

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
June 21, 2016 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Chairman Kiesow called the meeting to order with Commissioners Sharon Bring, Gary Kiesow, Rolland Miller, Kenneth Borowicz, and Auditor-Treasurer Scott Peters present. State Senate Republican candidate for District 1 Mark Johnson was also present for the meeting.

Environmental Services Administrator Josh Johnston met with the Board and received unanimous approval for funding assistance on 10 well sealing applications and to sign appropriate documentation pertaining to the same. **M/S/C – Bring, Borowicz**

The Board unanimously approved the June 21, 2016 meeting agenda with additions. **M/S/C – Borowicz, Miller**

Maintenance Engineer Rodger Haugtvedt brought forth a proposal for a maintenance contract with Johnson Controls for Air/Heating/Cooling needs. The Board unanimously approved a three year contract with Johnson Controls for \$11,789 per year, beginning in 2017. **M/S/C – Bring, Miller** Mr. Haugtvedt informed the Board that he will look into a grant for an AED for the County Park.

NW Regional Library Administrator Kristi Hanson addressed the Board to review the 2017 Library Budget and Levy needs. Ms. Hanson is requesting a 2% or \$1720 increase to the 2017 library budget. Overall, the financial condition of the library is steady at present time, but part of the budget is being met from reserves. Library usage has been steady as well.

The minutes from the June 7, 2016 meeting were approved unanimously by the Board with corrections. **M/S/C – Borowicz, Miller**

RESOLUTION 06-21-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor's office.

Auditor Warrants

June 10, 2016	\$2,641.75
June 10, 2016	\$145,259.14

Commissioner Warrants

\$306,692.74

M/S/C – Bring, Miller

All Commissioners voted in favor of Resolution 06-21-01

RESOLUTION 06-21-02

	PER DIEMS
Kenneth Borowicz	\$60.00
Sharon Bring	\$300.00
Gary Kiesow	\$240.00
Rolland Miller	\$60.00
Total	\$660.00

M/S/C – Miller, Borowicz

All Commissioners voted in favor of Resolution 06-21-02.

State Representative Dan Fabian met with the Board to give a Legislative Update. Social Services Director Chris Kujava and County Highway Engineer Lon Aune were also present for Mr. Fabian's update. Highway funding and the transportation bill were discussed. Although the bill did not pass, road work will still be completed with the funding sources that are available. County Program Aid issues and inadequacies with the formula were reviewed.

The legislation to place controls on ditch mowing did not pass. Mr. Kujava voiced concerns with shortfalls with mental health placements, criteria for holding mental health patients, and shifts in funding of the same. Views on funding priorities were discussed. Mr. Fabian hopes a special session will be called so that the positive items that are in the tax bill that would be of benefit to residents could be realized.

Social Services Director Chris Kujava met with the Board.

General Business

Mr. Kujava provided updates on the following:

1. MACSSA Legislation
2. Courtroom Chair option discussion
3. 2017 Budget preliminary discussion
4. Rapid Consultation
5. SNAP Application Processing. Mr. Kujava commended his staff for all their diligent work to receive the superior ratings the County received with this program. Marshall County is one of 14 counties that received 100% on both goals. The Board unanimously approved to commend and thank all Social Service staff with for this achievement. **M/S/C – Bring, Borowicz**

Personnel

The Board unanimously approved official recognition of Shari Swanson for 40 years of service to Social Services, thanking Ms. Swanson for this accomplishment in service to the County. **M/S/C – Borowicz, Miller**

Mr. Kujava informed the Board that the recent hiring process is now completed and that Kenzie Vettleson, Child Mental Health and Paula Laudal, Child Protection Services, have now been hired for these positions.

Licensing and Contracts

The Board unanimously approved the Northwest Mental Health Center Contract Addendum. **M/S/C – Miller, Bring**

Health Partners and the Special Needs Basic Care Contract discussion was provided by Mr. Kujava.

Director's Administrative Report

The Building Office Remodeling Project was discussed. The Board unanimously approved to utilize Hepper Olson Architects to develop a plan for remodeling the offices in the Social Service Department. **M/S/C – Bring, Borowicz**

Authorizations

Case Activity, Bills totaling \$161,750.30 and Director Actions received unanimous Board approval. **M/S/C – Miller, Bring**

County Engineer Lon Aune met with the Board and provided Cattail maps for the Board to review.

The Board recessed the regular meeting and opened the Ditch Authority Meeting. **M/S/C – Borowicz, Miller**

The Board unanimously approved an Agdar Township request to complete road maintenance on Sections 2 & 11 and 3 & 10 of Branch A of County Ditch 30. **M/S/C – Miller, Bring**

A request to add a culvert under County Road 30 in Section 23 of Wright Township will be looked into by Mr. Aune.

Mr. Aune stated that he will draft a letter to set up a meeting regarding County Ditch 7 cleaning request.

The Board unanimously approved to close the Ditch Authority Meeting and reopened the regular meeting. **M/S/C – Borowicz, Miller**

The Board recessed at 12 pm for lunch and reconvened at 1 pm.

Veteran Service Officers Brett Brandon and Wayne Kilen addressed the Board to provide an update and to consider funding for the annual disabled veteran Goose Hunt by Middle River. For 2016 utilization of existing grant funds that are allowed and unused VA budgeted funds will be used. Wayne and Brett will address this further for 2017 budgeting and possible Con Con fund consideration for future funding consideration toward this event. Mr. Brandon indicated that they will be active in all the parades throughout the County.

Auditor Treasurer Peters presented the following in his report:

1. The 5 Year Financial Report was shared.
2. 2016 Budget Timelines were reviewed.
3. Agassiz Revenue Sharing Resolution Consideration
4. Fair Parade Donation Request – no action taken
5. Election Update
6. The Board unanimously approved a Joint Powers Agreement with the Secretary of State regarding Election Recount Services. **M/S/C – Borowicz, Miller**

RESOLUTION 06-21-03

BE IT RESOLVED, that the County Auditor-Treasurer is directed to distribute \$34,075.00 received in Revenue Sharing from the Agassiz National Wildlife Refuge.

Road & Bridge 15%	\$5,111.25
Twp. & City 25%	\$8,518.75
School Districts 60%	\$20,445.00

Greenbush/Middle River School District #2683	\$7,061.57
Grygla School District #447	\$9,853.08
Goodridge School District #561	<u>\$3,530.35</u>
	\$20,445.00

Townships 45 Sections @ 180.05

Whiteford (13 sections)	\$2,460.97
East Valley (13 sections)	\$2,460.97
Cedar (6 sections)	\$1,135.83
Agdar (5 sections)	\$946.53
Eckvoll (5 sections)	\$946.53
Rollis (3 sections)	<u>\$567.92</u>
	\$8,518.75

M/S/C – Bring, Borowicz

Resolution 06-21-03 received unanimous Board approval.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Markit, JD 11/21 Meeting
Bring	Markit, Technology Committee, Council on Aging, MRCC, AMC District Meeting, Living at Home Block Nurse Program County Wide Appreciation
Kiesow	JD 11/21 Meeting, AMC District Meeting, Northwest Regional Development Commission, Northwest Community Action, Grygla Safe Route to School Preconstruction Meeting
Miller	JD 11/21 Meeting, MST Watershed, Markit, AMC District Meeting

The meeting was adjourned at 2:22 p.m. by Chairman Kiesow.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER