

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
March 1, 2016 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Vice Chairperson Miller called the meeting to order with the following present: Commissioners Kenneth Borowicz, Sharon Bring, Rolland Miller, Leroy Vonasek, and Auditor-Treasurer Scott Peters.

Leanne Novacek and Liz Dustin met with the Board to discuss technology issues. The County parcel maps for GIS are now completed. Plans to move forward with implementation and utilization of the GIS system were discussed.

The March 1, 2016 meeting agenda was unanimously approved with additions. **M/S/C - Bring, Vonasek**

The Board unanimously approved the meeting minutes from 2/16/16 with corrections. **M/S/C - Borowicz, Vonasek**

The Board met with Sheriff Jason Boman, Lieutenant Steve Johnson and Radio System Consultant Rey Freeman to discuss and review the Armer Radio and Communication Plan for Marshall County. Costs, coverage, service concerns, and implementation of the 800 system were reviewed. The Board unanimously approved the ARMER plan document as presented. **M/S/C - Bring, Borowicz**

Meeting with the Board was Tri Valley Community Assistance Coordinator Nancy Ramon. Ms. Ramon reviewed information from the Children's Mental Health Local Parent Advisory Council (LAC).

County Highway Engineer Lon Aune addressed the Board.

RESOLUTION 03-01-01

WHEREAS, the following quote was received for the purchase of one (1) 2005 Volvo VNL:

Best Used Trucks of MN.....\$23,795.00

AND WHEREAS, the quote of Best Used Trucks of MN for \$23,795.00 has been determined to be the best quote.

NOW THEREFORE, be it resolved that the bid of Best Used Trucks of MN be accepted for furnishing one (1) 2005 Volvo VNL, and the County Highway Engineer be authorized to enter into a corresponding contract. **M/S/C - Vonasek, Bring**

Resolution 03-01-01 received unanimous Board approval.

Mr. Aune indicated the Highway Department will now be moving forward with the replacement process on a plow truck as was budgeted for 2016. He will bring back a resolution for the Board to consider at a future meeting.

Lon indicated that the County still has 9 bridges on Township and County roads that are eligible for State and Federal Funding for replacement.

The annual Five Year Road and Bridge Plan meeting is scheduled for 5:30 pm on March 22nd at the Newfolden Community Center.

Correspondence with the City of Warren regarding funding options on the proposed Johnson Avenue project in Warren was discussed.

The Board unanimously approved to recess the regular meeting and open the Ditch Authority meeting. **M/S/C – Bring, Vonasek**

The Board discussed drainage concerns from a tiling project on County Ditch 16 in Tamarac Township and options to resolve any drainage backup issues. Mr. Aune will work with landowners regarding the aforementioned project for a positive resolve.

Vice Chairperson Miller closed the Ditch Authority Meeting and reopened the regular meeting.

Mr. Aune discussed some potential future concerns with wetland credit changes.

Meeting with the Board were DOT Regional Supervisor Lou Tasa and State Patrol Lieutenant Brad Norland to provide a Toward Zero Deaths presentation. Seatbelt usage has increased in the County, up to 80% now from the 60% range two years ago. Fatalities have increased statewide due to distracted driving, particularly due to texting and other electronic device usage while driving, along with other distraction reasons. Motorcycle and pedestrian fatalities have also increased this past year. Statistics show that wearing seatbelts double your chances of survival in a crash. Education, Enforcement, Engineering, and Everbody Else are the keys in moving in a positive direction for lessening fatalities. Local fatality accident pictures were shared.

MST Watershed Board Chair Ben Kleinwachter and Brady Martz Auditor Brian Opsahl met with the Board to discuss how the watershed has managed past audits and how to best move forward regarding the recommendation by the County Board to perform a comprehensive audit before a new administrator is hired. Mr. Opsahl described how the current audit process is being conducted and what Brady Martz examines for risks and also discussed costs regarding more extensive audits. Mr. Opsahl indicated that if any area of the financial records is requested to be examined, that this service has been and will continue to be completed by his firm. All audit procedures can be tailored to what their customer’s request.

RESOLUTION 03-01-02

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s Office.

Auditor Warrants:

February 16, 2016 \$1,971.25

Commissioner Warrants \$219,284.35

M/S/C – Bring, Borowicz

Resolution 03-01-02 received unanimous approval by the Board.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Employee Benefit Committee, Markit
Miller	Employee Benefit Committee, MST Watershed
Vonasek	MST Watershed Swift Coulee, Warren City Council Meeting regarding Johnson Avenue Project, County Emergency Management Preparedness, MST Watershed

Auditor-Treasurer Scott Peters provided the following items for his report:

1. Ditch Report through February
2. MST Watershed Correspondence
3. 2016 Final Tax Capacity and Market Value Report
4. Retirement notice of Chief Deputy Auditor/Treasurer Renae Yutrzenka after 36 years of service to the County. The Board unanimously approved to express their sincere gratitude to Ms. Yutrzenka for her dedicated and exemplary service to the County and to advertise to fill the vacancy at a B 24 pay grade. **M/S/C –**

Borowicz, Bring

5. The Board approved to promote Mandy Rosendahl to Payroll/Bills Deputy Auditor at B-31, Step 4. **M/S/C – Bring, Vonasek** Commissioners in favor – Vonasek, Bring, Miller. Opposed - Borowicz
6. The Board minute motion/approval language process was reviewed.
7. An Extension update was shared. The Board moved unanimously to accept and approve modifications to the current Memorandum of Agreement between Marshall County and the University of Minnesota. **M/S/C – Vonasek, Borowicz**
8. The Board approved a lost warrant resolution.
9. A food shelf letter for support was reviewed.
10. The NWRDC Annual Report was shared.
11. Correspondence from Eide Bailly regarding private audits was shared.

RESOLUTION 03-01-03

BE IT RESOLVED, Marshall County officials are directed to cancel a lost warrant #257985 dated December 15, 2015 issued to Atlas License Co & Data Services, in the amount of \$95.00.

The Board also approved to waive the furnishing of a bond authorizes said office to reissue a new warrant in the above amount using a new warrant number.

M/S/C – Borowicz, Bring

All Commissioners present voted in favor of Resolution 03-01-03

The meeting was adjourned at 1:55 p.m. by Vice Chairperson Miller.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER