

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
May 3, 2016 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Kiesow called the regular meeting to order at 9 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, LeRoy Vonasek, Rolland Miller, Gary Kiesow, and Auditor-Treasurer Scott Peters.

The Board unanimously approved the May 3, 2016 meeting agenda with deletions.
M/S/C – Vonasek, Bring

Assessor employee Liz Dustin met with the Board and received unanimous approval to purchase a new computer for \$1,819.93 for land record purposes from Recorder Compliance Funds. **M/S/C – Borowicz, Bring**

Assessor Russ Steer updated the Board on office operations. Educational requirements for Appraisers have increased and although at times workloads are heavy, they are being met by Mr. Steer and his staff. The Local Boards of Appeals and Equalization are nearing completion and seem to be going well. Tax burdens will change from ag land to residential as county land values decrease in 2017.

The Board met with Engineer Lon Aune regarding Highway and Ditch Authority Business.

Warren Mayor Deb Myrfield and City Administrator Shannon Mortenson met with the Board to discuss funding options on a pending Johnson and Fletcher Avenue Highway project. These are County Roads but a concern the County has is that the roads have structural issues due to city utilities settling under the road, causing a rough road. The pavement should last another 12 years. To fix this road now will put a burden on County Road Funds and cause a delay for another project on the 5 year plan. The Board is asking for the city to consider assisting with repairs if completed in 2016 due to the settling issue.

The Board unanimously approved the following resolution regarding furnishing and applying calcium chloride in the County in 2016.

RESOLUTION 05-03-01

BE IT RESOLVED, that pursuant to advertisement for bids for furnishing and applying calcium chloride, the following bids were received:

Tri City Paving.....\$1.06/Gallon
Enviro Tech Services.....\$1.19/Gallon

NOW THEREFORE BE IT RESOLVED that the bid of Tri City Paving in the amount of \$1.06/Gallon be accepted. **M/S/C – Bring, Borowicz**

Highway Projects and Updates included:

1. Bids for CSAH 5 will be opened May 17, 2016 at 11 am.
2. Upcoming Right of Way Meeting regarding CR 117 will be May 5th at 4 pm at the Holt Community Center.
3. A letter supporting Enbridge Sandpiper and Line 3 replacement projects was presented and unanimously approved by the Board. **M/S/C – Miller, Bring**
4. County Park Sand and Beach Repair Discussion – Lon would like to utilize a pile of sand he currently has at the shop if the Commissioners feel it meets quality standards.

The Board unanimously approved to recess the regular meeting and open the Ditch Authority meeting. **M/S/C – Vonasek, Borowicz**

A Ditch Cleaning request for 3.5 miles on Judicial Ditch 27 in Donnelly Township was unanimously approved. **M/S/C – Borowicz, Vonasek**

A Ditch Cleaning request on one mile of County Ditch 33 on the East side of Section 2 in Excel Township was unanimously approved. **M/S/C – Bring Kiesow**

The Board unanimously approved to close the Ditch Authority meeting and reopen the regular meeting. **M/S/C – Bring, Borowicz**

Nutrition Education Program Educator Carolyn Matz provided a year-end report to the Board. She reduced her time to 15 hours a week for this last winter and it did seem to work ok and she was able to manage the program within these time constraints. Ms. Matz included a program entitled “Go Wild with Fruits and Vegetables” to schools and senior citizens groups since January. Carolyn thanked the Board for the opportunity to serve the County residents and if funding does allow for the program to continue, she would be willing to continue with the program.

County Attorney Don Aandal met with Board. The Board unanimously approved the following resolution regarding e-filing of documents.

RESOLUTION 05-03-02

WHEREAS, the County of Marshall desires to improve efficiencies through participating in a more efficient court process with the Minnesota Judicial Branch; and

WHEREAS, as the Minnesota Judicial Branch moves toward a more efficient court process, the eCourtMN initiative is committed to ensuring that non-court governmental agencies have appropriate access to court records and documents; and

WHEREAS, Marshall County desires to subscribe to the Minnesota Court Data Services Program.

NOW, THEREFORE, BE IT RESOLVED, that the Marshall County Board of Commissioners approves and authorizes Donald J. Aandal, Marshall County Attorney, to sign the Master Subscriber Agreement for Minnesota Court Data Services for Governmental Agencies. **M/S/C – Bring, Borowicz**

Mr. Aandal and the Board discussed the proposed Social Host Ordinance that the Board has been reviewing. Mr. Aandal is in favor of such an ordinance if used as a positive tool to hinder underage alcohol consumption. Mr. Aandal reviewed a document regarding a pending legal action regarding watershed access to property. The Board reviewed how to properly handle late payments of campers at the park and possible eviction due to nonpayment.

The minutes from the April 19, 2016 Regular Board Meeting were unanimously approved with corrections. **M/S/C – Borowicz, Bring**

RESOLUTION 04-05-03

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

April 21, 2016 \$23,497.25

Commissioner Warrants \$33,438.01

M/S/C – Bring, Vonasek

Auditor-Treasurer Scott Peters presented the following in his report:

1. 2015 Annual Audit Update
2. The Board unanimously approved to advertise for MST Watershed Manager Positions that are nearing the end of their term. **M/S/C – Bring, Borowicz**
3. Plat Book Update – some changes will be requested to include ditch and resident information.
4. 25% Actual vs. Budget Report
5. Sanford AirMed Correspondence
6. The Board unanimously approved a contract with TriMin and IFS for computer maintenance and support. **M/S/C – Bring, Miller**
7. Tax Forfeit Update was provided.
8. Election Update

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Employee Benefits Committee, Park Board
Bring	JD 14 Meeting, Park Board, Enbridge Meeting, West Valley Equalization Meeting
Kiesow	Northwest Community Action, Red Lake Watershed, Huntly, Cedar, Excel, and Agder Township Equalization Meetings
Miller	Employee Benefits Committee
Vonasek	Ericco Road Right of Way Meeting, MST Watershed

The Board reviewed correspondence from Ken Labine requesting assistance from the County with gravel on roads in Parker Township. The Board took no action on this request.

The meeting was adjourned at 12:05 pm by Chairman Kiesow.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER