

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**May 5, 2015 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Commissioner Borowicz called the meeting to order with Commissioners Sharon Bring, Kenneth Borowicz, LeRoy Vonasek, Gary Kiesow, and Auditor-Treasurer Scott Peters.

The Board approved the May 5, 2015 meeting agenda with additions. **M/S/C – Bring, Kiesow**

The Board accepted a letter of resignation from Jessica Hermanson, as presented by Social Services Director Chris Kujava, thanking her for her years of service with Social Services. **M/S/C – Vonasek, Kiesow** The Board approved Mr. Kujava to fill the position as needed. **M/S/C – Vonasek, Bring**

Recorder Bev Lydeen met with the Board to present a letter of resignation from Reorder employee Jennifer Amiot. The Board accepted Ms. Amiot's resignation, thanking her for the service she provided with Marshall County. **M/S/C – Bring, Kiesow** The Board further authorized Ms. Lydeen to fill the vacant position as needed. **M/S/C – Kiesow, Vonasek**

Sheriff Jason Boman met with the Board introduced newly hired Dispatch/Jailors Korinna Longsdorf and David Erickson. The Board wished them well with their employment with the Sheriff's Office.

The minutes from the April 17, 2015 meeting were approved with corrections. **M/S/C – Kiesow, Bring**

**RESOLUTION 05-05-01**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

**Auditor Warrants**

April 27, 2015 \$37,578.28

**Commissioner Warrants**

**\$119,664.20**

**M/S/C – Kiesow, Bring**

Carolyn Matz addressed the Board to provide the Nutrition Educator Year-end Report. Ms. Matz provided samples of a Bokchoy salad that she has introduced to her senior groups this year. This program was in place on a part time basis from October through April, with offerings for senior groups and three schools. 'Go Wild with My Plate' was the main focus points for this past year. The Board reviewed letters from participants of the program, showing appreciation for the courses offered.

Emergency Management/Solid Waste Coordinator Josh Johnston addressed the Board to review options for filling the open Water Plan position. Mr. Johnston shared a breakdown of how duties would be handled by a proposed technician and himself to best meet the needs of all land, water, septic, solid waste, recycling, shoreland, landfill, zoning, and emergency management duties. He also shared plans that this department would strive to achieve with timelines.

The Board approved to replace Roger Hille with Don Matz on the Board of Adjustment. **M/S/C – Vonasek, Kiesow**

Mr. Johnston provided an update on current achievements and future goals for the

recycling program. The Demo landfill permit is in process to be renewed. The Hazardous Mitigation Plan is moving forward.

The Board recessed the regular meeting to open a closed session of the Board at 10:19 am pursuant to Minnesota Statute 13D.05, Subdivision 2 (2) regarding Grievance/Discrimination. **M/S/C – Bring, Kiesow**

The Board closed the closed session and reopened the regular meeting at 10:27 am. **M/S/C – Kiesow, Bring**

County Engineer Lon Aune addressed the Board.

**RESOLUTION 05-05-02**

WHEREAS, the adopted Action Plan for the State of Minnesota states that all counties shall adopt a 3-5 Year Road & Bridge Construction Program, and

WHEREAS, it appears to the County Board of the County of Marshall that the plan attached hereto correctly depict the proposed 5-Year Road & Bridge Construction Program for Marshall County.

NOW THEREFORE BE IT RESOLVED by the County Board of the County of Marshall that the plan attached hereto is hereby approved and accepted as the proposed 5-Year Road Construction Program for Marshall County for the years 2015 through 2019. **M/S/C – Bring, Vonasek**

Mr. Aune discussed the proposed County Road 120 Bridge Project with the Board. Mr. Aune had invited the persons that have expressed concerns with this project to this meeting, but timing with field work may not allow for their presence. The Board approved to move forward with this project as recommended by the highway department. **M/S/C – Bring, Vonasek** Mr. Aune will notify all affected parties regarding the project.

The County Road 7 project is now being completed. The Farm Avenue project will be finished soon as well.

Sheriff Jason Boman readdressed the Board to provide an update on his department. Quarterly budgets were discussed. Sheriff Boman indicated that he was pleased with the outcome of the Viking murder investigation, thanking all his deputies and other agencies involved, for their assistance with this high priority case. Mr. Boman indicated that the Sheriff's Office has been successful in bringing charges forth with a drug bust in Newfalden recently as well. In looking at needs for vehicles, the Sheriff indicated he may only procure two vehicles instead of three this year, as one of the vehicles that are slated for trade should be adequate for another year. Overtime, goals, future needs, and animal control issues were also discussed.

Robert Goede, Risk Management Consultant for Minnesota Counties Intergovernmental Trust (MCIT), addressed the Board to provide a 2015 MCIT Member Report for the County. Risks, Claims, Costs, Dividends, Training Programs, and Fiscal Strength of MCIT were discussed. MCIT and Marshall County have had a positive year relating to risk management.

Auditor-Treasurer Scott Peters presented the following in his report:

1. 2014 Annual Audit update
2. Association of Minnesota Counties Spring District Meeting Information
3. A Fair Parade Donation of \$500 for 2015 was approved. **M/S/C – Bring, Kiesow**
4. Ditch Report through April

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Corrections Meeting, Benefit Committee
Bring	Area Aging Agency Meeting
Kiesow	Moose River, Whiteford Township Equalization meetings,

Vonasek  
Interop Conference  
Social Services Volunteer Appreciation Meeting, Tri Valley,  
MST Watershed

The Board met again with Emergency Manager/Solid Waste Coordinator Josh Johnston to review the Land/Water/Solid Waste Department proposal. The Board approved to move forward with the reorganization plan for a Land/Water/Solid Waste/Emergency Management Department as presented by Emergency Manager/ Solid Waste Coordinator Johnston, authorizing him to create a job description, advertise, and hire a Land/Water/Emergency Management Technician on a B - 32 step scale. The Board approved to adjust Mr. Johnston's step scale to D - 61, step 8, effective June 1, 2015 in his position as administrator of this department, to accommodate the licensing and educational certifications for all programs and supervision provided for this department. **M/S/C - Vonasek, Bring**

The meeting was adjourned by Chairman Borowicz at 12:28 P.M.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER

**OFFICIAL PROCEEDINGS**  
**MARSHALL COUNTY BOARD OF COMMISSIONERS**  
**May 19, 2015 9:00 A.M.**  
**Marshall County Boardroom**

The Pledge of Allegiance was given.

Chairperson Borowicz called the meeting to order with the following present: Commissioners Sharon Bring, Ken Borowicz, Gary Kiesow, LeRoy Vonasek, Rolland Miller, and Auditor-Treasurer Scott Peters.

The May 19, 2015 meeting agenda was approved with additions. **M/S/C – Vonasek, Kiesow**

The Board approved the May 5, 2015 meeting minutes with corrections. **M/S/C – Kiesow, Miller**

Environmental Services Administrator Josh Johnston addressed the Board to review position descriptions in this department. The Board approved Josh Johnston as Marshall County's Natural Resource Block Grant authorized representative. **M/S/C – Bring, Vonasek** The Board accepted and signed a Feedlot Performance Grant that provides additional revenue to that program for meeting high performance levels. **M/S/C – Miller, Kiesow** The Board commended Feedlot Officer Brett Brandon for a job well done.

Highway Engineer Lon Aune addressed the Board. Darrold and David Rodahl and Lyle Haagenson were present to discuss the proposed bridge replacement project in Agder Township on Branch 200 of JD 11 on County Road 120. This project has been approved to move forward by the County. The above parties voiced continuing concerns with possible water flow restrictions with the proposed culvert versus the current open span bridge, indicating that all the benefited area has not been accounted for with the analysis for this project. Mr. Aune indicated that he respects the concerns listed but feels these issues have been adequately reviewed by the highway department and other outside agencies regarding water flow needs. The County has agreed to increase the culvert size from the original specifications by 2 feet in width to offer a compromise to compensate for water flow concerns. Mr. Aune offered to work with the Rodahls and other landowners on right of ways for this project using some of their suggestions for culverts and land needs.

**RESOLUTION 05-19-01**

BE IT RESOLVED that the County Auditor be authorized to issue warrants for the following right of way easements along CSAH 17 located between CSAH No. 4 and CSAH No. 5, located 200 feet North of the Southeast Corner of Sec. 35, T. 157 N., R. 50 W., to 335.79 feet North of the Northeast Corner of Sec. 35, T. 157 N., R. 50 W., for the purpose of reconstructing said road (State Aid Project 045-617-015).

<b><u>PARCEL NO.</u></b>	<b><u>NAME &amp; ADDRESS</u></b>	<b><u>Payment</u></b>
1	Larry & Doris Nelson et al 34495 470 <sup>th</sup> Ave. NW Argyle, MN 56713	\$1,438.00
2 & 5	Larry & Doris Nelson et al 34495 470 <sup>th</sup> Ave. NW Argyle, MN 56713	\$4,429.00
3	Larry & Doris Nelson 34495 470 <sup>th</sup> Ave. NW Argyle, MN 56713	\$21.00
4	LeRoy & Lucille Nelson	\$2,462.00

34499 470<sup>th</sup> Ave. NW  
Argyle, MN 56713

6	Larry & Doris Nelson et al 34495 470 <sup>th</sup> Ave. NW Argyle, MN 56713	\$3,546.80
7	Gerald & Lois Amundgaard 113 Fern Road Thief River Falls, MN 56701	\$611.50
8	Linda & Curtis Peterson 13940 Shoreside Court Savage, MN 55378	\$658.00

**M/S/C – Vonasek, Miller**

Mr. Aune informed the Board that Gary Pearson has announced that he will be retiring from the County in April 2016. Mr. Aune is going to have someone work with Mr. Pearson this summer to have better continuity with the County Spray program.

The Board recessed the regular meeting and opened the Ditch Authority meeting.

**M/S/C – Vonasek, Bring**

A maintenance proposal on 3.5 miles of County Ditch 38 on Sections 25 and 26 in Big Woods Township and Sections 29 and 30 Bloomer Township was approved. **M/S/C – Miller, Vonasek**

The Board approved a 1.5 mile maintenance project on County Ditch 22 in Viking Township. **M/S/C – Bring, Kiesow**

The Board closed the Ditch Authority meeting and reopened the regular meeting.

**M/S/C – Bring, Kiesow**

Mr. Aune indicated the county roads have been adversely affected by the recent rains. Mr. Aune provided a legislative update to the Board – no Transportation Bill was approved, and concerns with new buffer strip requirements were discussed.

Social Services Director Chris Kujava addressed the Board.

**General Business**

Mr. Kujava shared reports regarding Fraud Prevention and the Volunteer Recognition Party. Fraud Services reported regional savings of \$198,527. Mr. Kujava and the Board expressed gratitude to all the volunteers and persons associated with this worthy program.

**Personnel**

Mr. Kujava indicated that he is not able to continue with the current Norman/Marshall Director Sharing Agreement due to his inability to adequately meet the needs of each County. The Board approved to hire Mr. Kujava as Marshall County Social Services Director, effective 7/1/15, with a salary of \$41.44/hour, 80 hours of sick time and 40 hours of vacation time accrued, vacation time accruing at 5 hours per pay period, to be considered for 5 years of credit toward longevity, and to waive probation requirements. **M/S/C – Vonasek, Bring**

**Director's Administrative Report**

The Board accepted the cancellation of the Northwest Service Cooperative Contract. **M/S/C – Miller, Kiesow**

**RESOLUTION 05-19-02**

**WHEREAS**, the Minnesota Department of Human Services has published a Request For Proposals to provide health care services to recipients of Medical Assistance and Minnesota Care in 87 Minnesota Counties, including Marshall County, and

**WHEREAS**, the Minnesota Department of Human Services has requested County evaluations and recommendations regarding the RFP proposals from each respective county, and

**WHEREAS**, Blue Plus, Medica, UCare, and Health Partners submitted proposals to provide managed health care services in Marshall County, and

**WHEREAS**, a representative of Marshall County Social Services has reviewed and evaluated the proposals, and

**WHEREAS**, All Responders have submitted proposals suitable to meet our needs and Marshall County Scores Blue Plus the highest.

**THEREFORE, BE IT RESOLVED**, that the Marshall County Board of Commissioners supports the recommendation of Marshall County Social Services approving Blue Plus, Medica, UCare and Health Partners as Managed Care Organization(s) (MCO(s)) providing managed health care services in Marshall County. **M/S/C – Miller, Vonasek**

**Authorizations**

Case Activity, Bills, and Director Actions received Board approval. **M/S/C – Miller, Bring**

**RESOLUTION 05-19-03**

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

**Commissioner Warrants** **\$164,946.19**  
**M/S/C – Vonasek, Miller**

**RESOLUTION 05-19-04**

	PER DIEMS
Sharon Bring	\$240.00
Kenneth Borowicz	\$180.00
Gary Kiesow	\$240.00
LeRoy Vonasek	\$480.00
Domita Mack	\$60.00
<b>Total</b>	<b>\$1200.00</b>

**M/S/C – Kiesow, Miller**

The following Commissioner/Committee reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Markit, Quin, Marshall County Park
Miller	MST Watershed
Vonasek	MST Watershed, Area Agency on Aging, NW Mental Health, Tri Valley, Markit
Bring	Markit, West Valley Township Equalization meeting, Bemidji Bike Trail meeting, Marshall County Park
Kiesow	NWRDC, Red River Basin Commission, NWRDC Budget meeting, Joint County Natural Resources Espelie and Valley Township Equalization meetings Grygla Equalization meeting

Auditor - Treasurer Peters covered the following items in his report:

1. Tax Collection Update
2. 5 Year Financial Report
3. MPCA Letter regarding violation corrections
4. 2016 Budget Discussion
5. The Board approved advertising for two MST Watershed Manager Positions. **M/S/C – Miller, Vonasek**

Chairperson Borowicz adjourned the meeting at 11:58 a.m.

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CHAIRPERSON,  
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: \_\_\_\_\_  
MARSHALL COUNTY AUDITOR-TREASURER