

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**Regular Board Meeting**  
**Courthouse Board Room**  
**November 1, 2022 – 9:00 A.M.**

The Pledge of Allegiance was given.

Commissioner Bring called the meeting to order at 9 a.m. with Commissioners Sharon Bring, Larry Nybladh, Jim Duckstad, Rolland Miller, Gary Kiesow and Auditor-Treasurer Scott Peters present.

GIS Administrator Liz Dustin met with the Board and received approval to utilize Recorder Compliance Funds to replace a computer for Chief Deputy Assessor Alison Grzadzieleski for \$1,436.36. **M/S/C – Miller, Duckstad (5,0)**

Russ Steer and LeRoy Vonasek met with the Board to give an update on the Marshall County Area Veterans Memorial Park. They have had many visitors to all facets of this memorial and it has been well received with all aspects of this project. The Board approved to utilize County Funds for postage for an upcoming letter drive fundraiser on the next phase of this project. **M/S/C – Kiesow, Miller (5,0)**

The Board approved the November 1, 2022 meeting agenda. **M/S/C – Kiesow, Nybladh (5,0)**

The minutes from the October 18, 2022 Regular Board Meeting were approved with corrections. **M/S/C – Duckstad, Miller (5,0)**

**RESOLUTION 11-01-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

October 19, 2022	\$70,449.55
October 24, 2022	\$700,239.18

**Commissioner Warrants**

**\$202,265.55**

**M/S/C – Miller, Kiesow (5,0)**

The Red Lake Watershed 2021 Annual Report was given by Watershed Administrator Myron Jesme and Watershed Board Manager LeRoy Ose. Engineer Lon Aune was available during this presentation. 2021 had record numbers of projects completed throughout the District. The Spring and Summer of 2022 had challenges with the excessive moisture. The Board approved to advertise for the Red Lake Watershed Board of Managers position with new term beginning after 1/10/23. **M/S/C – Duckstad, Miller (5,0)**

Environmental Services Administrator Josh Johnston met with Board and received approval for the Middle Snake Tamarac Watershed One Watershed One Plan Implementation Agreement. **M/S/C – Miller, Nybladh (5,0)** Mr. Johnston reported that cover on Cells 3 and 4 of the landfill has now been completed, coming in under budget and utilizing previously approved Gravel Tax Restoration Funds. There is a large beaver dam on the Swift Coulee by the landfill that needs removal. Finalization of FEMA assistance funding criteria for the 2022 spring flooding disaster is now being completed.

Middle Snake Tamarac Watershed Administrator Morteza Maher provided an update on the Joint Powers Agreement for the Nelson Slough Project. Highway Engineer Aune, resident Neil Widner and Lincoln Township Official Lyle Braff were available for this presentation. Mr.

Widner commented on the monitoring stations on this project and where the best locations for these stations may be located. Other concerns with operations, maintenance and access were discussed, as well as how to work with the DNR in a positive way on all aspects with this project.

The Board recessed the Regular Meeting and opened the Public Hearing regarding a petition to consider additional lands into the County Ditch 16 System at 11:00 a.m. **M/S/C – Miller, Duckstad (5,0)**

Engineer Aune ran the Public Hearing. Peter Hvidsten has petitioned to add 280 acres of the west half of section 18 in Wanger Township. Mr. Hvidsten was present for this meeting. Mr. Aune indicated that there have been no comments listing concerns of adding these additional lands to the system at this time. Neighboring owners have been contacted on this proposal with no objections listed currently. Connection fees and benefit amounts will be calculated on this proposal with final approval consideration at a later meeting.

The Board closed the County Ditch 16 System Public Hearing and reconvened the Regular Board Meeting. **M/S/C – Kiesow, Nybladh (5,0)**

Highway Engineer Lon Aune met with the Board regarding Highway and Ditch Authority Business.

- 1) Resolutions/Agreements
  - a. Approve final payment the SAP 045-599-156
- 2) Highway Department Updates
  - a. CSAH 53 – Done until Box Culverts come in.
  - b. New Technician will start December 5<sup>th</sup>.
- 3) Ditch Items – The Board recessed the Regular Meeting and opened the Ditch Authority Meeting. **M/S/C – Miller, Duckstad (5,0)** On the County Ditch 44 system, the Board approved a cleaning request on multiple areas on laterals 1,2,3 and 4 of this system. **M/S/C – Miller, Nybladh (5,0)** The Board closed the Ditch Authority Meeting and reconvened the Regular Board Meeting. **M/S/C – Duckstad, Miller (5,0)**

## **RESOLUTION 11-01-02**

WHEREAS, the Engineer in charge has filed his final certificate setting forth that the Contractor on SAP 045-599-156 has completed the contract in accordance with plans and specifications and the total cost of said job was \$515,750.50 and the balance due to the Contractor is \$29,231.28.

NOW THEREFORE, BE IT RESOLVED that said certificate be and the same is hereby approved and the County Auditor is hereby authorized to issue a warrant on the Road & Bridge Fund in the amount of \$29,231.28 to Olson Construction TRF, Inc. **M/S/C – Kiesow, Duckstad (5,0)**

Assessor Ryan Larson met with the Board for an Annual Performance Review and to consider Appraiser Certification Classification. The Board approved a memorandum for wage Certified Minnesota Assessor (CMA) classification for Appraiser Alicia Spilde to C-42-10, effective 10/20/22. **M/S/C – Miller, Duckstad (5,0)**

Maintenance Supervisor Rodger Haugtvedt met with the Board and received approval to utilize Excess Reserve Funds for a new Fire Alarm System in the Courthouse with Johnson Controls for \$13,659, plus electric work. **M/S/C – Duckstad, Miller (5,0)** The Board reviewed a quote for new AED units for \$11,882 from AED Brands. Grants and funding options will be pursued and brought back for consideration at a future meeting.

The following Commissioner/Committee Reports were shared:

Commissioner  
Bring

Meeting/Report  
Northwest Community Action, AMC District 3 Meeting,

Kiesow Minnesota Rural Counties  
Northwest Community Action, Thief River One Watershed  
One Plan Policy Committee  
Miller Counties Providing Technologies  
Duckstad Alluma  
Nybladh AMC District 3 Meeting, Drug Task Force Meeting on Opiod  
Settlement, Lincoln Township Special Meeting with Karlstad  
Airport Authority

Auditor-Treasurer Peters provided the following for his report.

1. 2023 Ditch Levy Consideration
2. Review Out-of-State Travel Policy – no changes moving forward
3. 2023 Benefits Signup went well. Entering all in the system now
4. Election Report – 50% of Ballots returned to date
5. Blighted Property Status – All properties in process of cleanup – May hold on Luna until 2023 to obtain possible funding from BNSF
6. MST Advisory Meeting – November 21,2022 at Bremer
7. Consider Local Assistance and Tribal Consistency Fund ARP Pilt Resolution

**RESOLUTION 11-01-03**

**BE IT RESOLVED**, that the Marshall County Board approves the following in relation to the Local Assistance and Tribal Consistency Fund (LATCF) funds for Marshall County.

1. Future LATCF Fund expenditures shall follow the guidelines as set forth in Resolution 03-01-03 approved by the Board of Commissioners on March 1, 2022.
2. LATCF Funds will be utilized for salaries of personnel in the Sheriff's Department and the Auditor-Treasurer's Department as directed in the Guidance of Eligible Use of Funds issued by the U.S. Department of the Treasury under General Government Operations. **M/S/C – Kiesow, Nybladh (5,0)**

The meeting was adjourned at 2:00 p.m. by Commissioner Bring.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER