

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**April 7, 2015 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Commissioner Borowicz called the meeting to order with Commissioners Sharon Bring, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, Gary Kiesow, Deputy Auditor-Treasurer Renae Yutrzenka and acting Recording Secretary Mandy Rosendahl.

The Board approved the April 7, 2015 meeting agenda with additions. **M/S/C – Kiesow, Bring**

The minutes from the March 17, 2015 meeting were approved with corrections. **M/S/C – Vonasek, Bring**

**RESOLUTION 04-07-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

March 23, 2015                      \$87,825.39

**Commissioner Warrants                      \$228,308.28**

**M/S/C – Miller, Bring**

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	JD#11 & 21 Ditch Meeting, Marshall County Park Board, Benefit Committee Meeting, County Extension Meeting
Bring	Farm/Homemaker Award, County Extension Meeting, MRCC
Kiesow	ITV Meeting, Marshall County Park Board Meeting, Joint Powers Natural Resources, JD#11 & 21 Ditch Meeting, Michael Williams Retirement Party, Wolf Depravation Meeting
Miller	JD#11 & 21 Ditch Meeting, MST Watershed Meeting, Benefit Committee Meeting
Vonasek	Housing Authority Meeting, Posse Training, Assisted Living Grand Opening, Michael Williams Retirement Party, Marshall County Fair Board Meeting

County Public Health Director Gail Larson addressed the Board. This week is Public Health Week. There is a new CEO of North Valley Health Center, Brian Neubauer.

Public Health Rankings have come out for the Counties of Minnesota. Marshall County Ranks 30<sup>th</sup> out of 87 Counties for overall health.

MIECHV funding has been decreased for 2015 to about half. They are working on ways to continue with this program even though funding has decreased.

Mono and strep have been the highest infectious disease in this area most recently.

Radon Testing Kits are available from Public Health for free for testing in private homes.

County Engineer Lon Aune addressed the Board.

**RESOLUTION 04-07-02**

WHEREAS, the Minnesota Department of Transportation reconstructed the maintenance building located just north of the Marshall County Shop along US Highway 75.

WHEREAS, as part of the construction it was necessary to relocate the water service line for the new building.

WHEREAS, the new water service line was run from Good Samaritan Drive just south of the Marshall County Shop to the new shop just north of the Marshall County Property.

WHEREAS, the water service line was placed on the westerly 10 feet of the Marshall County property.

WHEREAS, the Minnesota Department of Transportation is requesting an easement to cover the water service line,

NOW THEREFOR BE IT RESOLVED, that the County Board of Commissioners hereby approve the easement (as per attached map) and authorize the County Board Chairman and the Auditor/Treasurer to sign the necessary documents. **M/S/C – Miller, Bring**

**RESOLUTION 04-07-03**

BE IT RESOLVED, The Marshall County Board of Commissioners hereby rescinds Resolution number 03-17-01 – Grygla Safe Routes to School Resolution. **M/S/C – Kiesow, Bring**

**RESOLUTION 04-07-04**

BE IT RESOLVED, that pursuant to Minnesota Statute Section 161.36 the Commissioner of Transportation be appointed as Agent to the County of Marshall to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT RESOLVED, the County Board Chairman and County Auditor/Treasurer are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota department of Transportation Agency Agreement No. 06444”, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

**M/S/C-Kiesow, Bring**

**RESOLUTION 04-07-05**

BE IT RESOLVED, that Marshall County does accept all bids for equipment rental as listed:

- |                                 |                           |
|---------------------------------|---------------------------|
| Anderson Brothers Construction  | Art Laudal & Sons, Inc    |
| Beito Repair                    | Blawat Construction, Inc  |
| Blue Sky Blading                | Brummond Excavating LLC   |
| Conn Trucking LLC               | Dani Jarshaw              |
| Davidson Construction, Inc      | Garry Gravel              |
| Gowan Construction, Inc         | Hedeen Construction, LLC  |
| Higher Ground                   | Holter Repair & Trucking  |
| Holthusen Construction Co.      | Jeff Olson Construction   |
| K & K Trucking Inc              | KB Stump Removal          |
| Lunke’s, Inc                    | Mutansky Construction     |
| Nelson Excavating               | Olson Construction        |
| Quam Excavating                 | Reierson Excavating       |
| Reese Rental                    | R. J. Zavoral & Sons, Inc |
| Simmons Contracting             | Thygeson Constrction, Inc |
| Triple D Construction & Leasing | Wright Construction, TRF  |

**M/S/C – Vonasek, Miller**

Motion was made to accept an agreement for retainer for Rinke Noonan.  
**M/S/C-Kiesow, Miller**

Water Plan Coordinator Jan Kaspari along with Josh Johnston, addressed the Board to discuss Flood Plain Maps and provide a regulation update. New Flood Plain Maps will be released in June which are based on a study performed by FEMA.

Jan Kaspari announced that she is retiring effective June 1, 2015. Ms. Kaspari thanked the Board for the opportunity to work for the County. The Board thanked Ms. Kaspari for her service to the County and accepted her resignation. **M/S/C-Vonasek, Bring**

Deputy Auditor-Treasurer Yutrzenka presented the following in her report:

1. Tax Update
2. Quarterly Financial Report
3. Ditch Report through March
4. Thank you from Terry Potucek Family
5. Rinke Noonan 2015 Retainer Agreement Consideration
6. MNUSA Meeting Information
7. The Board approved all Commissioners for Attendance at the 5 Year Road & Bridge Plan meeting tonight at 5:30 P.M. **M/S/C - Kiesow, Bring**

**RESOLUTION 04-07-06**

BE IT RESOLVED, that the Marshall County Board of Commissioners will act as legal sponsor for funding to the State of Minnesota Department of Natural Resources for maintenance of snowmobile/ski trails managed by the Warren Snocat Club.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, the Marshall County Board of Commissioners may enter into an agreement with the State of Minnesota for the above referenced project and that with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED, that Marshall County is hereby authorized to serve as the fiscal agent for the above referenced project.

BE IT FURTHER RESOLVED, that this sponsorship will be in effect and continue until rescinded. **M/S/C-Vonasek, Bring**

**RESOLUTION 04-07-07**

BE IT RESOLVED, The Marshall County Board of Commissioners hereby rescind resolution number 03-16-11 and resolve to support the original language as is proposed by the Association of Minnesota Counties County Program Aid Working group in relation to SF 1640 and HF 2016 bills that are being considered by the 2015 legislature. **M/S/C - Bring, Kiesow**

The meeting was adjourned by Chairman Borowicz at 11:55 A.M.

\_\_\_\_\_  
CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**April 21, 2015 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with the following present: Commissioners Sharon Bring, Ken Borowicz, Gary Kiesow, LeRoy Vonasek, Rolland Miller, and Auditor-Treasurer Scott Peters.

The April 21, 2015 meeting agenda was approved with additions. **M/S/C – Vonasek, Miller**

The Board approved the April 7, 2015 meeting minutes with corrections. **M/S/C – Bring, Kiesow**

**RESOLUTION 04-21-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Commissioner Warrants** **\$164,945.84**  
**M/S/C – Vonasek, Miller**

**RESOLUTION 04-21-02**

	PER DIEMS
Sharon Bring	\$480.00
Kenneth Borowicz	\$240.00
Gary Kiesow	\$300.00
Rolland Miller	\$300.00
LeRoy Vonasek	\$240.00
Darlene Bates	\$120.00
Domita Mack	\$60.00
<b>Total</b>	<b>\$1740.00</b>

**M/S/C – Kiesow, Bring**

Emergency Management/Solid Waste Coordinator Josh Johnston addressed the Board to discuss options on covering the open Water Plan Position. Jan Kaspari was also present for this discussion. Suggestions were made to combine all functions of Water, Land, and Emergency Management duties under one department with two people, one administrator and one technician, to cover these duties.

Social Services Director Chris Kujava addressed the Board.

**General Business**

The General Business reports included Child Protection, Legislative Updates, and the Annual Volunteer Report for 2014.

The Board approved a Proclamation of Appreciation for Marshall County Social Services Child Protection Staff, expressing the County's gratitude for staff dedication and commitment to service on behalf of Minnesota's most vulnerable children. **M/S/C – Kiesow, Bring**

The Board extended gratitude and thanks to the many volunteers and donors that assist in any way with the Marshall County Social Services Volunteer Programs. **M/S/C – Borowicz, Miller**

The Minnesota Department of Human Services has provided a letter to Chairperson Borowicz commending Marshall County Social Services Staff for perfect performance in meeting financial reporting requirements for 2014. The Board congratulated and thanked Jeff

Radeke and all Social Services staff for this superb effort and accomplishment. **M/S/C – Bring, Vonasek**

**Director’s Administrative Report**

The Board approved the Quarterly Budget and Out of Home Placement Reports.

**M/S/C – Kiesow, Bring**

**Authorizations**

Case Activity, Bills, and Director Actions received Board approval. **M/S/C – Vonasek, Miller**

County Highway Engineer Lon Aune addressed the Board.

Meeting with the Board were David and Darrold Rodahl and Lyle Haagenson to discuss concerns on a current proposal to replace a free-span bridge on a County Road 120 between sections 6 and 7 in Agder Township with a box culvert. The main concern is how the proposed structure will accommodate water flow and whether the proposed box culvert will meet the hydraulic standards. The group believes back water criteria should also be included to determine what the structural standards should entail and that the current proposed box culvert would not meet the needs. Mr. Aune reported that the proposed structure meets the hydraulic standards of this system as indicated by the standard hydraulic studies that have been conducted by the County. The Red Lake Watershed has approved the current box culvert proposal. The group asks that the County consider all issues with water flow with this project. They would like to see a larger box culvert or two culverts in place versus the current 10 by 14 foot proposed culvert. Mr. Aune indicated that any deviation from the current proposal would need to be paid from County Highway local levy dollars.

Engineer Aune and Assistant County Engineer Rodney Teigen opened the following bids for project SAP 045-624-003 – on CSAH 24 north of Stephen.

Davidson Construction	\$490,778.28
Sellin Brothers, Inc.	\$499,664.35
Thygeson Construction	\$439,876.09
Olson Construction	\$511,059.35

The Bids will be reviewed by the Highway Department and a resolution for acceptance will be presented to the Board.

**RESOLUTION 04-20-03**

WHEREAS, the following quotes were received for the purchase of one (1) 1/2 Ton, 4x4 pickup from Dahlstrom Motors:

1/2 Ton 2015 Chevrolet Silverado 1500.....\$27,472.74

AND WHEREAS, the quote of Dahlstrom Motors for \$27,472.74 has been determined to be the best quote.

NOW THEREFORE, be it resolved that the quote of Dahlstrom Motors be accepted for furnishing one (1) 1/2 Ton 4x4 2015 Chevrolet Silverado 1500 pickup and the County Highway Engineer be authorized to purchase one (1) 1/2 Ton 4x4 2015 Chevrolet Silverado 1500 pickup for \$27,472.74. **M/S/C – Vonasek, Miller**

**RESOLUTION 04-20-04**

WHEREAS, the following quotes were received for the purchase of one (1) 3/4Ton, 4x4 pickup from Dahlstrom Motors:

3/4 Ton 2015 Chevrolet Silverado 2500.....\$31,703.99

AND WHEREAS, the quote of Dahlstrom Motors for \$31,703.99 has been determined to be the best quote.

NOW THEREFORE, be it resolved that the quote of Dahlstrom Motors be accepted for furnishing one (1) 3/4 Ton 4x4 2015 Chevrolet Silverado 2500 pickup and the County Highway Engineer be authorized to purchase one (1) 3/4 Ton 4x4 2015 Chevrolet Silverado 2500 pickup for \$31,703.99. **M/S/C – Vonasek, Miller**

Mr. Aune updated the Board on information regarding Oslo Bridge replacement options. The State is currently performing a study on best options for replacement. Mr. Aune also indicated that he will bring forth a resolution at the next meeting for consideration to implement the 5 Year Road and Bridge Plan. An update on recent MPCA listed violations was reviewed.

The Board met with Vega Township residents Eric, Neil, Justin, and Jordan Johnson, to discuss concerns with MST watershed effectiveness, disappointments, and frustrations with many situations they have experienced with the watershed. They are requesting all parties to work together to improve the situation for all involved.

Thief Lake DNR Wildlife Manager Joel Huener addressed the Board to discuss consideration of a proposed Como Township Land Acquisition of 14.52 acres in section 28. The State will be agreeable to release some other State owned lands to accommodate this sale for a no net loss of private land to the County. The Board approved to allow the process to begin on this possible land sale. **M/S/C – Kiesow, Bring**

Engineer Aune received approval on awarding contract SAP 045-624-003 with the following resolution.

**RESOLUTION 04-21-05**

BE IT RESOLVED, that pursuant to advertisement for bids for SAP 045-624-003, Sinnott Township, Grading, Culverts, Aggregate Base, the following bids were received:

Thygeson Construction	\$439,876.09
Davidson Construction	\$490,778.28
Sellin Brother, Inc	\$499,664.35
Olson Construction, Inc	\$511,059.35

NOW THEREFORE BE IT RESOLVED that the bid of Thygeson Construction, Inc in the amount of \$439,876.09 be accepted. **M/S/C – Bring, Vonasek**

Auditor - Treasurer Peters covered the following items in his report:

1. WAO Education Foundation Gambling Permit Request was approved. **M/S/C – Vonasek, Miller**
2. Tax Forfeit Update - the 2015 list is posted and being published
3. Motor Vehicle changes – State testing now on only 1<sup>st</sup> Tuesday of each month
4. County Program Aid /Association of Minnesota Counties Discussion
5. Office of Justice Program Resolution
6. Park Board applicant review/consideration. The Board appointed Larry Murphy and Brad Johnson to a three year term on the Marshall County Park Board.  
**M/S/C – Bring, Kiesow**
7. Investment Report
8. 7 County Con Con Assessment Report
9. 5 Year Financial Report

**RESOLUTION 04-21-06**

Be it resolved that **Marshall County Sheriff's Office** will enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

**Jason D. Boman, Sheriff** is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of **Marshall County Sheriff's Office**.

I certify that the above resolution was adopted by the **Marshall County Board of Commissioners**

on April 21, 2015. **M/S/C – Bring, Miller**

The following Commissioner/Committee reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz Miller	5 Year Road and Bridge Plan Meeting, Markit, MST Watershed, 5 Year Road and Bridge Plan Meeting, Water Resource Advisory Committee, Public Health Open House
Vonasek	MST Watershed, 5 Year Road and Bridge Plan Meeting, Markit, NW Mental Health, Tri Valley, MN USA Snowmobile Meeting, Public Health Open House
Bring	5 Year Road and Bridge Plan Meeting, Council on Aging, Markit, Public Health Open House
Kiesow	Water Resource Advisory Committee, Radio Board, NW Community Action, Como and Thief Lake Board of Adjustment Meetings, 5 Year Road and Bridge Plan Meeting, Public Health Open House

Chairperson Borowicz adjourned the meeting at 2:22 p.m.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER