

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
February 3, 2015 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Borowicz called the meeting to order with Commissioners Sharon Bring, Kenneth Borowicz, Rolland Miller, LeRoy Vonasek, Gary Kiesow, Chief Deputy Auditor-Treasurer Renae Yutrzenka and Recording Secretary Domita Mack present.

The Board approved the February 3, 2015 meeting agenda with additions. **M/S/C – Bring, Vonasek**

The minutes from the January 20, 2015 meeting were approved with corrections. **M/S/C – Vonasek, Bring**

Emergency Management Director Josh Johnston addressed the Board to provide an update on his department.

RESOLUTION 02-04-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Commissioner Warrants \$158,180.87
M/S/C – Kiesow, Vonasek

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Extension, Park Board, Community Justice Advisory
Bring	Extension, MRCC, Park Board
Kiesow	Joint Powers Natural Resources
Miller	MST Watershed, Employee Benefits
Vonasek	Tri-Valley, Northwest Mental Health, MST Watershed

Feed Lot Manager Brett Brandon addressed the Board to provide a Feed Lot Report and an Ag Update. Topics covered included grants, feed lot inspections, and training. Mr. Brandon also stated he has completed his required hours of training for his feed lot certification.

Public Health Director Gail Larson addressed the Board to provide a bimonthly report. Topics covered were an increase in the local health grant in the governor's budget, MIECHV funding applications will be filed in March, measles update, foot care clinics and radon information. Ms. Larson also discussed an Emergency Management communication exercise to be held May 4th or 5th, 2015.

The Board recessed the regular meeting and opened the Proposed Marshall County Clean Air Ordinance for Indoor Public Places and Places of Work Public Hearing.

Francis Tougas addressed the Board for this hearing and presented a final draft of the Marshall County Clean Air Ordinance for Indoor Public Places of Work. Ms. Tougas stated that County Sheriff Jason Boman and County Attorney Don Aandal have both read through and approved the draft. Linda Gornowicz and Gail Larson were present for this hearing.

The Board closed the Public Hearing and reconvened the regular meeting.

The Board approved the Marshall County Clean Air Ordinance for Indoor Public Places and Places of Work effective March 1st, 2015. **M/S/C – Bring, Miller**

County Assessor Russ Steer addressed the Board to discuss proposed legislative homestead changes that are being considered by the legislature this year and the impacts of the legislation.

County Engineer Lon Aune addressed the Board.

Mr. Aune provided an update on project CSAH 17.

RESOLUTION 02-03-02

IT IS RESOLVED that Marshall County enter into MnDOT Agreement No. 07520 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 4, No. 6, and No. 34 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway No. 75 from Reference Point 360+00.698 to Reference Point 360+00.712 under State Project No. 5410-22 (T.H. 75=006).

IT IS FURTHER RESOLVED that the Board Chairman and the County Engineer are authorized to execute the Agreement and any amendments to the Agreement. **M/S/C - Vonasek, Miller**

Chief Deputy Auditor-Treasurer Yutrzenka presented the following in her report:

1. Mounted Posse Thank You
2. Elected Salary Survey
3. DHS Audit Correspondence
4. Red River Valley Development Association Appointment request
5. MCIT Coverage Webinar Information
6. Five-year Financial Report through December 2014

Grant Writer Bill Craig met with the Board to discuss how the grant writing is progressing.

The meeting was adjourned at 11:45 p.m. by Chairman Borowicz.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
February 17, 2015 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with the following present: Commissioners Sharon Bring, Gary Kiesow, Kenneth Borowicz, LeRoy Vonasek, Rolland Miller, and Auditor-Treasurer Scott Peters.

The February 17, 2015 meeting agenda was approved with additions. **M/S/C – Bring, Vonasek**

The Board approved the February 3, 2015 meeting minutes with corrections. **M/S/C – Kiesow, Bring**

Sheriff Boman addressed the Board, introducing newly hired Dispatch-Jailor Trevor Hoepfer and Grygla Deputy Kyle Quittschreiber. Mr. Boman provided the Board a demonstration of the recently purchased tasers that officers will now be able to utilize. Sheriff Boman received Board approval to fill an open Lieutenant position with Deputy Steve Johnson and to adjust the pay grade for this position to C 52 Step 8. **M/S/C – Bring, Vonasek**

Social Services Director Chris Kujava addressed the Board.

General Business

Mr. Kujava provided reports on the Electronic Document Management System and Social Service Statistics.

Licensing and Contracts

The Board approved the North Valley Public Health Contract Addendum. **M/S/C – Vonasek, Kiesow**

Authorizations

Case Activity, Bills, and Director Actions received Board approval. **M/S/C – Bring, Kiesow**

County Highway Engineer Lon Aune addressed the Board with Highway and Ditch Authority Business.

RESOLUTION 02-17-01

IT IS RESOLVED that Marshall County enter into MnDOT Agreement No. 1000098 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 6, No. 8, and No. 28 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway No. 32 from 0.03 Mile North of 14th St. East to 0.10 Mile North of County Road 6 under State Project No. 4503-14 (T.H. 32 =032).

IT IS FURTHER RESOLVED that the County Board Chair and the County Engineer are authorized to execute the Agreement and any amendments to the Agreement. **M/S/C – Miller, Bring**

RESOLUTION 02-17-02

WHEREAS, Marshall County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government, and the Northwest Regional Development Commission; and

WHEREAS, Marshall County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years;

NOW THEREFORE BE IT RESOLVED, that the attached list of deficient bridges are high priority and Marshall County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available;

BE IT FURTHER RESOLVED, Marshall County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

BE IT FURTHER RESOLVED, Marshall County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

**HIGH PRIORITY BRIDGES
IN
MARSHALL COUNTY**

BRIDGE NO.	ROAD NO.	TOWNSHIP	FEATURE CROSSED	YEAR BUILT
7483	CR 120	AGDAR	BR 200 OF JD11	1957
45503	CSAH5	NELSON PARK	TAMARAC RIVER	1962
L9298	TWP 405	ESPELIE	COUNTY DITCH 20	1970
L4225	TWP 60	BLOOMER	COUNTY DITCH 13	1958
7004	CR 144	OAK PARK	SNAKE RIVER	1950
7474	CR 100	OAK PARK	SNAKE RIVER	1954
45509	CSAH22	DONNELLY	MAIN COUNTY DITCH 45	1965
45507	CR 129	GRAND PLAIN	COUNTY DITCH 20	1964
7291	TWP 690	MOOSE RIVER	MOOSE RIVER	1955
L4321	TWP 339	SPRUCE VALLEY	MIDDLE RIVER	1920

M/S/C – Vonasek, Bring

County Road 17 landowner issues were revisited with the affected parties. These persons will meet with the Board at the next meeting.

The concerns on the proposed bridge/culvert on County Road 120 were discussed. A letter will be sent to affected landowners explaining that the design should meet the needs of this project regarding water flow.

An MPCA update on CSAH6 and CR109 was addressed. The MPCA has indicated that a penalty will be assessed on the CR 109 project. The County will look into the appeal process concerning this matter.

Local Road Research Board correspondence was shared with the Board.

Chairman Borowicz recessed the regular meeting and opened the Ditch Authority meeting.

The watershed has concerns regarding culvert sizing on State Ditch 90 with the recently added land to this system as there is more land that is currently draining into this system and not part of the system. The Ditch Authority authorized Mr. Aune to send out letters to other landowners that are contributing water into that system to request this land to be added to the system. **M/S/C – Bring, Kiesow**

DOT representatives John Windgard and Ray Gust presented information on the Trunk Highway 32 project that will occur this 2015 construction season from May through October from Thief River Falls to CSAH 6 north of Middle River and the effects on our corresponding ditch systems. The Ditch Authority approved the aspects of this project as recommended by the Department of Transportation regarding culvert and other water flow management structures. **M/S/C – Kiesow, Bring**

Chairman Borowicz closed the Ditch Authority meeting and reopened the regular meeting.

RESOLUTION 02-17-03

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants
 January 17, 2015 **\$974,335.00**
Commissioner Warrants **\$198,355.55**
M/S/C – Miller, Vonasek

RESOLUTION 02-17-04

	PER DIEMS
Sharon Bring	\$180.00
Kenneth Borowicz	\$180.00
Gary Kiesow	\$120.00
Rolland Miller	\$120.00
LeRoy Vonasek	\$120.00
Domita Mack	\$120.00
Total	\$840.00

M/S/C – Miller, Kiesow

Auditor-Treasurer Scott Peters provided the following items for his report:

1. Five Year Financial Report
2. The Board approved all Commissioners for Attendance at the Annual Marshall County Township Association Meeting in March. **M/S/C – Bring, Vonasek**
3. Extension Discussion – Our Extension Board members will meet with Pennington County and the University to discuss how to move forward with Extension between the two counties.
4. Building Update – Recorder's office updates – Garage Siding Quotes – Maintenance Engineer Rodger Haugtvedt was present for this update. The Board approved to move forward with the siding project as budgeted. **M/S/C – Bring, Vonasek**
5. Correspondence
6. MN Viewers Letter
7. Plat Book Quote Consideration
8. PERA Correctional Plan vote results
9. Housing Rehab Grants
10. MACO – Legislative Update
11. Town Road Account 2015 Distribution Report - Marshall County Townships received a total disbursement of \$974,335.

Maintenance Engineer Rodger Haugtvedt updated the Board on various aspects from an OSHA training workshop he recently attended.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Bring	Markit
Kiesow	Markit, Northwest Regional Development, Thief Lake Inter Agency Meeting, Water Resource Advisory Committee
Miller	Water Resource Advisory Committee
Vonasek	Area Agency on Aging, Northwest Mental Health, Markit

Recorder Bev Lydeen met with the Board to discuss office updates with paint and carpet. Ms. Lydeen commended Rodger Haugtvedt for his efforts with this project. The Board and Ms. Lydeen reviewed the Recorder salary information that was shared at a previous meeting.

The Board approved to order 2015 plat books from mapping solutions with the minimum order allowed, setting a sale price of \$40 each. **M/S/C – Vonasek, Kiesow**

Chairperson Borowicz adjourned the meeting at 1:00 p.m.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER