

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
November 6, 2014 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Vonasek called the meeting to order with Commissioners Sharon Bring, LeRoy Vonasek, Gary Kiesow, Ken Borowicz, and Auditor-Treasurer Scott Peters present.

Sheriff Novacek met with the Board during open forum to consider a resignation from one of his staff. The Board accepted the resignation with regret of Duane Kostrzewski, thanking him for his years of service with Marshall County. **M/S/C – Bring, Kiesow**

The Board approved the November 6, 2014 meeting agenda with additions and corrections. **M/S/C – Borowicz, Kiesow**

The minutes from the October 21, 2014 regular meeting were approved with corrections. **M/S/C – Kiesow, Bring**

RESOLUTION 10-07-01- Approval of Bills

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants	
October 22, 2014	\$530,169.62
Commissioner Warrants	\$486,140.59
M/S/C – Kiesow, Borowicz	

County Assessor Russ Steer addressed the Board for his annual evaluation.

Highway Engineer Lon Aune addressed the Board.

The Board recessed the regular meeting for Ditch Authority business.

CD 12 – Donnelly Township, Section 3, 1 mile of cleaning approved. **M/S/C – Borowicz, Bring**

JD 27 – Donnelly Township, Section 12, 1 to 2 miles of cleaning was approved. **Borowicz, Kiesow**

JD 8 and JD 9 Ditch repair updates were reviewed

The Board closed the Ditch Authority meeting and returned to the regular Board meeting.

A County Road 17 update was provided proposing to increase the height of the road for a 7/8 mile stretch to provide access during flooding. Calendars and brochures on how the gas tax works were distributed. Fence repair is commencing at the highway shop at this time.

Mr. Aune received approval on the following resolutions.

RESOLUTION 11-06-02

WHEREAS, the following quote was received from Bobcat of Grand Forks for one (1) compact track loader:

T770 Bobcat Track Loader.....	\$54,359.00
Trade-In 1991 Case 1840.....	\$5,500.00

AND WHEREAS, the quote from Bobcat of Grand Forks in the amount of \$48,959.00 has been determined to be the best total price for the specified equipment.

NOW THEREFORE, be it resolved that the quote of Bobcat of Grand Forks be accepted

for furnishing one (1) T770 Bobcat Compact Track Loader, and the County Highway Engineer be authorized to enter into a corresponding contract. **M/S/C – Borowicz, Bring**

RESOLUTION 11-06-03

WHEREAS, the following quote was received from Bobcat of Grand Forks for compact track loader attachments and trailer.

Bobcat of Grand Forks: Various Attachments.....\$34,018.00
Felling FT 12 IT Tilt Trailer.....\$7,350.00

AND WHEREAS, the quote from Bobcat of Grand Forks in the amount of \$41,368.00 has been determined to be the best total price for the specified equipment.

NOW THEREFORE, be it resolved that the quote of Bobcat of Grand Forks be accepted for furnishing various compact track loader attachments and one (1) Felling FT 12 Trailer, and the County Highway Engineer be authorized to enter into a corresponding contract. **M/S/C – Borowicz Bring**

A request to move the highway office manager position to step 3 beginning 1/1/15 received Board approval. **M/S/C – Borowicz, Bring**

Mr. Aune provided project updates on CR 6, CR 109 Bridge, and the Valley Township Bridge.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Tamarac Sub Watershed, AMC
Bring	AMC, MRCC, Area Agency on Aging
Kiesow	Tamarac Sub Watershed, AMC, NWRDC, Joint Powers Natural Resource Committee
Vonasek	AMC, Warren City Council, Policy, MST Watershed

Auditor Treasurer Peters presented the following in his report:

1. Elections Report – Canvass Board meets at 1 pm on November 7th. Mr. Peters commended the entire election team for their diligent work with the election process.
2. Ditch Report through October
3. Extension/Grant position update
4. Board of Health updates
5. Con Con Ditch Payment update
6. 2015 Minnesota Levy Report
7. Letter from Polk County regarding MST watershed manager distributions
8. Flex/Hybrid Health Plan Update

The Board reviewed revisions to the Employee Policy Handbook, and motioned and seconded for approval for the same. Motion failed. **M/S – Bring, Vonasek**

The meeting was adjourned at 12:40 p.m. by Chairperson Vonasek.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
November 18, 2014 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Vonasek called the meeting to order with the following present: Commissioners Ken Borowicz, Sharon Bring, Gary Kiesow, LeRoy Vonasek, Rolland Miller, and Auditor-Treasurer Scott Peters.

The November 18, 2014 meeting agenda was approved with additions. **M/S/C – Bring, Borowicz**

The Board approved the November 6, 2014 meeting minutes with corrections. **M/S/C – Bring, Miller**

RESOLUTION 11-18-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants \$339,962.53
M/S/C – Bring, Miller

RESOLUTION 11-18-02

	PER DIEMS
Sharon Bring	\$120.00
Kenneth Borowicz	\$120.00
Gary Kiesow	\$180.00
LeRoy Vonasek	\$240.00
Totals	\$660.00

M/S/C – Kiesow, Borowicz

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Markit, Canvass Board
Miller	MST Watershed Advisory, MST Watershed
Vonasek	Markit, NW Mental Health, MST Advisory
Bring	Markit, Canvass Board

Social Service Chris Kujava addressed the Board. Items discussed included the following:

General Business

The Board recognized Office Support Specialist Donalda Kuznia for 25 years of service with Marshall County Social Services with the presentation of a plaque thanking her for her dedicated service to the County. Lisa Sorenson was present to take a picture of this presentation.

Reports were given on the following;

1. North Valley Public Health – Nursing Service – funding assessment concerns
2. AMHI – ICWA – funding has been reduced. This is a concern for the program.
3. MN Sure Application issues were discussed on shortcomings of the processing with more of that responsibility with additional time constraints being placed on County personnel.
4. Insurance – costs have increased for many of his staff significantly for 2015. Mr. Kujava wanted the Board to be aware of the changes.
5. Garage Update – completed and now being used. Costs came in very close to

budget.

Personnel

The Board approved the successful completion of probation for Social Worker Brenna Ranstrom and to allow the corresponding move on the salary chart. **M/S/C – Bring, Miller**

Outside employment policy was discussed with the Board.

Licensing and Contracts

Approval was given to the MFIP and DWP Contracts. **M/S/C – Bring, Kiesow**

Director's Administrative Report

Mr. Kujava presented a positive SEAGR report showing expenditures and revenues for Social Services for the year.

Authorizations

The Board approved Case Activity, Bills, and Director Actions. **M/S/C – Kiesow, Bring**

County Engineer Lon Aune addressed the Board and presented the following; Box Culvert by Grygla will be completed this year. Other construction projects have been completed as the weather will allow for the year. CR 6 has been smoothed for winter. Grass will be seeded in the spring on Farm Avenue project. CR 7 project is completed, less touch up work in the spring.

The regular meeting was recessed to open a Public Hearing relating to a proposed addition to land in the State Ditch 90 system at 11 am.

Persons attending the Public Hearing included Terry Potucek, Brandon Langaas, and Jerome Boen. The land in question is in section 4 and 5 in East Park Township owned by Calvin Groose. Mr. Aune indicated that it appears that this land is draining into the system, but is not paying benefits into the system at this time. Mr. Aune recommends that these parcels be added to the system and set a benefit rate for a connection fee levied against the property. Comments from persons in attendance included where the State Ditch 90 system starts, what lands in the area drain into the system and how the water flows in the ditch to the east of State Ditch 90. Jerome Boen shared pictures of water issues he has experienced with water flow on this system in Nelson Park Township. His concern is to make sure the system is cleaned and maintained properly so the ditch can handle the water flow. Concerns on how water flow may wash out roads along the system on the south sides of section 12 in Nelson Park Township were also voiced by Mr. Boen.

The Board closed the Public Hearing and reconvened the regular meeting at 11:25 am.

County Attorney Don Aandal met with the Board to discuss a current lawsuit with NP Rail relating to a fire from 2012. Many landowners from the New Solum Township area are currently engaged with this lawsuit as well as insurance companies that have been affected. Mr. Aandal is asking if the County wants to join the lawsuit as the fire has damaged county land as well. The Board approved to join the lawsuit. **M/S/C – Borowicz, Bring**

Helen Anderson and Frances Tougas met with the Board to provide a Clean Air Ordinance for Indoor Public Places and Places of work/Childcare Report and review of the same relating the Tobacco Free Grant. There has been training as provided under the Tobacco ordinance for merchants that went well. This Clean Air Ordinance is a new proposed ordinance that the County is being asked to consider. A follow up meeting will be set to discuss this further for December 16, 2014 at 11:30 am. Smoke Free childcare information and the effects on children and how to look into processes for how we may look at this in a proactive way for the protection of children was reviewed.

The Board met with Irene Wynne from Wynne Consulting. Ms. Wynne discussed a settlement offer on a flood buyout property owned by Michael Hoff at 500th Avenue North, Oslo. The current appraisal is for \$10,000 for the property. Mr. Hoff would accept an offer of

\$15,000 but does not have time to get a second appraisal on his property due to the program coming to an end. Ms. Wynne suggests that the County Board accept the \$15,000 counteroffer. The Board approved to keep the offer at the appraised price of \$10,000 as a counteroffer for this buyout. **M/S/C – Miller, Bring**

Auditor-Treasurer Scott Peters provided the following items for his report:

1. Five year Financial Report
2. Tax Collection Update
3. TNT Review
4. 2015 Budget Review
5. Consider Employee Handbook Updates – The Board approved the revisions as suggested by the Personnel Policy Committee, with the exception of keeping policy 11 unchanged. **M/S/C – Kiesow, Miller**
6. Consider Extension/Grant Writer Position – continued discussion with sharing of position will occur. This will be reviewed by the Extension committee as well and revisited at the next meeting.
7. The Board approved to allow County Medical Flex amounts at IRS maximum allowable levels. **M/S/C – Bring, Kiesow**
8. The Board authorized Auditor/Treasurer Peters to advertise for bids for the County paper for 2015. **M/S/C – Kiesow, Miller**
9. The Board set the Commissioner’s Salary for 2015 at the same level as 2014 at \$23,389.00. **M/S/C – Bring, Borowicz**
10. A 2015 Pay Structure chart was shared with the Board.
11. 2015 Enrollment/Flex forms were reviewed.
12. MCIT Dividend information totaling \$73,387 was shared.
13. 2015 Ditch Levy sheets were distributed.
14. 2015 Proposed Tax Rate Chart was provided.

The meeting was adjourned at 1:15 pm by Chairperson Vonasek.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER