes to its plan, the local unit has 60 days after receiving the county’s recommendations to appeal the recommendations to the Board of Water and Soil Resources.

Be it Further Resolved after receiving the recommendations of the county, or a resolution of an appeal, a local unit of government has 180 days to initiate revisions to its plan or official controls. The new or revised plans and official controls must be submitted to the county for review and recommendations. **M/S/C – Nybladh, Duckstad**

Veterans Service Officer Brett Brandon met with the Board for an Annual Performance Review.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Mar-Kit, Minnesota Rural Counties
Kiesow	Mar-Kit, Northern Counties Land Use Coordinating Board
Duckstad	Northwest Regional Radio Board, State Emergency Communication Board, Tri-Valley
Nybladh	Enbridge Facility Tour at Viking, Quin

Auditor/Treasurer Scott Peters provided the following for his report.

1. 2023 Benefits Plan Sign-up Information
2. Property Cleanup Update – moving forward with Oslo and Argyle Property cleanup. Alvarado parcel cleanup completed. Obtaining clearance from BNSF on lease property.
3. Election Update – over 800 ballots returned to date of 4100 mail ballots sent.
4. Tax Collection Update - 82.6% of total collected to date.
5. Forfeited Tax – had one parcel in Oslo forfeit, parcel 55-0145-000, Block 22, Lots 7 and 8. The Board approved to move ahead with cleanup of this property, declare as non-conversation property, set basic sale price at \$100 and to offer to the City of Oslo or move forward with Tax Sale if not purchased by the City. **M/S/C – Nybladh, Kiesow (4,0)**
6. Mobile Home Delinquent Tax – 2 parcels now being served for Forced Collection in Warren and Middle River.
7. 2018 – 2021 W-2-C will be completed this year.

The meeting was adjourned by Commissioner Bring at 2:52 p.m.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER