

OFFICIAL PROCEEDINGS
MARSHALL COUNTY BOARD OF COMMISSIONERS
Regular Board Meeting
July 5, 2016 9:00 A.M.
Marshall County Boardroom

The Pledge of Allegiance was given.

Commissioner Kiesow called the regular meeting to order at 9 a.m. with Commissioners Sharon Bring, Kenneth Borowicz, LeRoy Vonasek, Rolland Miller, Gary Kiesow, and Auditor-Treasurer Scott Peters.

The Board unanimously approved the July 5th, 2016 meeting agenda with corrections.
M/S/C – Bring, Vonasek

The minutes from the June 21st, 2016 Regular Board Meeting were unanimously approved with corrections. **M/S/C – Borowicz, Vonasek**

The minutes from the June 21st, 2016 Board of Equalization Meeting were unanimously approved. **M/S/C – Bring, Borowicz**

RESOLUTION 07-05-01

BE IT RESOLVED, that after review of the following bills, authorization for payment of the same in the following total amounts, are hereby approved, with a detailed listing kept on file at the Auditor’s office.

Auditor Warrants

June 29, 2016	\$9,865.90
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Commissioner Warrants

\$191,135.32

M/S/C – Vonasek, Miller

All Commissioners voted in favor of Resolution 07-05-01.

The following Commissioner/Committee Reports were shared:

<u>Commissioner</u>	<u>Meeting/Report</u>
Borowicz	Extension Committee
Bring	Extension Committee
Kiesow	Joint Powers Natural Resources Board
Miller	2 Employee Benefits Committee Meetings, Compliance Fund Meeting
Vonasek	Tri Valley, Land of the Dancing Sky

Employee Benefits Committee members Scott Peters, Tammy Johnson, Katie Benson, and Darlene Bates addressed the Board to discuss the 2017 Benefit Proposal as follows:

COLA	\$.50/hour (approved in 2015)
INSURANCE	\$75/month added to existing policies
EXCEPTIONAL SERVICE PAY	Option 2
MEAL ALLOWANCE	\$40 Overnight/\$15 Out of County
CHRISTMAS EVE – ½ DAY HOLIDAY	When falls during the week
VACATION HOURS LOST TO BANK	Managed by Board for donations for hardships

Total net cost of all benefits proposed is estimated at \$178,212. The Board took no action at this time and will further review Insurance options as Blue Cross has dropped coverage for 2017. Exceptional Service Pay Option Two is as follows:

Years of Service	Contribution per pay period
11-15	\$20
16-20	\$25
21-25	\$35
26-30	\$40
31-35	\$50
36-40	\$55
41 plus	\$60

Tracee Bruggeman from Brady Martz addressed the Board to perform the 2015 Audit Exit Interview. Chief Deputy Auditor Treasurer Renae Yutrzenka and Financial Supervisor Jackie Maurstad were also present for this interview. Overall, the audit was positive with proper controls in place for the most part. Comments to Management to improve Internal Accounting Controls and Procedures included: continue to pursue ditch fund receivable collection on past due State amounts owed, establish and follow federal procurement policies, succession planning, segregation of duties, setting deposit guidelines based on receivables, and Fund Reserve goal monitoring. Fund Reserves by department as a percentage of expenditures were as follows: General - 31%, Road and Bridge - 30%, Welfare - 98%. Mr. Peters thanked all Auditor-Treasurer staff and Ms. Bruggeman for their work in preparing the 2015 Audit. The Board unanimously accepted the 2015 Audit Report as presented. **M/S/C - Bring, Miller**

The Board met with County Highway Engineer Lon Aune regarding Highway and Ditch Authority Business.

Highway Business included:

1. Grygla Paving Project - Mill and Overlay Proposal on Main Avenue on Main Avenue from Woodrow to Valley Street and on Valley Street from Main to Fladeland Avenue for \$49,159.55 from Municipal Maintenance Funds received unanimous Board approval. **M/S/C - Bring, Borowicz**
2. Buffer Strip August Workshop information from the Minnesota Local Government Water Roundtable
3. BWSR Workshop information
4. Cattail Spraying Map and Spraying quotes were reviewed.
5. Mr. Aune will be attending a MAASTO transportation meeting at MnDOT August 8th thru the 11th.

The Board unanimously approved to recess the regular meeting and open the Ditch Authority meeting. **M/S/C - Borowicz, Miller**

Ditch requests included:

1. State Ditch 90 - cleaning request pending in East Park and Lincoln Townships - letters will be sent soon for people to consider adding land to this system on new drainage areas.
2. County Ditch 16 - Tamarac Township - cleaning request will most likely be pursued on this system.
3. County Road 30 - Culvert Replacement request and concerns in Wright Township on Section 26.

The Board unanimously approved to close the Ditch Authority meeting and reopen the regular meeting. **M/S/C - Bring, Vonasek**

The Board reviewed the 2017 Budget and discussed options for savings and 2017 levy impacts. The Board will meet with all department heads individually regarding proposed budgets for 2017 and certify a proposed budget and levy by September 30th. A concern listed by the Commissioners is the lack of increased County Program Aid by the State, despite all efforts made to change the formula legislatively. Social Services Fiscal Supervisor Jeff Radeke was present for this discussion.

Auditor-Treasurer Scott Peters presented the following in his report:

1. Middle Snake Tamarac Board Manager Watershed Applicant Review – The Board took no action at this time and encourages any person that is interested in serving to notify the Auditor’s office, as only 1 applicant has been received to date for two open positions.
2. Ditch Report through June
3. County Program Aid Discussion
4. Buffer Discussion
5. Top 200 Taxpayer List

The meeting was adjourned at 12:15 pm by Chairman Kiesow.

CHAIRPERSON,
MARSHALL COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
MARSHALL COUNTY AUDITOR-TREASURER